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Proposed 2021 Municipal Budget

prepared by

Dean Kazinci,
Township Manager

and

Issa Abbasi,
Chief Financial Officer

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Section 1

Summary of Proposed 2021 Municipal Budget

**TOWNSHIP OF TEANECK
INTER-OFFICE COMMUNICATION**

TO: Council

FROM: Dean Kazinci, Township Manager

SUBJECT: Summary of the Proposed 2021 Municipal Budget

DATE: March 11, 2021

Enclosed please find a copy of the proposed 2021 Proposed Municipal Budget and the 2020 Capital Budget and 6 Year Capital Plan.

Below please find a summary and analysis of the 2021 Proposed Municipal Budget:

	2021	2020	\$	%
Appropriations	Proposed	Adopted	Change	Change
Total Expenditures	\$ 72,695,665.00	\$ 72,095,826.09	\$ 599,838.91	0.83%
Surplus Anticipated*	\$ 6,100,000.00	\$ 5,075,000.00	\$ 1,025,000.00	20.20%
Miscellaneous Revenues	\$ 7,782,796.00	\$ 10,017,198.45	\$ (2,234,402.45)	-22.31%
Receipts From Delinquent Taxes	\$ 925,000.00	\$ 925,000.00	\$ -	0.00%
Municipal Tax Levy	\$ 57,887,869.00	\$ 56,078,627.64	\$ 1,809,241.36	3.23%
Total Revenues	\$ 72,695,665.00	\$ 72,095,826.09	\$ 599,838.91	0.83%

*Includes \$1,000,000.00 in appropriations to be canceled from 2020 thanks to discretionary spending freeze implementation in April 2020.

The estimated average assessed valuation of a home in Teaneck is \$387,405.00. Preliminary calculations indicate that the combined annual municipal tax and municipal library tax on the average home will rise approximately \$105.47 in 2021 with this proposed budget, or a tax rate increase of 2.50%.

The Division of Local Government Services implemented the Property Tax Levy Cap (P.L. 2007, c.62) at 2% subject to certain exclusions and variables. With the budget information available at the present time, preliminary analysis indicates that the proposed budget will be under our allowable cap.

Final budget is dependent upon:

1. Council determined 2021 Municipal Budget Appropriations
2. Surplus available for 2021. Additional surplus funds will be utilized through the cancellation of unspent appropriations as of December 31, 2020. The unspent appropriations were due to the early freeze on discretionary spending across all departments.

TOWNSHIP OF TEANECK
INTER-OFFICE COMMUNICATION

3. State Aid allocations for 2021 remained flat. The Township anticipates receiving stimulus funds through the American Rescue Plan Act of 2021, however, final guidance has not been published on the use of said funds.
4. Maintain Tax Appeal Reserve at \$300,000
5. Utilization of Special Emergency financing approved by Division of Local Government Service to make terminal leave payments. The first payment of 2020 and second payment of 2019 special emergency financing for terminal leave payments are included in the 2021 budget.

Section 2

Summary by Major Category of Proposed 2021 Municipal Budget

**TOWNSHIP OF TEANECK
INTER-OFFICE COMMUNICATION**

TO: Council

FROM: Dean Kazinci, Township Manager

SUBJECT: Summary by Major Category of the Proposed 2021 Municipal Budget

DATE: March 11, 2021

Below please find a summary and analysis of revenues:

	2021	2020	\$	%
Revenue Item	Proposed	Adopted	Change	Change
Surplus Anticipated*	\$ 6,100,000.00	\$ 5,075,000.00	\$ 1,025,000.00	20%
Sewer Use Charges^	\$ 445,000.00	\$ 890,000.00	\$ (445,000.00)	-50%
Capital Surplus	\$ 255,000.00	\$ 25,000.00	\$ 230,000.00	920%
State Aid	\$ 3,379,296.00	\$ 3,379,296.00	\$ -	0%
Hotel Occupancy Fee#	\$ 336,000.00	\$ 900,000.00	\$ (564,000.00)	-63%
Other Revenues	\$ 3,367,500.00	\$ 4,822,902.45	\$ (1,455,402.45)	-30%
Receipts from Delinquent Taxes	\$ 925,000.00	\$ 925,000.00	\$ -	0%
Municipal Library Tax	\$ 2,108,411.00	\$ 2,065,719.66	\$ 42,691.34	2%
Local Municipal Tax	\$ 55,779,458.00	\$ 54,012,907.98	\$ 1,766,550.02	3%
Total Revenues	\$ 72,695,665.00	\$ 72,095,826.09	\$ 599,838.91	0.83%

*Utilizes additional \$1,000,000 in 2020 appropriations to be canceled by resolution.

^Based off of 3-year average permitted by Division of Local Government Services' guidance for 2021 municipal budget.

#Based off of 2020 realized revenue figures

TOWNSHIP OF TEANECK
INTER-OFFICE COMMUNICATION

Below please find a summary and analysis of appropriations:

	2021	2020	\$	%
Appropriation	Proposed	Adopted	Change	Change
Salaries and Wages	\$ 35,246,000.00	\$ 35,633,600.00	\$ (387,600.00)	-1.1%
Other Expenses (OE) - Departments	\$ 22,284,547.80	\$ 22,297,316.76	\$ (12,768.96)	-0.1%
Capital Improvement Fund	\$ 255,000.00	\$ 255,000.00	\$ -	0.0%
Debt Service	\$ 2,897,120.00	\$ 2,949,300.00	\$ (52,180.00)	-1.8%
Deferred Charges	\$ 300,001.00	\$ 300,001.00	\$ -	0.0%
Statutory Expenditures	\$ 9,424,500.00	\$ 8,734,500.00	\$ 690,000.00	7.9%
Reserve for Uncollected Taxes	\$ 1,671,127.00	\$ 1,631,828.33	\$ 39,298.67	2.4%
Special Emergency	\$ 617,369.20	\$ 294,280.00	\$ 323,089.20	109.8%
Grants	\$ -	\$ 212,902.45	\$ (212,902.45)	-100.0%
Total Expenditures	\$ 72,695,665.00	\$ 72,308,728.54	\$ 386,936.46	0.54%

**TOWNSHIP OF TEANECK
INTER-OFFICE COMMUNICATION**

Below are significant increases/decreases in major categories:

	2021	2020	\$	%
Category	Proposed	Adopted	Change	Change
Capital Improvement Fund*	\$ 255,000.00	\$ 255,000.00	\$ -	0.0%
Statutory Expenditures**	\$ 9,424,500.00	\$ 8,734,500.00	\$ 690,000.00	7.9%
Reserve for Uncollected Taxes+	\$ 1,671,127.00	\$ 1,631,828.33	\$ 39,298.67	2.4%
Other Expenditures:				
Other Insurance Premiums (PEJIF)^	\$ 840,500.00	\$ 809,500.00	\$ 31,000.00	3.8%
BCUA~	\$ 4,685,000.00	\$ 4,879,765.34	\$ (194,765.34)	-4.0%
Police Cars#	\$ 200,000.00	\$ 319,200.00	\$ (119,200.00)	-37.3%
Clerk - Other Expenditures@	\$ 76,834.00	\$ 137,159.00	\$ (60,325.00)	-44.0%
DPW - Other Expenditures***	\$ 2,051,540.00	\$ 1,784,840.00	\$ 266,700.00	14.9%
Crossing Guards++	\$ 200,000.00	\$ 225,000.00	\$ (25,000.00)	-11.1%
Fire+!	\$ 222,343.80	\$ 363,546.00	\$ (141,202.20)	-38.8%
Recreation - Other Expenditures@#	\$ 531,920.00	\$ 393,060.00	\$ 138,860.00	35.3%
MIS - Department Software!#	\$ 227,846.00	\$ 184,731.06	\$ 43,114.94	23.3%

*Maintain Capital Improvement Fund based on \$5,000,000 Capital Program

**Increase in PFRS and PERS contributions

+Increase is due to potential increases in other taxing entities proposed budgets that may require a higher reserve for uncollected taxes.

^Increase based on PEJIF contract renewal for 2021

~Decrease in BCUA bill by 4%

#Decrease forecasted with proposed lease program through Enterprise Fleet Management

@Decrease due to no May Municipal Election

***Increase due to additional funds budgeted for disposal costs of recyclable goods, leaf removal costs, tree planting, and municipal lawn maintenance

++Decrease due to COVID-19 hybrid schooling

+!Decrease due to removal of special projects line-item from 2020 where new water and extrication equipment was purchased along with costs associated with hiring of new employees.

TOWNSHIP OF TEANECK
INTER-OFFICE COMMUNICATION

Additional funds were utilized in this line-item from the sale of a fire rescue apparatus to the Borough of Ramsey.

@#Proposed increase due to proposal with Teaneck Swim Club in light of potential closure of Votee Park pool

!#Increase due to payment for Spatial Data Logic Management Software

Section 3

2021

Proposed Budget

Other

Appropriations

**TOWNSHIP OF TEANECK
INTER-OFFICE COMMUNICATION**

TO: Council

FROM: Dean Kazinci, Township Manager

SUBJECT: 2021 Proposed Budget - Other Appropriations

DATE: March 11, 2021

Enclosed please find a summary and analysis for each of the following:

- Debt Service
- Deferred Charges
- Statutory Expenditures

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
DEBT SERVICE 900**

Account Summary

	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account		Request	Approved 2021	Budget	Jan - Dec	\$	%
900	Debt Service	\$ 2,897,120.00	\$ 2,897,120.00	\$ 2,949,300.00	\$ 2,944,281.22	\$ (52,180.00)	-1.77%
230	Note Principal	\$ 232,620.00	\$ 232,620.00	\$ 1,306,300.00	\$ 1,306,300.00	\$ (1,073,680.00)	-82.19%
240	Note Interest	\$ 243,000.00	\$ 243,000.00	\$ 378,500.00	\$ 373,481.22	\$ (135,500.00)	-35.80%
250	Bond Principal	\$ 1,900,000.00	\$ 1,900,000.00	\$ 900,000.00	\$ 900,000.00	\$ 1,000,000.00	111.11%
260	Bond Interest	\$ 481,500.00	\$ 481,500.00	\$ 324,500.00	\$ 324,500.00	\$ 157,000.00	48.38%
270	NJ Downtown Bus Imp Fund Loan	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
DEFERRED CHARGES 410**

Account Summary

	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account		Request	Approved 2021	Budget	Jan - Dec	\$	%
410	Deferred Charges	\$ 617,369.20	\$ 617,369.20	\$ 294,280.00	\$ 1,640,446.00	\$ 323,089.20	109.79%
217	Prior Year Bills	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
223	Severance Liability	\$ 592,369.20	\$ 592,369.20	\$ 269,280.00	\$ 1,615,446.00	\$ 323,089.20	119.98%
224	Tax Map	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	0.00%
225	Codification	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
STATUTORY EXPENDITURES 471**

Account Summary

	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account		Request	Approved 2021	Budget	Jan - Dec	\$	%
471	Statutory Expenditures	\$ 9,424,500.00	\$ 9,424,500.00	\$ 8,734,500.00	\$ 8,635,564.06	\$ 690,000.00	7.90%
212	PERS	\$ 1,531,000.00	\$ 1,531,000.00	\$ 1,416,000.00	\$ 1,415,133.00	\$ 115,000.00	8.12%
213	Soc. Security System	\$ 1,370,500.00	\$ 1,370,500.00	\$ 1,370,500.00	\$ 1,264,747.78	\$ -	0.00%
214	Consol P&F Ret System	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 17,544.97	\$ -	0.00%
215	Pol & Fire Ret System	\$ 6,465,000.00	\$ 6,465,000.00	\$ 5,910,000.00	\$ 5,909,180.00	\$ 555,000.00	9.39%
220	DCRP	\$ 40,000.00	\$ 40,000.00	\$ 20,000.00	\$ 28,958.31	\$ 20,000.00	100.00%

Section 4

2021

Proposed Budget Salaries and Wages

**TOWNSHIP OF TEANECK
INTER-OFFICE COMMUNICATION**

TO: Council

FROM: Dean Kazinci, Township Manager

SUBJECT: 2021 Proposed Budget - Salaries and Wages

DATE: March 11, 2021

The subject budget and supporting Tables of Organization are attached for your review.

I. Summary:

The overall dollar decrease in regular salaries from 2020 to 20201 is \$387,600.00, equivalent to - 1.1%. The decrease reflects breakage in funding in several departments; however, some departments' salary lines have increased.

The Proposed 2021 Budget recommends and includes funding for new*/vacant positions as indicated below:

- \$ 10,000 - (1) Deputy CFO* (pro-rated increase in salary at 6 months' pay)
- \$ 100,000 - (5) Police Officers @ \$40,000 (pro-rated at 6 months' pay)
- \$ 52,500 - (2) Fire Fighter @ \$52,500 (pro-rated at 6 months' pay)
- \$ 50,000 - (2) Laborers (pro-rated at 6 months' pay)
- \$ 36,000 - (1) Plumber* (pro-rated at 6 months' pay)
- \$ 36,000 - (1) Carpenter* (pro-rated at 6 months' pay)
- \$ 36,000 - (1) Tree Climber* (pro-rated at 6 months' pay)
- \$ 27,500 - (1) Deputy Registrar (pro-rated at 6 months' pay)
- \$ 35,000 - (1) Registered Environmental Health Specialist (pro-rated at 6 months' pay)
- \$ 35,000 - (1) Social Work Specialist* (pro-rated at 6 months' pay)
- \$ 13,333 - (1) Keyboarding Clerk 1* Senior Division (pro-rated at 4 months' pay)
- \$ 22,000 - (1) Digital Librarian* (pro-rated at 4 months' pay)
- \$ 32,500 - (1) Deputy Court Administrator (pro-rated at 6 months' pay)

I will be prepared to discuss these positions in detail during budget deliberations.

II. RECOMMENDED BUDGET CHANGES:

1. Account 130 – Finance Department

Recommended:

Convert Accountant position to Deputy Chief Financial Officer.

2. Account 240 – Police Department

Recommended:

Five (5) Police Officers to be hired to replace recent retirees and bring the Police Department's current strength to 95 in anticipation of additional retirements in 2021.

3. Account 265 – Fire Department

Recommended:

Two (2) Fire Fighters to be hired to be hired on or after July 1st to fill two (2) of four (4) vacancies. Two (2) additional Fire Fighters are planned for 2022.

4. Account 300 – Department of Public Works

Recommended:

Two (2) laborers to be hired to replace vacancies in the department.
One (1) laborer position to be converted to a plumber.
One (1) laborer position be converted to a carpenter.
One (1) laborer position to be converted to a tree climber.

5. Account 330 – Health Department

Recommended:

One (1) Deputy Registrar to be hired on or after July 1st to fill a vacancy due to a retirement.

One (1) Registered Environmental Health Specialist to be hired on or after July 1st to fill a vacancy due to a resignation.

One (1) Social Work Specialist is being proposed to be hired on or after July 1st to replace a Vantage Health Services.

6. Account 370 – Recreation Department

Recommended:

One (1) Keyboarding Clerk 1 vacant position to be filled on or after September 1st. Position was previously approved in 2020 Municipal Budget.

7. Account 430 – Public Library

Recommended:

One (1) Digital Librarian (full-time) to be hired on or after September 1st.

8. Account 490 – Court Office

Recommended:

One (1) Deputy Court Administrator to be hired on or after July 1st to fill a vacancy due to a resignation.

The following chart presents the total budgeted amount for all salaries and wages including full-time, part-time, overtime and allowances by department:

		2021	2020	Spent		
ACCT		Budget	Budget	Jan to Dec	\$ Amount	% Amount
#	Department	Proposed	Adopted	2020	Change	Change
100	Manager	\$ 375,000.00	\$ 380,000.00	\$ 249,125.57	\$ (5,000.00)	-1.32%
110	Council	\$ 49,000.00	\$ 49,000.00	\$ 48,998.88	\$ -	0.00%
120	Clerk	\$ 188,000.00	\$ 172,000.00	\$ 154,665.64	\$ 16,000.00	9.30%
100-1	Purchasing	\$ 131,000.00	\$ 129,000.00	\$ 112,942.30	\$ 2,000.00	1.55%
105	Human Resources	\$ 286,900.00	\$ 281,900.00	\$ 271,010.64	\$ 5,000.00	1.77%
130	Finance	\$ 293,500.00	\$ 275,500.00	\$ 270,188.83	\$ 18,000.00	6.53%
145	Tax Collection	\$ 220,000.00	\$ 215,000.00	\$ 211,326.72	\$ 5,000.00	2.33%
150	Assessor	\$ 209,500.00	\$ 204,500.00	\$ 202,225.71	\$ 5,000.00	2.44%
490	Court	\$ 340,000.00	\$ 358,000.00	\$ 342,592.99	\$ (18,000.00)	-5.03%
265	Fire	\$ 9,600,000.00	\$ 9,632,000.00	\$ 8,939,410.61	\$ (32,000.00)	-0.33%
240	Police	\$ 11,750,000.00	\$ 11,989,000.00	\$ 11,796,457.31	\$ (239,000.00)	-1.99%
195	Building	\$ 768,100.00	\$ 780,100.00	\$ 738,112.51	\$ (12,000.00)	-1.54%
300	Public Works	\$ 4,131,600.00	\$ 4,328,800.00	\$ 4,148,413.54	\$ (197,200.00)	-4.56%
330	Health	\$ 674,350.00	\$ 655,350.00	\$ 621,425.28	\$ 19,000.00	2.90%
370	Recreation	\$ 852,000.00	\$ 842,000.00	\$ 802,737.00	\$ 10,000.00	1.19%
390	Library	\$ 1,588,000.00	\$ 1,524,000.00	\$ 1,479,372.30	\$ 64,000.00	4.20%
	Totals	\$ 31,456,950.00	\$ 31,816,150.00	\$ 30,389,005.83	(359,200.00)	-1.1%

*Fire - Authorized strength is 92 uniformed personnel and 2 civilians. Only 89 uniformed officers are budgeted in 2021.

**Police - Authorized strength per Township code (Sec 2-73) is 115 uniformed officers and 21 civilians. Only 95 uniformed officers and 16 civilians (including Parking Enforcement Officers) are budgeted for in 2021.

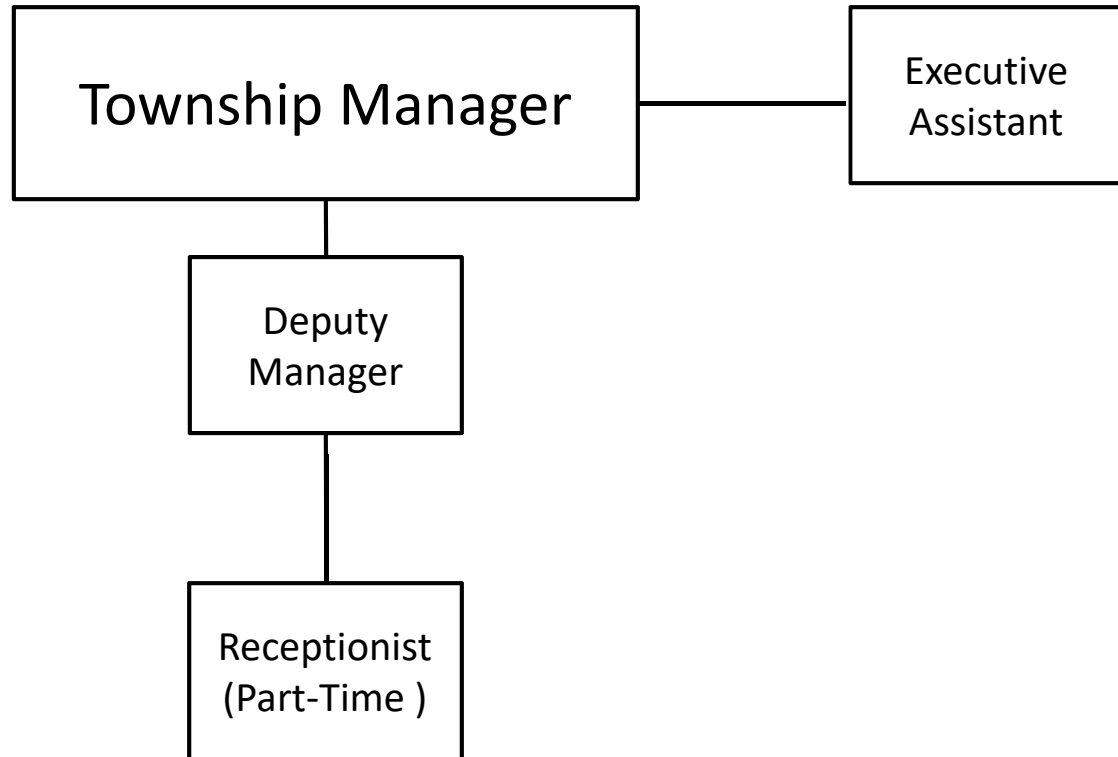
The following chart presents the overtime budgeted by department:

		2021	2020	Spent		
ACCT		Budget	Budget	Jan to Dec	\$ Amount	% Amount
#	Department	Proposed	Adopted	2020	Change	Change
110	Manager	\$ -	\$ 1,000.00	\$ -	\$ (1,000.00)	-100%
120	Clerk	\$ 6,000.00	\$ 8,000.00	\$ 1,667.54	\$ (2,000.00)	-25%
100-1	Purchasing	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	0%
105	Human Resources	\$ 2,500.00	\$ 2,500.00	\$ 15.98	\$ -	0%
130	Finance	\$ 1,500.00	\$ 1,500.00	\$ 1,699.15	\$ -	0%
145	Tax Collection	\$ 3,000.00	\$ 3,000.00	\$ 874.02	\$ -	0%
150	Assessor	\$ 500.00	\$ 500.00	\$ -	\$ -	0%
490	Court	\$ 5,000.00	\$ 10,000.00	\$ 187.97	\$ (5,000.00)	-50%
265	Fire	\$ 500,000.00	\$ 500,000.00	\$ 668,854.99	\$ -	0%
240	Police	\$ 600,000.00	\$ 600,000.00	\$ 797,496.09	\$ -	0%
195	Building	\$ 20,000.00	\$ 20,000.00	\$ 5,777.72	\$ -	0%
300	Public Works	\$ 326,400.00	\$ 326,400.00	\$ 273,303.67	\$ -	0%
330	Health	\$ 19,000.00	\$ 19,000.00	\$ 21,757.95	\$ -	0%
370	Recreation	\$ 20,000.00	\$ 20,000.00	\$ 9,517.90	\$ -	0%
390	Library	\$ 50,000.00	\$ 75,000.00	\$ 22,536.40	\$ (25,000.00)	-33%
	Totals	\$ 1,554,900.00	\$ 1,587,900.00	\$ 1,803,689.38	\$ (33,000.00)	-2.08%

Teaneck Township Manager's Office

2021 Table Of Organization

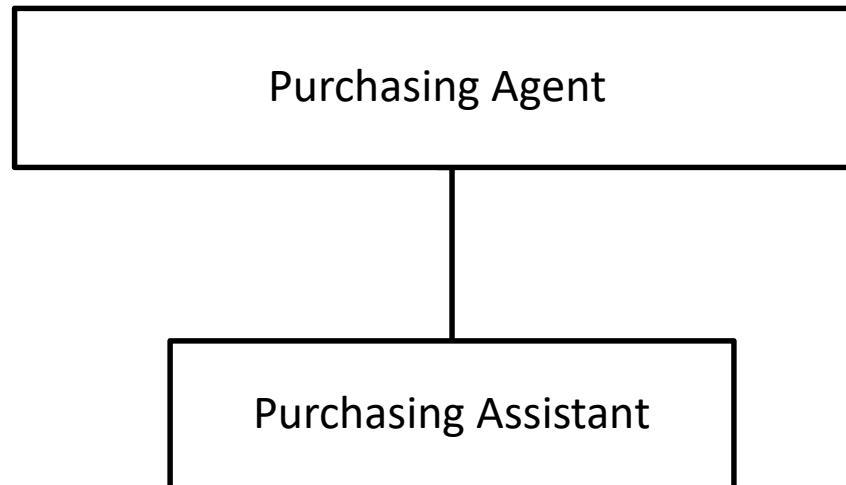
Personnel
Full-time: 3
Part-time: 1



Teaneck Purchasing Department

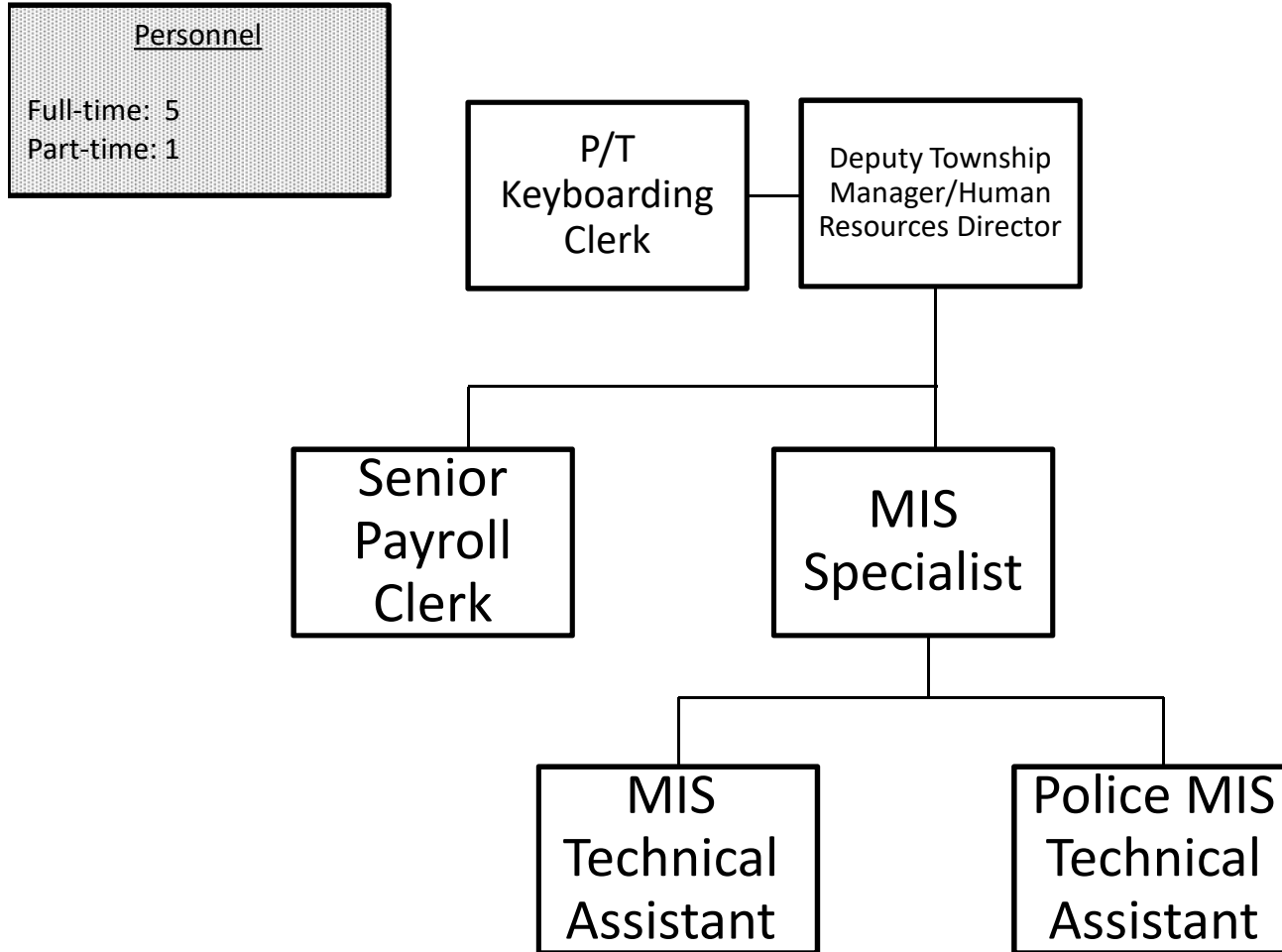
2021 Table Of Organization

Personnel
Full-time: 2



Teaneck Human Resource Department

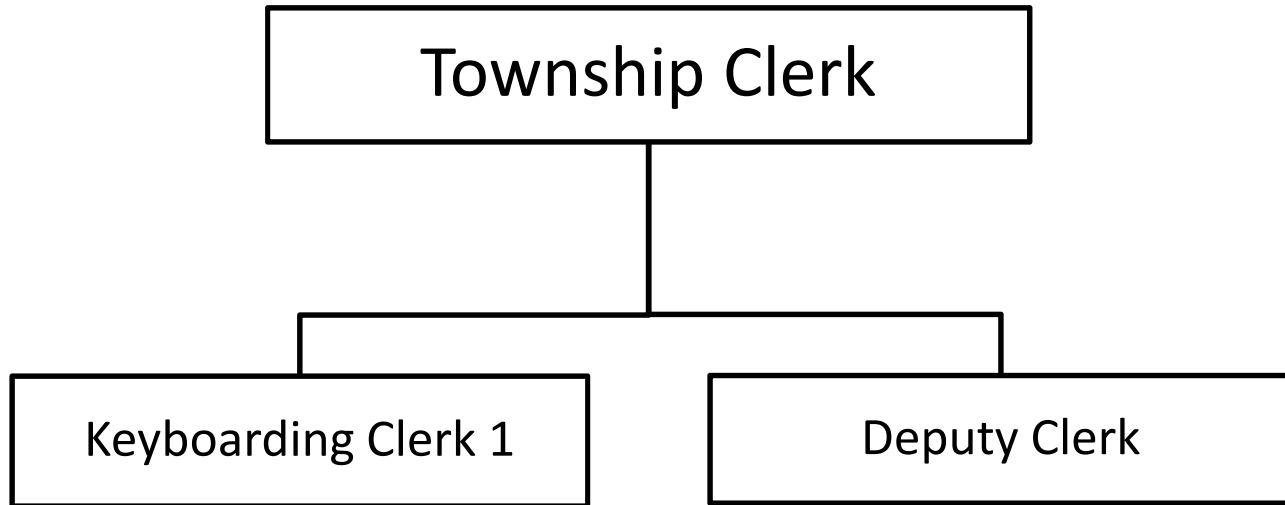
2021 Table of Organization



Teaneck Township Clerk's Office

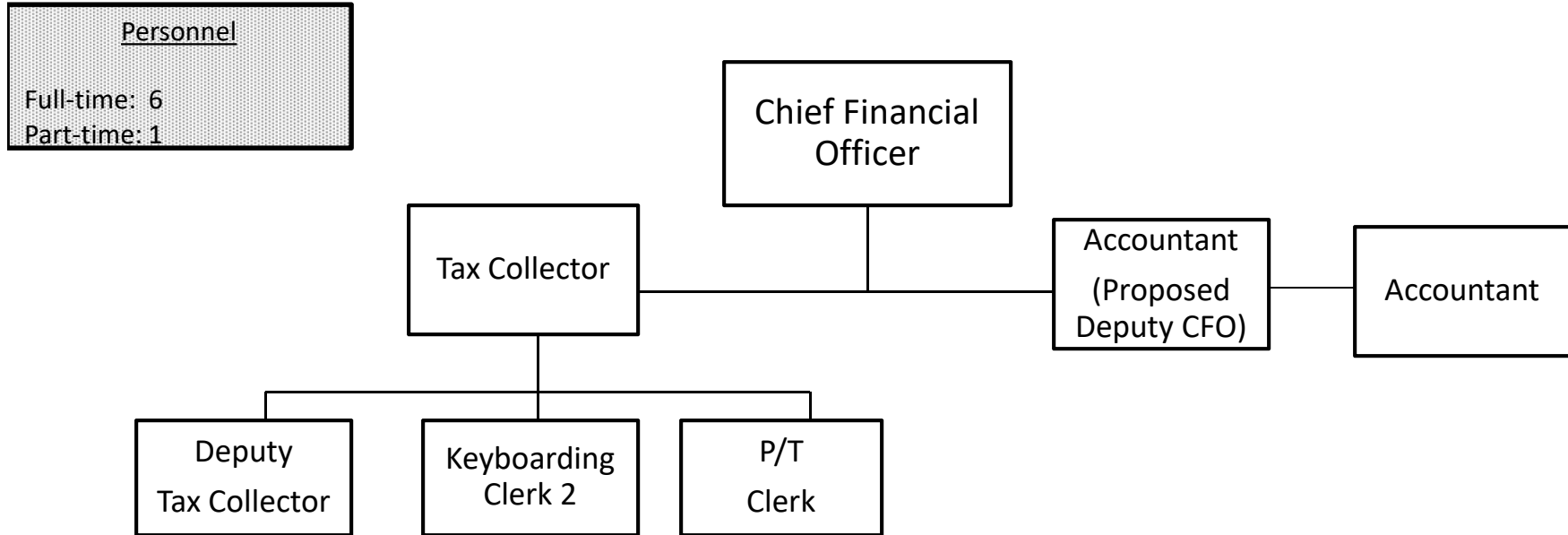
2021 Table of Organization

Personnel
Full-time: 3



Teaneck Finance Department

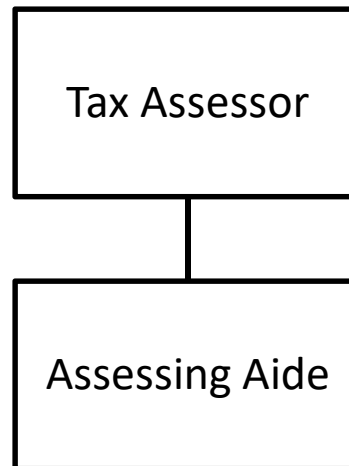
2021 Table of Organization



Teaneck Tax Assessor's Department

2021 Table Of Organization

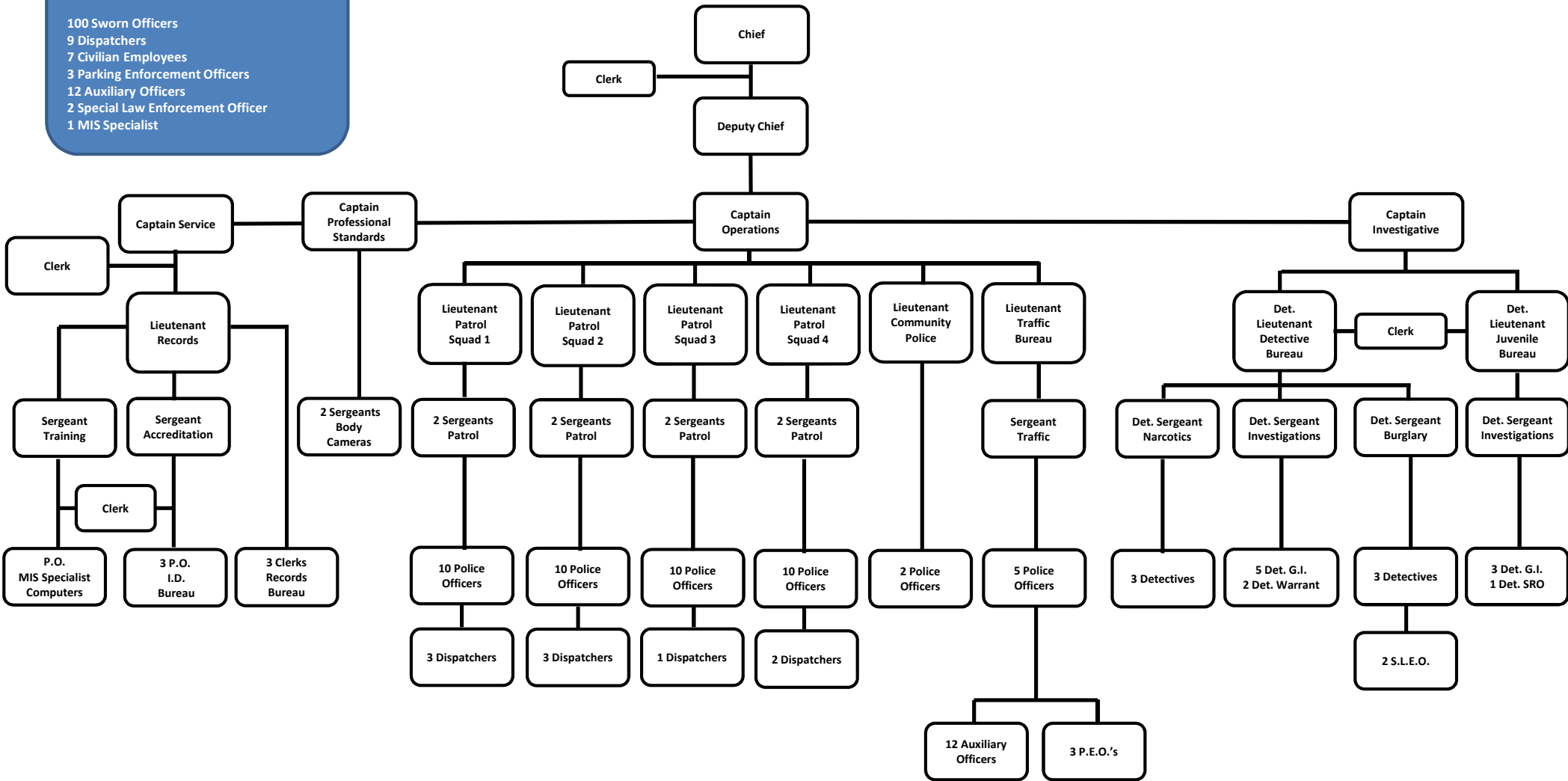
Personnel
Full-time: 2



Teaneck Police Department 2021 Table of Organization

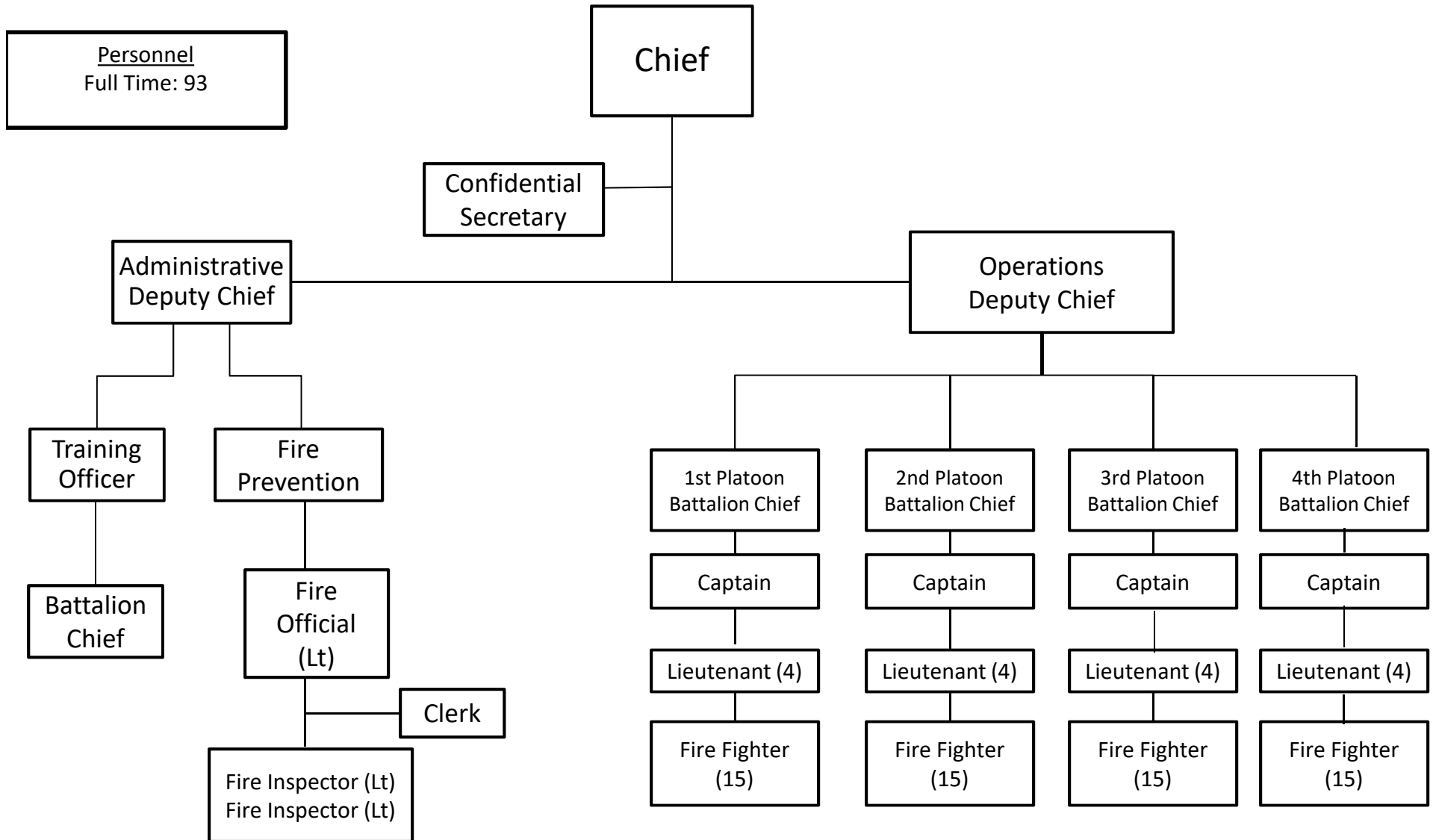
Teaneck Police Department

100 Sworn Officers
 9 Dispatchers
 7 Civilian Employees
 3 Parking Enforcement Officers
 12 Auxiliary Officers
 2 Special Law Enforcement Officer
 1 MIS Specialist



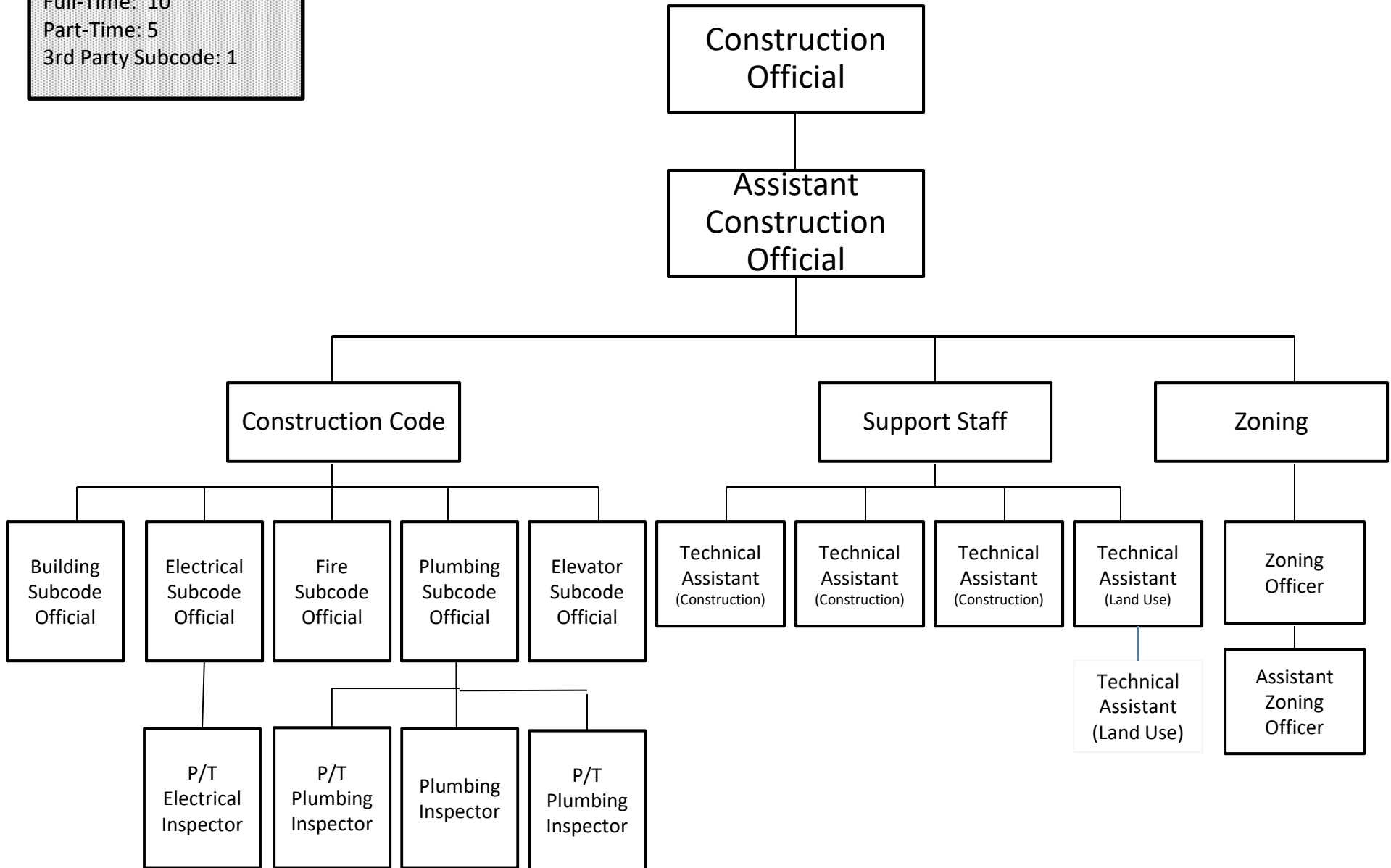
Teaneck Fire Department

2021 Table of Organization



Teaneck Building Department 2021 Table of Organization

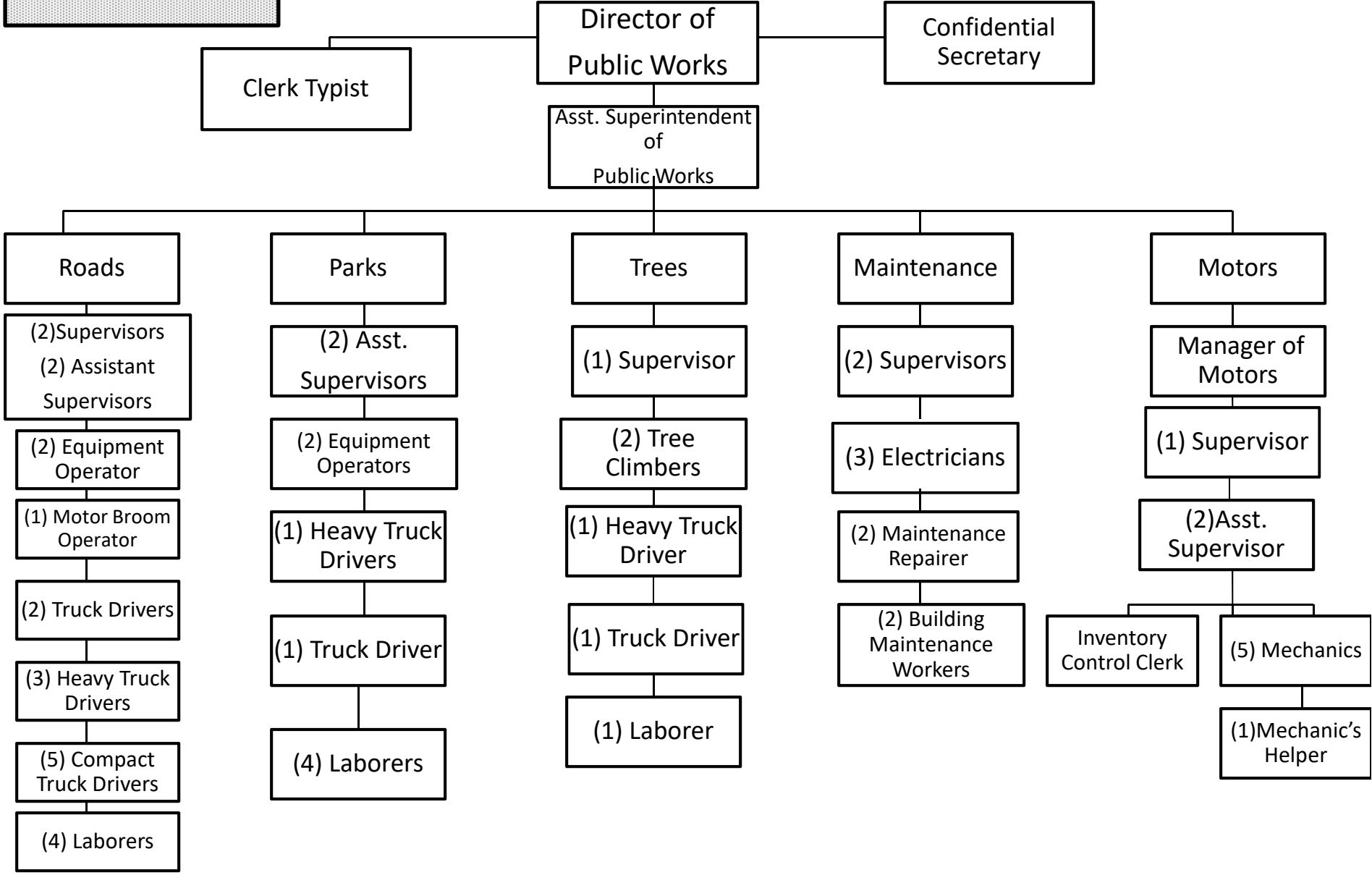
Personnel
 Full-Time: 10
 Part-Time: 5
 3rd Party Subcode: 1



Personnel
Full-Time: 61

Teaneck Public Works Department

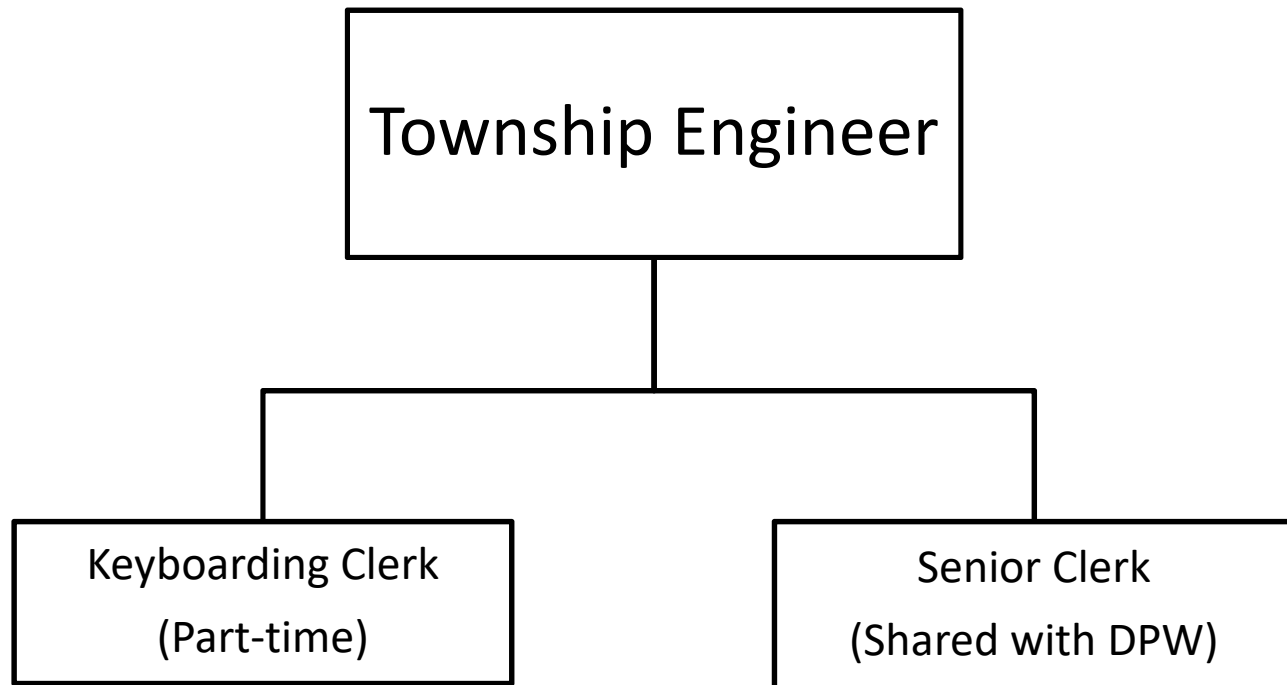
2021 Table of Organization



Teaneck Engineering Department

2021 Table of Organization

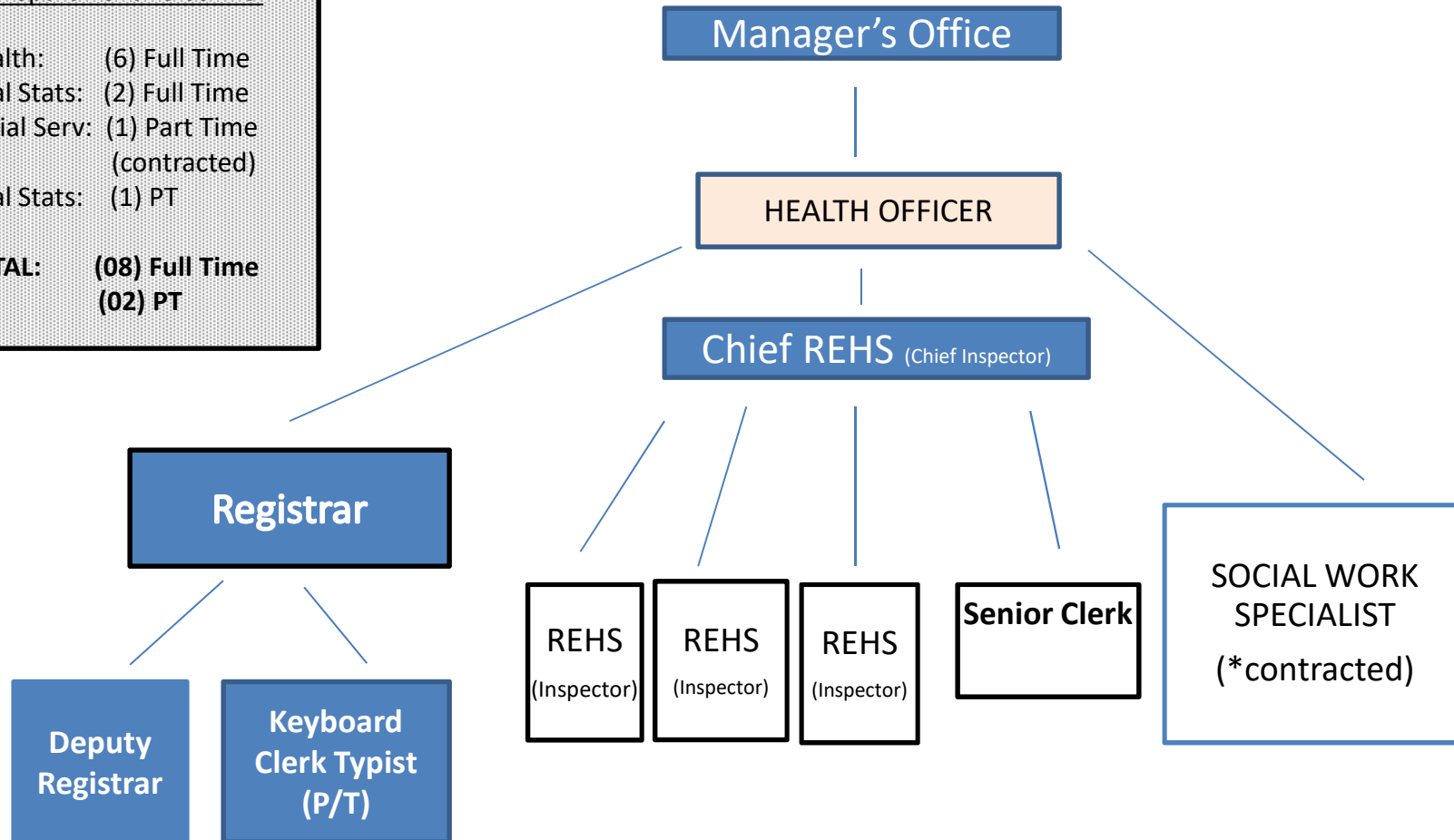
Personnel
Full-time: 2
Part-time: 1



Teaneck Health & Human Services

2021 – Proposed Table of Organization

Department Personnel	
Health:	(6) Full Time
Vital Stats:	(2) Full Time
Social Serv:	(1) Part Time (contracted)
Vital Stats:	(1) PT
TOTAL:	(08) Full Time (02) PT

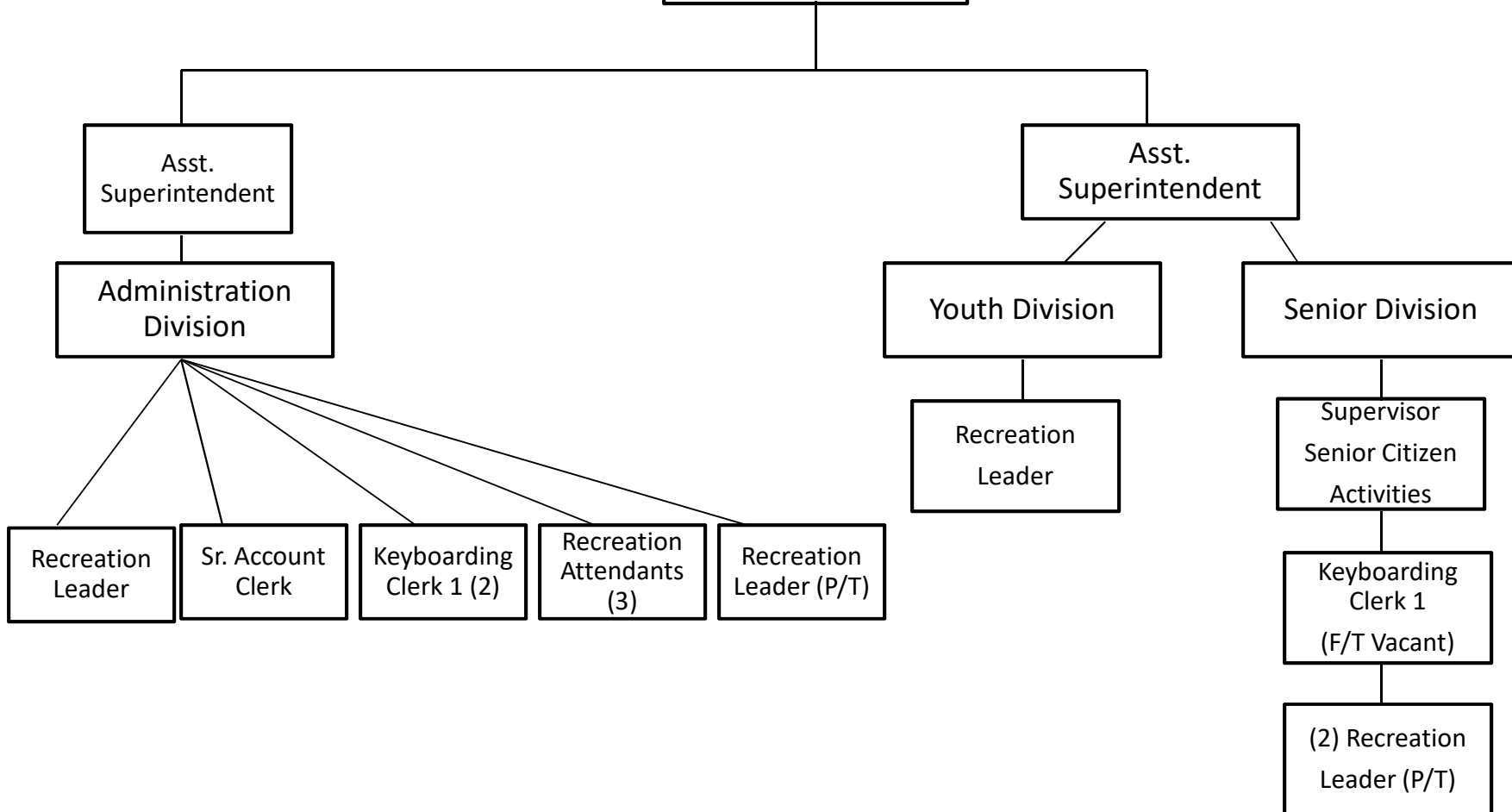


Teaneck Recreation Department

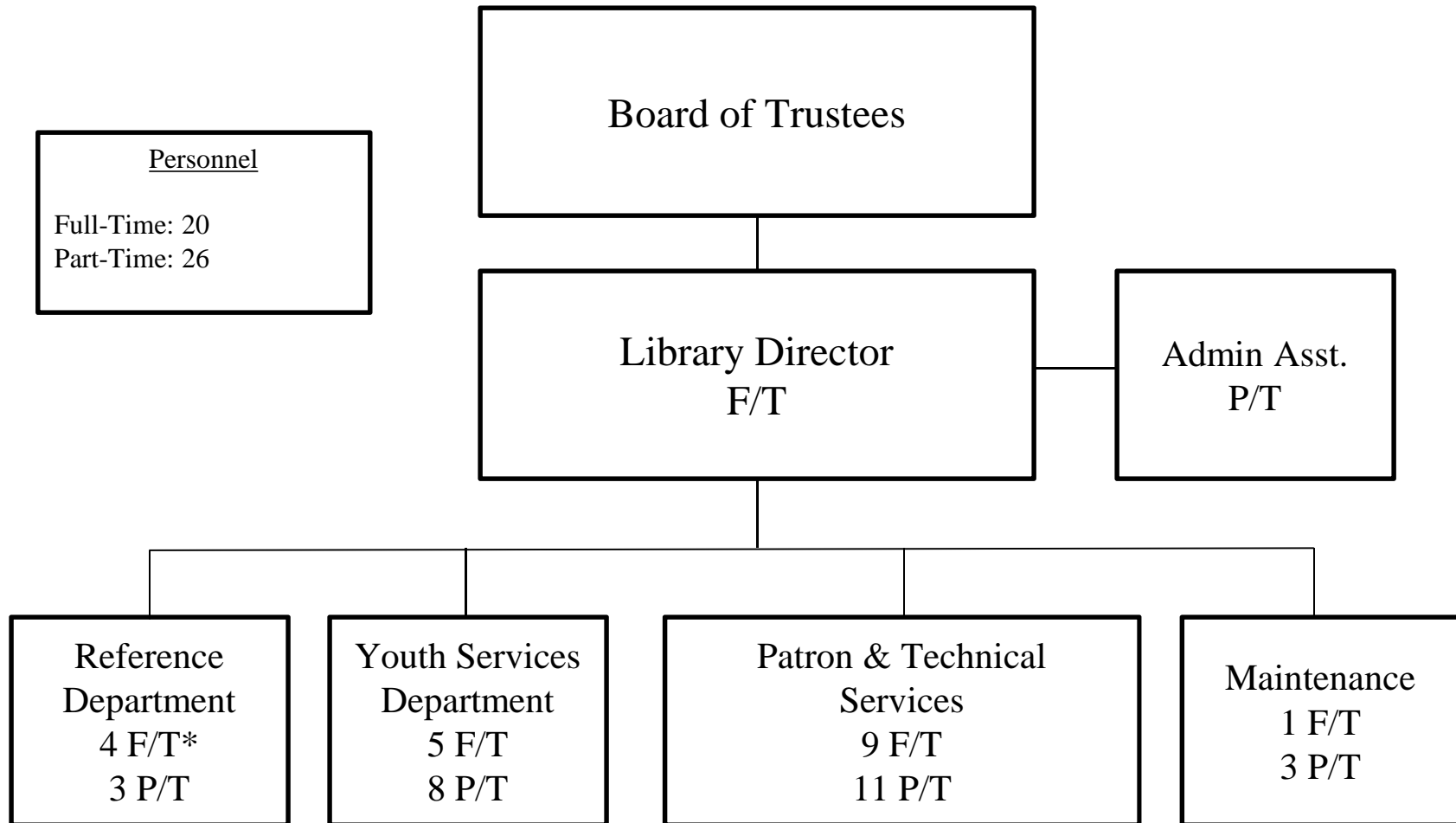
2021 Table of Organization

Personnel
Full-time: 13
Part-time Perm: 37
Part-time Seasonal - 125

Superintendent
of Recreation



Teaneck Public Library Organization Chart 2021

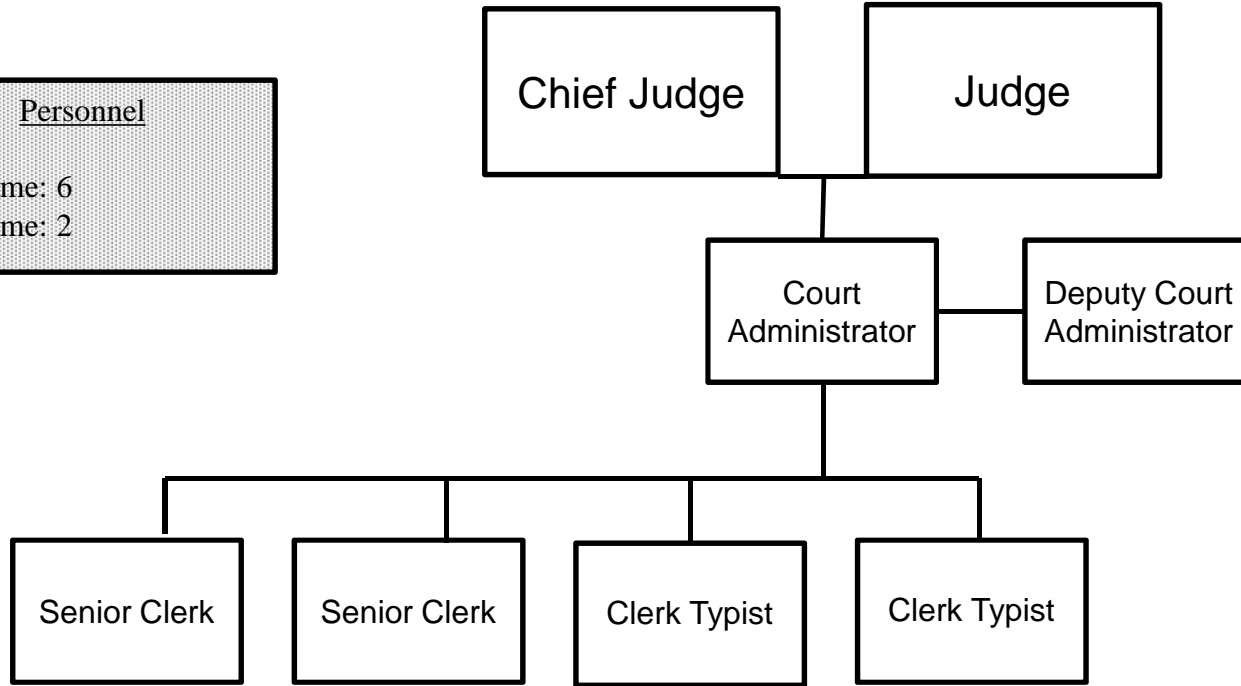


*Proposed F/T Digital Librarian on 9/1/2021

Teaneck Municipal Court

2021 Table Of Organization

Personnel
Full-Time: 6
Part-Time: 2



Section 5

2021

Proposed Budget

Other Expenses

Department		Spent 2018	Spent 2019	Spent 2020 Jan to Dec	2021 Manager Recommended	\$ + OR - 2019	COUNCIL
100	MANAGER	69,933.00	76,597.27	62,002.64	78,250.00	1,652.73	
100-1	PURCHASING	2,025.33	551.64	440.43	3,880.00	3,328.36	
100-2	POSTAGE	58,000.00	64,608.04	55,839.59	78,100.00	13,491.96	
100-3	CENTRAL SUPPLY	45,751.20	47,522.13	45,224.47	59,800.00	12,277.87	
100-4	ADVERTISING	27,816.43	13,751.72	7,563.54	23,000.00	9,248.28	
100-5	ALLOWANCES	57,740.14	57,153.03	46,205.96	63,400.00	6,246.97	
105	HUMAN RESOURCES	56,582.63	49,396.90	25,507.41	58,300.00	8,903.10	
110	COUNCIL	30,283.78	49,530.08	17,765.76	102,000.00	52,469.92	
120	CLERK	131,521.24	58,168.65	82,241.03	76,834.00	18,665.35	
130	FINANCE	75,839.21	77,974.26	65,501.03	110,465.00	32,490.74	
135	AUDIT	96,732.40	17,864.80	33,249.80	78,000.00	60,135.20	
140	MIS	183,446.98	163,178.09	119,830.04	227,846.00	64,667.91	
145	TAX	15,738.77	17,114.63	12,745.62	24,325.00	7,210.37	
150	ASSESSOR	50,265.98	55,408.17	25,616.96	82,825.00	27,416.83	
155	LEGAL	927,018.63	842,353.98	870,701.42	1,022,500.00	180,146.02	
165	ENGINEERING	132,000.00	211,600.00	226,500.00	291,250.00	79,650.00	
195	BUILDING	54,654.75	111,730.04	42,981.99	88,245.00	(23,485.04)	
210	SELF INSURANCE	1,266,497.85	469,500.06	1,250,000.00	1,250,000.00	780,499.94	
211	OTHER INSURANCE	765,818.90	799,267.52	787,225.00	840,500.00	41,232.48	
212	UNEMPLOYMENT INSURANCE	63,777.00	46,640.52	40,000.00	60,000.00	13,359.48	
220	GROUP INSURANCE	4,958,509.01	4,854,961.77	4,546,318.03	5,465,500.00	610,538.23	
	MEDICAL OPT-OUT	139,490.14	146,874.62	109,135.47	150,000.00	3,125.38	
240	POLICE	231,531.01	185,860.81	200,586.01	352,295.00	166,434.19	
240-1	SCHOOL GUARDS	998.40	999.97	0.00	1,000.00	0.03	
240-2	POLICE CARS	0.00	282,025.20	2,158.40	200,000.00	(82,025.20)	
252	EMERGENCY MANAGEMENT	23,744.44	2,128.60	1,615.85	22,400.00	20,271.40	
260	AMBULANCE	70,000.00	70,000.00	70,000.00	70,000.00	-	
265	FIRE	115,057.86	133,469.16	267,260.28	222,343.80	88,874.64	
265-1	WATER	532,730.69	513,151.08	531,939.39	563,900.00	50,748.92	
300	PUBLIC WORKS	1,260,733.30	1,483,582.02	1,826,427.39	2,051,140.00	567,557.98	
310	BUILDINGS AND GROUNDS	90,110.92	125,988.03	113,887.48	136,600.00	10,611.97	
320	GARAGE	491,635.59	552,880.54	377,209.91	590,795.00	37,914.46	
	BOARD OF ED.-GARAGE	8,304.95	7,934.21	4,329.58	7,000.00	(934.21)	
325	SNOW REMOVAL	58,740.70	82,516.56	39,882.58	83,435.00	918.44	
330	HEALTH	262,704.81	331,508.84	254,560.22	339,995.00	8,486.16	
370	RECREATION	301,616.98	300,830.68	103,907.40	531,920.00	231,089.32	
390	LIBRARY	398,635.10	389,279.74	433,875.99	454,269.00	64,989.26	
430	NATURAL GAS	126,453.10	101,288.72	91,277.14	105,500.00	4,211.28	
430-1	ELECTRIC	484,167.45	488,674.55	429,671.13	589,700.00	101,025.45	
430-2	STREET LIGHTING	444,322.12	479,401.75	492,192.25	493,000.00	13,598.25	
440	TELEPHONE	112,552.93	110,140.81	107,830.45	128,500.00	18,359.19	
447	HEATING OIL	17,974.26	18,916.74	11,030.53	20,000.00	1,083.26	
455	BCUA	4,481,567.77	4,669,631.90	4,819,013.79	4,685,000.00	15,368.10	
460	GASOLINE	132,065.01	124,749.29	78,095.75	127,000.00	2,250.71	
460-1	DIESEL	185,878.56	156,489.30	102,147.08	207,500.00	51,010.70	
470	CONTINGENT	21,451.40	4,326.37	1,750.00	20,000.00	15,673.63	
490	COURT	33,282.08	23,029.66	11,305.11	46,235.00	23,205.34	
	TOTAL	19,095,702.80	18,870,552.45	18,844,549.90	22,284,547.80	3,413,995.35	

TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
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**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MANAGER 100**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
100		Manager: Other Expenses	\$ 78,250.00	\$ 78,250.00	\$ 78,250.00	\$ 70,088.44	\$ -	0.00%
211	2	Stationery & Supplies	\$ 300.00	\$ 300.00	\$ 300.00	\$ 226.77	\$ -	0.00%
212	2	Miscellaneous	\$ 200.00	\$ 200.00	\$ 200.00	\$ 375.50	\$ -	0.00%
213	2	Office Equip. Maintenance	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
214	3	Professional Affiliation	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 960.00	\$ -	0.00%
233	3	Grant Writing Consultant	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ -	0.00%
245	3	Public Information	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 9,719.94	\$ -	0.00%
250	3	Training	\$ 16,600.00	\$ 16,600.00	\$ 16,600.00	\$ 7,591.43	\$ -	0.00%
252	4	Computer Software	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 9,214.80	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MANAGER 100**

Account Justification

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
211		Manager: Stationary & Supplies	\$ 300.00	\$ 300.00	\$ 300.00	\$ 226.77	\$ -	0.00%
	1	Stationary and Supplies	\$ 300.00	\$ 300.00	\$ 300.00			

<u>Justifications</u>									
	1	As needed							

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
212		Miscellaneous	\$ 200.00	\$ 200.00	\$ 200.00	\$ 375.50	\$ -	0.00%
	1	Tolls, meetings, etc.	\$ 200.00	\$ 200.00	\$ 200.00			

<u>Justifications</u>									
	1	As needed							

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
213		Manager: Office Equipment Maint.	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
	1	Office Equipment Maintenance	\$ 100.00	\$ 100.00	\$ 100.00			

<u>Justifications</u>									
	1	As needed							

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MANAGER 100**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Manager: Prof. Affil. & Travel	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00	\$ 960.00	\$ -	0.00%
		Dues - ICMA - Manager	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			
		Dues - NJMMA - Manager	\$ 250.00	\$ 250.00	\$ 250.00			
		NJ administrative Code Updates	\$ 150.00	\$ 150.00	\$ 150.00			
		ICMA Conference	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Annual NJMVC Access	\$ 250.00	\$ 250.00	\$ 250.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
233		Grant Writing Consultant	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ -	0.00%
		Grant Writing Consultant	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
245		Manager: Public Information	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 9,719.94	\$ -	0.00%
		Teaneck Times Recycling Calendar/Annual Report	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
250		Manager: Training	\$ 16,600.00	\$ 16,600.00	\$ 16,100.00	\$ 7,591.43	\$ 500.00	3.11%
		All departments except Police, Fire	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			
		Diversity/Customer Service Training	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00			
		Township Wide Mandated Training	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
		Additional Meeting Supplies as Needed	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MANAGER 100**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
252		Manager: Computer Software	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 9,214.80	\$ -	0.00%
		Report It Software	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
PURCHASING 100-1**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
100-1		Purchasing: Other Expenses	\$ 3,880.00	\$ 3,880.00	\$ 3,880.00	\$ 440.43	\$ -	0.00%
211	6	Printing & Supplies	\$ 600.00	\$ 600.00	\$ 600.00	\$ 281.31	\$ -	0.00%
213	6	Equipment & Maintenance	\$ 150.00	\$ 150.00	\$ 150.00	\$ -	\$ -	0.00%
214	6	Prof. Affiliation & Travel	\$ 3,130.00	\$ 3,130.00	\$ 3,130.00	\$ 159.12	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
PURCHASING 100-1**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
211		Purchasing: Printing and Supplies	\$ 600.00	\$ 600.00	\$ 600.00	\$ 281.31	\$ -	0.00%
		Printing and Supplies	\$ 600.00	\$ 600.00	\$ 600.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
213		Purchasing: Equipment and Maintenance	\$ 150.00	\$ 150.00	\$ 150.00	\$ -	\$ -	0.00%
		Equipment and Maintenance	\$ 150.00	\$ 150.00	\$ 150.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Purchasing: Professional Affil. & Travel	\$ 3,130.00	\$ 3,130.00	\$ 3,130.00	\$ 159.12	\$ -	0.00%
		Professional Affiliation & Travel	\$ 3,130.00	\$ 3,130.00	\$ 3,130.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
POSTAGE 100-2**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
100-2		Postage	\$ 78,100.00	\$ 78,100.00	\$ 78,100.00	\$ 55,839.59	\$ -	0.00%
221	7	Clerk	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,035.63	\$ -	0.00%
222	7	Finance	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,339.55	\$ -	0.00%
223	7	Tax Office	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 14,704.45	\$ -	0.00%
224	7	Tax Assessor	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,169.70	\$ -	0.00%
225	7	Purchasing	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 333.00	\$ -	0.00%
226	7	Municipal Court	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 7,131.65	\$ -	0.00%
227	7	Fire	\$ 600.00	\$ 600.00	\$ 600.00	\$ 245.55	\$ -	0.00%
228	7	Police	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 3,700.75	\$ -	0.00%
229	7	Building	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,277.80	\$ -	0.00%
231	7	Public Works	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 287.20	\$ -	0.00%
232	7	Health & Human Services	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 7,298.02	\$ -	0.00%
233	7	Recreation	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 807.30	\$ -	0.00%
234	7	Permits	\$ 600.00	\$ 600.00	\$ 600.00	\$ 480.00	\$ -	0.00%
235	7	Postage Machine Rental	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,953.16	\$ -	0.00%
236	7	Postage Machine Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	0.00%
238	7	Board of Adjustment	\$ 300.00	\$ 300.00	\$ 300.00	\$ 3.50	\$ -	0.00%
239	7	Planning Board	\$ 100.00	\$ 100.00	\$ 100.00	\$ 16.40	\$ -	0.00%
242	7	Overnight Mailings	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 2,055.93	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
CENTRAL SUPPLY 100-3**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
100-3		Central Supply: Other Expenses	\$ 59,800.00	\$ 59,800.00	\$ 59,300.00	\$ 45,224.47	\$ 500.00	0.84%
211	9	Copier Rentals	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00	\$ 31,349.55	\$ -	0.00%
212	9	Excess Copy Charges	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,610.00	\$ -	0.00%
213	9	Copier Paper & Supplies	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 6,160.28	\$ -	0.00%
214	10	Stock Supplies	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,067.13	\$ -	0.00%
215	10	Stock Stationary/Envelopes	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 439.75	\$ -	0.00%
218	11	Copier Maintenance Contract	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,597.76	\$ 500.00	50.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
CENTRAL SUPPLY 100-3**

Account Justification

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
211		Central Supply: Copier Rentals	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00	\$ 31,349.55	\$ -	0.00%
	1	Copier Rentals	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00			

Justifications

1 Rental cost for 16 copiers located throughout all the Township's facilities, purchased through New Jersey's State Contract Cooperative. Includes all maintenance, labor and parts, toner and staples. Extra \$6,000.00 per year for yearly rental of copier that can print large engineering prints and plans overage charge for copies in excess.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
212		Central Supply: Excess Copy Charge	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,610.00	\$ -	0.00%
	1	Excess Copy Charge	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

Justifications

1 Cost for copiers that exceed the quarterly permitted number of copies.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
213		Central Supply: Copier Paper & Supplies	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 6,160.28	\$ -	0.00%
	1	Copier Paper and Supplies	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00			

Justifications

1 Stock letter and legal size white copy paper for use in our printers and copiers delivered in pallet quantity to the Municipal Building and Police Headquarters through an economical Cooperative Pricing Plan.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
CENTRAL SUPPLY 100-3**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Central Supply: Stock Office Supplies	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,067.13	\$ -	0.00%
	1	Stock Office Supplies	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00			

<u>Justifications</u>	
1	Stock office supplies, ordered in bulk for use by all Departments, and delivered to the Municipal Bldg. such as file folders, ruled pads, pens, pencils, rubber bands, paper clips, staples, rulers, scotch tape, markers, highlighters, white out, calendars, batteries, adding tape rolls, rubber fingers, rulers, scissors etc.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
215		Central Supply: Stock Stationary/Envelopes	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 439.75	\$ -	0.00%
	1	Stock stationary/Envelopes	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

<u>Justifications</u>	
1	Includes #10 White regular and window envelopes, Routing Slips, Regular Township letterhead, Envelopes to match letterhead, record Storage Boxes etc.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
CENTRAL SUPPLY 100-3**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
218		Central Supply: Copier Maintenance Contract	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 1,597.76	\$ 500.00	50.00%
		Risograph Maintenance Contract	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00			

<u>Justifications</u>	
1	Maintenance Contract for large Printing unit located at the Rodda center that does some specialized printing work for some township brochures regarding departmental programs ,saving the expense of using outside printing vendors. Maintenance Contract keeps old unit operating effectively.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
ADVERTISING 100-4**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	Spent 2020 Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
100-4		Advertising	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 7,563.54	\$ -	0.00%
251	13	Legal	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 5,819.52	\$ -	0.00%
252	13	Informational	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 1,501.22	\$ -	0.00%
253	13	Employment	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 242.80	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
ADVERTISING 100-4**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	Spent 2020	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
251		Advertising: Legal	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 5,819.52	\$ -	0.00%
		Advertising - Legal	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	Spent 2020	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
252		Advertising: Informational	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 1,501.22	\$ -	0.00%
		Advertising - Informational	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	Spent 2020	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
253		Advertising: Employment	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 242.80	\$ -	0.00%
		Advertising - Employment	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
EMPLOYEE ALLOWANCES 100-5**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
100-5		Employee Allowances	\$ 63,400.00	\$ 63,400.00	\$ 63,400.00	\$ 46,205.96	\$ -	0.00%
215	14	Auto Allowance - Human Resources	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 3,450.00	\$ -	0.00%
216	14	Auto Allowance - Finance	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ -	0.00%
217	14	Auto Allowance - Assessor	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,850.00	\$ -	0.00%
218	14	Auto Allowance - Building	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	\$ 18,363.80	\$ -	0.00%
221	14	Auto Allowance - Health	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 13,050.00	\$ -	0.00%
222	14	Auto Allowance - Recreation	\$ 11,200.00	\$ 11,200.00	\$ 11,200.00	\$ 7,687.50	\$ -	0.00%
223	14	Auto Allowance-Purchasing	\$ 500.00	\$ 500.00	\$ 500.00	\$ 14.66	\$ -	0.00%
224	14	Auto Allowance - Clerk	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 550.00	\$ -	0.00%
225	14	Cell Phone Allowance	\$ 400.00	\$ 400.00	\$ 400.00	\$ 240.00	\$ -	0.00%
227	14	Other Allowances	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HUMAN RESOURCES 105**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
105		Human Resources: Other Expenses	\$ 58,300.00	\$ 58,300.00	\$ 59,300.00	\$ 25,507.41	\$ (1,000.00)	-1.69%
211	16	Stationery & Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,325.09	\$ -	0.00%
212	16	Petty Cash	\$ 300.00	\$ 300.00	\$ 300.00	\$ 125.97	\$ -	0.00%
214	16	Professional Affiliation	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	0.00%
231	17	Equipment	\$ 500.00	\$ 500.00	\$ 500.00	\$ 430.00	\$ -	0.00%
233	17	Award Programs	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 3,500.00	\$ -	0.00%
250	17	Training	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 312.00	\$ (500.00)	-16.67%
252	18	HR Software	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	\$ 19,413.60	\$ -	0.00%
260	18	Bloodborne Pathogens	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ -	\$ (1,000.00)	-40.00%
290	18	Employee Wellness/EAP	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 400.75	\$ 500.00	20.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HUMAN RESOURCES 105**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
211		Human Resources: Stationary & Supplies	\$ 1,000.00	\$ 1,000.00	1,000.00	\$ 1,325.09	\$ -	0.00%
	1	Stationary and Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

Justifications

1 Pendaflex files, Color Folders, labeling Tape, Poster Guard Protection, other supplies

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
212		Human Resources: Petty Cash	\$ 300.00	\$ 300.00	\$ 300.00	\$ 125.97	\$ -	0.00%
	1	Petty Cash	\$ 300.00	\$ 300.00	\$ 300.00			

Justifications

1 Meeting Expenses, Tolls, Emergency Supplies

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Human Resources: Profess. Affil. & Travel	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	0.00%
	1	Professional Affiliation and Travel	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			

Justifications

1 SHRM Yearly Dues and NJLM Conference

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HUMAN RESOURCES 105**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
231		Human Resources: Equipment	\$ 500.00	\$ 500.00	\$ 500.00	\$ 430.00	\$ -	0.00%
	1	ID Cards/lanyards/holders/key fobs	\$ 500.00	\$ 500.00	\$ 500.00			

<u>Justifications</u>									
	1	Identification Card Holders, Lanyards, FOBS, Career Fair Handouts							

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
233		Human Resources: Award Programs	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 3,500.00	\$ -	0.00%
	1	Anniversary pins, watches, Employee BBQ	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			

<u>Justifications</u>									
	1	Twenty Two 25 Year Watches, Employee Appreciation Lunch							

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
250		Human Resources: Training	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 312.00	\$ (500.00)	-16.67%
		Various HR/ Employee seminars	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00			

<u>Justifications</u>									
	1	Various Training Seminars							

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HUMAN RESOURCES 105**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
252		Human Resources: HR Software	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	\$ 19,413.60	\$ -	0.00%
	1	Time and Attendance Software	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00			

<u>Justifications</u>									
	1	Time and Attendance Software							

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
260		Human Resources: Bloodborne Pathogens	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00	\$ -	\$ (1,000.00)	-40.00%
	1	Bloodborne Pathogens Program	\$ 1,500.00	\$ 1,500.00	\$ 2,500.00			

<u>Justifications</u>									
	1	Bloodborne Pathogen Inoculations for New Hires in PD/FD, and DPW							

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
290		Human Resources: Employee Wellness/EAP	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00	\$ 400.75	\$ 500.00	20.00%
	1	Employee Wellness and Appreciation Programs	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00			

<u>Justifications</u>									
	1	Health Fair, Wellness Presentations, Community Events							

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
COUNCIL 110**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
110		Township Council: Other Expenses	\$ 102,000.00	\$ 102,000.00	\$ 102,000.00	\$ 17,765.76	\$ -	0.00%
219	20	Miscellaneous	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 441.00	\$ -	0.00%
221	20	Special Projects	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00	\$ 11,143.76	\$ -	0.00%
245	20	Public Information	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,750.00	\$ -	0.00%
248	20	Community Relations	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 4,431.00	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
COUNCIL 110**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
219		Township Council: Training	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 441.00	\$ -	0.00%
		Seminars & NJLM Annual Conference	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
221		Township Council: Special Projects	\$ 94,500.00	\$ 94,500.00	\$ 94,500.00	\$ 11,143.76	\$ -	0.00%
		Discretionary Funding, i.e.. TCT, Signage	\$ 35,500.00	\$ 35,500.00	\$ 35,500.00			
		Teaneck 125th Anniversary/Sept. 11th Anniv.	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00			
		Leadership Teaneck	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Signage	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
245		Township Council: Public Information	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,750.00	\$ -	0.00%
		Website Maintenance	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
248		Township Council: Community Relations	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 4,431.00	\$ -	0.00%
		Discretionary Funding, i.e.. public training	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
CLERK 120**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
120		Township Clerk: Other Expenses	\$ 76,834.00	\$ 76,834.00	\$ 137,159.00	\$ 82,241.03	\$ (60,325.00)	-43.98%
211	22	Stationery & Supplies	\$ 6,250.00	\$ 6,250.00	\$ 5,250.00	\$ 3,030.65	\$ 1,000.00	19.05%
212	22	Petty Cash	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ -	0.00%
213	22	Office Equip. Maintenance	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 900.00	\$ -	0.00%
214	23	Professional Affiliation & Travel	\$ 3,825.00	\$ 3,825.00	\$ 4,000.00	\$ 3,770.00	\$ (175.00)	-4.38%
219	23	Miscellaneous	\$ 350.00	\$ 350.00	\$ 350.00	\$ 450.00	\$ -	0.00%
221	23	Special Projects	\$ 1,250.00	\$ 1,250.00	\$ 1,500.00	\$ 12,656.40	\$ (250.00)	-16.67%
223	23	Election Expenses	\$ 38,300.00	\$ 38,300.00	\$ 100,000.00	\$ 41,860.03	\$ (61,700.00)	-61.70%
225	23	Appraisals	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ -	\$ 1,000.00	50.00%
227	24	Statutory & Advisory Boards	\$ 1,500.00	\$ 1,500.00	\$ 1,700.00	\$ 320.00	\$ (200.00)	-11.76%
228	24	Code Maintenance	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,195.00	\$ -	0.00%
235	24	Clerk Software	\$ 18,059.00	\$ 18,059.00	\$ 18,059.00	\$ 18,058.95	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
CLERK 120**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
211		Clerk: Stationary & Supplies	\$ 6,250.00	\$ 6,250.00	\$ 5,250.00	\$ 3,030.65	\$ 1,000.00	19.05%
		Parking Decals	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00			
		CD/DVD/Fax Toner	\$ 300.00	\$ 300.00	\$ 300.00			
		Development Regulation Books	\$ 300.00	\$ 300.00	\$ 300.00			
		Computer Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Minute Book/frames/certificates	\$ 350.00	\$ 350.00	\$ 350.00			
		Street & Zoning Maps	\$ 500.00	\$ 500.00	\$ 500.00			
		Miscellaneous - Office Supplies	\$ 2,500.00	\$ 2,500.00	\$ 1,500.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
212		Clerk: Petty Cash	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ -	0.00%
		Council Meeting Refreshments, etc.	\$ 300.00	\$ 300.00	\$ 300.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
213		Clerk: Office Equipment Maintenance	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 900.00	\$ -	0.00%
		Recording System Maintenance Contract	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
CLERK 120**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Clerk: Professional Affil. & Travel	\$ 3,825.00	\$ 3,825.00	\$ 4,000.00	\$ 3,770.00	\$ (175.00)	-4.38%
		Dues - NJ League of Municipalities	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00			
		Dues - Bergen County League of Municipalities	\$ 150.00	\$ 150.00	\$ 150.00			
		Subscription - NJ State League Magazine	\$ 200.00	\$ 200.00	\$ 200.00			
		Subscription- Bergen Record	\$ 175.00	\$ 175.00	\$ 350.00			
		Miscellaneous - As Required	\$ 500.00	\$ 500.00	\$ 500.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
219		Clerk: Miscellaneous	\$ 350.00	\$ 350.00	\$ 350.00	\$ 450.00	\$ -	0.00%
		Business Cards for Councilmembers	\$ 350.00	\$ 350.00	\$ 350.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
221		Clerk: Special Projects	\$ 1,250.00	\$ 1,250.00	\$ 1,500.00	\$ 12,656.40	\$ (250.00)	-16.67%
		Memorial Day Tent	\$ 1,250.00	\$ 1,250.00	\$ 1,500.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
223		Clerk: Election Expenses	\$ 38,300.00	\$ 38,300.00	\$ 100,000.00	\$ 41,860.03	\$ (61,700.00)	-61.70%
		Municipal, Primary, General Election Expenses	\$ 38,300.00	\$ 38,300.00	\$ 100,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
225		Clerk: Appraisals	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ -	\$ 1,000.00	50.00%
		For Auction of Township Property	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
CLERK 120**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
227		Clerk: Statutory & Advisory Boards	\$ 1,500.00	\$ 1,500.00	\$ 1,700.00	\$ 320.00	\$ (200.00)	-11.76%
		Statutory and Advisory Boards	\$ 1,500.00	\$ 1,500.00	\$ 1,700.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
228		Clerk: Code Maintenance	\$ 2,500.00	2,500.00	\$ 2,500.00	\$ 1,195.00	\$ -	0.00%
		Code Supplements/Recodification	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			
		Annual Software Subscription	\$ 750.00	\$ 750.00	\$ 750.00			
		E-Code Annual Maintenance	\$ 350.00	\$ 350.00	\$ 350.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
235		Clerk: Clerk Software	\$ 18,059.00	\$ 18,059.00	\$ 18,059.00	\$ 18,058.95	\$ -	0.00%
		Media and Accela Software	\$ 18,059.00	\$ 18,059.00	\$ 18,059.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
FINANCE ADMINISTRATION 130**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
130		Finance Admin: Other Expenses	\$ 110,465.00	\$ 110,465.00	\$ 104,465.00	\$ 65,501.03	\$ 6,000.00	5.74%
211	26	Printing & Supplies	\$ 715.00	\$ 715.00	\$ 715.00	\$ 1,059.00	\$ -	0.00%
214	26	Prof. Affil. & Travel	\$ 750.00	\$ 750.00	\$ 750.00	\$ -	\$ -	0.00%
218	26	Professional Services	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 23,362.00	\$ -	0.00%
231	26	Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	0.00%
232	27	Bank Fees	\$ 18,000.00	\$ 18,000.00	\$ 12,000.00	\$ 16,093.56	\$ 6,000.00	0.00%
238	27	Payroll Processing	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 24,986.47	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
FINANCE ADMINISTRATION 130**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
211		Finance Admin: Printing & Supplies	\$ 715.00	\$ 715.00	\$ 715.00	\$ 1,059.00	\$ -	0.00%
		Check stock	\$ 500.00	\$ 500.00	\$ 500.00			
		Tax Forms	\$ 160.00	\$ 160.00	\$ 160.00			
		Signature Fonts	\$ 30.00	\$ 30.00	\$ 30.00			
		Miscellaneous - Office Supplies	\$ 25.00	\$ 25.00	\$ 25.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Finance Admin: Professional Affil. & Trave	\$ 750.00	\$ 750.00	\$ 750.00	\$ -	\$ -	0.00%
		GFOANJ	\$ 100.00	\$ 100.00	\$ 100.00			
		NJSCPA Dues	\$ -	\$ -	\$ -			
		RMA Dues	\$ -	\$ -				
		Continuing Ed. Requirements 40 credits @ \$30 per	\$ 500.00	\$ 500.00	\$ 500.00			
		Staff Training	\$ 150.00	\$ 150.00	\$ 150.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
218		Finance Admin: Professional Services	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 23,362.00	\$ -	0.00%
		Preparation of disclosure report	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00			
		EMMA filing advisor	\$ 700.00	\$ 700.00	\$ 700.00			
		As Needed	\$ 40,800.00	\$ 40,800.00	\$ 40,800.00			
		Other potential Studies & special meetings	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
231		Finance Admin: Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	0.00%
		Small equipment, as needed	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
FINANCE ADMINISTRATION 130**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
232		Finance Admin: Bank Fees	\$ 18,000.00	\$ 18,000.00	\$ 12,000.00	\$ 16,093.56	\$ 6,000.00	50.00%
		Bank Fees	\$ 18,000.00	\$ 18,000.00	\$ 12,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
238		Finance Admin: Payroll Processing	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 24,986.47	\$ -	0.00%
		Payroll processing costs	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
ANNUAL AUDIT 135**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
135		Annual Audit	\$ 78,000.00	\$ 78,000.00	\$ 68,000.00	\$ 33,249.80	\$ 10,000.00	14.71%
290	29	Audit for 2020	\$ 50,000.00	\$ 50,000.00	\$ 48,000.00	\$ -	\$ 2,000.00	4.17%
291	29	Additional Work as required	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	0.00%
293	29	AFS ADS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 27,163.50	\$ -	0.00%
294	29	Budget Preparation	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 6,086.30	\$ 8,000.00	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
ANNUAL AUDIT 135**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
290		Annual Audit: Audit	\$ 50,000.00	\$ 50,000.00	\$ 48,000.00	\$ -	\$ 2,000.00	4.17%
		Audit for 2019	\$ 50,000.00	\$ 50,000.00	\$ 48,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
291		Annual Audit: Additional Work as required	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	0.00%
		Additional Work as required	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
293		Annual Audit: AFS ADS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 27,163.50	\$ -	0.00%
		AFS ADS	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
294		Annual Audit: Budget Preparation	\$ 8,000.00	\$ 8,000.00	\$ -	\$ 6,086.30	\$ 8,000.00	0.00%
		Budget Preparation	\$ 8,000.00	\$ 8,000.00	\$ -			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MGMT. INFO. SYSTEMS 140**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
140		Mgmt. Info. Systems: Other Expenses	\$ 227,846.00	\$ 227,846.00	\$ 184,731.06	\$ 119,830.04	\$ 43,114.94	23.34%
201	31	Internet & Web Hosting Services	\$ 13,864.00	\$ 13,864.00	\$ 15,300.00	\$ 13,572.80	\$ (1,436.00)	-9.39%
203	31	Equipment Repairs & Upgrades	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,298.10	\$ -	0.00%
204	32	Software Contracts & Purchases	\$ 99,282.00	\$ 99,282.00	\$ 57,731.06	\$ 54,226.45	\$ 41,550.94	71.97%
211	33	Supplies	\$ 15,700.00	\$ 15,700.00	\$ 15,700.00	\$ 5,253.14	\$ -	0.00%
213	33	Equipment Maintenance	\$ 16,400.00	\$ 16,400.00	\$ 16,400.00	\$ 6,777.36	\$ -	0.00%
231	34	New Equipment Purchases	\$ 79,600.00	\$ 79,600.00	\$ 76,600.00	\$ 37,702.19	\$ 3,000.00	3.92%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MGMT. INFO. SYSTEMS 140**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
201		MIS: Internet & Web Hosting Services	\$ 13,864.00	\$ 13,864.00	\$ 15,300.00	\$ 13,572.80	\$ (1,436.00)	-9.39%
	1	Altice	8,364.00	8,364.00	6,040.00			
	2	Verizon FiOs	5,100.00	5,100.00	8,860.00			
		Domain Registry of America	0.00	0.00	0.00			
		DOTGOV.DOT	400.00	400.00	400.00			

Justifications

1	Altice includes internet at the Municipal Building & Roda Center. TV service at Municipal, Roda, Police HQ.
2	FIOS includes internet at the Municipal Building, DPW Yard, Fire HQ for VPN's.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
203		MIS: Equipment Repair & Updates	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,298.10	\$ -	0.00%
		Repairs and updates for hardware	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MGMT. INFO. SYSTEMS 140**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
204		MIS: Software Contracts & Purchases	\$ 99,282.00	\$ 99,282.00	\$ 57,731.06	\$ 54,226.45	\$ 41,550.94	71.97%
	1	Datacove - Email Archiver	\$ -	\$ -	\$ 1,013.30			
		Desktop Authority- Quest Software	\$ 550.00	\$ 550.00	\$ 519.00			
		Desktop Authority- MIS	\$ 1,075.00	\$ 1,075.00	\$ -			
		Edmunds & Associates, Inc.	\$ 14,400.00	\$ 14,400.00	\$ 13,090.00			
		Enforsys Fire Systems	\$ 1,028.00	\$ 1,028.00	\$ 720.00			
		Fra Technologies - Dog/Cat License Prog.	\$ -	\$ -	\$ -			
		Gilbarco Inc. DBA Gasboy		\$ -	\$ 598.00			
		Gov Connection - Backup Exec	\$ -	\$ -	\$ -			
		Police Server Backup Software	\$ 565.00	\$ 565.00	\$ 700.00			
	3	IT Radix - Kerio Connect MB email	\$ 2,800.00	\$ 2,800.00	\$ 2,168.00			
		IT Radix - Kerio additional 200 Licenses	\$ -	\$ -	\$ -			
	2	IT Radix - Kerio Connect Police	\$ 2,640.00	\$ 2,640.00	\$ 1,854.00			
		Lenel Onguard Upgrade		\$ -	\$ 3,941.00			
		Microsoft Windows 10 O/S	\$ -	\$ -	\$ -			
		Microsoft Office 2019	\$ 9,199.00	\$ 9,199.00	\$ 7,122.76			
		Micro Systems - Assessor Software-\$1500	\$ -	\$ -	\$ -			
		Mitchell Humphrey - SQL upgrade from MS Ac	\$ -	\$ -	\$ -			
		Mitchell Humphrey - Building Dept. Soft.		\$ -	\$ 7,529.00			
		Munidex, Inc. - Registrar Software	\$ 820.00	\$ 820.00	\$ 732.00			
		Municipal Backup Exec Renewal	\$ 630.00	\$ 630.00	\$ -			
		QQest Asset Management - Manager Plus	\$ -	\$ -	\$ -			
		R.C. Systems, Inc.- Rec Pro Software	\$ 7,050.00	\$ 7,050.00	\$ 6,425.00			
		Surfside Software	\$ -	\$ -	\$ -			
		SCW - SonicWALL Firewall	\$ 2,000.00	\$ 2,000.00	\$ 1,719.00			
		SCI - Symantec Anti-Virus	\$ 2,345.00	\$ 2,345.00	\$ 2,345.00			
	3	Spatial Data Logic	\$ 45,000.00	\$ 45,000.00	\$ -			
		UnDelete Ver. 10	\$ 160.00	\$ 160.00	\$ 160.00			
		Comply Right ACA Software	\$ 125.00	\$ 125.00	\$ -			
		Noveda Solar Panels Software	\$ -	\$ -	\$ -			
	5	Zoom Licenses	\$ 1,800.00	\$ 1,800.00	\$ -			
	4	Commercial Recreation Specialists, Lightning Detection	\$ 7,095.00	\$ 7,095.00	\$ 7,095.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MGMT. INFO. SYSTEMS 140**

<u>Justifications</u>	
1	The Datacove email archiving appliance is covered under warranty until 2023
2	Kerio Connect licenses have increased price by 28%
3	Mitchell Humphrey and FRA tech software packages are both replaced by Spatial Data Logic
4	Covers Base Station Transmitter/Sensors, Data receiver, sirens, strobes
5	We purchased 10 zoom licenses and 1 webinar license to conduct our mandatory meetings in a safe manor

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
211		MIS: Supplies	\$ 15,700.00	\$ 15,700.00	\$ 15,700.00	\$ 5,253.14	\$ -	0.00%
		Printer toner, ribbons, maintenance kits	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00			
		Tools and test equipment	\$ 350.00	\$ 350.00	\$ 350.00			
		Backup tapes and tape drive cleaner cartridges	\$ 350.00	\$ 350.00	\$ 350.00			
		Miscellaneous - As Required	\$ -	\$ -	\$ -			

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
213		MIS: Equipment Maintenance	\$ 16,400.00	\$ 16,400.00	\$ 16,400.00	\$ 6,777.36	\$ -	0.00%
		Johnston - Phone System Main Contract	\$ 13,400.00	\$ 13,400.00	\$ 13,400.00			
	1	Telephone & WAN Hardware Replacement	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

<u>Justifications</u>	
1	Replacement of aging phone system with new IP system.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MGMT. INFO. SYSTEMS 140**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
231		MIS: New Equipment Purchases	\$ 79,600.00	\$ 79,600.00	\$ 76,600.00	\$ 37,702.19	\$ 3,000.00	3.92%
		Computers replaced on 5 year schedule	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00			
		Laser Printers	\$ 1,300.00	\$ 1,300.00	\$ 2,600.00			
		Laptops	\$ 1,300.00	\$ 1,300.00	\$ -			
		Police Mobile Replacement	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00			
		Police Computer Equipement (Servers,UPS, Etc.)	\$ 15,000.00	\$ 15,000.00	\$ 12,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
TAX COLLECTION 145**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
145		Tax Collection: Other Expenses	\$ 24,325.00	\$ 24,325.00	\$ 24,325.00	\$ 12,745.62	\$ -	0.00%
211	36	Printing & Supplies	\$ 5,725.00	\$ 5,725.00	\$ 5,725.00	\$ 5,933.82	\$ -	0.00%
213	36	Office Equipment Maintenance	\$ 4,550.00	\$ 4,550.00	\$ 4,550.00	\$ -	\$ -	0.00%
214	36	Professional Affiliations	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00	\$ 342.00	\$ -	0.00%
219	37	Professional Fees	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 6,469.80	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
TAX COLLECTION 145**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
211		Tax Collection: Printing and Supplies	\$ 5,725.00	\$ 5,725.00	\$ 5,725.00	\$ 5,933.82	\$ -	0.00%
		Office Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Estimated tax bills and/or Homestead Rebate bill	\$ 500.00	\$ 500.00	\$ 500.00			
		Tax bills, delinquent notices, and other forms	\$ 4,225.00	\$ 4,225.00	\$ 4,225.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
213		Tax Collection: Office Equipment Maint.	\$ 4,550.00	\$ 4,550.00	\$ 4,550.00	\$ -	\$ -	0%
		Repairs as needed	\$ 50.00	\$ 50.00	\$ 50.00			
		Folding and Mail Machine	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Tax Collection: Profess. Affil. & Travel	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00	\$ 342.00	\$ -	0.00%
		Dues - NJ Tax Collectors Assn., Collector & Deputy	\$ 200.00	\$ 200.00	\$ 200.00			
		Dues - Bergen Tax Collectors Assn., Collector & Deputy	\$ 150.00	\$ 150.00	\$ 150.00			
		State and NJLM Collector and Deputy Alternate	\$ 1,450.00	\$ 1,450.00	\$ 1,450.00			
		Travel, mileage, and miscellaneous	\$ 250.00	\$ 250.00	\$ 250.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
TAX COLLECTION 145**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
219		Tax Collection: Miscellaneous	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 6,469.80	\$ -	0.00
		Electronic Tax Sale	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
ASSESSMENT OF TAXES 150**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
150		Assessment of Taxes: Other Expenses	\$ 82,825.00	\$ 82,825.00	\$ 79,100.00	\$ 25,616.96	\$ 3,725.00	4.71%
211	39	Stationery & Supplies	\$ 100.00	\$ 100.00	\$ 200.00	\$ -	\$ (100.00)	-50.00%
213	39	Equipment & Repair	\$ 200.00	\$ 200.00	\$ 100.00	\$ -	\$ 100.00	100.00%
214	40	Prof. Affil. & Travel	\$ 925.00	\$ 925.00	\$ 500.00	\$ 180.00	\$ 425.00	85.00%
218	40	Professional Service	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 22,900.00	\$ -	0.00%
219	41	Miscellaneous	\$ 100.00	\$ 100.00	\$ 200.00	\$ -	\$ (100.00)	-50.00%
243	41	Data Processing Service	\$ 6,000.00	\$ 6,000.00	\$ 2,600.00	\$ 2,536.96	\$ 3,400.00	130.77%
247	41	Tax Map Maintenance	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
ASSESSMENT OF TAXES 150**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
211		Tax Assessments: Stationary & Supplies	\$ 100.00	\$ 100.00	\$ 200.00	\$ -	\$ (100.00)	-50.00%
	1	Stationary and Supplies	\$ 100.00	\$ 100.00	\$ 200.00	\$ -	\$ (100.00)	-50.00%

Justifications

	1	As needed purchase of items not stocked by Township
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Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
213		Tax Assessments: Equipment & Repair	\$ 200.00	\$ 200.00	\$ 100.00	\$ -	\$ 100.00	100.00%
	1	Equipment & Repair	\$ 200.00	\$ 200.00	\$ 100.00	\$ -	\$ 100.00	100.00%

Justifications

	1	Manitenance and repair of electric typewriter.
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**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
ASSESSMENT OF TAXES 150**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Tax Assessments: Prof. Affil. & Travel	\$ 925.00	\$ 925.00	\$ 500.00	\$ 180.00	\$ 425.00	85.00%
1		Dues - IAAO (local and state chapters)	\$ 175.00	\$ 175.00	\$ 175.00			
2		Dues - AMANJ	\$ 50.00	\$ 50.00	\$ 75.00			
3		Rutgers Annual Conference	\$ 700.00	\$ 700.00	\$ 250.00			

Justifications

1	Annual dues for professional association
2	Annual dues for professional association
3	Periodic renewal of professional license and required certification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
218		Tax Assessments: Professional Services	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 22,900.00	\$ -	0.00%
1		Professional Services	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 22,900.00	\$ -	0.00%

Justifications

1	Retention of appraisal experts and reports for tax appeals at State and County levels. Inspection & assessment services for completion of added assessments.
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**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
ASSESSMENT OF TAXES 150**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
219		Tax Assessments: Miscellaneous	\$ 100.00	\$ 100.00	\$ 200.00	\$ -	\$ (100.00)	-50.00%
	1	Miscellaneous	\$ 100.00	\$ 100.00	\$ 200.00	\$ -	\$ (100.00)	-50.00%

<u>Justifications</u>	
1	Incidentals not categorized

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
243		Tax Assessments: Data Processing	\$ 6,000.00	\$ 6,000.00	\$ 2,600.00	\$ 2,536.96	\$ 3,400.00	130.77%
	1	Data Processing Service	\$ 6,000.00	\$ 6,000.00	\$ 2,600.00	\$ 2,536.96	\$ 3,400.00	130.77%

<u>Justifications</u>	
1	Data processing and printing of Chapter 75 Notices.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
247		Tax Assessments: Tax Map Maintenance	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	0.00%
	1	Tax Map Maintenance	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	\$ -	0.00%

<u>Justifications</u>	
1	Annual changes to official Tax Map due to subdivision, lot consolidation, easements, etc.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
LEGAL SERVICES & COSTS 155**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
155		Legal Services & Costs	\$ 1,022,500.00	\$ 1,022,500.00	\$ 1,022,500.00	\$ 870,701.42	\$ -	0.00%
210	43	Public Defender	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00	\$ 36,583.28	\$ -	0.00%
220	43	Labor Negotiations/Personnel Matters	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 130,681.89	\$ -	0.00%
230	43	Legal Fees & Expenses	\$ 695,000.00	\$ 695,000.00	\$ 695,000.00	\$ 351,384.52	\$ -	0.00%
240	43	Planning, Land Use and COAH	\$ -	\$ -	\$ -	\$ 129,302.15		0.00%
250	43	Insurance	\$ -	\$ -	\$ -	\$ 141,007.73		0.00%
270	44	Miscellaneous	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	0.00%
280	44	Tax Appeal Legal Fees	\$ -	\$ -	\$ -	\$ 81,741.85	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
LEGAL SERVICES & COSTS 155**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
210		Legal: Public Defender	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00	\$ 36,583.28	-	0.00%
		Public Defender	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00	\$ 36,583.28	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
220		Legal: Labor Counsel/Negotiations/Personnel	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 130,681.89	-	0.00%
		Labor Counsel/Labor Matters and Negotiations	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 130,681.89	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
230		Legal: Legal Fees & Expenses	\$ 695,000.00	\$ 695,000.00	\$ 695,000.00	\$ 351,384.52	\$ -	0.00%
		Legal Fees & Expenses	\$ 695,000.00	\$ 695,000.00	\$ 695,000.00	\$ 351,384.52	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
240		Legal: Planning, Land Use & COAH	\$ -	\$ -	\$ -	\$ 129,302.15	\$ -	0.00%
			\$ -	\$ -	\$ -	\$ 129,302.15	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
250		Legal: Insurance	\$ -	\$ -	\$ -	\$ 141,007.73	\$ -	0.00%
		Insurance	\$ -	\$ -	\$ -	\$ 141,007.73	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
LEGAL SERVICES & COSTS 155**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
270		Miscellaneous	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	0.00%
		Miscellaneous	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
280		Legal: Tax Appeal Legal Fees	\$ -	\$ -	\$ -	\$ 81,741.85	\$ -	0.00%
		Tax Appeal Legal Fees	\$ -	\$ -	\$ -	\$ 81,741.85	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
ENGINEERING 165**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
165		Engineering: Other Expenses	\$ 291,250.00	\$ 291,250.00	\$ 288,950.00	\$ -	\$ 2,300.00	0.80%
214	46	Professional Affil. & Travel	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
219	46	Miscellaneous	\$ 16,500.00	\$ 16,500.00	\$ 24,200.00	\$ -	\$ (7,700.00)	-31.82%
218	46	Professional Services	\$ 264,000.00	\$ 264,000.00	\$ 254,000.00	\$ -	\$ 10,000.00	3.94%
241	47	Environmental Commission	\$ 10,750.00	\$ 10,750.00	\$ 10,750.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
ENGINEERING 165**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Engineering: Professional Affil. & Travel	\$ -	\$ -	\$ -		\$ -	0.00%
		Dues - NJ Municipal Engineering Society	\$ -	\$ -	\$ -			
		Subscription - Engineering News Record	\$ -	\$ -	\$ -			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
219		Engineering: Miscellaneous	\$ 16,500.00	\$ 16,500.00	\$ 24,200.00		\$ (7,700.00)	-31.82%
		Municipal Storm water Permit Fee	\$ 9,000.00	\$ 9,000.00	\$ 16,700.00			
		Stormwater Awareness Program	\$ 7,300.00	\$ 7,300.00	\$ 7,300.00			
		1400 River Road Tideland License	\$ 200.00	\$ 200.00	\$ 200.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
218		Engineering: Professional Services	\$ 264,000.00	\$ 264,000.00	\$ 254,000.00		\$ 10,000.00	3.94%
	1	In-house engineering consultant	\$ 235,000.00	\$ 235,000.00	\$ 225,000.00			
	1	Outside Engineering	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00			

Justifications

1	Zoning residential plan reviews and other general engineering services not handled in-house. Additional funds budgeted for utility permit inspections.
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**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
ENGINEERING 165**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
241		Engineering: Environmental Commission	\$ 10,750.00	\$ 10,750.00	\$ 10,750.00		\$ -	0.00%
		ANJEC Dues	\$ 420.00	\$ 420.00	\$ 420.00			
		Training (includes webinars and Road Shows)	\$ 250.00	\$ 250.00	\$ 250.00			
		Travel expenses for training	\$ 80.00	\$ 80.00	\$ 80.00			
		Update Environ. Resource Inventory (ERI)	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
BUILDING 195**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
195		Building: Other Expenses	\$ 88,245.00	\$ 88,245.00	\$ 115,465.00	\$ 42,981.99	\$ (27,220.00)	-23.57%
211	49	Supplies & Printing	\$ 5,800.00	\$ 5,800.00	\$ 4,000.00	\$ 785.41	\$ 1,800.00	45.00%
213	49	Equipment & Repairs	\$ 1,400.00	\$ 1,400.00	\$ 1,300.00	\$ 32.96	\$ 100.00	7.69%
214	50	Professional Affiliation & Travel	\$ 5,625.00	\$ 5,625.00	\$ 5,525.00	\$ 1,571.42	\$ 100.00	1.81%
250	52	Elevator Inspections	\$ 900.00	\$ 900.00	\$ 900.00	\$ 632.00	\$ -	0.00%
260	52	Board of Adjustment	\$ 32,290.00	\$ 32,290.00	\$ 32,290.00	\$ 21,178.89	\$ -	0.00%
270	53	Planning Board	\$ 37,450.00	\$ 37,450.00	\$ 37,450.00	\$ 15,456.56	\$ -	0.00%
280	54	Planner - Non Board	\$ 4,000.00	\$ 4,000.00	\$ 34,000.00	\$ 3,324.75	\$ (30,000.00)	-88.24%
290	55	Building: Communications	\$ 780.00	\$ 780.00	\$ -	\$ -	\$ 780.00	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
BUILDING 195**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
211		Building: Supplies & Printing	\$ 5,800.00	\$ 5,800.00	\$ 4,000.00	\$ 785.41	\$ 1,800.00	45.00%
	1	Printing of Forms	\$ 2,900.00	\$ 2,900.00	\$ 2,000.00			
	2	Office Supplies	\$ 2,900.00	\$ 2,900.00	\$ 2,000.00			

Justifications

1	NJAC 5:23-4.5(b) mandates the use of standardized forms by all local enforcing agencies. NJAC 5:23-4.17(c)2iii provides for the payment of these expenses through collected enforcing agency fees.
2	NJAC 5:23-4.17(c)2iii provides for the payment of these expenses through collected enforcing agency fees. Items included are in addition to central office supply consumables. Increased activity levels require additional supplies to provide a consistent level of service to all permit applicants.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
213		Building: Equipment & Repairs	\$ 1,400.00	\$ 1,400.00	\$ 1,300.00	\$ 32.96	\$ 100.00	7.69%
	1	Office Equipment	\$ 600.00	\$ 600.00	\$ 500.00			
	2	Safety/Inspection equipment	\$ 600.00	\$ 600.00	\$ 600.00			
	3	Maintenance per schedule	\$ 200.00	\$ 200.00	\$ 200.00			

Justifications

1	1) N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. Item includes replacement of consumable batteries which will reach their useful life in 2016. The Department maintains two-way radios programmed with township frequencies allowing use by other agencies in the event of emergencies.
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**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
BUILDING 195**

Justifications (Continued)	
2	2) N.J.A.C. 5:23-4.25 establishes the Emergency building inspection program pursuant to N.J.S.A. 52:27D-126.3. N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. Updated safety equipment to be provided to staff members' responsible for emergency response requests from local and County OEM. Additional staff members acquired to address the increase in activity levels will need to be provided with safety equipment for their ability to respond to emergency incidents. Item also includes specialized inspection equipment necessary to provide required inspections (Continuing Program).
3	3) N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. Provides for the repair or upgrade of damaged or outdated equipment to keep inventory in serviceable condition, including radios and electronic inspection devices.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
214		Building: Professional Affil. & Travel	\$ 5,625.00	\$ 5,625.00	\$ 5,525.00	\$ 1,571.42	\$ 100.00	1.81%
	1	Dues - NJ Building Officials Association	\$ 150.00	\$ 150.00	\$ 150.00			
	2	Dues - Municipal Construction Officials Assoc	\$ 75.00	\$ 75.00	\$ 75.00			
	3	Dues - Bergen/Passaic Municipal Inspectors Assoc.	\$ 150.00	\$ 150.00	\$ 150.00			
	4	Dues - Bergen/Passaic Technical Assistants Assoc.	\$ 150.00	\$ 150.00	\$ 150.00			
	5	Monthly meeting expenses	\$ 600.00	\$ 600.00	\$ 600.00			
	6	Code books and standards	\$ 800.00	\$ 800.00	\$ 700.00			
	7	Building Safety Conference of NJ	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	8	ICC / NSPC Code Change Hearings	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	9	NJ League of Municipalities	\$ 700.00	\$ 700.00	\$ 700.00			

Justifications	
1	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Membership is provided for two (2) staff members. Participation in the organization provides timely information on important statewide issues affecting the department's activities.
2	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of these expenses through collected enforcing agency fees. Membership is provided for one (1) staff member. Participation in the organization provides timely information on important administrative issues affecting the department's activities.

Continued on next page

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
BUILDING 195**

Justifications (Continued)	
3	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of these expenses through collected enforcing agency fees. Membership is provided for three (3) staff members. Participation in the organization provides timely information on important administrative issues affecting the department's activities.
4	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of these expenses through collected enforcing agency fees. Membership is provided to three (3) staff members holding the state certification. Participation in the organization provides timely information on important administrative issues affecting the department's activities.
5	5) N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Item provides reimbursement to Building Department staff for expenses associated with attendance at State and Regional meetings and for Teaneck's hosting of a Regional meeting of the Municipal Construction Officials Association meeting and seminar. This item is based on attendance of staff members at their respective meetings.
6	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. The State of New Jersey adopted the 2015 ICC codes in the third quarter of 2015. The adoption required the purchase of the adopted codes and standards. These included the International Building Code, International Residential Code, International Energy Conservation Code, International Mechanical and International Fuel Gas Code. Referenced standards and commentaries must also be obtained during 2016 for the effective enforcement of the regulations. The National Standard Plumbing Code is expected to be adopted in the first quarter of 2016.
7	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Funds are provided to staff members attending the State sponsored, annual NJ Building Safety Conference. Staff members earn required CEU's necessary for the renewal of their licenses, gain knowledge of new construction techniques and learn of new and proposed regulation modifications.
8	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Funds are provided to staff members for attendance at the International Code Council (ICC) and National Standard Plumbing Code (NSPC) National and Regional Code Change Hearings, allowing input into the development of construction codes as they affect the constituents of the local enforcing agency. Attendance at these events allows involvement at the national level, strengthening New Jersey's position in areas of interest pertaining to the health, safety and welfare of the state's residents and businesses.
9	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Staff members attend state association meetings and participate in joint sessions with other municipal agencies. Staff members holding zoning certificates earn required CEU's towards the renewal of the certificates. Participants are exposed to key issues affecting municipal governments and options for improving services.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
BUILDING 195**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
250		Building: Elevator Inspections	\$ 900.00	\$ 900.00	\$ 900.00	\$ 632.00	\$ -	0.00%
	1	Exempt Property Inspections	\$ 900.00	\$ 900.00	\$ 900.00	\$ 632.00	\$ -	0.00%

Justifications

1 Funds are for the Annual Inspection of municipally owned elevator devices at the Richard Rodda Recreation Center, Police Headquarters and the Municipal Building. These funds are not associated with the operation of the local enforcing agency.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
260		Building: Zoning Board of Adjustment	\$ 32,290.00	\$ 32,290.00	\$ 32,290.00	\$ 21,178.89	\$ -	0.00%
	1	Computer and office supplies	\$ 400.00	\$ 400.00	\$ 400.00			
	2	Stenographer services	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			
	3	Board members seminars - State mandated	\$ 600.00	\$ 600.00	\$ 600.00			
	4	Dues - NJ Planning and Zoning Administrators	\$ 440.00	\$ 440.00	\$ 440.00			
	5	NJAZPA Current Issues in Zoning Seminar	\$ 950.00	\$ 950.00	\$ 950.00			
	6	NJ League of Municipalities Conference	\$ 900.00	\$ 900.00	\$ 900.00			
		Zoning board engineer's plan reviews	\$ -	\$ -	\$ -			
	7	Attorney Fees	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00			

Justifications

1 Items included are in addition to central office supply consumables. Items are necessary for the processing, evaluation and recording of applications under the NJ Municipal Land Use Law, N.J.S.A. 40:55D. Funds have been increased based on the anticipated activity level of development during 2016, with the amount reevaluated in 2018.

2 Services of a stenographer are provided at Zoning Board of Adjustment meetings as a service to applicants. This was a policy decision determined necessary by the Board. An increase in development activity, more appeals being scheduled before the Board and longer public hearings results in additional expenses for the stenographer services.

3) N.J.S.A. 40:55D-23.3 requires all Board members to acquire minimum educational standards for the effective discharge of their duties. An incr

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
BUILDING 195**

Justifications (Continued)	
3	An increase is needed due to several new members and increase in seminar cost.
4	Membership is provided for four (4) members and the governing bodies. The Association has restructured their fees.
5	Funds have been provided for four (4) staff members at this annual seminar. Staff are exposed to current issues in zoning administration, planning principles and court decisions affecting land use matters.
6	Staff members attend state association meetings and earn CEU's necessary for the renewal of their licenses and certifications. Participants are exposed to key land use issues affecting municipal governments and options for improving services.
7	Funds for payment of services of the Board attorney have been allocated to this budget account.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
270		Building: Planning Board	\$ 37,450.00	\$ 37,450.00	\$ 37,450.00	\$ 15,456.56	\$ -	0.00%
	1	Office Supplies	\$ 400.00	\$ 400.00	\$ 400.00			
	2	Dues - NJ Planning Officials	\$ 550.00	\$ 550.00	\$ 550.00			
	3	Planning services as needed	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	4	Board members seminars	\$ 600.00	\$ 600.00	\$ 600.00			
	5	Planning Services	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			
	6	NJ League of Municipalities Conference	\$ 900.00	\$ 900.00	\$ 900.00			
	7	Attorney Fees	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00			

Justifications	
1	Items included are in addition to central office supply consumables. Items are necessary for the processing, evaluation and recording of applications under the NJ Municipal Land Use Law, N.J.S.A. 40:55D and has been reduced based on a decline in the number of applications anticipated.
2	Membership is provided to both the Planning Board and Zoning Board of Adjustment to remain current on issues affecting their responsibilities.
3	Funds are provided for the contract services of the Township Planner for input on issues or questions which arise during the course of the Board's activities.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
BUILDING 195**

Justifications (Continued)	
<u>Justifications</u>	
4	N.J.S.A. 40:55D-23.3 requires all Board members to acquire minimum educational standards for the effective discharge of their duties.
5	5) Municipal Planner - Funds are provided for the contract services of the Township Planner for input on special planning and zoning issues affecting the township. These funds have been provided to address issues such as COAH and the municipal Master Plan.
6	Staff members attend state association meetings and earn CEU's necessary for the renewal of their licenses and certifications. Participants are exposed to key land use issues affecting municipal governments and options for improving services.
7	Funds for payment of services of the Board attorney have been allocated to this budget account.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2020	2019 Adopted Budget	2019 Spent Jan - Dec	+ OR - 2019 \$	+ OR - 2019 %
280		Building: Planner- Non Board Related	\$ 4,000.00	\$ 4,000.00	\$ 34,000.00	\$ 3,324.75	\$ (30,000.00)	-88.24%
	1	Planning services as needed	\$ 4,000.00	\$ 4,000.00	\$ 34,000.00			

<u>Justifications</u>	
1	Funds are provided here for the contract services of the Township Planner for input on issues such as the revision or amendment of the Development Regulations. Use of these funds are dependent on modification of land use issues as discussed by the Planning Board, Zoning Board of Adjustment, Zoning Subcommittee or the Township Council and are not directly related to the enforcing agency's expenditures.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
BUILDING 195**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
290		Building: Communications	\$ 780.00	\$ 780.00	\$ -		\$ 780.00	0.00%
	1	Cellular Phone - Construction Official	\$ 780.00	\$ 780.00	\$ -			

Justifications

1	NJAC 5:23-4.17©2iii provides for the payment of expenses through collected enforcing agency fees, Advances in technology and changes in how business is conducted requires the timely exchange of information. The ability to send and receive e-mail messages, communicate with other municipal officials and receive notifications from local, County and State agencies during non-business hours is important in maintaining the health, safety and welfare of the public.
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**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
CONTRIBUTION TO SELF INS. 210**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
210		Contributions to Self Insurance Fund	\$ 1,250,000.00	\$ 1,250,000.00	\$ 1,250,000.00	\$ 1,250,000.00	\$ -	0.00%
210	57	General	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ -	0.00%
220	58	Worker's Compensation	\$ 950,000.00	\$ 950,000.00	\$ 950,000.00	\$ 950,000.00	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
CONTRIBUTION TO SELF INS. 210**

Account Justification

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
210		Contributions to Self Insurance: General	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ -	0.00%
	1	General	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ -	0.00%

Justifications

1	Contributions to self-insurance fund are for claims and deductibles not covered by other insurance.
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**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
CONTRIBUTION TO SELF INS. 210**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
220		Contributions to Self Insurance: Worker's Com	\$ 950,000.00	\$ 950,000.00	\$ 950,000.00	\$ 950,000.00	\$ -	0.00%
	1	Worker's Compensation	\$ 950,000.00	\$ 950,000.00	\$ 950,000.00			

Justifications	
1	Claims have been significantly higher than expected for the past four years. The contribution must remain at \$950,000 to reduce the danger of lack of funding.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
OTHER INSURANCE PREMIUMS 211**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
211		Other Insurance Premiums	\$ 840,500.00	\$ 840,500.00	\$ 809,500.00	\$ 787,225.00	\$ 31,000.00	3.83%
210	60	General Insurance	\$ 785,000.00	\$ 785,000.00	\$ 754,000.00	\$ 753,925.00	\$ 31,000.00	4.11%
230	60	Worker's Compensation Admin Fees	\$ 55,500.00	\$ 55,500.00	\$ 55,500.00	\$ 33,300.00	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
OTHER INSURANCE PREMIUMS 211**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
210		Other Insurance: General	\$ 785,000.00	\$ 785,000.00	\$ 754,000.00	\$ 753,925.00	\$ 31,000.00	4.11%
	1	PEJIF policy premium	\$ 785,000.00	\$ 785,000.00	\$ 754,000.00	\$ 753,925.00	\$ 31,000.00	4.11%

<u>Justifications</u>	
1	Renewal agreement for PEJIF.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
230		Other Insurance: Worker's Compensation Admin	\$ 55,500.00	\$ 55,500.00	\$ 55,500.00	\$ 33,300.00	\$ -	0.00%
		Worker's Compensation Admin Fees	\$ 55,500.00	\$ 55,500.00	\$ 55,500.00	\$ 33,300.00	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
GROUP INS. FOR EMPLOYEES 220**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
220		Group Insurance for Employees	\$ 5,615,500.00	\$ 5,615,500.00	\$ 5,615,500.00	\$ 4,655,453.50	\$ -	0.00%
210	61	Health Benefits (net of employee contributions)	\$ 5,035,000.00	\$ 5,035,000.00	\$ 5,035,000.00	\$ 4,205,265.28	\$ -	0.00%
220	61	Delta Dental Plan	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 240,226.28	\$ -	0.00%
230	61	Flexible Spend	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,013.00	\$ -	0.00%
240	61	Vision Care	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,745.11	\$ -	0.00%
250	61	Retiree Health	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 94,068.36	\$ -	0.00%
260	61	Medical Opt-Out	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 109,135.47	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
240		Police: Other Expenses	\$ 365,645.00	\$ 352,295.00	\$ 306,662.00	\$ 200,586.01	\$ 45,633.00	14.88%
210	63	First Aid	\$ 15,200.00	\$ 15,200.00	\$ 5,200.00	\$ 4,817.63	\$ 10,000.00	192.31%
211	64	Printing & Supplies	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 2,498.84	\$ -	0.00%
213	65	Machine Maintenance	\$ 79,500.00	\$ 79,500.00	\$ 76,300.00	\$ 48,625.86	\$ 3,200.00	4.19%
218	67	SLEO II	\$ 4,000.00	\$ -	\$ 6,000.00	\$ -	\$ (6,000.00)	-100.00%
219	67	Miscellaneous	\$ 5,300.00	\$ 5,300.00	\$ 5,000.00	\$ 94.53	\$ 300.00	6.00%
220	68	Tuition, Training, Dues	\$ 35,075.00	\$ 35,075.00	\$ 33,742.00	\$ 24,697.29	\$ 1,333.00	3.95%
230	70	Pre-employment Screening	\$ 37,400.00	\$ 28,050.00	\$ 30,300.00	\$ 9,355.00	\$ (2,250.00)	-7.43%
231	71	Equipment	\$ 11,350.00	\$ 11,350.00	\$ 11,100.00	\$ 10,476.94	\$ 250.00	2.25%
239	72	Personal Equipment	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 796.70	\$ -	0.00%
244	72	Communications Maintenance & 911 Dispa	\$ 52,026.00	\$ 52,026.00	\$ 52,026.00	\$ 44,771.00	\$ -	0.00%
250	73	Photo & I.D.	\$ 40,750.00	\$ 40,750.00	\$ 7,950.00	\$ 4,525.37	\$ 32,800.00	412.58%
251	75	Supplies	\$ 9,844.00	\$ 9,844.00	\$ 9,844.00	\$ 8,631.44	\$ -	0.00%
260	76	Bldg. Maintenance & Supplies	\$ 15,800.00	\$ 15,800.00	\$ 15,800.00	\$ 8,923.74	\$ -	0.00%
270	77	Ammunition & Armory Supplies	\$ 39,500.00	\$ 39,500.00	\$ 39,500.00	\$ 30,048.94	\$ -	0.00%
271	78	Outside Maintenance	\$ 9,250.00	\$ 9,250.00	\$ 3,250.00	\$ 2,250.00	\$ 6,000.00	184.62%
280	79	Special Investigations	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 72.73	\$ -	0.00%
290	79	Auxiliary Police	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ -	\$ -	0.00%
292	80	Parking Enforcement Officers	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
210		Police: First Aid	\$ 15,200.00	\$ 15,200.00	\$ 5,200.00	\$ 4,817.63	\$ 10,000.00	192.31%
		First Aid Supplies & Kits	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Oxygen Refills & Repairs	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Disposable Blankets (40)	\$ 200.00	\$ 200.00	\$ 200.00			
		Defibrillator Pads, batteries and supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
1		Personal Protective Equipment (PPE)	\$ 10,000.00	\$ 10,000.00	\$ -			

<u>Justifications</u>	
1	Due to COVID-19, the department went through an inordinate amount of Personal Protective Equipment (PPE) in 2020. Going forward, the utilization of PPE by officers on calls will become more prevalent and will require the department to maintain sufficient supplies.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
211		Police: Printing & Supplies	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 2,498.84	\$ -	0.00%
	1	Printing forms, reports, etc.	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00			
	2	Updates 2C, Title 39 manuals	\$ 200.00	\$ 200.00	\$ 200.00			
	3	3M Detective Case Envelopes	\$ 350.00	\$ 350.00	\$ 350.00			
	4	Fax Supplies	\$ 300.00	\$ 300.00	\$ 300.00			
	5	Office Supplies	\$ 800.00	\$ 800.00	\$ 800.00			

Justifications	
1	Printing forms, reports, etc. - to purchase and/or replenish such items as OT cards, Record books, business cards, wall calenders, and other essential materials.
2	Updates 2C, Title 39 manuals - to stay current on changes to the Criminal (2C) and Motor Vehicle Laws (Title 39) and purchase new books/updates and/or discs to install on the computer.
3	Detective case envelopes, 3M- to maintain each investigative case (including Detective and Juvenile Bureaus, NCIC) and file/storage accordingly. Approximately 4,000 envelopes are required each year.
4	Fax Supplies - to purchase cartridges, toner, and/or other supplies needed for the fax machines that currently in operation within the department.
5	Office supplies - general office supplies needed for day-to-day operations to include but not be limited to envelopes, stationary paper clips, staples, staplers, glue sticks, liquid paper, pens, pencils, markers tape, file folders, memo pads, hole punchers, pins, etc.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
213		Police: Machine Maintenance	\$ 79,500.00	\$ 79,500.00	\$ 76,300.00	\$ 48,625.86	\$ 3,200.00	4.19%
	1	Bureau	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
	2	Contract - Lawsoft	\$ 25,500.00	\$ 25,500.00	\$ 25,000.00			
	3	Lawsoft - NIBRS Module	\$ -	\$ -	\$ -			
	4	Contract - Datacard ID Card Machine	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	5	\$318.20/Month	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	6	MicroStrategies (Recorder)	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00			
	7	Contract - Info-Cop Licensing	\$ 6,200.00	\$ 6,200.00	\$ 6,200.00			
	8	Processing Machine	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00			
	9	Radar & Alcotest Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	10	GTBM - Server Support - Cad & Record Management System, E-ticketing	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00			
	11	All Traffic Solutions	\$ 2,200.00	\$ 2,200.00	\$ -			

Justifications	
1	Cover maintenance costs / service calls / contracts pertaining to system - Exacqvision
2	Contract - (Lawsoft/CAD-RMS Vendor) - required licensing and support for our records' management and CAD systems needed for reports and the day-to-day operation of the Police Department. (Contract period May 1 2021 - April 30 2022). Additional cost for support and maintenance for the NIBRS module. Department is required to implement NIBRS (National Incident Based Reporting System) in 2021 per FBI/NJSP mandate.
3	Department is required to implement NIBRS (National Incident Based Reporting System) in 2021 as per FBI/NJSP mandate. Module enables department to accurately report required information.
4	Contract - DATACARD- Maintenance/service/supplies- ID Card Machine - for our data system, ID Card System, Incl. service calls, They are produced for solicitors, liquor ID, Parking Enforcement Officers, Township employees (PD, FD, DPW, Municipal), retired Police Offices and others.
5	Telephone system. PressOne equipment & supplies outside of contract

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Justifications (Continued)	
6	Recorder - Mandatory that the phone lines and radio transmissions be recorded and saved. The NICE voice recorded is from NICE/MicroStrategies. Service contract should be maintained going forward. Annual contract runs 8/1/2021 - July 31, 2022. Price Increase reflected in quote for 2021.
7	Contract - Info - Cop Licensing - Required to maintain licenses and keep the software on our department's mobile computers operational. We currently maintain 23 licenses.
8	Contract - Maintenance - Idemia - (Morpho Trak (formerly Sagem Morpho)) - Fingerprint processing - required to maintain our fingerprint machine. Arrests, domestic violence, mug camera, etc. Processing is mandatory by the state. Machine is at end of life.
9	Radar & Alcotest - Maintenance as required - required to maintain, certify, and/or purchase related equipment and supplies to ensure operation of our radar units and Alcotest machine. Must be functional and up-to-date for Discovery and court. It should be noted that we will be required to purchase a new machine at a cost of \$20,000 said required item was listed in prior Capital Budget request. Purchase of new Radar units also to be requested.
10	Server support - CAD & Records Management System - GTBM Inc. - required for server support/CAD and Records ManagementSystem. Repairs, upgrades, replacement parts as needed. Eticketing system was installed fleet wide and enable our officers to issue parking and moving system (AOC). This system is approved by the state. We currently average approx. 17,000 summonses per year. Purchase of new Radar units software, and related equipment is based on a per ticket charge.
11	Electronic traffic boards - App, Traffic Suite (12 months); equipment management, reporting, image management, alerts, and mapping. Annual warranty/contract expires 7/24/2021.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
218		SLEO II	\$ 4,000.00	\$ -	\$ 6,000.00	\$ -	\$ (6,000.00)	-100.00%
	1	SLEO II	\$ 4,000.00	\$ -	\$ 6,000.00	\$ -	\$ (6,000.00)	-100.00%

Justifications	
1	Required to maintain equipment and uniforms. The Township of Teaneck authorized 2 part time SLEO II. Funding needed to purchase uniforms.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
219		Police: Miscellaneous	\$ 5,300.00	\$ 5,300.00	\$ 5,000.00	\$ 94.53	\$ 300.00	6.00%
	1	Range Officer Certifications	\$ 4,800.00	\$ 4,800.00	\$ 4,500.00			
	2	Cell Block Management	\$ 500.00	\$ 500.00	\$ 500.00			

Justifications	
1	Range Officer Certifications: We utilize an indoor range and currently have thirteen (13) range officers. All officers must qualify 2x/year. As such, range officers are required to complete annual hearing examinations and lead testing which consists of a blood test by HNMC Occupational Health followed by an exam at an authorized hearing testing facility. \$268 for lead testing, \$100.00 for hearing test up from \$85/hearing test.
2	Contingent on additional funds necessary and/or required items for cell block management and to provide for safe housing for incarcerated individuals.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
220		Police: Tuition, Training, Dues	\$ 35,075.00	\$ 35,075.00	\$ 33,742.00	\$ 24,697.29	\$ 1,333.00	3.95%
		Dues - International Assn. Police Chiefs	\$ 150.00	\$ 150.00	\$ 150.00			
		Dues - NJ Police Chiefs Association	\$ 475.00	\$ 475.00	\$ 475.00			
		Dues - BC Police Chiefs Association/CJIS/Juvenile Association	\$ 350.00	\$ 350.00	\$ 350.00			
			\$ 200.00	\$ 200.00	\$ 200.00			
		Dues - NJ Narcotics Enforcement Officers	\$ 50.00	\$ 50.00	\$ 50.00			
		Dues - Special Organizations as needed	\$ 50.00	\$ 50.00	\$ 50.00			
	1	Internet Search Engine for Investigations	\$ 7,200.00	\$ 7,200.00	\$ 7,000.00			
		Dues - NENA 911 Conference	\$ 500.00	\$ 500.00	\$ 500.00			
		Dues - Juvenile Officers Conference	\$ 400.00	\$ 400.00	\$ 400.00			
		Dues - Narcotic Officers Conference	\$ 500.00	\$ 500.00	\$ 500.00			
		Dues - NJ Chiefs Conference	\$ 200.00	\$ 200.00	\$ 200.00			
	2	Training, Seminars, Meetings	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00			
		Hosting of Community Oriented Meetings	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	3	Package	\$ 6,000.00	\$ 6,000.00	\$ -			
		Guardian Tracking Software	\$ -	\$ -	\$ -			
	4	Accreditation Fees	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Membership/Conference	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Package	\$ -	\$ -	\$ 4,867.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

<u>Justifications</u>	
1	Contract with Proforma/Thomson Reuters for access to Clear Proflex includes 3% increase. Three year contract was signed March 12, 2019.
2	Training, Seminars, Meetings: Training of New Personnel, continuing education for active members.
3	Annual subscription fee for PowerDMS sotware and PowerDMS standards enables department to electronically attach proofs to show compliance NJSACOP Standards for accreditation.
4	<p><i>Accreditation Fees: (+ \$500.00 from 2018 for onsite inspection and fees anticipated for re-accreditation cycle)</i></p> <p><i>Accreditation is a progressive and time-proven way of helping law enforcement agencies calculate and improve their overall performances. The foundation of Accreditation lies in the adoption of standards containing a clear statement of professional objectives. Participating agencies conduct a thorough self-analysis to determine how existing operations can be adapted to meet these objectives.</i></p> <p><i>When the procedures are in place, a team of trained assessors verifies that applicable standards have been successfully implemented. Accreditation status represents a significant professional achievement. Accreditation acknowledges the implementation of policies and procedures that are conceptually sound and operationally effective.</i></p> <p><i>The New Jersey State Association of Chiefs of Police has pursued the concept and development of a voluntary statewide law enforcement accreditation program for New Jersey. This effort has resulted in the formation of the NJSACOP Law Enforcement Accreditation Commission (LEAC), consisting of commissioners appointed by the (NJSACOP).</i></p> <p><i>Personnel from NJSACOP provide support services to the Commission and to applicant agencies. The attitudes, training and actions of personnel of New Jersey's law enforcement agencies best reflect compliance with the standards contained in this program. Policy and procedure based on Accreditation will not insure a crime-free environment for citizens, nor will it ensure an absence of litigation against law enforcement agencies and executives.</i></p>

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
230		Police: Pre-Employment Screening	\$ 37,400.00	\$ 28,050.00	\$ 30,300.00	\$ 9,355.00	\$ (2,250.00)	-7.43%
	1	Replacement Officers (20 @ \$1,870)	\$ 37,400.00	\$ 28,050.00	\$ 30,300.00			

Justifications	
1	<p>We currently have 86 sworn Officers, & 7 attending the BCPA, scheduled to graduate Dec 2019. A total of twenty-three (23) additional officers are eligible for retirement in 2020\1 bringing the total number of required pre-employment screening up to (30) (\$1,870 each).</p> <p>A number of civilian employees are eligible to retire as well. We also perform testing on dispatch, SLEO candidates and other applicants. The Township of Teaneck, TPD and BCL&PSI require potential police recruits to successfully complete a full physical examination prior to attending the Police Academy. Each candidate is required to undergo a complete medical screening examination including Bruce Protocol 100% Maximal HR Stress Test, BMI Screening and Agility Screening at Hackensack University Medical Center for Occupational Medicine. (\$1,200.00 each). This is the only acceptable medical/stress test screening for the academy and the only facility authorized to perform this specialized testing. In addition, each candidate must successfully complete a psychological examination. . This is performed by the Institute of Forensic Psychology (\$500 each). Toxicology labs testing \$45.00 per applicant. Required by BCPA. Plus items required. (\$125) **2020 Authorized Strength of 97 Sworn Officers, 2021 request for 100 officers.</p> <p>Budgeted currently for 20 Officers. Request authorized strength of 100 sworn police officers for 2021</p>

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
231		Police: Equipment	\$ 11,350.00	\$ 11,350.00	\$ 11,100.00	\$ 10,476.94	\$ 250.00	2.25%
	1	Decals, reflective tape, etc.	\$ 2,250.00	\$ 2,250.00	\$ 2,000.00			
	2	Repaint (4) unmarked vehicles	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00			
	3	Replacement Dispatcher Chairs	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	4	Flag Replacement	\$ 700.00	\$ 700.00	\$ 700.00			
		Optimum/Cablevision	\$ -	\$ -	\$ -			
		Computers - Annual Replacement	\$ -	\$ -	\$ -			
	5	Contingency	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	6	DMV/Titles for Vehicle's	\$ 600.00	\$ 600.00	\$ 600.00			

Justifications	
1	Decals, reflective tape, etc.- needed for the marking of patrol and stealth vehicles, in particular, new purchases for our fleet. Consists of required markings such as police patch, car number, and 911 information. Cost of decals rose to approx. \$360/vehicle
2	Re-paint police vehicles - Provides an option of repainting older marked motor patrol cars so they can be transferred over to the Detective Bureau, Juvenile Bureau, Traffic Bureau, or Community Policing and serve in an unmarked capacity. Utilized to repaint older vehicles in our fleet fleet as needed.
3	Chairs (replacements) - replace chairs due to excessive use and wear as many are utilized 24 hours a day, seven days a week.
4	Flag - replacement - to replace the American, State of New Jersey flags, and Township of Teaneck Flag.
5	Contingent on additional funds needed for the above and other related items and equipment.
6	DMV/Titles for police vehicles

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
239		Police: Personal Equipment	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 796.70	\$ -	0.00%
		Badges, nameplates, insignias	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 796.70	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
244		Police: Communications Maintenance	\$ 52,026.00	\$ 52,026.00	\$ 52,026.00	\$ 44,771.00	\$ -	0.00%
	1	Orbacom Radio Maintenance Contract	\$ 2,256.00	\$ 2,256.00	\$ 2,256.00			
	2	Fixed Radio Maintenance Contract	\$ 2,820.00	\$ 2,820.00	\$ 2,820.00			
	3	Portable Radio Replacement Program	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00			
	4	Technical Services for Vehicles	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00			
	5	Radio repairs not included in contract	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00			
	6	Radio consultant	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00			
	7	COBRA.net	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
	8	County 911 Dispatch Fees	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00			

Justifications	
1	Pagecom - Orbacom radio maintenance @ \$188/month - required to service our radios in the Dispatch Center.
2	Contract - fixed radio maintenance - TPD's share (monthly) of the Township's monthly maintenance fee for radio service (Goosetown)
3	Portable Radio Replacement Program - required to replace portable radios to ensure safety and communication. Enables us to purchase approximately five (5) per year.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

<u>Justifications (continued)</u>	
4	Technical services for vehicles - required to help maintain systems. Covers what is not included in other Service Contracts and agreements.
5	Radio repairs not included in contract - required to help maintain systems. Covers what is not included in other service contracts and agreements.
6	Radio Consultant - needed to cover any communication issues included but not limited to problems with the lines and repeaters and other technical issues.
7	Maintenance - CODY COBRA.NET - Required contract as per the Bergen County Prosecutor's Office. BCPO has maintained the cost but it is anticipated to increase in the future.
8	Bergen County Communications Center answers our 911. We are no longer a PSAP. Renovations for dispatch center part of 2021 capital budget.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
250		Police: Photo & I.D.	\$ 40,750.00	\$ 40,750.00	\$ 7,950.00	\$ 4,525.37	\$ 32,800.00	412.58%
		Narcotics Evidence Bags	\$ 200.00	\$ 200.00	\$ 200.00			
		ID Bureau Supplies	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			
		Photos, Digital, Processing	\$ 800.00	\$ 800.00	\$ 800.00			
		Destruction of Old Evidence	\$ 500.00	\$ 500.00	\$ 500.00			
		Evidence Shelving & Storage	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	1	Evidence Room Inventory/Audit	\$ 1,450.00	\$ 1,450.00	\$ 1,450.00			
	2	Evidence Room Full Audit	\$ 23,700.00	\$ 23,700.00	\$ -			
	3	Evidence Room Purge	\$ 9,100.00	\$ 9,100.00	\$ -			

Mandatory: Attorney General Guideline (Property and Evidence Function)

The property and evidence function is an integral part of every law enforcement agency. Every day, police officers come into custody of lost or stolen property, contraband, and any manner of evidence. The law enforcement agency is charged with establishing a system for the secure and efficient classification, inventory, retrieval, and disposition of these items. To accomplish this goal, the law enforcement agency must specifically:

- * Establish a system of documentation to track property from its receipt to its eventual disposition
- * Establish a secure and orderly storage facility to meet the needs of the particular agency.
- * Establish a property officer to be responsible for the Department's property and evidence function.
- * Provide for periodic and special audits of the contents of the property storage facility to ensure continuing accuracy.
- * Provide for the proper and timely disposition of property and evidence.

Justifications	
1	A complete audit/full inventory of the space was performed by Property Room Consulting in 2019. In order to ensure compliance for accreditation, and have an independent third party perform annual audits, we will need to contract a specialist. Property Room Consulting is familiar with our evidence rooms and is an expert in this field. Cost estimated at \$1,450, formal quote to be obtained from vendor.
2	As per the Attorney General's Guidelines on the Property and Evidence Function, a complete audit of store property is required whenever there is change in property officer, unit supervisor, chief law enforcement officer or change of any other personnel with responsibility over access to the property. Recent and pending personnel changes in the department in 2020 have triggered the requirements for a full audit.
3	Estimates by TPD personnel as well as by Property Room Consulting place the evidence storage facility at less than 12 months from full capacity. purge of evidence is a time-consuming process that will help alleviate some storage space while also making the auditing process easier. If we pur prior to the full audit, the combined cost of the two would be \$28,600 instead of \$32,800.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
251		Police: Supplies	\$ 9,844.00	\$ 9,844.00	\$ 9,844.00	\$ 8,631.44	\$ -	0.00%
		26 Gross Flares	\$ 3,894.00	\$ 3,894.00	\$ 3,894.00			
		Community Policing Program	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Emergency No Parking Signs	\$ 300.00	\$ 300.00	\$ 300.00			
		Fire Extinguisher Refills	\$ 150.00	\$ 150.00	\$ 150.00			
	1	National Night Out	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Supplies as Needed	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

<u>Justifications</u>	
1	National Night Out - Annual community event.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
260		Police: Bldg. Maintenance & Supply	\$ 15,800.00	\$ 15,800.00	\$ 15,800.00	\$ 8,923.74	\$ -	0.00%
		Paper Towels	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			
	1	Cases Toilet Paper	\$ 900.00	\$ 900.00	\$ 900.00			
		Janitorial Supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	2	Pistol Range Clean-up Supplies	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00			
	3	Building Maintenance/Repair	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			

Justifications	
1	Toilet Paper: increased to 20 cases per year.
2	Pistol range - maintenance - Blejwas Associates - filters, cleaning, service, air quality testing. Required to maintain our indoor 3 lane range and keeps it safe, clean and compliant. Said line item also includes filter changes (filters included in DPW Budget), offered under state contract pricing. Said line item does not include filter changes (included in DPW budget), offered under state contract pricing. DPW is not authorized to perform these tasks due to health reasons and regulations. A licensed vendor, SAF Engineering has to be utilized to perform the required cleaning, maintenance and testing. Funds need to be budgeted for cleaning (removing spent rounds), curtain patching or replacing (safety), flipping/turning the impact plates, and changing the air filters twice a year subsequent to the completion of department firearms qualifications.
3	Building maintenance/repair (*Minimum needed to cover basic maintenance and repair needs for Police Headquarters) Please note that our HVAC system is in the process of being replaced. HVAC repairs have been covered by the DPW.

**TOWNSHIP OF TEANECK
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240 POLICE**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
270		Police: Ammunition/Armory Supplies	\$ 39,500.00	\$ 39,500.00	\$ 39,500.00	\$ 30,048.94	\$ -	0.00%
	1	Ammunition	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00			
	2	Targets, Cleaning equipment, and accessories	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
	3	Taser Cartridges/Supplies	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			

Mandatory: attorney General Guideline (Semi-Annual Firearms Qualification and Requalification Standards), division of Criminal Justice, Bergen County Prosecutor's Office.

In compliance with the Attorney general and pursuant to the Criminal Justice Act of 197, N.J.S.A. 52:17B-97 et seq., effective January 1, 1991 and subsequent revisions, it is directed that all New Jersey Law Enforcement officers shall follow the Semi-Annual Firearms Qualification and Requalification Standards and all New Jersey Law Enforcement agencies shall adopt such standards as agency policy.

Officers must continue to qualify twice annually following the procedures and requirements contained in the manual. These procedures do not prevent individual agencies from conducting additional in-service firearms training. Agencies are encouraged to conduct supplemental training to meet special needs of their personnel. This directive is being issued to ensure the safety of law enforcement officers as well as promote the public safety and ensure a high level of public confidence and integrity of our law enforcement personnel in the performance of their official functions. This directive is to be distributed to and adopted by all law enforcement personnel within the state.

Justifications	
1	Officers are required to qualify twice per year on the handgun and UMP. Said qualifications involve approximately 8,000 rounds of duty ammo and a total of 60,000 practice rounds. Duty ammo is approx. \$200 per case of 500, practice ammo is approx. \$132 per case of 500.
	In addition members have to qualify with sub-gun and rifle. Total rounds required for qualifications are about 68,000. Please note we also utilize ammunition for classes such as tactical pistol, firearms instructor, UMP instructor, and basic recruit class. We purchase ammunition via state contract from Atlantic Tactical and/or other authorized vendors. It is critical that we maintain an adequate inventory as demand is high and supply is low.
	The bullet manufacturers have limited production runs and ammunition is routinely backordered.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

<u>Justifications (Continued)</u>	
2	Targets, paper (3), cleaning equipment and accessories. Accessories to include eye and ear protection, disposable ear protections, magazine pouch replacement, glock magazine replacements, night sight sets and replacements, LED MP5 gun light replacements. Red guns, first aid kits, flashlights, bags, pepper spray and holster paddles.
3	Taser Cartridges/Supplies, we currently possess 37 Taser X2 units. Officers are currently required to qualify once per year. This is accomplished by utilizing our indoor range. Each qualification requires three(3) cartridges per officer. (approx. \$36.00 each). In addition we are required to purchase holsters, special targets, and other needed supplies. Eighty (80) officers have received training and are qualified as of writing. The AXON Unlimited Plan allows us to receive cartridges and replacement batteries as needed (and avoid replacement costs associated with our aging battery cams).

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
271		Police: Outside Maintenance	\$ 9,250.00	\$ 9,250.00	\$ 3,250.00	\$ 2,250.00	\$ 6,000.00	184.62%
	1	500 Car Washes (\$5.50/each)	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00			
		Special Cleaning	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	2	Vehicle Disinfectant	\$ 6,000.00	\$ 6,000.00	\$ -			

<u>Justifications</u>	
1	Established vendor (Prestige) routinely performs interior and exterior basic car washing along with special cleaning services as needed. Vendor raised price from \$5.50 to \$8.00 per wash
2	Purchase of three drums of Diamond Disinfectant for the police vehicles. During the height of COVID-19, the disinfectant was used to disinfect police, fire, and TVAC vehicles along with common areas of the Police Department. The product is a disinfectant, sanitizer, and virucide. Each drum is approximately \$2,000.

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2021 PROPOSED BUDGET
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Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
280		Police: Special Investigations	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 72.73	\$ -	0.00%
	1	Special Investigations	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 72.73	\$ -	0.00%

Justifications	
1	For extraordinary investigations and operations. Required for special operations. Funds are utilized to cover covert surveillance and undercover operations and include such items as "buy money" for vice (prostitution) and narcotics (drugs). Also used to purchase necessary equipment not currently budgeted for.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
290		Police: Auxiliary Police	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ -	\$ -	0.00%
	1	Program Maintenance	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ -	\$ -	0.00%

Justifications	
1	The Auxiliary Police Unit was formed in 1941 under the Civil Defense Act as a means to assist the Police Department in times of war. Its function was to provide the authorities with trained personnel that could direct the public to shelters control traffic. This program has evolved into today's Police Auxiliary. The Auxiliary Police play an important role in assisting Police Departments during times of emergencies. The Teaneck Police Auxiliary is a 100% volunteer organization made up of men and women who want to serve their community. This is a non-armed unit. Some duties include, but are not limited to, traffic and/or crowd control, security, evacuation assistance, transportation, assisting with parades, football games, street fairs or any viable function during an emergency. In March of 1998, the Township Council approved the implementation of an Auxiliary Police force in the Township of Teaneck. A Standard Operating procedure (SOP) was established for the Auxiliary Police in the Township of Teaneck.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
240 POLICE**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
292		Police: Parking Enforcement Officers	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	0.00%
	1	Program Maintenance	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	0.00%

Justifications	
1	Required to maintain equipment and uniforms. The Township of Teaneck employs up to three (3) Parking Enforcement Officers (currently two full time) who enforce parking ordinances, Township-wide, and assist on school, traffic and fixed posts when needed. Funding is needed to purchase uniforms and equipment that is required in the performance of their duties.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
SCHOOL GUARDS 240-1**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
240-1		School Guards	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	0.00%
	81	Personal Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	0.00%

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
240-1		School Guards	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%
	1	Personal Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00	100.00%

Justifications

1	To safely cross school children at intersections within the Township, deemed necessary. We currently have 25 crossing guards assigned, with another serving in the capacity of alternate. Coverage is required in the morning, afternoon, and at early dismissals when applicable. Uniforms and equipment need to be purchased and supplied and/or replaced as needed. Said equipment includes, but is not limited to, raincoats, safety gloves, seasonal gloves, knit ski caps, stop paddles, high visibility vests, baseball caps, and other safety related items.	

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
PURCHASE OF POLICE CARS 240-2**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
240-2		Purchase of Police Cars	\$ 200,000.00	\$ 200,000.00	\$ 319,200.00	\$ 2,158.40	\$ (119,200.00)	-37.34%
231	82	Equipment	\$ 200,000.00	\$ 200,000.00	\$ 319,200.00	\$ 2,158.40	\$ (119,200.00)	-37.34%

Account Justification

Sub	Justification	Account Description	Department	Manager	2019 Adopted	2019 Spent	+ OR - 2019	+ OR - 2019
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
231		Purchase of Police Cars	\$ 200,000.00	\$ 200,000.00	\$ 288,000.00	\$ 282,025.20	\$ (88,000.00)	-30.56%
	1	6 police cars and related equipment	\$ 200,000.00	\$ 200,000.00	\$ 288,000.00	\$ 282,025.20	\$ (88,000.00)	-30.56%

Justifications

1	To purchase, Ford Hybrid Interceptors SUV, Ford Interceptor Sedan AWD, equipped with dealer-installed options, accessories, graphics and radios.
	The Township is currently in negotiations with Enterprise Fleet Management to lease 9 vehicles over a 5-year period.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
EMERGENCY MANAGEMENT 252**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
252		Emergency Management: Other Expenses	\$ 22,400.00	\$ 22,400.00	\$ 22,400.00	\$ 1,615.85	\$ -	0.00%
231	84	Equipment - Various	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,338.62	\$ -	0.00%
236	84	Police Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%
237	84	Fire Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%
241	85	Other Departments	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 277.23	\$ -	0.00%
249	85	Hazmat Physicals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
EMERGENCY MANAGEMENT 252**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
231		Emergency Management: Equipment Various	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,338.62	\$ -	0.00%
		Equipment - Various	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,338.62	\$ -	0.00%

Justifications

1	Funds to purchase equipment for airborne emergencies, supplies for storm, water, power, heat, cold and other emergencies.
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Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
236		Emergency Management: Police Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%
		Police Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%

Justifications

1	Funds to purchase equipment for COVID-19 or other airborne emergencies, supplies for storm, and other emergencies.
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Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
237		Emergency Management: Fire Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%
		Fire Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%

Justifications

1	Equipment for Railroad emergencies, decontamination supplies, decontamination equipment, supplies
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**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
EMERGENCY MANAGEMENT 252**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
241		Emergency Management: Other Departments	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 277.23	\$ -	0.00%
		Other Departments	\$ 3,000.00	\$ 3,000.00	\$ 3,500.00			
		Emergency Digital Alert Contract (Swiftreach)	\$ 4,900.00	\$ 4,900.00	\$ 4,900.00			
		CERT Program	\$ 500.00	\$ 500.00	\$ -			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
249		Emergency Management: HAZMAT Physicals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	0.00%
		HAZMAT Physicals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
VOLUNTEER AMBULANCE CORP 260**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
260		Volunteer Ambulance Corps	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ -	0.00%
		Ambulance - Lump Sump Annual Contribution	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00			

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
		Volunteer Ambulance Corps	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ -	0.00%
		Ambulance - Lump Sump Annual Contribution	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
FIRE 265**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
265		Fire: Other Expenses	\$ 222,343.80	\$ 222,343.80	\$ 363,546.00	\$ 267,260.28	\$ (141,202.20)	-38.84%
210	88	Fire Prevention Code	\$ 3,670.00	\$ 3,670.00	\$ 3,545.00	\$ 1,933.00	\$ 125.00	3.53%
211	88	Printing, Stationery, Forms	\$ 1,000.00	\$ 1,000.00	\$ 2,100.00	\$ 720.08	\$ (1,100.00)	-52.38%
213	89	Office Maintenance/Equip	\$ 17,747.80	\$ 17,747.80	\$ -	\$ -	\$ 17,747.80	0.00%
214	89	Professional Affil & Travel	\$ 1,719.00	\$ 1,719.00	\$ 1,694.00	\$ 1,240.00	\$ 25.00	1.48%
219	90	Miscellaneous	\$ 5,480.00	\$ 5,480.00	\$ 5,480.00	\$ 1,532.53	\$ -	0.00%
220	90	House Supplies & Furnishings	\$ 11,000.00	\$ 11,000.00	\$ 8,800.00	\$ 9,403.96	\$ 2,200.00	25.00%
221	91	Special Projects	\$ -	\$ -	\$ 137,000.00	\$ 117,623.05	\$ (137,000.00)	-100.00%
230	91	Protective Gear	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 3,063.66	\$ (2,500.00)	-33.33%
239	92	Personal Equipment	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 5,697.79	\$ 500.00	50.00%
240	92	New Employees	\$ 86,325.00	\$ 86,325.00	\$ 115,125.00	\$ 47,879.89	\$ (28,800.00)	-25.02%
244	93	Communications Maintenance	\$ 17,900.00	\$ 17,900.00	\$ 17,900.00	\$ 26,172.75	\$ -	0.00%
250	93	Replacement Uniforms	\$ 7,000.00	\$ 7,000.00	\$ 6,000.00	\$ 4,482.04	\$ 1,000.00	16.67%
260	94	Training	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,393.52	\$ -	0.00%
270	94	Firefighting Supplies	\$ 19,290.00	\$ 19,290.00	\$ 17,790.00	\$ 9,139.75	\$ 1,500.00	8.43%
271	95	Mandated PEOSHA Screenings	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -	0.00%
290	95	Firefighting Equip & Repair	\$ 20,712.00	\$ 20,712.00	\$ 15,612.00	\$ 21,978.26	\$ 5,100.00	32.67%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
FIRE 265**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
210		Fire: Fire Prevention Code	\$ 3,670.00	\$ 3,670.00	\$ 3,545.00	\$ 1,933.00	\$ 125.00	3.53%
		2 NJ State Uniform Code Subscriptions 2 @ \$30	\$ 60.00	\$ 60.00	\$ 60.00			
		NFPA Codes & Standards Subscription Service	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Fire Prevention & Investigation Materials/Educ	\$ 1,360.00	\$ 1,360.00	\$ 1,360.00			
	1	Miscellaneous Fire Prevention Equip & Supplies	\$ 750.00	\$ 750.00	\$ 625.00			

Justifications

1	Required NFPA subscription. These costs have been static for several years. We are anticipating an uptick in each over the next 3 years.
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Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
211		Fire: Printing, Stationary, Forms	\$ 1,000.00	\$ 1,000.00	\$ 2,100.00	\$ 720.08	\$ (1,100.00)	-52.38%
	1	Office Supplies	\$ 800.00	\$ 800.00	\$ 1,000.00			
		Fire journals	\$ -	\$ -	\$ 500.00			
		Various forms, 2 part	\$ -	\$ -	\$ 300.00			
		Miscellaneous	\$ 200.00	\$ 200.00	\$ 300.00			

Justifications

1	With the integration of our electronic Records Management System, various office supply costs should diminish greatly.
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**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
213		Fire: Office Maintenance/Equip.	\$ 17,747.80	\$ 17,747.80	\$ -	\$ -	\$ 17,747.80	#DIV/0!
	1	CAD Support & Maintenance	\$ 17,747.80	\$ 17,747.80	\$ -			

Justifications

1	NEW - This REQUIRED fee is charged by Pro Phoenix Software for ongoing support for Fire CAD / RMS / INSPECTION MGR system.
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Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Fire: Professional Affil. & Travel	\$ 1,719.00	\$ 1,719.00	\$ 1,694.00	\$ 1,240.00	\$ 25.00	1.48%
		Department Dues - Mid Bergen Mutual Aid Assoc.	\$ 400.00	\$ 400.00	\$ 400.00			
		Dues - NJ Career Fire Chiefs Association	\$ 400.00	\$ 400.00	\$ 375.00			
		Dues - International Fire Chief Assoc. (Eastern)	\$ 209.00	\$ 209.00	\$ 209.00			
		NJ Chiefs Monthly Meetings	\$ 160.00	\$ 160.00	\$ 160.00			
		National Fire Protection Association (NFPA)	\$ 250.00	\$ 250.00	\$ 250.00			
		Conference - Eastern Division NY/NJ Chiefs	\$ 100.00	\$ 100.00	\$ 100.00			
		Subscription - Fire Engineering (4)	\$ 100.00	\$ 100.00	\$ 100.00			
		NJ Emergency Managers Association	\$ 75.00	\$ 75.00	\$ 75.00			
		Dept. Dues - Bergen County Fire Prevention Assoc.	\$ 25.00	\$ 25.00	\$ 25.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
219		Fire: Miscellaneous	\$ 5,480.00	\$ 5,480.00	\$ 5,480.00	\$ 1,532.53	\$ -	0.00%
		Box 54 Supplies	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			
		Box 54 Fuel	\$ 600.00	\$ 600.00	\$ 600.00			
	1	Fire alarm wire crossing at CSX 2304370, 380,385	\$ 900.00	\$ 900.00	\$ 900.00			
		Mid-Bergen Mutual Aid, host 2 meetings @ \$75/ea.	\$ 150.00	\$ 150.00	\$ 150.00			
		OSHA required ground ladder testing 41 ladders @ \$50/ea.	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00			
		Miscellaneous	\$ 380.00	\$ 380.00	\$ 380.00			

<u>Justifications</u>	
1	Wires Shared with FD, PD, DPW and only paid by FD.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
220		Fire: House Supplies & Furnishings	\$ 11,000.00	\$ 11,000.00	\$ 8,800.00	\$ 9,403.96	\$ 2,200.00	25.00%
		Station upgrades - paper towels/janitorial supp	\$ 6,000.00	\$ 6,000.00	\$ 5,800.00			
	1	Disinfectant	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00			

<u>Justifications</u>	
1	Disinfectant increase due to a large number of unknowns about COVID 19 progression, and additional burdens on Fire HQs.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
221		Fire: Special Projects	\$ -	\$ -	\$ 137,000.00	\$ 117,623.05	\$ (137,000.00)	-100.0%
		Special Projects - Special equipment as needed	\$ -	\$ -	\$ 12,000.00			
		Special Projects - Water rescue equipment	\$ -	\$ -	\$ 125,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
230		Fire: Protective Turn Out Gear	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 3,063.66	\$ (2,500.00)	-50.00%
	1	PPE - Turn Out Uniform Replacement/Repair	\$ 5,000.00	\$ 5,000.00	\$ 7,500.00	\$ 3,063.66	\$ (2,500.00)	-50.00%

Justifications

1	Turn out uniform repair and replacement should be limited due to capital purchase of new gear in 2020.
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**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
239		Fire: Personal Equipment	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 5,697.79	\$ 500.00	33.33%
	1	Personal Equipment badges and name plates	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	\$ 5,697.79	\$ 500.00	33.33%

<u>Justifications</u>	
1	Equipment for new hires.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
240		Fire: New Employees (11)	\$ 86,325.00	\$86,325.00	\$ 115,125.00	\$ 47,879.89	\$ (28,800.00)	-25.02%
		12 New employee physicals @ \$250/each	\$3,000.00	\$3,000.00	\$ 3,750.00			
		11 Psychological examinations @ \$475/each	\$5,225.00	\$5,225.00	\$ 7,125.00			
	1	11 sets Protective Gear (\$5,500/per ff)	\$60,500.00	\$60,500.00	\$ 80,250.00			
	2	11 Fire Academy Tuition (\$1,600/per ff)	\$17,600.00	\$17,600.00	\$ 24,000.00			

<u>Justifications</u>	
1	Anticipating a large number of new hires due to attrition. Cost of full protective ensemble is \$5,000 + per hire. Attrition will likely slow post 2021.
2	Sending new recruits to Morris County Fire Academy. Academy in Morris is designed for career fire departments.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
244		Fire: Communications Maintenance	\$ 17,900.00	\$ 17,900.00	\$ 17,900.00	\$ 26,172.75	\$ -	0.00%
	1	Radio maintenance contract (same as 2009)	\$ 3,330.00	\$ 3,330.00	\$ 3,330.00			
	1	Repair/Replacement not in contract	\$ 5,820.00	\$ 5,820.00	\$ 5,820.00			
	1	Alarm system replacement wire/equipment	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Teknikat Contractor - troubleshoot PD/FD cable plant	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Teknikat Contractor - troubleshoot PD/FD/DPW Radio Sys.	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00			

<u>Justifications</u>	
1	Radio maintenance contract, repairs not under contract, alarm replacement wires

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
250		Fire: Replacement Uniforms	\$ 7,000.00	\$ 7,000.00	\$ 6,000.00	\$ 4,482.04	\$ 1,000.00	14.29%
	1	Uniform - Replacement/Repair	\$ 7,000.00	\$ 7,000.00	\$ 6,000.00	\$ 4,482.04	\$ 1,000.00	14.29%

<u>Justifications</u>	
1	Replacement uniforms. Full departmental replacement has been a capital budget request since 2016. These numbers reflect those denials.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
260		Fire: Training/Fire Safety	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 16,393.52	\$ -	0.00%
	1	Training manuals, courses, aids, supplies	5,400.00	\$ 5,400.00	\$ 5,400.00			
		Required & Supervisor/Manager Training	5,000.00	\$ 5,000.00	\$ 5,000.00			
	2	Rental of Bergenfield Fire Training Facility	5,600.00	\$ 5,600.00	\$ 5,600.00			

<u>Justifications</u>	
1	Covers required, refresher and as needed training for firefighters, fire officers
2	"Live Burn" and "Smoke House" Training

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
270		Fire: Firefighting Supplies	\$ 19,290.00	\$ 19,290.00	\$ 17,790.00	\$ 9,139.75	\$ 1,500.00	8.43%
		Dry Sorb	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Hand light batteries/repairs	\$ 300.00	\$ 300.00	\$ 300.00			
		Breathing mask repairs	\$ 10,500.00	\$ 10,500.00	\$ 10,000.00			
		First Aid	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00			
		Air Purification Maintenance	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			
		Miscellaneous	\$ 2,890.00	\$ 2,890.00	\$ 2,890.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
271		Fire: Mandated PEOSHA Screenings	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ -	\$ -	0.00%
		Annual Screenings	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			

<u>Justifications</u>	
1	PEOSHA's annual respiratory protection program medical screening; questionnaires, x-rays, exams

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
290		Fire: Fire Fighter Equipment & Repair	\$ 20,712.00	\$ 20,712.00	\$ 15,612.00	\$ 21,978.26	\$ 5,100.00	32.67%
	1	Defibrillator Service	\$ 6,500.00	\$ 6,500.00	\$ 1,400.00			
	1	Hose testing, replacement & hose appliances	\$ 12,200.00	\$ 12,200.00	\$ 12,200.00			
	1	Miscellaneous as needed	\$ 2,012.00	\$ 2,012.00	\$ 2,012.00			

<u>Justifications</u>	
1	Maintenance contracts, hose testing replacement and appliances, defibrillator amounts increased due to FD taking on township defibs.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
WATER 265-1**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
265-1		Water	\$ 563,900.00	\$ 563,900.00	\$ 563,900.00	\$ 531,939.39	\$ -	0.00%
205	96	Hydrants	\$ 495,000.00	\$ 495,000.00	\$ 495,000.00	\$ 466,770.96	\$ -	0.00%
210	96	Municipal Building	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 1,984.03	\$ -	0.00%
220	96	Rodda Community Center	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 4,745.40	\$ -	0.00%
230	96	Green House	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,886.18	\$ -	0.00%
240	96	PAL Building	\$ -	\$ -	\$ -	\$ 212.97	\$ -	0.00%
250	96	Public Library	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,894.40	\$ -	0.00%
260	96	Fire House	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 9,046.84	\$ -	0.00%
270	96	Police Headquarters	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 5,556.30	\$ -	0.00%
280	96	Public Works Garage	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00	\$ 9,054.50	\$ -	0.00%
290	96	Glenwood Park Pump Station	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 2,070.67	\$ -	0.00%
300	96	Park Facilities	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 26,717.14	\$ -	0.00%
310	96	Old Recreation Center	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
PUBLIC WORKS 300**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
300		Public Works: Other Expenses	\$ 2,051,540.00	\$ 2,051,540.00	\$ 1,784,840.00	\$ 1,826,427.39	\$ 266,700.00	14.94%
210	98	Contract Services	\$ 853,300.00	\$ 853,300.00	\$ 660,300.00	\$ 844,920.82	\$ 193,000.00	29.23%
213	98	Office Expo/Equip Repair	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 1,261.72	\$ -	0.00%
214	99	Professional Affil & Travel	\$ 900.00	\$ 900.00	\$ 900.00	\$ 1,395.00	\$ -	0.00%
219	99	Miscellaneous	\$ 7,510.00	\$ 7,510.00	\$ 7,110.00	\$ 25,938.31	\$ 400.00	5.63%
220	100	Engineering and Other Service	\$ 30,000.00	\$ 30,000.00	\$ 25,000.00	\$ 10,990.92	\$ 5,000.00	20.00%
230	100	Disposal Costs	\$ 897,000.00	\$ 897,000.00	\$ 837,000.00	\$ 743,935.34	\$ 60,000.00	7.17%
239	101	Personal Safety Equipment	\$ 11,850.00	\$ 11,850.00	\$ 11,850.00	\$ 13,643.54	\$ -	0.00%
240	101	Streets/Sewer Supplies	\$ 48,700.00	\$ 48,700.00	\$ 48,700.00	\$ 38,459.79	\$ -	0.00%
241	102	Environmental Commission	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
250	102	Parks/Grounds/Tree Supplies	\$ 43,005.00	\$ 43,005.00	\$ 43,005.00	\$ 31,885.42	\$ -	0.00%
251	103	Signs, Posts, Etc.	\$ 23,300.00	\$ 23,300.00	\$ 20,000.00	\$ 4,953.02	\$ 3,300.00	16.50%
260	103	Traffic Materials	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 1,054.44	\$ -	0.00%
270	104	Equipment, Tools, Repair	\$ 26,375.00	\$ 26,375.00	\$ 21,375.00	\$ 3,515.47	\$ 5,000.00	23.39%
280	104	Outside Repairs	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 104,473.60	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
PUBLIC WORKS 300**

Account Justification

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
210		Public Works: Contract Service	\$ 853,300.00	\$ 853,300.00	\$ 660,300.00	\$ 844,920.82	\$ 193,000.00	29.23%
		Sewer breakdowns	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00			
		Leaf Removal	\$ 250,000.00	\$ 250,000.00	\$ 217,000.00			
		Private lot cleaning	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Tree planting	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00			
	1	Tree trimming/Maintenance/Removal	\$ 200,000.00	\$ 200,000.00	\$ 100,000.00			
		Port-O-Let Depot	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Port-O-Let - Leaf Transfer	\$ 200.00	\$ 200.00	\$ 200.00			
	2	Municipal Grounds Maintenance Contract	\$ 125,000.00	\$ 125,000.00	\$ 65,000.00			
		Contracts Runners for DPW Offices	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00			
		Other emergency needs	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			

Justifications

1	Tree trimming bid required.
2	Maintain municipal grounds' landscaping at smaller Township parks. This will allow DPW to focus on larger parks such as Votee Park.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
213		Public Works: Office Equipment	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 1,261.72	\$ -	0.00%
		Tolls	\$ 100.00	\$ 100.00	\$ 100.00			
		Outside printing, blueprints, etc.	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Field Supplies	\$ 100.00	\$ 100.00	\$ 100.00			
		Office & Computer Supplies	\$ 800.00	\$ 800.00	\$ 800.00			
		Equipment Repairs	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Public Works: Professional Affil. & Travel	\$ 900.00	\$ 900.00	900.00	\$ 1,395.00	\$ -	0.00%
		Dues - Shade Tree Federation	\$ 100.00	\$ 100.00	\$ 100.00			
		Dues - American Public Works Association	\$ 200.00	\$ 200.00	\$ 200.00			
		Dues - NJ APWA (4)	\$ 100.00	\$ 100.00	\$ 100.00			
		Dues - NJ Public Works Association (1)	\$ 100.00	\$ 100.00	\$ 100.00			
		Dues - Bergen County Public Works Assn. (1)	\$ 75.00	\$ 75.00	\$ 75.00			
		APWA/NJSME Meetings	\$ 200.00	\$ 200.00	\$ 200.00			
		Books, meetings, etc.	\$ 125.00	\$ 125.00	\$ 125.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
219		Public Works: Miscellaneous	\$ 7,510.00	\$ 7,510.00	\$ 7,110.00	\$ 25,938.31	\$ 400.00	5.63%
		CSX lease crossings	\$ 410.00	\$ 410.00	\$ 410.00			
		State reg. fees for 10 vehicles	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		20 Roll-off Containers State Registration	\$ 440.00	\$ 440.00	\$ 440.00			
		Beepers	\$ 360.00	\$ 360.00	\$ 360.00			
		Recycling Calendar	\$ -	\$ -	\$ 1,000.00			
		Annual clean-up committee	\$ -	\$ -	\$ -			
		Municipal Services Agreement-Glenpointe	\$ -	\$ -	\$ -			
	1	Backflow Permit Fee	\$ 2,000.00	\$ 2,000.00	\$ 600.00			
		Underground Storage Tank Red (NJ)	\$ 300.00	\$ 300.00	\$ 300.00			
		Boiler Registration & Inspection	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			

Justifications	
1	Updated budgeted amount due to additional areas in Township with backflow preventors.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
220		Public Works: Egeinering and other Services	\$ 30,000.00	\$ 30,000.00	\$ 25,000.00	\$ 10,990.92	\$ 5,000.00	20.00%
		Alcohol & Drug Testing	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
		C-3 Sanitary Sewer License	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Training Classes	\$ 10,000.00	\$ 10,000.00	\$ 5,000.00			
		Weather Service	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		TV Sewer Camera Maintenance	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
230		Public Works: Disposal Costs	\$ 897,000.00	\$ 897,000.00	\$ 837,000.00	\$ 743,935.34	\$ 60,000.00	7.17%
		Garden Debris	\$ 154,000.00	\$ 154,000.00	\$ 154,000.00			
		Leaf Disposal	\$ 285,000.00	\$ 285,000.00	\$ 285,000.00			
		Tipping Fees	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00			
		Street Sweeping	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00			
		Recycling Center Bin Blocks	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Roll-off Tarps	\$ 800.00	\$ 800.00	\$ 800.00			
		Tree stumps, unsuitable wood	\$ 43,000.00	\$ 43,000.00	\$ 43,000.00			
		Catch Basin cleaning - State Required	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			
		Emergency Needs	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			
	1	Recycling Disposal	\$ 240,000.00	\$ 240,000.00	\$ 180,000.00			

Justifications	
1	Increase in cost due to current regulations on acceptance of recycling materials.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
239		Public Works: Personal Safety Equip.	\$ 11,850.00	\$ 11,850.00	\$ 11,850.00	\$ 13,643.54	\$ -	0.00%
		Vests	\$ 1,100.00	\$ 1,100.00	\$ 800.00			
		Gloves	\$ 800.00	\$ 800.00	\$ 200.00			
		Barricades	\$ 2,000.00	\$ 2,000.00	\$ 1,350.00			
		Miscellaneous	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Signs	\$ 3,450.00	\$ 3,450.00	\$ 3,500.00			
		Cones	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
		Roof Fall Protection	\$ -	\$ -	\$ 1,500.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
240		Public Works: Street/Sewer Supplies	\$ 48,700.00	\$ 48,700.00	\$ 48,700.00	\$ 38,459.79	\$ -	0.00%
		Road & winter mix, tacky tar	\$ 16,700.00	\$ 16,700.00	\$ 16,700.00			
		Shoulder stone	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
		Calcium Chloride	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00			
		Degreaser - 275 gallons	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Street Cleaning Brooms	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00			
		Lumber - barricades & sideboards	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Wrenches & Spoons - Sewer Division	\$ 500.00	\$ 500.00	\$ 500.00			
		Rhoma Sol	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
241		Public Works: Environmental Commission	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
		Environmental Commission	\$ -	\$ -	\$ -			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
250		Public Works: Parks/Grounds/Tree Supplies	\$ 43,005.00	\$ 43,005.00	\$ 43,005.00	\$ 31,885.42	\$ -	0.00%
		Athletic field fertilizer	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Ballfield clay - 200 tons	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			
		Topsoil	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
		800 lbs. rye seed	\$ 700.00	\$ 700.00	\$ 700.00			
		Roll chain - swings	\$ 540.00	\$ 540.00	\$ 540.00			
		Toilet tissue - 3 cases	\$ 145.00	\$ 145.00	\$ 145.00			
		Padlocks, hasps, Keys	\$ 200.00	\$ 200.00	\$ 200.00			
		Building flag replacements	\$ 300.00	\$ 300.00	\$ 300.00			
		Spray paint	\$ 360.00	\$ 360.00	\$ 360.00			
		6 Plastic barrels	\$ 300.00	\$ 300.00	\$ 300.00			
		Miscellaneous as needed	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00			
		US flag utility pole replacement	\$ 500.00	\$ 500.00	\$ 500.00			
		Park signs	\$ 750.00	\$ 750.00	\$ 750.00			
		Crushed stone for walking trail	\$ 750.00	\$ 750.00	\$ 750.00			
		Fall zone fiber replacement 1,000 cy @ \$20	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
251		Public Works: Signs, Posts, Etc.	\$ 23,300.00	\$ 23,300.00	\$ 20,000.00	\$ 4,953.02	\$ 3,300.00	16.50%
		Clips, butts, bolts, stripping, etc.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
		Blank sign plates	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00			
		Material for sign making machine, ink cartridges	\$ 16,700.00	\$ 16,700.00	\$ 13,400.00			
		Channel posts	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Miscellaneous	\$ 500.00	\$ 500.00	\$ 500.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
260		Public Works: Traffic Materials	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 1,054.44	\$ -	0.00%
		120 gallons white paint	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00			
		70 gallons yellow paint	\$ 810.00	\$ 810.00	\$ 810.00			
		10 gallons blue paint - handicapped space	\$ 100.00	\$ 100.00	\$ 100.00			
		Reflectorized road cones	\$ 400.00	\$ 400.00	\$ 400.00			
		Traffic signal parts	\$ 1,490.00	\$ 1,490.00	\$ 1,490.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
270		Public Works: Equipment, Tools, Repairs	\$ 26,375.00	\$ 26,375.00	\$ 21,375.00	\$ 3,515.47	\$ 5,000.00	23.39%
		Sewer Jet hoses	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00			
		Sewer Jet nozzles	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00			
		Backpack blowers (3) replacements	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00			
		Chainsaw replacement (2)	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Chainsaw bar replacement	\$ 80.00	\$ 80.00	\$ 80.00			
		Heavy duty steel brooms	\$ 1,370.00	\$ 1,370.00	\$ 1,370.00			
		Rakes, shovels, spades, hoes, and lopper	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00			
		Maintenance tools - various	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Equipment repairs per schedule	\$ 100.00	\$ 100.00	\$ 100.00			
		Tools for radio repairs	\$ 500.00	\$ 500.00	\$ 500.00			
		Portable radios - replacements	\$ 1,800.00	\$ 1,800.00	\$ 1,000.00			
		Snow Blower	\$ 2,400.00	\$ 2,400.00	\$ 1,000.00			
		Line Trimmer replacement (6 trimmers)	\$ 1,800.00	\$ 1,800.00	\$ 1,000.00			
		Miscellaneous as needed	\$ 4,050.00	\$ 4,050.00	\$ 3,050.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
280		Public Works: Outside Repairs	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 104,473.60	\$ -	0.00%
		Continued upgrading municipal facilities	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00			
		Air conditioning, heating, etc.	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
		Pump station maintenance	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00			
		Center line re-striping	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
BUILDINGS & GROUNDS 310**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
310		Bldgs & Grounds: Other Expenses	\$ 136,600.00	\$ 136,600.00	\$ 137,800.00	\$ 113,887.48	\$ (1,200.00)	-0.87%
230	106	Maintenance Supplies	\$ 70,000.00	\$ 70,000.00	\$ 60,000.00	\$ 56,271.45	\$ 10,000.00	16.67%
260	107	Swimming Pool Supplies	\$ 8,000.00	\$ 8,000.00	\$ 19,200.00	\$ 5,117.92	\$ (11,200.00)	-58.33%
270	107	Outside Maintenance	\$ 58,600.00	\$ 58,600.00	\$ 58,600.00	\$ 52,498.11	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
BUILDINGS & GROUNDS 310**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
230		Building & Grounds: Maintenance Supplies	\$ 70,000.00	\$ 70,000.00	\$ 60,000.00	\$ 56,271.45	\$ 10,000.00	16.67%
		Lamps & Electrical supplies	\$ 23,000.00	\$ 23,000.00	\$ 18,000.00			
		Lumber & Building Supplies	\$ 13,000.00	\$ 13,000.00	\$ 8,000.00			
		Hardware, gas pumps, etc. supplies	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Plumbing, HVAC supplies	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			
		Contract - fixed radio equipment @ \$136/mo.	\$ 1,636.00	\$ 1,636.00	\$ 1,636.00			
		Paint, rollers, etc.	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Janitorial	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Bus stop shelter, bench	\$ 900.00	\$ 900.00	\$ 900.00			
		Holiday lighting and decorations	\$ 700.00	\$ 700.00	\$ 700.00			
		Guardrail and barricade posts	\$ 400.00	\$ 400.00	\$ 400.00			
		Miscellaneous	\$ 480.00	\$ 480.00	\$ 480.00			
		Shooting range filters	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
		Radio consultant- Wired Communications System	\$ 625.00	\$ 625.00	\$ 625.00			
		Energy efficient traffic lens - replacement as needed	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Radio repairs - mobile/vehicle - not under contract	\$ 3,059.00	\$ 3,059.00	\$ 3,059.00			
		Lightning Detection Supplies	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
BUILDINGS & GROUNDS 310**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
260		Building & Grounds: Swimming Pool Supplies	\$ 8,000.00	\$ 8,000.00	\$ 19,200.00	\$ 5,117.92	\$ (11,200.00)	-58.33%
		Above Ground Pool (Hawthorne) \$8,000						
		Filter	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Clamps, plugs, etc.	\$ 500.00	\$ 500.00	\$ 500.00			
		Chlorine Discs	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Earth (Filter)	\$ 190.00	\$ 190.00	\$ 190.00			
		PH increaser	\$ 110.00	\$ 110.00	\$ 110.00			
		Deck repairs	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
		Pool Liner	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		In ground Pool (Votee Park) \$11,200						
		Chorine	\$ -	\$ -	\$ 5,000.00			
		Test kits, miscellaneous	\$ -	\$ -	\$ 200.00			
		Painting of pools	\$ -	\$ -	\$ 3,000.00			
		Miscellaneous	\$ -	\$ -	\$ 3,000.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
270		Building & Grounds: Outside Maintn. Contracts	\$ 58,600.00	\$ 58,600.00	\$ 58,600.00	\$ 52,498.11	\$ -	0.00%
		Police HQ & Rodda Center - HVAC	\$ 24,000.00	\$ 24,000.00	\$ 24,000.00			
		Police HQ & Rodda Center - Elevator	\$ 4,700.00	\$ 4,700.00	\$ 4,700.00			
		Police HQ - Termites	\$ 250.00	\$ 250.00	\$ 250.00			
		Fire Station 4 - Termites	\$ 150.00	\$ 150.00	\$ 150.00			
		Backflow testing - PD HQ, Rodda Cntr, Glenpointe Pump Sta	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Sprinkler System - Police HQ, Rodda Building	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Fire alarm inspection at DPW complex	\$ 500.00	\$ 500.00	\$ 500.00			
		Pump Station inspection and maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Generator testing & inspection - FHQ, Fire/Pump Stations	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
		Demolition of PAL Building	\$ -	\$ -	\$ 20,000.00			
		Demolition of Phelps Park Bathrooms	\$ 20,000.00	\$ 20,000.00	\$ -			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MAINTENANCE 320**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2020	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
320		DPW Maintenance: Other Expenses	\$ 597,795.00	\$ 597,795.00	\$ 497,795.00	\$ 381,539.49	\$ 100,000.00	20.09%
210	109	Parts - Repair Fund	\$ 250,000.00	\$ 250,000.00	\$ 150,000.00	\$ 173,991.20	\$ 100,000.00	66.67%
220	109	Parts - Inventory	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 20,679.52	\$ -	0.00%
230	109	Parts - Other	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00	\$ 71,055.32	\$ -	0.00%
240	109	Tires & Tubes	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 41,690.74	\$ -	0.00%
250	110	Batteries	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 8,424.73	\$ -	0.00%
260	110	Oils, Fluids, Antifreeze	\$ 28,050.00	\$ 28,050.00	\$ 28,050.00	\$ 22,401.18	\$ -	0.00%
270	110	Shop Office & Repairs	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 183.63	\$ -	0.00%
280	111	Shop Equip, Repairs	\$ 9,400.00	\$ 9,400.00	\$ 9,400.00	\$ 22,104.86	\$ -	0.00%
290	111	Tools	\$ 450.00	\$ 450.00	\$ 450.00	\$ 451.14	\$ -	0.00%
295	111	Siren and Light Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 617.50	\$ -	0.00%
296	112	Shop Supplies	\$ 9,850.00	\$ 9,850.00	\$ 9,850.00	\$ 14,428.39	\$ -	0.00%
297	112	Building Supplies	\$ 1,345.00	\$ 1,345.00	\$ 1,345.00	\$ 1,181.70	\$ -	0.00%
299	112	Board of Education	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 4,329.58	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MAINTENANCE 320**

Justification Summary

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
210		Maintenance Garage: Parts - Repair Fund	\$ 250,000.00	\$ 250,000.00	\$ 150,000.00	\$ 173,991.20	\$ 100,000.00	66.67%
		Parts/Repair Fund	\$ 250,000.00	\$ 250,000.00	\$ 150,000.00	\$ 173,991.20	\$ 100,000.00	66.67%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
220		Maintenance Garage: Parts - Inventory	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 20,679.52	\$ -	0.00%
		Parts/Inventory	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 20,679.52	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
230		Maintenance Garage: Parts - Other	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00	\$ 71,055.32	\$ -	0.00%
	1	Parts/Other	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00	\$ 71,055.32	\$ -	0.00%

<u>Justifications</u>									
	1	Parts to make repairs on vehicles as needed							

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
240		Maintenance Garage: Tires & Tubes	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 41,690.74	\$ -	0.00%
	1	Tires/Tubes Replacements	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 41,690.74	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MAINTENANCE 320**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
250		Maintenance Garage: Batteries	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 8,424.73	\$ -	0.00%
	1	Batteries	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 8,424.73	\$ -	0.00%

<u>Justifications</u>								
	1	Vehicle battery replacements.						

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
260		Maintenance Garage: Oils, Fluids, Antifreeze	\$ 28,050.00	\$ 28,050.00	\$ 28,050.00	\$ 22,401.18	\$ -	0.00%
	1	Oils, Fluids, Antifreeze	\$ 28,050.00	\$ 28,050.00	\$ 28,050.00	\$ 22,401.18	\$ -	0.00%

<u>Justifications</u>								
	1	Oils, fluids, and antifreeze used to service and maintain fleets as needed.						

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
270		Maintenance Garage: Shop/Office Repairs	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 183.63	\$ -	0.00%
		Shop/Office Repairs As Needed	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 183.63	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MAINTENANCE 320**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
280		Maintenance Garage: Shop/Equipment, Repairs	\$ 9,400.00	\$ 9,400.00	\$ 9,400.00	\$ 22,104.86	\$ -	0.00%
		Shop/Equipment Repairs	\$ 9,400.00	\$ 9,400.00	\$ 9,400.00	\$ 22,104.86	\$ -	0.00%

<u>Justifications</u>								
1	Price reflects the equipment needs for the garage.							

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
290		Maintenance Garage: Tools	\$ 450.00	\$ 450.00	\$ 450.00	\$ 451.14	\$ -	0.00%
	1	Tools (Special Tools as needed)	\$ 450.00	\$ 450.00	\$ 450.00	\$ 451.14	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
295		Maintenance Garage: Siren & Light Maint.	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 617.50	\$ -	0.00%
	1	Siren and Light Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 617.50	\$ -	0.00%

<u>Justifications</u>								
1	Emergency light and siren repair.							

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
MAINTENANCE 320**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
296		Maintenance Garage: Shop Supplies	\$ 9,850.00	\$ 9,850.00	\$ 9,850.00	\$ 14,428.39	\$ -	0.00%
	1	Shop Supplies	\$ 9,850.00	\$ 9,850.00	\$ 9,850.00	\$ 14,428.39	\$ -	0.00%

<u>Justifications</u>								
	1	Supplies needed for mechanics to make repairs.						

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
297		Maintenance Garage: Building Supplies	\$ 1,345.00	\$ 1,345.00	\$ 1,345.00	\$ 1,181.70	\$ -	0.00%
	1	Building Supplies	\$ 1,345.00	\$ 1,345.00	\$ 1,345.00	\$ 1,181.70	\$ -	0.00%

<u>Justifications</u>								
	1	Janitorial supplies as needed						

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
299		Garage: Board of Education	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 4,329.58	\$ -	0.00%
		Board of Education	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 4,329.58	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
SNOW REMOVAL 325**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2020	Budget	Jan - Dec	\$	%
325		Snow Removal: Other Expenses	\$ 83,435.00	\$ 83,435.00	\$ 83,435.00	\$ 39,882.58	\$ -	0.00%
219	114	Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
220	114	Supplies	\$ 83,435.00	\$ 83,435.00	\$ 83,435.00	\$ 39,882.58	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
SNOW REMOVAL 325**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
219		Snow Removal: Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
		Contract Services	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
220		Snow Removal: Supplies	\$ 83,435.00	\$ 83,435.00	\$ 83,435.00	\$ 39,882.58	\$ -	0.00%
		Supplies	\$ 83,435.00	\$ 83,435.00	\$ 83,435.00	39,882.58	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HEALTH & HUMAN SERVICES 330**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2020	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
330		Health: Other Expenses	\$ 334,995.00	\$ 334,995.00	\$ 334,995.00	\$ 254,560.22	\$ -	0.00%
201	116	Inoculation Fees	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,536.00	\$ -	0.00%
210	116	FORUM Counseling	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -	0.00%
211	117	Stationery & Supplies	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	\$ 2,951.56	\$ -	0.00%
213	117	Equipment & Repairs	\$ 500.00	\$ 500.00	\$ 500.00	\$ 275.00	\$ -	0.00%
214	118	Professional Affiliations	\$ 2,995.00	\$ 2,995.00	\$ 2,995.00	\$ 625.00	\$ -	0.00%
220	119	CHC Supplies	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ -	0.00%
230	119	Litter Patrol	\$ 300.00	\$ 300.00	\$ 300.00	\$ 594.11	\$ -	0.00%
240	119	Extermination	\$ 18,000.00	\$ 18,000.00	\$ 12,000.00	\$ 26,227.14	\$ 6,000.00	50.00%
241	120	Mental Health Contract	\$ 39,000.00	\$ 39,000.00	\$ 45,000.00	\$ 15,000.00	\$ (6,000.00)	-13.33%
250	120	Nursing Services	\$ 148,000.00	\$ 148,000.00	\$ 148,000.00	\$ 149,440.00	\$ -	0.00%
270	121	Film Processing	\$ 600.00	\$ 600.00	\$ 600.00	\$ 588.49	\$ -	0.00%
280	121	Animal Control Contract	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 29,933.12	\$ -	0.00%
290	121	Health Detection	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 100.00	\$ -	0.00%
292	122	Drug & Alcohol Programs	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,360.00	\$ -	0.00%
293	122	Social Work Services	\$ -	\$ -	\$ -	\$ 16,134.00	\$ -	\$ -
294	123	Health Inspector Reimbursements	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 9,795.80	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HEALTH & HUMAN SERVICES 330**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
201		Health: Inoculation Fees	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,536.00	\$ -	0.00%
	1	Rabies Clinics	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,536.00	\$ -	0.00%

Justifications

	1	Cost to have rabies clinics as required by State Law.
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Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
210		Health: FORUM Counseling	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	-	0.00%
	1	Student Assistance Counselor at THS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	-	0.00%

Justifications

	1	Provision of Teaneck High School's Student Assistance Counselor who deals with a variety of issues including drug/alcohol education and other social programs
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**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
211		Health: Stationary and Supplies	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	\$ 2,951.56	\$ -	0.00%
	1	Inspector Field Supplies	\$ 300.00	\$ 300.00	\$ 300.00			
	2	Dog & Cat License Tags	\$ 700.00	\$ 700.00	\$ 700.00			
	3	Office supplies, printing, envelopes, forms, etc	\$ 800.00	\$ 800.00	\$ 800.00			
	4	Registrar Supplies, printings, certificates, etc.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			

Justifications	
1	Inspector field supplies - flashlights, measuring equipment, pool kits, thermometers, etc.
2	Dog & Cat Tags - required to be provided by State Law
3	Office supplies - certificate paper, report forms, envelopes, etc.
4	Registrar supplies - certificates, seals, printing, mailing, etc.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
213		Health: Equipment and Repairs	\$ 500.00	\$ 500.00	\$ 500.00	\$ 275.00	\$ -	0.00%
	1	Equipment & Service Schedule	\$ 500.00	\$ 500.00	\$ 500.00	\$ 275.00	\$ -	0.00%

Justifications	
1	Calibration of equipment including sound level meter and calibration equipment

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
214		Health: Professional Affiliation & Travel	\$ 2,995.00	\$ 2,995.00	\$ 2,995.00	\$ 625.00	\$ -	0.00%
	1	NJHOA Membership	\$ 200.00	\$ 200.00	\$ 200.00			
	2	NJEHA Membership	\$ 150.00	\$ 150.00	\$ 150.00			
	3	BCHOS Membership	\$ 75.00	\$ 75.00	\$ 75.00			
		NASW Membership	\$ -	\$ -	\$ -			
	4	Other Training, CEU's, etc.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
	5	Registrar's Memberships	\$ 70.00	\$ 70.00	\$ 70.00			

Justifications	
1	NJ Health Officers' Assoc. membership
2	NJ Environmental Health Assoc. membership
3	BC Health Officer's Society membership
4	Other trainings in health field, safety, environmental, etc., League of Municipalities
5	Registrar's memberships to related organizations

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
220		Health: CHC Supplies	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ -	0.00%
	1	Report/Data Cards and Health Handouts	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	\$ -	0.00%

<u>Justifications</u>									
	1	Supplies, cards, pamphlets, stickers, literature for the Child Health Clinics							

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
230		Health: Litter Patrol	\$ 300.00	\$ 300.00	\$ 300.00	\$ 594.11	\$ -	0.00%
	1	Gloves, trash pickers, trash bags, garden supp.	\$ 300.00	\$ 300.00	\$ 300.00	\$ 594.11	\$ -	0.00%

<u>Justifications</u>									
	1	Supplies for Teen Clean Programs (Gloves, trash bags, trash picker sticks, etc.)							

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
240		Health: Extermination	\$ 18,000.00	\$ 18,000.00	\$ 12,000.00	\$ 26,227.14	\$ 6,000.00	50.00%
	1	Service Agreement	\$ 18,000.00	\$ 18,000.00	\$ 12,000.00	\$ 26,227.14	\$ 6,000.00	50.00%

<u>Justifications</u>									
	1	Costs have increased significantly in 2020 and \$6,000 is necessary to minimize vermin and protect Township assets.							

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
241		Health: Mental Health Contract	\$ 39,000.00	\$ 39,000.00	\$ 45,000.00	\$ 15,000.00	\$ (6,000.00)	-13.33%
	1	Vantage Health Systems Agreement	\$ 24,000.00	\$ 24,000.00	\$ 30,000.00			
	2	Vantage Health Systems Social Services	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00			

Justifications

1 Vantage supports Social Services with mental health services for approx. (200) residents annually
Services include counseling for abuse, drugs/alcohol, depression, etc.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
250		Health: Nursing Services	\$ 148,000.00	\$ 148,000.00	\$ 148,000.00	\$ 149,440.00	\$ -	0.00%
	1	Annual Nursing Contract w/ Holy Name Med. Ctr.	\$ 148,000.00	\$ 148,000.00	\$ 148,000.00	\$ 149,440.00	\$ -	0.00%

Justifications

1 Annual contract with Holy Name Medical Center for public health nursing, health education and health promotion activities, including disease investigation, child health clinics, adult immunizations, educational programs, daily nursing coverage and hypertension screenings at the Senior Center, community outreach, etc.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
270		Health: Sample Processing	\$ 600.00	\$ 600.00	\$ 600.00	\$ 588.49	\$ -	0.00%
	1	Sample kits, testing equipment, supplies, lab fees	\$ 600.00	\$ 600.00	\$ 600.00	\$ 588.49	\$ -	0.00%

<u>Justifications</u>	
1	Sample testing kits, specialized mailing and packaging, testing for lead, bacteria, pools, etc.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
280		Health: Animal Control	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 29,933.12	\$ -	0.00%
	1	Annual Contract Agreement	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 29,933.12	\$ -	0.00%

<u>Justifications</u>	
1	Required by State Law. Contract for 2020 will be approximately \$61,000, to include routine service and animal cruelty. Seeking to utilize \$10,000 from Animal Trust Fund to reduce budget appropriation from current fund.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
290		Health: Health Detection	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 100.00	\$ -	0.00%
	1	Promotional Materials	\$ 250.00	\$ 250.00	\$ 250.00			
	2	Health Fair and Flu Clinics	\$ 250.00	\$ 250.00	\$ 250.00			
	3	Public Health Infrastructure	\$ 500.00	\$ 500.00	\$ 500.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HEALTH & HUMAN SERVICES 330**

<u>Justifications</u>	
1	Pamphlets, displays, etc. for programs and at service window
2	Supplies for a variety of provided programs, including clinics and fairs
3	Public Health Infrastructure - NJ State Practice Standards require in-kind and monetary support for the County CHIP (County Health Improvement Partnership)

Sub Account	Justification	Account Description	Department Request	Manager Approved 2020	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
292		Health: Drug & Alcohol Programs	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,360.00	\$ -	0.00%
	1	Purchase of materials and supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,360.00	\$ -	0.00%

<u>Justifications</u>	
1	Supplies for programs for drug and alcohol, physical fitness, employee wellness, Social Services, mental health, etc.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2020	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
293		Health: Social Work Services	\$ -	\$ -	\$ -	\$ 16,134.00	\$ -	0.00%
	1	Social Work Services	\$ -	\$ -	\$ -	\$ 16,134.00	\$ -	0.00%

<u>Justifications</u>	
1	Supplies for programs for drug and alcohol, physical fitness, employee wellness, Social Services, mental health, etc.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2020	Budget	Jan - Dec	\$	%
294		Health: State Health Inspector Reimb.	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 9,795.80	\$ -	0.00%
	1	Health Inspector Reimbursements	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 9,795.80	\$ -	0.00%

<u>Justifications</u>	
1	Reimbursement fees for State Health Inspector inspections on multi-family homes within the Township.

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
RECREATION 370**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
370		Recreation: Other Expenses	\$ 531,920.00	\$ 531,920.00	\$ 393,060.00	\$ 103,907.40	\$ 138,860.00	35.33%
201	125	Recreation Programs	\$ 267,995.00	\$ 267,995.00	\$ 101,395.00	\$ 26,440.33	\$ 166,600.00	164.31%
210	127	Recreation Equip & Supplies	\$ 52,300.00	\$ 52,300.00	\$ 42,300.00	\$ 21,181.26	\$ 10,000.00	23.64%
211	128	Printing & Office Supplies	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00	\$ 1,744.14	\$ -	0.00%
212	128	School Based Youth Programs	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 920.00	\$ -	0.00%
214	129	Professional Affil & Travel	\$ 1,805.00	\$ 1,805.00	\$ 1,805.00	\$ 1,450.00	\$ -	0.00%
219	129	Miscellaneous	\$ 3,150.00	\$ 3,150.00	\$ 3,050.00	\$ 3,640.06	\$ 100.00	3.28%
220	130	Summer Camp Programs	\$ 49,860.00	\$ 49,860.00	\$ 51,800.00	\$ -	\$ (1,940.00)	-3.75%
230	130	Portable Toilets - Parks	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	\$ 20,875.00	\$ -	0.00%
231	131	Equipment	\$ 2,070.00	\$ 2,070.00	\$ 4,970.00	\$ 3,971.76	\$ (2,900.00)	-58.35%
240	131	Holiday Events	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ -	\$ -	0.00%
249	131	Movies in the Park	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ -	\$ -	0.00%
250	132	Bldg. Maintenance & Equip	\$ 26,440.00	\$ 26,440.00	\$ 58,440.00	\$ 13,769.85	\$ (32,000.00)	-54.76%
251	133	Cleaning Service	\$ 35,400.00	\$ 35,400.00	\$ 35,400.00	\$ 8,400.00	\$ -	0.00%
253	133	5 Year Radon Testing	\$ -	\$ -	\$ 1,000.00	\$ 780.00	\$ (1,000.00)	-100.00%
270	133	Registration Materials	\$ 4,450.00	\$ 4,450.00	\$ 4,450.00	\$ -	\$ -	0.00%
280	134	Uniforms	\$ 9,200.00	\$ 9,200.00	\$ 9,200.00	\$ 735.00	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
RECREATION 370**

Account Justification

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
201		Recreation: Recreation Programs	\$ 267,995.00	\$ 267,995.00	\$ 101,395.00	\$ 26,440.33	\$ 166,600.00	164.31%
		Senior Crafts Materials and Supplies	\$ 3,000.00	\$ 3,000.00	\$ 6,000.00			
	1	Senior Consumable Products	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00			
	2	Senior Training Program	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	3	Senior Exercise Mats	\$ -	\$ -	\$ -			
	4	Senior Exercise Equipment	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00			
	5	Senior Parties	\$ -	\$ -	\$ 6,000.00			
		Senior Staff T-Shirts	\$ 125.00	\$ 125.00	\$ 125.00			
	6	Senior YMCA Rental	\$ 9,300.00	\$ 9,300.00	\$ 9,300.00			
		Senior Center - DVD Replacement 2	\$ 100.00	\$ 100.00	\$ 300.00			
		Senior Miscellaneous - As Required	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			
		Senior Center - TV Replacement	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00			
	6a	Senior Table Replacement	\$ 3,500.00	\$ 3,500.00	\$ 4,000.00			
	6b	Senior Entrance Runner	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
		Youth Crafts	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00			
		Youth Snacks, etc.	\$ 16,000.00	\$ 16,000.00	\$ 20,000.00			
	7	Youth Manipulative Materials	\$ 550.00	\$ 550.00	\$ 550.00			
		Youth Pool & Table Tennis Supplies	\$ 200.00	\$ 200.00	\$ 200.00			
		Youth Games	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00			
	8	Youth Montessori Materials	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00			
		Youth Year End Party	\$ -	\$ -	\$ 850.00			
	9	Youth Holiday Parties	\$ 450.00	\$ 450.00	\$ 450.00			
		Youth Staff Uniforms	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00			
	10	Youth Literacy Materials	\$ 650.00	\$ 650.00	\$ 650.00			
		Youth Sports Equipment	\$ 500.00	\$ 500.00	\$ 650.00			
		Youth Special Events	\$ -	\$ -	\$ 1,800.00			
	11	Youth Resource Materials	\$ 600.00	\$ 600.00	\$ 600.00			
		Youth - TV/DVD Cart Replacemnr	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Youth After school Tables Replacements	\$ -	\$ -	\$ -			
		Youth Assorted Education Rugs	\$ -	\$ -	\$ 4,000.00			
		Youth Miscellaneous - As Required	\$ 820.00	\$ 820.00	\$ 820.00			
		Trophies for Summer Programs	\$ -	\$ -	\$ 600.00			
		Challenger Camp Snacks	\$ 300.00	\$ 300.00	\$ 300.00			
		Teen Program Consumables	\$ 500.00	\$ 500.00	\$ 3,300.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
201		Recreation: Recreation Programs (Cont'd)						
		Assorted programs (karate, tennis, ice skating, etc. yr. round)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
		Portable Bluetooth Speaker-Votee Pool	\$ -	\$ -	\$ -			
		Portable Tent replacement-assorted programs	\$ -	\$ -	\$ -			
		Teen Program Special Events	\$ 2,500.00	\$ 2,500.00	\$ 6,000.00			
		Teen Programing - Summer	\$ -	\$ -	\$ -			
		Community Band Shirts	\$ 200.00	\$ 200.00	\$ 200.00			
		Community Band 75th Anniver. Comm. Items	\$ -	\$ -	\$ -			
		Swim Club Contract	\$ 200,000.00	\$ 200,000.00	\$ -			

Justifications	
1	Paper products, food, etc. for Sr. events-Increased participation
2	Consultants/Instructors/Training for programs
3	Replacement Mats
4	Equipment for Senior fitness classes-replacement 7 upgrade
5	Holiday, Special events parties for Senior Center-includes 2 spring showcases
6	Pool rental & fitness classes for Senior Center
6a	Replacement of daily used tables (senior program & rentals)
6b	Longer entry mats to preserve floors & prevent slipping
7	Supplies for fine motor skills & hand eye coordination-Youth
8	Supplies for Montessori approach to learning
9	Consumables for diverse holiday celebrations
10	Reading development foundation materials
11	Teaching and exploration materials

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
RECREATION 370**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
210		Recreation: Equipment & Supplies	\$ 52,300.00	\$ 52,300.00	\$ 42,300.00	\$ 21,181.26	\$ 10,000.00	23.64%
	1	Sports Organizations	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00			
		Sports Equipment - Various Programs	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00			
		Challenger Camp Supplies	\$ 750.00	\$ 750.00	\$ 750.00			
		Preschool Supplies	\$ 500.00	\$ 500.00	\$ 500.00			
		Games	\$ 350.00	\$ 350.00	\$ 350.00			
		Park Equipment Parts	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Bike Rack - Assorted	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Tennis Court Windscreens-assorted parks	\$ 5,000.00	\$ 5,000.00	\$ 1,000.00			
		Crafts & Ceramic Supplies	\$ 2,000.00	\$ 2,000.00	\$ 5,000.00			
		First Aid Department Basic Supplies	\$ 4,000.00	\$ 4,000.00	\$ 2,000.00			
		Pool Supplies	\$ 6,000.00	\$ 6,000.00	\$ 2,000.00			
		Lanyards	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Employee ID Supplies (Seasonal)	\$ 200.00	\$ 200.00	\$ 200.00			
	2	COVID Supplies	\$ 3,000.00	\$ 3,000.00	\$ -			
		Miscellaneous	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Ice Machine Replacement	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			

Justifications	
1	Sports Organization Supplies - \$2,000 per group
2	PPE and COVID-19 related supplies

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
211		Recreation: Printing & Office Supplies	\$ 11,250.00	\$ 11,250.00	\$ 11,250.00	\$ 1,744.14	\$ -	0.00%
		Duplicator Paper for flyers, brochures	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00			
		Staff Desk Calendars	\$ 500.00	\$ 500.00	\$ 500.00			
		Miscellaneous Office and Computer Supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Electronic Typewriter Replacement	\$ -	\$ -	\$ -			
	1	Office Chairs Replacement	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	1	Conference Table	\$ 750.00	\$ 750.00	\$ 750.00			
		Envelopes for preprinting return address/mailings	\$ 500.00	\$ 500.00	\$ 500.00			

Justifications	
1	Office staff chair replacement and conference table

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
212		Recreation: School Based Youth Programs	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 920.00	\$ -	0.00%
	1	School Based Youth Programs	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00			

Justifications	
1	Transportation and/or admission tickets FORUM program

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Recreation: Professional Affil. & Travel	\$ 1,805.00	\$ 1,805.00	\$ 1,805.00	\$ 1,450.00	\$ -	0.00%
	1	Dues, NJPRA	\$880.00	\$880.00	\$ 880.00			
	2	Dues, NRPA	\$175.00	\$175.00	\$ 175.00			
	3	State Conference Expenses	\$750.00	\$750.00	\$ 750.00			

Justifications	
1	State association dues (3)
2	National association dues - Crockett
3	State Conference Expenses - Crockett

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
219		Recreation: Miscellaneous	\$ 3,150.00	\$ 3,150.00	\$ 3,050.00	\$ 3,640.06	\$ 100.00	3.28%
	1	State License Renewal	\$ -	\$ -	\$ 300.00			
		Van Cleaning & Supplies	\$ 500.00	\$ 500.00	\$ 500.00			
		Consultants/Training (Youth Division)	\$ 1,100.00	\$ 1,100.00	\$ 1,000.00			
	2	Music Agreement	\$ 350.00	\$ 350.00	\$ 350.00			
		Youth Staff Training (Mandatory)	\$ 1,100.00	\$ 1,100.00	\$ 900.00			
		CPR/AED Staff Training	\$ -	\$ -	\$ -			
		Summer Camp Licensing	\$ 100.00	\$ 100.00	\$ -			

Justifications	
1	Mandatory State Licensing Fee
2	Annual music agreement (reproduction)

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
220		Recreation: Summer Camp Programs	\$ 49,860.00	\$ 49,860.00	\$ 51,800.00	\$ -	\$ (1,940.00)	-3.75%
	1	New Camp Materials (formally Sports and Arts)	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			
		Sports & Arts Camper Shirts (2/camper/session)	\$ 2,160.00	\$ 2,160.00	\$ 5,000.00			
		Sports & Arts Staff Uniform T-Shirts	\$ 340.00	\$ 340.00	\$ 600.00			
	2	New Camp Special Events	\$ 10,000.00	\$ 10,000.00	\$ -			
		Youth Camp SunSational Materials	\$ 10,400.00	\$ 10,400.00	\$ 1,400.00			
		Youth Camp SunSational Camper Shirts (2/camper/session)	\$ 1,350.00	\$ 1,350.00	\$ 3,500.00			
		Youth Camp SunSational Bus Trip & Admissions	\$ -	\$ -	\$ 13,000.00			
		Youth Camp SunSational Special Events	\$ 17,500.00	\$ 17,500.00	\$ 13,500.00			
		Youth Camp SunSational Staff Uniform Shirts	\$ 210.00	\$ 210.00	\$ 550.00			
		Youth Camp SunSational Bus Shuttle	\$ -	\$ -	\$ -			
		Tent Camp Consumables		\$ -	\$ 300.00			
		Tent Camp Program Supplies		\$ -	\$ 600.00			
		Tent Camp Bus Trips & Admission		\$ -	\$ 5,000.00			
	3	Tent Camp Camper Shirts		\$ -	\$ 450.00			
		Challenger Camp T-shirts (2/camper)	\$ 400.00	\$ 400.00	\$ 400.00			

<u>Justifications</u>	
1	Camp bus transportation 7 admission
2	Camp on-site events (magician, baget breakfast, etc.)
3	T-shirts for easy indentification-special needs camp

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
230		Recreation: Portable Toilets - Parks	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	\$ 20,875.00	\$ -	0.00%
	1	Portable Toilet Rentals - Various Parks	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
231		Recreation: Equipment	\$ 2,070.00	\$ 2,070.00	\$ 4,970.00	\$ 3,971.76	\$ (2,900.00)	-58.35%
		Maintenance Contract - Telephone System	\$ -	\$ -	\$ 3,000.00			
	1	Pool table (3) & foosball repair	\$ -	\$ -	\$ -			
	2	Piano tuning	\$ 200.00	\$ 200.00	\$ 200.00			
		Lightening Detection System Monitoring Fee	\$ -	\$ -	\$ -			
	3	Maintenance - Office, Bldg., Equip & Software	\$ 1,270.00	\$ 1,270.00	\$ 1,270.00			
		Maintenance Contract - Rodda Outdoor Clock	\$ 600.00	\$ 600.00	\$ 500.00			
	4	Maintenance Recreation Software	\$ -	\$ -	\$ -			

Justifications	
1	Repair/recover pool & foosball tables
2	Seasonal tuning
3	Assorted equipment maintenance (office, building equipment, etc.)
4	Maintenance in MIS budget

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
240		Recreation: Holiday Events	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ -	\$ -	0.00%
		July 4th Bands	\$ 7,100.00	\$ 7,100.00	\$ 7,100.00			
		July 4th Community Celebration	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00			
		Wreaths for Memorial Day and Veterans Day	\$ 900.00	\$ 900.00	\$ 900.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
249		Recreation: Movies in the Park	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ -	\$ -	0.00%
		Movies in the Park	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
250		Recreation: Bldg. Maintenance & Equip.	\$ 26,440.00	\$ 26,440.00	\$ 58,440.00	\$ 13,769.85	\$ (32,000.00)	-54.76%
		Building Custodial Materials	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00			
		Toilet Tissue & Paper Towels	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Wood Floor Refinishing-Dance Studio & Gym 2	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00			
		Hood & Stove Steaming	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00			
		Blind/Sign Replacement	\$ 4,500.00	\$ 4,500.00	\$ 500.00			
		Floor Cleaning Machine - Bathrooms	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Smoke Detector Cleaning	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Folding Chairs	\$ -	\$ -	\$ -			
		Counter Loops- 2 units: Admin & Sr. Div	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
		Miscellaneous	\$ 640.00	\$ 640.00	\$ 640.00			
		Field House Materials and Supplies	\$ -	\$ -	\$ 36,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
251		Recreation: Cleaning Service	\$ 35,400.00	\$ 35,400.00	\$ 35,400.00	\$ 8,400.00	\$ -	0.00%
	1	Cleaning Service	\$ 35,400.00	\$ 35,400.00	\$ 35,400.00	\$ 8,400.00	\$ -	0.00%

Justifications

1	Five nites/week: cleaning bathrooms, water fountains, etc. as required. Performed after midnight
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Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
253		5 Year Radon Testing	\$ -	\$ -	\$ 1,000.00	\$ 780.00	\$ (1,000.00)	-100.00%
	1	5 Year Radon Testing	\$ -	\$ -	\$ 1,000.00	\$ 780.00	\$ (1,000.00)	-100.00%

Justifications

1	Required every 5 years (Needed in 2025)
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Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
270		Recreation: Registration Materials	\$ 4,450.00	\$ 4,450.00	\$4,450.00	\$ -	\$ -	0.00%
		In ground Pool materials	\$ 2,000.00	\$ 2,000.00	\$2,000.00			
		Dual Side Card Printer	\$ -	\$ -	\$ -			
		Above Ground Pool/Tennis badges	\$ 1,000.00	\$ 1,000.00	\$1,000.00			
		Guest Passes Printing Fees	\$ 700.00	\$ 700.00	\$700.00			
		Application Forms	\$ 750.00	\$ 750.00	\$750.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
280		Recreation: Uniforms	\$ 9,200.00	\$ 9,200.00	\$ 9,200.00	\$ 735.00	\$ -	0.00%
		Program shirts - Assorted Programs	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Summer staff uniform shirts	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Lifeguards (mandated) & Driver Uniforms	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
LIBRARY 390**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
390		Library: Other Expenses	\$ 454,269.00	\$ 454,269.00	\$ 438,000.00	\$ 433,875.99	\$ 16,269.00	3.71%
210	136	Materials	\$ 272,500.00	\$ 272,500.00	\$ 263,000.00	\$ 264,743.20	\$ 9,500.00	3.61%
230	136	Repairs & Maintenance	\$ 47,900.00	\$ 47,900.00	\$ 43,800.00	\$ 38,111.61	\$ 4,100.00	9.36%
240	137	Office Supplies	\$ 23,000.00	\$ 23,000.00	\$ 22,000.00	\$ 19,351.56	\$ 1,000.00	4.55%
250	137	Janitorial Supplies	\$ 8,600.00	\$ 8,600.00	\$ 8,400.00	\$ 7,704.89	\$ 200.00	2.38%
260	137	Postage	\$ 2,400.00	\$ 2,400.00	\$ 2,650.00	\$ 1,090.60	\$ (250.00)	-9.43%
270	137	Telephone	\$ 5,800.00	\$ 5,800.00	\$ 6,200.00	\$ 2,438.88	\$ (400.00)	-6.45%
280	137	Equip & Contract Service	\$ 73,000.00	\$ 73,000.00	\$ 72,000.00	\$ 87,066.69	\$ 1,000.00	1.39%
290	138	Education & Training	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 3,064.51	\$ -	0.00%
292	138	Programs	\$ 11,000.00	\$ 11,000.00	\$ 6,000.00	\$ 7,685.05	\$ 5,000.00	83.33%
293	138	Wagon Gas & Maintenance	\$ 250.00	\$ 250.00	\$ 1,250.00	\$ -	\$ (1,000.00)	-80.00%
294	138	Insurance	\$ 2,619.00	\$ 2,619.00	\$ 5,500.00	\$ 2,619.00	\$ (2,881.00)	-52.38%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
LIBRARY 390**

Account Justification

Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
210		Library: Library Materials	\$ 272,500.00	\$ 272,500.00	\$ 263,000.00	\$ 264,743.20	\$ 9,500.00	3.61%
		Adult Books	80,000.00	\$ 80,000.00	\$ 79,000.00			
		Reference	20,000.00	\$ 20,000.00	\$ 21,500.00			
		Children	42,000.00	\$ 42,000.00	\$ 41,500.00			
		Periodicals	10,000.00	\$ 10,000.00	\$ 10,500.00			
		Non-Print	120,000.00	\$ 120,000.00	\$ 110,000.00			
		Binding and Microfilm	500.00	\$ 500.00	\$ 500.00			

Justifications

1	Growing demand for digital content and long hold lists for current eBooks and eAudiobooks. +97% Usage projection for FY20.
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Sub Account	Justification	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
230		Library: Repairs and Maintenance	\$ 47,900.00	\$ 47,900.00	\$ 43,800.00	\$ 38,111.61	\$ 4,100.00	9.36%
		Elevator	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00			
		Typewriters	\$ 300.00	\$ 300.00	\$ 300.00			
		Microfilm readers/printers	\$ 300.00	\$ 300.00	\$ 300.00			
		BCCLS Computer equipment	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Window Washing	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00			
		HVAC System	\$ 14,000.00	\$ 14,000.00	\$ 12,000.00			
		General Repairs	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00			
		Carpet Cleaning	\$ 6,900.00	\$ 6,900.00	\$ 6,900.00			
		Flooring and Public Restrooms	\$ 9,000.00	\$ 9,000.00	\$ 6,900.00			

Justifications

1	Increased HVAC costs for MERV-13 filters, increasing maintenance sots of aging cooling tower, increase in general repairs of aging building.
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**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
LIBRARY 390**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
240		Library: Office Supplies	\$ 23,000.00	\$ 23,000.00	\$ 22,000.00	\$ 19,351.56	\$ 1,000.00	4.55%
		Assorted Office Supplies	\$ 23,000.00	\$ 23,000.00	\$ 22,000.00	\$ 19,351.56	\$ 1,000.00	4.55%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
250		Library: Janitorial Supplies	\$ 8,600.00	\$ 8,600.00	\$ 8,400.00	\$ 7,704.89	\$ 200.00	2.38%
		Janitorial Supplies	\$ 8,600.00	\$ 8,600.00	\$ 8,400.00	\$ 7,704.89	\$ 200.00	2.38%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
260		Library: Postage	\$ 2,400.00	\$ 2,400.00	\$ 2,650.00	\$ 1,090.60	\$ (250.00)	-9.43%
		Postage	\$ 2,400.00	\$ 2,400.00	\$ 2,650.00	\$ 1,090.60	\$ (250.00)	-9.43%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
270		Library: Telephone	\$ 5,800.00	\$ 5,800.00	\$ 6,200.00	\$ 2,438.88	\$ (400.00)	-6.45%
		Telephone	\$ 5,800.00	\$ 5,800.00	\$ 6,200.00	\$ 2,438.88	\$ (400.00)	-6.45%

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
280		Library: Equipment and Contract Services	\$ 73,000.00	\$ 73,000.00	\$ 72,000.00	\$ 87,066.69	\$ 1,000.00	1.39%
	1	BCCLS-10 Operating & Sharing Database Fees	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00			
		Technical Processing	\$ 24,000.00	\$ 24,000.00	\$ 23,000.00			
		Delivery	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
LIBRARY 390**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
290		Library: Education and Training	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 3,064.51	\$ -	0.00%
		Dues - American Library Association	\$ 200.00	\$ 200.00	\$ 200.00			
		Dues- NJ Library Trustee Association	\$ 150.00	\$ 150.00	\$ 150.00			
		Dues - NJ Library Association	\$ 250.00	\$ 250.00	\$ 250.00			
		Staff, seminars, meetings, etc.	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00			

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
292		Library: Programs	\$ 11,000.00	\$ 11,000.00	\$ 6,000.00	\$ 7,685.05	\$ 5,000.00	83.33%
		As needed	\$ 11,000.00	\$ 11,000.00	\$ 6,000.00	\$ 7,685.05	\$ 5,000.00	83.33%

Justifications

1 Budget line includes expenditures for summer reading programs, lectures, STEM, and other various library programs.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
293		Library: Wagon Gas & Maintenance	\$ 250.00	\$ 250.00	\$ 1,250.00	\$ -	\$ (1,000.00)	-80.00%
		Gas & Maintenance	\$ 250.00	\$ 250.00	\$ 1,250.00	\$ -	\$ (1,000.00)	-80.00%

Justifications

1 Vehicle for local errands and service to homebound library patrons

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
294		Library: Insurance	\$ 2,619.00	\$ 2,619.00	\$ 5,500.00	\$ 2,619.00	\$ (2,881.00)	-52.38%
	1	Insurance	\$ 2,619.00	\$ 2,619.00	\$ 5,500.00	\$ 2,619.00	\$ (2,881.00)	-52.38%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
NATURAL GAS 430**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
430		Natural Gas	\$ 105,500.00	\$ 105,500.00	\$ 105,500.00	\$ 91,277.14	\$ -	0.00%
210	139	Municipal Building Complex	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ 10,317.08	\$ -	0.00%
220	139	Public Library	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 9,449.04	\$ -	0.00%
230	139	Green House	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 5,907.20	\$ -	0.00%
240	139	Rodda Community Center	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 24,412.69	\$ -	0.00%
250	139	Fire Stations	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 24,263.80	\$ -	0.00%
260	139	Quonset Hut, DPW Office	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 6,894.21	\$ -	0.00%
270	139	Old Rec. Center	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,814.97	\$ -	0.00%
280	139	Police HQS	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 2,218.15	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
ELECTRIC 430-1**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
430-1		Electric	\$ 589,700.00	\$ 589,700.00	\$ 589,700.00	\$ 429,671.13	\$ -	0.00%
210	140	Municipal Building Complex	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 26,251.74	\$ -	0.00%
220	140	Police Headquarters	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 93,277.12	\$ -	0.00%
230	140	Parking Lots	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 18,369.78	\$ -	0.00%
240	140	Flood Lights	\$ 700.00	\$ 700.00	\$ 700.00	\$ 2,646.70	\$ -	0.00%
250	140	Greenhouse	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,508.15	\$ -	0.00%
260	140	Old Recreation Ctr-DPW Uses	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 4,195.32	\$ -	0.00%
270	140	Rodda Community Center	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 61,839.86	\$ -	0.00%
280	140	PAL Building	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ -	\$ -	0.00%
290	140	Holiday Business Area	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	0.00%
300	140	Fire Stations	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 37,936.16	\$ -	0.00%
310	140	Traffic Lights	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 43,668.32	\$ -	0.00%
320	140	Recycling Center/Chl. Dispenser	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,117.09	\$ -	0.00%
330	140	Public Works Garage	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 17,364.93	\$ -	0.00%
350	140	Pump Station	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 12,022.69	\$ -	0.00%
360	140	Park Facilities	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	\$ 109,473.27	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
STREET LIGHTING 430-2**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
430-2		Street Lighting	\$ 493,000.00	\$ 493,000.00	\$ 450,000.00	\$ 492,192.25	\$ 43,000.00	9.56%
210	141	Street Lighting	\$ 493,000.00	\$ 493,000.00	\$ 450,000.00	\$ 492,192.25	\$ 43,000.00	9.56%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
TELEPHONE 440**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2020	Budget	Jan - Dec	\$	%
440		Telephone	\$ 128,500.00	\$ 128,500.00	\$ 128,500.00	\$ 107,830.45	\$ -	0.00%
210	142	Municipal Complex	\$ 33,500.00	\$ 33,500.00	\$ 33,500.00	\$ 23,656.23	\$ -	0.00%
220	142	DPW	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	0.00%
230	142	Fire Headquarters	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 13,117.57	\$ -	0.00%
240	142	Police Headquarters	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00	\$ 20,494.47	\$ -	0.00%
250	142	Gasoline Readings	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	\$ -	0.00%
270	142	Rodda Community Center	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,449.10	\$ -	0.00%
271	142	Public Safety Cell Phones	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00	\$ 33,994.63	\$ -	0.00%
272	142	Court Video Conferencing	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,118.45	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
HEATING OIL 447**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
447		Heating Oil	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 11,030.53	\$ -	0.00%
230	143	Public Works Garage	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 11,030.53	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
BCUA 455**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2020	Budget	Jan - Dec	\$	%
455		Bergen County Utilities Authority	\$ 4,685,000.00	\$ 4,685,000.00	\$ 4,879,765.34	\$ 4,819,013.79	\$ (194,765.34)	-3.99%
210	144	Sewer	\$ 4,685,000.00	\$ 4,685,000.00	\$ 4,879,765.34	\$ 4,819,013.79	\$ (194,765.34)	-3.99%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
GASOLINE 460**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
460		Gasoline	\$ 127,000.00	\$ 127,000.00	\$ 127,000.00	\$ 78,095.75	\$ -	0.00%
210	145	Fire	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 4,996.27	\$ -	0.00%
220	145	Police	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 56,089.67	\$ -	0.00%
230	145	Public Works	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 11,984.89	\$ -	0.00%
240	145	Recreation	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 4,522.85	\$ -	0.00%
260	145	Other	\$ -	\$ -	\$ -	\$ 502.07	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
DIESEL FUEL 460-1**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
460-1		Diesel Fuel	\$ 207,500.00	\$ 207,500.00	\$ 207,500.00	\$ 102,147.08	\$ -	0.00%
215	146	Fire	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 12,097.08	\$ -	0.00%
235	146	Public Works	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 81,383.83	\$ -	0.00%
245	146	Recreation	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	0.00%
250	146	TVAC	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 8,666.17	\$ -	0.00%
265	146	Emergency Generators	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
CONTINGENT 470**

Account Summary

		Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account	Page		Request	Approved 2021	Budget	Jan - Dec	\$	%
470		Contingent: Other Expenses	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 1,750.00	\$ -	0.00%
210	147	Miscellaneous	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 1,750.00	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
COURT 490**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2021	2020 Adopted Budget	2020 Spent Jan - Dec	+ OR - 2020 \$	+ OR - 2020 %
490		Municipal Court: Other Expenses	\$ 46,235.00	\$ 46,235.00	\$ 36,295.00	\$ 11,305.11	\$ 9,940.00	27.39%
211	149	Books, Printing, Supplies	\$ 10,300.00	\$ 10,300.00	\$ 10,300.00	\$ 4,411.58	\$ -	0.00%
213	149	Equipment & Repair	\$ 900.00	\$ 900.00	\$ 900.00	\$ -	\$ -	0.00%
214	150	Professional Affiliation & Travel	\$ 3,210.00	\$ 3,210.00	\$ 3,270.00	\$ -	\$ (60.00)	-1.83%
218	151	Professional Services	\$ 21,700.00	\$ 21,700.00	\$ 21,700.00	\$ 5,988.75	\$ -	0.00%
219	151	Miscellaneous	\$ 10,125.00	\$ 10,125.00	\$ 125.00	\$ 904.78	\$ 10,000.00	8000.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
COURT 490**

Account Justification

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
211		Court: Books, Printing, Supplies	\$ 10,300.00	\$ 10,300.00	\$ 10,300.00	\$ 4,411.58	\$ -	0.00%
	1	Pocket Parts	\$ 700.00	\$ 700.00	\$ 700.00			
	2	Law Library	\$ 400.00	\$ 400.00	\$ 400.00			
	3	Stationary and Supplies	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			
	4	Misc. as required	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00			

Justifications

1	Pocket parts consist of any addendums or rule changes within the State to be permanently inserted into an existing law book as opposed to absorbing costs to print an entire book with updates.
2	This is a dedicated line item to purchase law books for the Judge when necessary.
3	For the purchase of supplies for the Municipal Court.
4	Indicates a line item required by court rule.

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
213		Court: Equipment and Repair	\$ 900.00	\$ 900.00	\$ 900.00	\$ -	\$ -	0.00%
		Miscellaneous	\$ 900.00	\$ 900.00	\$ 900.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
COURT 490**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
214		Court: Professional Affil. & Travel	\$ 3,210.00	\$ 3,210.00	\$ 3,270.00	\$ -	\$ (60.00)	-1.83%
	1	Mileage	\$ 400.00	\$ 400.00	\$ 400.00			
	2	County Judges Dues	\$ 75.00	\$ 75.00	\$ 75.00			
	3	NJCMCA Association Dues	\$ 80.00	\$ 80.00	\$ 40.00			
	4	County CMCA Dues	\$ 80.00	\$ 80.00	\$ 40.00			
	5	NJCMCA Spring Conference	\$ 550.00	\$ 550.00	\$ 505.00			
	6	County Clerks Meeting	\$ 275.00	\$ 275.00	\$ 375.00			
	7	Principles of Municipal Court Administrators Training	\$ 1,200.00	\$ 1,200.00	\$ 1,285.00			
	8	NJ League of Municipalities	\$ 550.00	\$ 550.00	\$ 550.00			

<u>Justifications</u>	
1	For reimbursement to court staff for travel expenses incurred for training, conferences, etc.
2	Dedicated to provide payment for county judges association for municipal court judges
3	NJMCAA association dues for the Court Administrator/Deputy Court Administrator
4	Bergen County MCAA dues for the Court Administrator/Deputy Court Administrator
5	Dedicated payment for Court Administrator's Conference in Cape May, NJ
6	BCMCAA fees for seminars for Court Administrator/Deputy Court Administrator
7	Dedicated for mandatory training offered through the Administrative Offices of the Courts

**TOWNSHIP OF TEANECK
2021 PROPOSED BUDGET
COURT 490**

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
218		Court: Professional Services	\$ 21,700.00	\$ 21,700.00	\$ 21,700.00	\$ 5,988.75	\$ -	0.00%
	1	Professional Services	\$ 21,700.00	\$ 21,700.00	\$ 21,700.00	\$ 5,988.75	\$ -	0.00%

<u>Justifications</u>									
	1	Professional services of certified interpreters, and replacement public defenders (in the case where there may be a conflict representing co-defendants.							

Sub	Justification	Account Description	Department	Manager	2020 Adopted	2020 Spent	+ OR - 2020	+ OR - 2020
Account			Request	Approved 2021	Budget	Jan - Dec	\$	%
219		Court: Miscellaneous	\$ 10,125.00	\$ 10,125.00	\$ 125.00	\$ 904.78	\$ 10,000.00	8000.00%
	1	Miscellaneous	\$ 125.00	\$ 125.00	\$ 125.00	\$ 904.78	\$ -	0.00%
	2	Credit Card Processing Fees	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	100.00%

<u>Justifications</u>									
	1	Items paid from this account include \$2.00 payable to subpoenaed witnesses to testify as per court rule.							
	2	AOC Regulations prohibit the Court to charge defendants credit card processing fees and the Township would therefore need to pay said fees.							

Section 6

2021

Proposed Capital

Budget

&

6 Year Capital

Plan

2021 Capital Improvement Budget	Amounts for the Ordinance				
		NJDOT	CDBG	Capital	Debt
	Total Cost	Grant	Funds	Improve. Fund	Authorized
Police and Fire Equipment					
ALCOTEST Machine	20,000.00	-		953.00	19,047.00
Dispatch Center	150,000.00			-	
Incident Commander and 2 Inspector Vehicles	175,000.00			-	
Fiber Desk Improvements (Fiber Optics to Fire HQ)	200,000.00			-	
SCBA Packs (refurbish 30 packs)	120,000.00			-	
Subtotal	665,000.00	-		953.00	19,047.00
Streets and Roads					
Road Resurfacing/Reconstruction/Traffic Control and Sidewalk/Curb Replacement	2,215,000.00	200,000.00	88,521.00	95,300.00	1,904,700.00
Resurfacing of Municipal Parking Lots	250,000.00	-			
Emergency Sewer Replacements	100,000.00	-		4,800.00	95,200.00
Subtotal	2,565,000.00	200,000.00	88,521.00	100,100.00	1,999,900.00
Parks /Playground /Recreation Improvements					
Sprinkler Upgrade - Argonne Park (ADA and backflow compliance)	15,000.00	-		4,900.00	96,600.00
Tennis Court Lights - Replacement	170,000.00	-		7,200.00	142,800.00
Shelter - Splash Pad Picnic Areas	150,000.00	-		21,500.00	428,500.00
Subtotal	335,000.00	-		33,600.00	667,900.00
Municipal Facilities Upgrades					
DPW Facility	250,000.00	-		12,000.00	238,000.00
Fencing - Assorted Parks/Back Stops	30,000.00	-		1,000.00	19,000.00
Library Rooftop Cooling Tower	43,000.00	-		500.00	9,500.00
Electronic Doors - Senior Center Entrance at Rodda Center	12,000.00	-		500.00	9,500.00
				13,400.00	266,600.00
Subtotal	335,000.00	-		27,400.00	542,600.00
Public Works Equipment					
"Bobcat"/Skidsteer with attachment	125,000.00	-		-	-
D62 1995 Tree Truck with Chipper	370,000.00				
D53 2012 Street Sweeper	260,000.00				
D-59 Sewer Jet - DPW	200,000.00	-		-	-
Tub Grinder (Shared Service with Bergenfield)	75,000.00				
Subtotal	1,030,000.00	-		-	-
Grand Total	4,930,000.00	200,000.00	88,521.00	162,053.00	3,229,447.00

6 Year Capital Improvement Plan	Request for 2021	Request for 2022	Request for 2023	Request for 2024	Request for 2025	Request for 2026	Total
<u>Project</u>							
Police							
ALCOTEST Machine	\$ 20,000.00						\$ 20,000.00
Dispatch Center	\$ 150,000.00						\$ 150,000.00
Tasers		\$ 50,000.00					\$ 50,000.00
ALPR Units		\$ 80,000.00			\$ 100,000.00		\$ 180,000.00
New Radar Units		\$ 13,000.00					\$ 13,000.00
Office Furnishings/Chairs		\$ 60,000.00					\$ 60,000.00
Replace 40 cal handguns with 9 mm		\$ 24,000.00					\$ 24,000.00
Holster Replacement		\$ 13,000.00					\$ 13,000.00
Video Cameras							\$ -
Access Control FOB/Visitor Entry System			\$ 174,000.00				\$ 174,000.00
Painting Carpeting			\$ 100,000.00		\$ 50,000.00		\$ 150,000.00
Exterior Window Replacement				\$ 70,000.00			\$ 70,000.00
							\$ -
DPW							\$ -
DPW Facility	\$ 250,000.00	\$ 250,000.00					\$ 500,000.00
							\$ -
Engineer							\$ -
Road Resurfacing/Reconstruction, Traffic Control and Sidewalk/Curb Replacement	\$ 2,215,000.00	\$ 2,215,000.00	\$ 2,215,000.00	\$ 2,215,000.00	\$ 2,215,000.00	\$ 2,215,000.00	\$ 13,290,000.00
Resurfacing of Municipal Parking Lots	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 1,500,000.00
Emergency Sewer Replacements	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 600,000.00
							\$ -
Recreation							\$ -
Sprinkler Upgrade - Argonne (ADA and backflow compliance)	\$ 15,000.00						\$ 15,000.00
Tennis Court Lights - Replacement	\$ 170,000.00						\$ 170,000.00
Shelter - Splash Pad Picnic Areas	\$ 150,000.00						\$ 150,000.00
Phelps Park Splashpad		\$ 400,000.00					\$ 400,000.00
Back Stop Replacement - Phelps Park		\$ 50,000.00	\$ 50,000.00				\$ 100,000.00
Digital Duplicator		\$ 15,000.00					\$ 15,000.00
Prefab Bathrooms (Sagamore Park)		\$ 250,000.00					\$ 250,000.00
							\$ -
Fire							\$ -
Incident Commander and 2 Inspector Vehicles	\$ 175,000.00						\$ 175,000.00
Fiber Desk Improvements (Fiber Optics to Fire HQ)	\$ 200,000.00	\$ 200,000.00					\$ 400,000.00
SCBA Packs (refurbish 30 packs)	\$ 120,000.00						\$ 120,000.00
Fire Pumper/Squad (15-year replacement cycle)		\$ 125,000.00					\$ 125,000.00
Ladder Truck (10-year replacement cycle)		\$ 120,000.00					\$ 120,000.00
Fire Canteen Unit		\$ 175,000.00					\$ 175,000.00
SCBA Packs (refurbish 30 packs)		\$ 120,000.00					\$ 120,000.00
SCBA Bottles (150 30 minute bottles)		\$ 140,000.00					\$ 140,000.00
Workstation Uniform Replacement			\$ 35,000.00				\$ 35,000.00
Turnout Gear						\$ 350,000.00	\$ 350,000.00

6 Year Capital Improvement Plan	Request for 2021	Request for 2022	Request for 2023	Request for 2024	Request for 2025	Request for 2026	Total
<u>Project</u>							
							\$ -
Library							\$ -
Rooftop Cooling Tower	\$ 43,000.00						\$ 43,000.00
							\$ -
Municipal Facility Upgrades							\$ -
Electronic Doors - Senior Entrance at Rodda Center	\$ 12,000.00						\$ 12,000.00
Fencing - Assorted Parks	\$ 30,000.00						\$ 30,000.00
							\$ -
Vehicles/Equipment							\$ -
"Bobcat"/Skidsteer with attachment	\$ 125,000.00						\$ 125,000.00
D62 1995 Tree Truck with Chipper	\$ 370,000.00						\$ 370,000.00
D53 2012 Street Sweeper	\$ 260,000.00						\$ 260,000.00
D-59 Sewer Jet - DPW	\$ 200,000.00						\$ 200,000.00
Tub Grinder (Shared Service with Bergenfield)	\$ 75,000.00						\$ 75,000.00
D-42 Bucket Loader w/Attachments (replace 1997 unit) DPW		\$ 200,000.00					\$ 200,000.00
D-24 1-Ton Pickup Truck w/Plow - DPW		\$ 50,000.00					\$ 50,000.00
D-45 32cy. Packer Truck w/Plow (replaces 1993 unit) DPW		\$ 250,000.00					\$ 250,000.00
D-4 5-cy. Dump Truck w/Plow and Spreader (replace 1999 unit) DPW		\$ 200,000.00					\$ 400,000.00
D-14 5-cy. Dump Truck w/Plow and Spreader (replace 1999 unit) DPW		\$ 200,000.00					\$ 200,000.00
D-91 Chipper (replace 1996 unit) DPW			\$ 60,000.00				\$ 60,000.00
D-53 Sweeper (replace 1997 unit) DPW			\$ 200,000.00				\$ 200,000.00
D-22 2/3 cy. Dump Truck 4WD w/Plow - DPW			\$ 60,000.00				\$ 60,000.00
D-8 2/3 cy. Dump Truck 4WD w/Plow (replace 2003 unit) DPW			\$ 60,000.00				\$ 60,000.00
D-74 Tractor (replace 1985 unit) DPW			\$ 50,000.00				\$ 50,000.00
D-88 Stump Grinder (replace 1997 unit) DPW			\$ 50,000.00				\$ 50,000.00
D-51 Sweeper			\$ 200,000.00				\$ 200,000.00
D-6 5 cy Dump Truck (w/plow & spreader)			\$ 200,000.00				\$ 200,000.00
D-75 Gang Mower			\$ 70,000.00				\$ 70,000.00
D-13 1992 Chevy Suburban			\$ 35,000.00				\$ 35,000.00
D-47 32-cy Packer Truck w/Plow (Replace 2003 Unit) DPW			\$ 250,000.00				\$ 250,000.00
D-44 32-cy Packer Truck w/Plow (Replace 1997 Unit) DPW				\$ 250,000.00			\$ 250,000.00
D-5 5-cy Dump Truck w/Plow and Spreader (Replace 2001 Unit) DPW				\$ 200,000.00			\$ 200,000.00
D-76 Tractor (Replace 1986 Unit) – DPW				\$ 50,000.00			\$ 50,000.00
D-43 Bucket Loader w/attachments (replaces 2005 unit DPW)				\$ 200,000.00			\$ 200,000.00
D-1 2/3 cy. Dump Truck 4WD w/Plow - DPW				\$ 60,000.00			\$ 60,000.00
D-69 Tractor				\$ 50,000.00			\$ 50,000.00
D-67 Roll-off Truck (w/plow & spreader)				\$ 250,000.00			\$ 250,000.00
D-78 Tractor (replaces) 1994)				\$ 40,000.00			\$ 40,000.00
D-62 Bucket Truck (replaces 1995)				\$ 200,000.00			\$ 200,000.00
D-7 15-cy Tandem Dump Truck w/Plow (Replace 2006 Unit) – DPW				\$ 240,000.00			\$ 240,000.00
D-20 1-Ton Pickup Truck 4WD w/Plow (Replace 2006 Unit) DPW				\$ 50,000.00			\$ 50,000.00
D-17 5-cy Dump Truck w/Plow and Spreader (Replace 2006 Unit) DPW				\$ 200,000.00			\$ 200,000.00
D-18 1-Ton Pickup Truck 4WD Road Service (Replace 2006 Unit) DPW					\$ 55,000.00		\$ 55,000.00
D-21 1-Ton Pickup Truck 4WD w/Plow (Replace 2006 Unit) DPW					\$ 50,000.00		\$ 50,000.00
D-33 1-Ton Pickup Truck 4WD w/Plow (Replace 2006 Unit) – DPW					\$ 50,000.00		\$ 50,000.00
D-11 2/3-cy Dump Truck 4WD w/Plow (Replace 2006 Unit) DPW					\$ 60,000.00		\$ 60,000.00

6 Year Capital Improvement Plan	Request for 2021	Request for 2022	Request for 2023	Request for 2024	Request for 2025	Request for 2026	Total
<u>Project</u>							
D-40 Bucket Loader w/Attachments (Replace 2005 Unit) – DPW					\$ 200,000.00		\$ 200,000.00
D-48 32-cy Packer Truck w/Plow (Replace 2005 Unit) DPW					\$ 250,000.00		\$ 250,000.00
D-64 1 Ton Pickup Truck w/ plow (replaces 2003)					\$ 55,000.00		\$ 55,000.00
D-75 Gang Mower (replaces 2005)					\$ 70,000.00		\$ 70,000.00
D-46 32cy. Packer Truck w/Plow - DPW					\$ 250,000.00		\$ 250,000.00
D-39 1 Ton Pickup Truck Utility Cap and Plow - DPW						\$ 60,000.00	\$ 60,000.00
D-30 1 Ton Pickup Truck Utility Cap and Plow - DPW						\$ 60,000.00	\$ 60,000.00
D-31 2/3 cy. 4 Door Truck w/Plow - DPW						\$ 60,000.00	\$ 60,000.00
D-34 1 Ton Pickup Truck 4WD and Plow DPW						\$ 50,000.00	\$ 50,000.00
D-68 Gang Mower						\$ 70,000.00	\$ 70,000.00
D-58 Sewer Jet						\$ 200,000.00	\$ 200,000.00
D-15 1 Ton Pickup Truck 4 W/D Plow						\$ 50,000.00	\$ 50,000.00
D-16 1 Ton Pickup Truck 4 W/D Plow						\$ 50,000.00	\$ 50,000.00
D-25 1 Ton Pickup Truck 4 W/D Plow						\$ 50,000.00	\$ 50,000.00
D-26 1 Ton Pickup Truck 4 W/D Plow						\$ 50,000.00	\$ 50,000.00
							\$ -
Total	\$ 4,930,000.00	\$ 5,550,000.00	\$ 4,159,000.00	\$ 4,425,000.00	\$ 3,755,000.00	\$ 3,615,000.00	\$ 26,634,000.00

Section 7

Capital
Improvement
Fund
2020 Action

CAPITAL IMPROVEMENT FUND 2020 ACTION		
Beginning Balance - January 1, 2020		105,950.07
INCREASED BY		
2020 Budget Appropriation		255,000.00
Total		<u>360,950.07</u>
DECREASED BY:		
Ordinance(s) Adopted:		
28-2020	Turnout Gear	6,700.00
28-2020	Work Station Uniform Replacement	1,500.00
28-2020	Road Resurfacing	95,300.00
28-2020	Emergency Sewer Replacements	4,800.00
28-2020	Hawthorne Tennis Courts	4,900.00
28-2020	Terhune Park Playground	7,200.00
28-2020	Votee Park Basketball Court Resurfacing	21,500.00
28-2020	DPW Facility	12,000.00
28-2020	Fencing – Assorted Parks/Backstops	1,000.00
28-2020	Recreation Telephone System Replacement	500.00
28-2020	Library Front Door Replacement	500.00
28-2020	Municipal Building Upgrades	47,700.00
28-2020	Audible Alert System – Additional Tower	1,700.00
28-2020	Teaneck Police Department Painting/Carpeting	2,400.00
28-2020	Public Library Upgrades	13,400.00
Total		<u>221,100.00</u>
Available Balance - December 31, 2020		<u>139,850.07</u>

Section 8

Capital Budget 5 Year History

TOWNSHIP OF TEANECK
INTER-OFFICE COMMUNICATION

TO: Council

FROM: Dean Kazinci, Township Manager

SUBJECT: Capital Improvement Fund 5-year history

DATE: March 11, 2021

For comparison purposes:

Appropriation into Capital Improvement Fund (CIF)	Dollar Amount
2021 Proposed	\$255,000
2020 Budgeted	\$255,000
2019 Budgeted	\$374,000
2018 Budgeted	\$213,161
2017 Budgeted	\$ 315,000

Section 9

Public Input on 2021 Municipal Budget

**TOWNSHIP OF TEANECK
INTER-OFFICE COMMUNICATION**

TO: Council

FROM: Dean Kazinci, Township Manager

SUBJECT: Public Input - 2021 Township Budget

DATE: March 11, 2021

A portion of the February 9, 2021 and February 23, 2021 Council meetings were designated for public input on the 2021 Township Budget.

A resident voiced support for an increase in personnel at the Teaneck Public Library.

A resident recommended the Township exercise caution as it prepared the 2021 budget in light of the COVID-19 pandemic and its financial impact.

Section 10

Notes

