

# Township Manager's 2014 Annual Report



William Broughton  
Township Manager

February 24, 2014

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# Welcome

The Township Manager's Annual Report for 2014 chronicles a year of hard work and success of an organization that provides municipal services and programs to support Teaneck's residents and businesses. From world-class recreation facilities and special events to street maintenance and emergency response, this report highlights just some of the important work provided year-round by the dedicated employees of the Township.

We thank you for your time in reading this report about your Township at work. We invite you to learn more about us by browsing through the Teaneck Township website at [www.teanecknj.gov](http://www.teanecknj.gov). Furthermore, you are welcome to attend in person or watch our Township Council meetings on Cablevision Channel 77 or on FIOS Channel 47, the Township's government cable access TV channels. If you need to ask us a question, request a service or report an issue, visit our website or call us at (201) 837-1600.

What you will discover is that we're here to help and to provide innovative excellence in service to ensure that we keep Teaneck as one of the nation's best places to live, work, learn, play and do business.



*The earliest uses of the word "Teaneck" was in reference to a series of Leni Lenape Native American camps near the ridge formed by what became Queen Anne Road. It's a diverse, liveable community known across the centuries for its beautiful homes, parks and schools.*

## TEANECK TOWNSHIP ADMINISTRATION

William Broughton, Township Manager  
 Jaime L. Evelina, RMC, Township Clerk  
 James R. Tighe, Tax Assessor  
 Steven M. Gluck, Construction Official  
 Jill Graham, Court Administrator  
 Farah Gilani, Township Engineer  
 Christine L. Brown, Chief Financial Officer  
 Anthony Verley, Fire Chief  
 Ken Katter, Health Officer  
 Dean B. Kazinci, Director of Human Resources  
 Robert A. Carney, Chief of Police  
 Michael McCue, Director of Public Library  
 Fran Wilson, Director of Public Works  
 Kevin Lynch, Purchasing Agent  
 Glenna D. Crockett, Superintendent of Recreation  
 Stanley Turitz, Township Attorney

[www.teanecknj.gov](http://www.teanecknj.gov)

(201) 837-1600

## TOWNSHIP COUNCIL

The Teaneck Township Council is a diverse group of civic leaders and professionals with a deep respect for Teaneck's rich history. Council members are dedicated to their important role as elected policymakers, who guide Township government and help to maintain Teaneck as a vibrant community.

The Council is comprised of seven members, elected at large, of which one is elected by the Council as Mayor. Council members are elected for staggered four year terms with elections occurring every two years.

The Township Council generally meets on the second and fourth Tuesday of each month. Meetings are held in the Municipal Building at 818 Teaneck Road. Council agendas and meeting information are posted on the Township's website, [www.teanecknj.gov](http://www.teanecknj.gov), and on the bulletin board in the Municipal Building. The public is always welcome.



**Lizette P. Parker**  
 Mayor  
 201-390-5271  
[lparker@teanecknj.gov](mailto:lparker@teanecknj.gov)



**Elie Y. Katz**  
 Deputy Mayor  
 201-715-5179  
[katz07666@teanecknj.gov](mailto:katz07666@teanecknj.gov)



**Jason Castle**  
 Council Member  
 201-744-3733  
[jcastle@teanecknj.gov](mailto:jcastle@teanecknj.gov)



**Mohammed Hameeduddin**  
 Council Member  
 201-362-5863  
[m.Hameed@teanecknj.gov](mailto:m.Hameed@teanecknj.gov)



**Henry J. Pruitt**  
 Council Member  
 201-370-8099  
[hpruitt@teanecknj.gov](mailto:hpruitt@teanecknj.gov)



**Mark J. Schwartz**  
 Council Member  
 201-837-1600, Ext. 1028  
[mschwartz@teanecknj.gov](mailto:mschwartz@teanecknj.gov)



**Alan Sohn**  
 Council Member  
 201-837-1600 Ext. 1028  
[asohn@teanecknj.gov](mailto:asohn@teanecknj.gov)

# Township Service Guide

(201) 837-1600 (for emergencies, dial 9-1-1)

Manager's Office:.....	William Broughton, MAS, CPM, RMC, Township Manager.....	twspmanager@teanecknj.gov
Assessor's Office:.....	James R. Tighe, CTA, SCGREA, Assessor.....	assessor@teanecknj.gov
Building Department:.....	Steven M. Gluck, R.A., Construction Official/Zoning Officer.....	building@teanecknj.gov
Clerk's Office:.....	Jaime L. Evelina, RAMC, Township Clerk.....	clerk@teanecknj.gov
Engineering Department:	Farah Gilani, PE, PP, CME, Township Engineer.....	engineering@teanecknj.gov
Finance Department:.....	Christine Brown, CPA, RMA, Chief Financial Officer.....	finance@teanecknj.gov
Fire Department 201-808-8080:.....	Anthony Verley, Fire Chief.....	averley@teanecknj.gov
Human Resources:	Dean B. Kazinci, Director.....	dkazinci@teanecknj.gov
Health & Human Services Department:.....	Kenneth Katter, M.A., CPM, Health Officer.....	health@teanecknj.gov
Library 201-837-4171:.....	Michael D. McCue, MLS, Library Director.....	mccue@bccls.org
Municipal Court:.....	Jill Graham, Court Administrator.....	court@teanecknj.gov
Police Department 201-837-2600:.....	Robert Carney, Chief of Police.....	rcarney@teaneckpolice.org
Public Works Department:.....	Fran Wilson, CPWM, CRP, Director of Public Works.....	dpw@teanecknj.gov
Purchasing Department:.....	Kevin J. Lynch, MBA, QPA, Purchasing Agent.....	purchasing@teanecknj.gov
Recreation Department 201-837-7130:.....	Glenna D. Crockett, CPRP, R.A., Superintendent of Recreation.....	recreation@teanecknj.gov

## Hours of Operation

**MUNICIPAL BUILDING:** Monday, Wednesday, Thursday & Friday 8 a.m. to 5:15 p.m.; Tuesday 8 a.m. to 7 p.m.

**DEPARTMENT OF PUBLIC WORKS:** Monday through Friday 7 a.m. to 3 p.m.

**RECYCLING DEPOT HOURS:** Friday, Saturday, and Sunday 7 a.m. to 2:45 p.m.

**RECREATION DEPARTMENT** (main office): Monday, Wednesday, Thursday & Friday 8 a.m. to 5:15 p.m.; Tuesday 8 a.m. to 7 p.m.

**POLICE AND FIRE DEPARTMENTS:** Open 24 hours

# Manager's Message



On behalf of our Township's dedicated employees, I am pleased to offer this message to the Township Council and the residents of Teaneck. In 2014, our workforce provided the highest level of customer service to residents, using existing resources and in the face of budgetary constraints.

Working in cooperation with department heads and other team members, we achieved a high level of success in effectively and efficiently executing plans to improve the Township's amenities, infrastructure and overall value.

On June 26, 2014, the Township Council cut the ribbon on the new Votee Park Sportsplex. The ceremony ushered in a new era in sporting excellence in Teaneck. Furthermore, the facility has been nominated for the New Jersey Recreation Association's design excellence award.

Other projects completed included road resurfacing of several streets using a combination of grant funds from the New Jersey Department of Transportation and a Community Development Block Grant. Also, renovation of the Old Police Station, which sat vacant for over 19 years, kicked into high gear and is expected to be ready for occupancy in the spring of 2015.

The budgetary challenges of 2014 resulted in the need for implementation of extraordinary preemptive measures to ensure maintenance of existing services in future years and to ease the tax burden on local residents. In January of 2014, upon recommendation, the Township council approved a limited hiring freeze and, most importantly, a change in the Township's tax sale date. Moving the tax sale date up caused a significant increase in the percentage of taxes collected in 2014. The result was a significant increase in the Township's surplus, which is used to provide tax relief and to absorb the impact of certain costs. Imposition of these anticipatory

measures significantly improved the Township's financial status for 2014 and future years.

As you read this newly formatted report, please notice the many highlights and accomplishments of our departments and workforce. Furthermore, you'll see many new initiatives for 2015 that are designed to increase efficiency and reduce costs.

In 2015, I plan to work aggressively with the Township Council to pursue additional short and long term revenue enhancing opportunities, in order to stabilize and/or reduce the tax burden on our residents. Moreover, my fellow employees and I will work with the community

to ensure that Teaneck remains a preferred location to live, work, shop, and raise a family.

***Moving the tax sale date up caused a significant increase in the percentage of taxes collected in 2014.***

With sincere thanks,

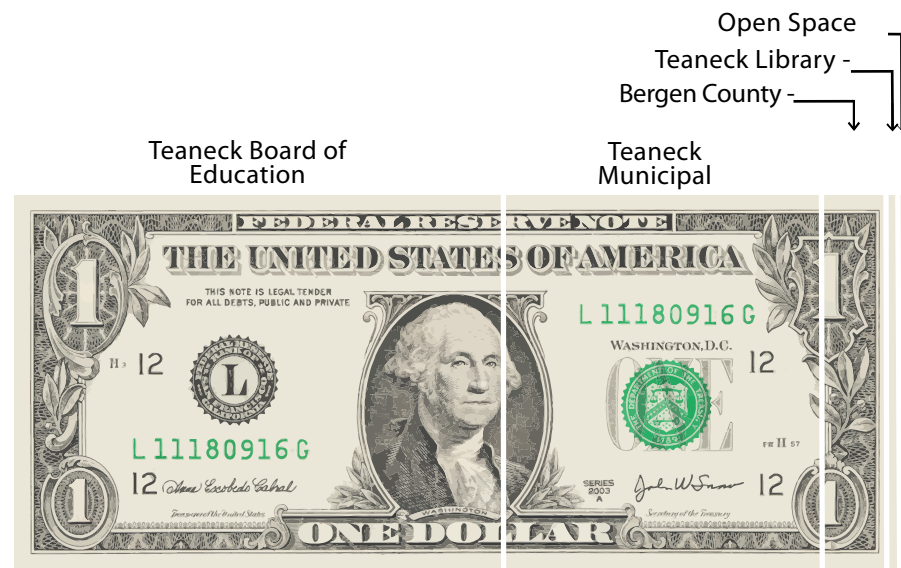
William Broughton  
Township Manager

# Tax Infographic

At a glance, where property tax money goes.

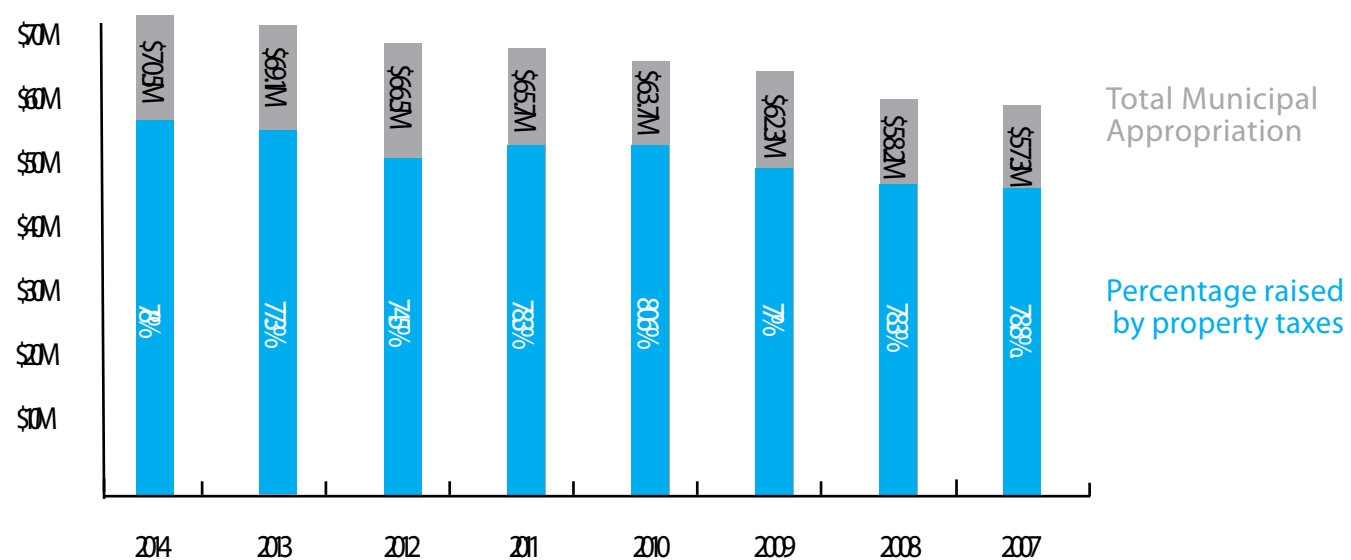
## 2014 Property Tax Breakdown

Property taxes raised \$149.6 million for the Board of Education, Township and Library, Municipal Open Space Trust and Bergen County. Here's how every dollar is divided:



## Teaneck Municipal Budget

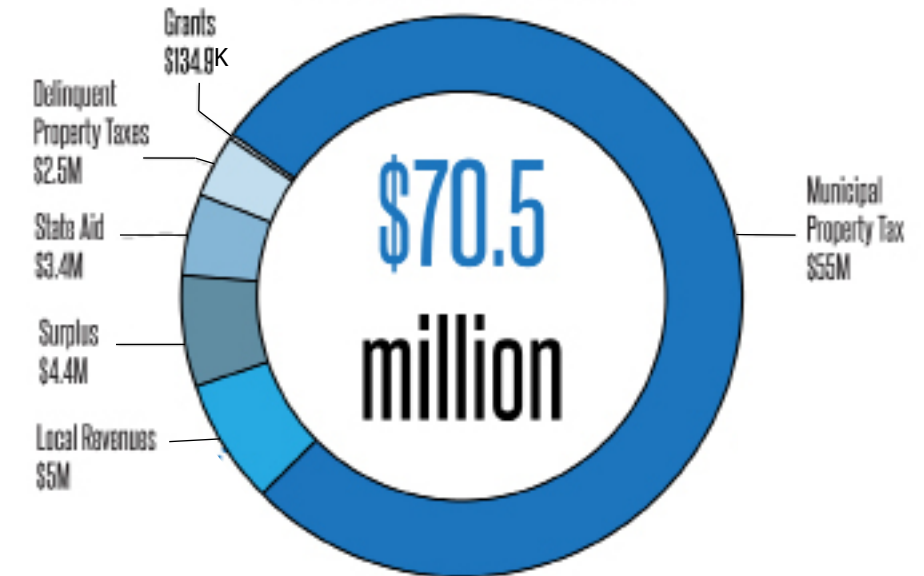
Township services, including the Teaneck Public Library, are funded by property taxes as well as other revenue, including state aid, grants and fees. The graph below shows Teaneck's total municipal budget appropriation and the percentage raised annually by property taxes since 2007.



# Township Budget

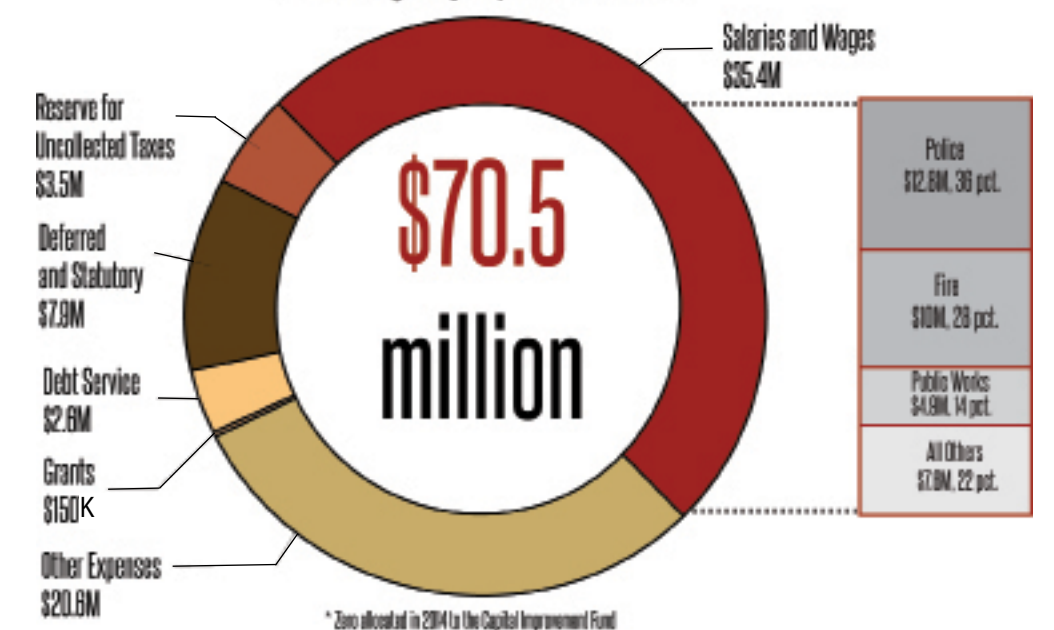
## Revenue

Total budgetary revenues 2014



## Spending

Total budgetary expenditures 2014





# TOWNSHIP DEPARTMENTS

The Teaneck Township Manager's 2014 Annual Report covers the 12-month period January through December, and is designed to enhance public awareness of the operation of local government.

The report contains key statistical indicators reflecting department performance measures that represent the Municipal Council's and Township Manager's priorities.

Beyond the performance measures, the Manager's Annual Report presents for each department an overview of current and historical resources, including staffing levels, overtime, expenditures and revenue, where appropriate. These resources affect a department's ability to perform.

Here's a brief description of the components of the Teaneck Manager's Annual Report:

1. Scope of Operations - A quick summary of the department's purpose.
2. Key Public Service Areas - Overview of important services provided.
3. Highlights of 2014 - Significant events or achievements of the past year.
4. Department Resources - An overview of the department's unaudited current and historical resources.
5. Performance Statistics - Key statistical measurements of the department's inputs, workload and results.
6. Initiatives in 2015 - The department's priorities for the new year.

# PROTECTION OF THE PEOPLE

# Police Department

Robert A. Carney, Chief of Police

## Scope of Operations

The mission of the department is to safeguard the lives and property of the people they serve, to reduce the incidence and fear of crime, and to enhance public safety, while working with diverse communities to improve their quality of life. Members of the department are committed to the highest ethical standards and to providing public service with honor, integrity and respect.

The department works in partnership with the community to prevent and solve crimes, providing residents with a high sense of security. The department strives to elevate the level of public safety through education, continuous training and technology.

## KEY PUBLIC SERVICE AREAS

The department has received National Recognition from The Commission on Accreditation for Law Enforcement Agencies (CALEA) and is accredited by the New Jersey State Association of Chiefs of Police. The department has a current strength of 95 sworn officers, including the Chief, and is divided into three divisions: Operations, Investigations, and Service, under which there are several bureaus. Additionally, the department has six dispatchers, six civilian support staff members, three parking enforcement officers, 25 school crossing guards, and 15 Auxiliary Police volunteers.

### Patrol Bureau:

Approximately half of the department is assigned to patrol duties. These officers respond to various calls for service 24/7. Also, officers engage in preventative patrol using high visibility tactics to deter and detect criminal activity.

### Detective Bureau:

The Detective Bureau is broken down into three squads: General Investigations,

### POLICE DEPARTMENT RESOURCES

	2011	2012	2013	2014
	11,405,260		12,021,735	\$12,394,178
REVENUES	\$46,074	\$42,129	\$47,339	\$59,449
UNIFORM	93	95	95	95
CIVILIAN (FT/PT)	16/02	16/02	13/02	13/02
OVERTIME PAID	\$517,429	\$502,148	\$622,224	\$598,750

### Anti-Crime and Warrants.

The General Investigation Squad's primary responsibility is to investigate all adult-related crimes. Some examples include homicide, aggravated assault, sex crimes, theft, robbery, arson, harassment, identity theft and credit card fraud. In addition, the squad handles all police and fire background investigations, confidential investigations including internal affairs, and assists with dignitary protection details.

The Anti-Crime Squad serves as a useful and efficient resource to the Teaneck Police Department. The squad strives to accomplish this by involving itself in project-oriented enforcement in areas where focused specialized enforcement is justified based on crime trends. The squad is a street crime team charged with targeting and thwarting selective street-level crimes within the Township of Teaneck through specialized enforcement methods. The Anti-Crime squad focuses mostly on narcotics and burglary-related cases. Members of the Bureau's Anti-Crime Squad are available to provide home and business security surveys.

The Warrant Squad's primary responsibilities consist of maintaining and processing criminal complaints generated by the department, executing arrest warrants and providing courtroom security when municipal court is in session. Also, the squad is responsible for preparing indictable cases for presentation to the Bergen County Prosecutor's Office.

The Detective Bureau participates in the "Cops in Shops" program, which is designed to deter the sale of alcohol

to minors. The Bureau continues to work closely with the "Tri-Community Crime Stoppers" program. Crime Stoppers will pay up to \$1,000 dollars for information leading to an arrest or conviction. The Bureau thoroughly investigates all calls received on the Crime Stoppers tip line (201-833-4222). All callers remain anonymous.

The Bureau conducts warrant sweeps, which target individuals who are deemed fugitives. Previous sweeps have resulted in numerous arrests and the collection of monies owed to the court. Additionally, the Detective Bureau provides security for all open meetings conducted by the Township Council.

### The Juvenile Bureau:

The Juvenile Bureau is comprised of highly trained detectives who investigate matters involving juveniles, families and gangs. Furthermore, within the Township, the bureau administers Title 2A:4A, The New Jersey Code of Juvenile Justice. The purpose of this code is rehabilitation, accountability, preservation of family unity and the protection of the public interest. These goals are achieved by substituting certain statutory consequences of criminal behavior with adequate programs, supervision, care, rehabilitation and a range of sanctions designed to promote accountability and protect the public. The Juvenile Bureau works with the Division of Criminal Justice, the Division of Child Protection and Permanency, the Teaneck Board of Education and other agencies to ensure these goals are met.

Members of the Juvenile Bureau maintain close relationships and work collaboratively with our public and private schools to provide safe and secure learning environments. Presentations are made to students, parents, teachers and others on a wide range of topics, including the perils of gangs, alcohol and drug abuse. Additionally, a uniformed detective is assigned to Teaneck High School as the School Resource Officer.

### Service Bureau:

Staffed by police officers and civilians, the bureau is charged with facilitating the department's training, national recognition through CALEA program/accreditation through NJSACOP, evidence collection, firearms licensing, alarm registration, police records management, as well as public records access.

### Community Policing Bureau:

Officers assigned to this unit work to abate chronic quality of life issues by applying problem-solving techniques. The squad spearheads the police department's community education effort, including addressing various contemporary issues through seminars and events such as emergency preparedness meetings and National Night Out.

Within the Teaneck Police Department, "community policing"

is a philosophy and practice that overlaps and underpins all operations, by all personnel. In short, everything done is with community policing in mind. However, this squad allows the department to follow through on a problem, thus more effectively utilizing personnel resources. Members of the squad can be reached at (201) 837-8759 or via email at [communitypolicing@teaneckpolice.org](mailto:communitypolicing@teaneckpolice.org).

### Traffic Bureau:

The bureau is staffed by skilled police officers that specialize in working to ensure pedestrians and motorists can safely and conveniently maneuver throughout the Township.

The Traffic Bureau educates residents on safety issues and enforces traffic laws. Notably, officers trained in proper installation of child safety seats provide free installations and inspections to Teaneck residents. This service is conducted at Police Headquarters by appointment only.

Additional areas of focus include DWI awareness and enforcement, pedestrian safety, auxiliary police, school crossing guards, and parking enforcement officer management.

The Teaneck Police Motorcycle Squad was officially reactivated on July 4, 1996, after being disbanded in 1973. The response from residents, as well as merchants, has been positive. Unexpectedly, the

### Performance Statistics: Crime Reports

			2013	2014
Homicide	2	0	0	0
Rape	2	0	0	3
Robbery	33	29	22	19
Assault	34	27	27	27
Simple Assault	202	193	194	179
Burglary	137	120	113	110
Larceny-Theft	379	442	411	343
Motor Vehicle Theft	18	24	17	16





motorcycles have not only enhanced the ability for effective enforcement, but have become a community relations tool. The use of motorcycles for patrolling business districts has resulted in a decrease in double-parked vehicles, as well as violations of time limitations. The motorcycle squad is also utilized to assist with patrol, accident and fire scenes, parade details, funeral escorts, dignitary escorts, as well as the numerous programs run through the Traffic Bureau.

### HIGHLIGHTS OF 2014

- The Teaneck Police Department celebrated its 100th anniversary in 2014. In order to commemorate this special event, a plaque was created with the names of all officers, who served in the department from its inception to the anniversary date. The bronze plaque was installed at the front of Police Headquarters, and a dedication and anniversary celebration was held on June 1, 2014. Through

the placement and exhibition of the plaque, the Township pays tribute and says "thank you," to the men and women who protect and serve our community.

- In 2014, the department received 53,662 calls for service, resulting in the filing of 6,427 police reports. Additionally, the department is a 9-1-1 Public Safety Answering Point (PSAP) and received 22,662 "9-1-1" calls as part of the aforementioned calls for service.
- Police made 975 arrests, including 44 arrests for Driving While Intoxicated (DWI).
- Members of the department drove over 416,306 miles patrolling township streets, issued 13,602 motor vehicle summonses, including 4,918 moving violations and 8,684 parking violations. Of those summonses, 813 were for violation of the Township's Snow Emergency Ordinance and 499 were for violation of the Cellular

Phone statute.

- Additionally, 1,647 accident investigations were conducted and 337 vehicles were impounded. Approximately 3,548 building checks, 3,278 business checks, and 5,427 houses of worship checks were conducted. Also, officers responded to approximately 2,737 burglar alarms, 581 fire alarms, and 3,260 medical emergencies.
- Members of the Detective Bureau were assigned to 806 criminal investigations. Approximately 670 of those cases remain open. Additionally, detectives conducted 41 employment background investigations and three (3) liquor license background checks.
- The Juvenile Bureau conducted three major events in conjunction with Teaneck High School and the Board of Education. The Teaneck High School Bonfire, the Teaneck

High School Show Off and the Teaneck High School graduation.

- In 2014, the Juvenile Bureau received 372 cases, consisting of assaults, missing juveniles, thefts, etc. Of those cases, 336 remain open, 4 were closed, 31 were closed by arrest, and 1 was unfounded.
- The Teaneck Police Department has participated in the National Take-Back Initiative, sponsored by the Drug Enforcement Administration (DEA) New Jersey Division, since 2011. The goal of the program is to allow the citizens of New Jersey to rid their homes of unused, unwanted, or expired medications by turning these medications in to law enforcement officials, who then dispose of these controlled substances in a safe and non-hazardous manner. This prevents the medication from falling into the hands of juveniles or into the illicit market in our communities.

The department not only participated in the Take-Back Initiative twice a year, but extended the program each time, offering our residents two collection days (Saturdays and Sundays). Police recently participated in what was described as the ninth and final prescription drug take back. The department hosted a collection site on Saturday, Sept. 27th & Sunday, Sept. 28th. In all, 2,118 pounds of medication were collected in Bergen County, 50 pounds from Teaneck.

- On Oct. 27th, the Teaneck Police Department participated in a press conference announcing the installation of the 100th Project Medicine Drop Box in the lobby of Teaneck Police Headquarters. Project Medicine Drop is an initiative of the New Jersey Division of Consumer Affairs and participating law enforcement agencies, and is an important component of the division's effort to halt the diversion and abuse of prescription drugs.

Performance Statistics: Incident Response				
	2011	2012	2013	2014
Alarm: Burglar	3,082	2,996	2,798	2,737
Assist Motorist	514	443	514	526
Auto Accident	1,503	1,386	1,502	1,647
Auto: Pedestrian Struck	37	39	30	41
Pedestrian Fatalities	2	0	0	0
Auto Accident: Hit and Run	292	204	265	288
Building/Area Check	8,421	5,244	3,830	3,548
Business Check	3,140	3,163	3,347	3,278
Car Seat Inspections	N/A	N/A	N/A	43
Disturbance/Noise	1,649	1,874	1,607	1,543
Domestic Families & Child	287	287	255	263
Drunk Driver	47	42	51	44
Fight	56	57	75	55
Fire Alarm - Box/ Other	546	502	453	581
House of Worship Check	15,854	6,892	4,867	5,427
Medical Emergency	3,162	3,174	3,325	3,260
Missing Person	114	100	85	47
Suspicious Auto	1,132	1,005	823	864
Suspicious Persons	821	772	696	687
Traffic/Motor Vehicle Stops	7,422	6,347	5,085	5,463
Unsecure	83	72	77	80

The public is invited to deposit used or expired household pharmaceutical waste into the nearest Project Medicine Drop Box, 24 hours a day, seven days a week, 365 days a year. This opportunity prevents unused medications from falling into the hands of those who might abuse them, and it keeps them from being flushed into the water supply. In the first two months of operation, over 60 pounds of medication has been deposited in the Teaneck drop box.

- National Night Out was held on August 5, 2014 in Votee Park. National Night Out allows the public to interact with members of the Police Department, as well as other departments and organizations, in a positive manner. During the event, attendees were presented with safety literature and given demonstrations of services provided.

required to enter summonses in databases. Full implementation is anticipated in the third quarter of 2015.

- Social Media - The department will establish Facebook and Twitter accounts to increase communication with the public. This will provide the ability to post information such as press releases, road closures, safety tips, and other items of note, providing residents with information to make better-informed decisions. The accounts will be established in the first quarter of 2015.
- Child Safety Seats – In order to improve child safety while traveling in motor vehicles, the department will increase child safety seat installations and inspections by 20% by the end of 2015.

### INITIATIVES IN 2015

- E-ticketing – Allows electronic issuance and recording of all traffic summons. Acquisition and deployment of this system will significantly reduce police and court staff time

Performance Statistics: Summonses & Mileage				
	2011	2012	2013	2014
Accident Scene Summonses	396	370	375	409
Patrol Miles Driven	433,907	462,846		416,306
Moving Violations Issued	8,885	7,554	7,000	4,918
Parking Violations	7,440	8,246	8,695	8,684
Snow Ordinance Violations	1,286	338	346	813
Cellular Telephone Violations	888	872	747	499

# Fire Department

Anthony Verley, Fire Chief

## Scope of Operations

The mission of the Fire Department is to prevent fires through public education and enforcement of fire codes, fire suppression, and to respond to medical and other emergencies, in order to protect the lives and property of Teaneck residents and visitors. The Department advances public safety through its fire prevention efforts, investigation and education programs. The timely delivery of these services enables the department to protect public safety and to enhance the quality of life in the community.

## KEY PUBLIC SERVICE AREAS

- **Fire Service** - The Fire Department is comprised of 93 members, including 31 Officers, 60 firefighters, and 2 civilians. Fire services are provided through four strategically placed fire stations, using four pumper trucks, one ladder truck, and a rescue unit.
- **Fire Prevention Bureau** - The Bureau is the enforcement agency for the Township's Fire Code, which is aimed at controlling fire hazards in all structures in the community. The Fire Code mandates periodic inspections, which includes inspections of all schools, local businesses, factories, hospitals, nursing homes, commercial businesses, industrial facilities and office buildings.
- **Fire Alarm Bureau** - Teaneck's municipal fire alarm system is used for every Teaneck Fire Department run. Every dispatch is preceded by warning bells to alert the on-duty firefighters and to turn on station lighting. Every fire department radio message (as well as police ambulance and DPW radio messages) is transmitted or received via TFD fire alarm cables that connect to the network of neighborhood receivers, main transmitters and dispatch locations. The alarm bureau also tests and maintains the emergency genera-

FIRE DEPARTMENT RESOURCES				
	2011	2012	2013	2014
EXPENDITURES	\$9,949,278	\$9,838,506	\$9,582,269	\$9,978,172
REVENUES	\$65,889	\$76,016	\$43,978	\$51,471
CIVILIAN (FT/PT)	02/00	02/00	02/00	02/00
UNIFORMED	91	91	91	91

tors and back up batteries that keep this system running when all other utilities fail.

- **Good Morning Check-up Program** - This program is designed for shut-ins and senior citizens who live alone and have no one to look in on them on a regular basis. The program provides subscribers with a telephone call service seven days a week, between the hours of 8 AM and 9 AM. A member of the department calls the resident and asks if all is OK. If there is no answer to the first call, a second call is made in about 5 minutes. If there is no answer to the second call, a firefighter is dispatched to the house to make sure all is well. In the past, residents have been found in need of medical assistance and sincerely appreciated the fire department's concern over their welfare. Before enrolling a new resident, a Department representative interviews the applicant to obtain pertinent medical data and to find out who they want called in case of emergency. A home fire safety check is also done.

## 2014 IN Highlights

- **Fire Activity** – Loss from fire was minimized due to excellent fire safety education, code enforcement, rapid receipt and dispatch of alarms and aggressive firefighting, with forces arriving in minutes from four neighborhood fire stations.

Fortunately, there were no fire deaths during the year and only two residents were hospitalized as a result of fire. Unfortunately, eleven residents were displaced by fire, which was far fewer than in past years.

In examining fires in Teaneck, a variety of causes was observed. One fire was due to a broken gas line in a restaurant. This was reported by a fire alarm box and the fire was controlled by a sprinkler. Another fire was at a house under renovation and yet another was due to arson. Unfortunately, candles started four fires, one of which was very serious. Seventeen fires were caused by electrical means. A very serious fire was caused by improper wiring. High winds intensified conditions. As a result, five firefighters suffered injuries.

Other causes of electrical fires were defective electrical outlets, misuse of power strips, misuse of extension cords, improper permanent electrical wiring, defective small electrical appliances, and recessed lighting too close to combustibles.

Unattended cooking caused 36 fires last year, while there were also oven fires and fires caused by the oil on stoves extending to surroundings. A common pattern here is that many fires could have been prevented by additional vigilance by residents. Other causes of fires were careless smoking, clothes dryers filled with lint, and a plumber's torch.

What can you do to prevent a fire? Use licensed contractors for work in your home. If necessary, install additional electrical outlets in your home. Power strips and extension cords should not be used as substitute permanent wiring.

Do you have a home escape plan? Do you have a common place where your family will meet?



PERFORMANCE STATISTICS				
	2011	2012	2013	2014
Fires	203	229	248	279
Overpressure, Rupture, Explosion	14	8	17	12
Rescue/EMS/Medical	480	529	546	572
Hazardous Conditions	506	420	284	372
Service Calls	1,431	1,198	1,002	1,000
Good Intent	404	378	369	349
False Alarm/False Call	999	885	785	730
Severe Weather or Natural Disaster	14	10	3	1
Other Incidents	4	0	4	11
Vehicle Fires	58	52	34	40
Fire Code Inspections	2,137	1,905	2,185	1,737



At many fire emergencies, fire fighters find smoke alarms that have dead batteries. Replace your batteries every year and be advised that smoke alarms with 10 year batteries are now available.

#### SMOKE ALARMS SAVE LIVES!

- In 2014, the Fire Department conducted 3,614 fire prevention related activities/inspections.

Neighborhood fire companies conducted approximately 1,800 in-service inspections. The Fire Prevention Bureau performed 717 home smoke detector and carbon monoxide detector inspections, and re-inspections, for the resale of one or two family home.

Fire Prevention staff members responded to 85 fires throughout the year to assist fire suppression personnel with manpower needs and investigations. The Fire Prevention Bureau has speakers available for Fire Safety lectures. Please contact the Bureau at (201) 808-8080 ext. 5206 to schedule a lecture

for your group or organization.

The fire alarm box system was used to report 41 fires, 21 smoke emergencies, 34 steam or water leaks, a building collapse and two electrical emergencies.

The most urgent of the fire alarm box transmissions were for two kitchen fires in a large senior citizen apartment complex, a gas fed fire in a restaurant kitchen and an electrical fire in a mixed use building containing restaurants, apartments, a medical office and several small businesses. In each case, the box alarms, which annunciate instantly in all fire stations, brought rapid responses that kept injuries, damage, displacement and business disruption to a minimum.

#### INITIATIVES IN 2015

- Fire Department website – Add additional content on fire prevention. Anticipated completion date is May 2015.
- Mass Alerting System – Assist Office of Emergency Management (OEM) with specifying, bidding and installing town-wide mass audio emergency alerting system. Anticipated completion date is September of 2015.
- Turnout Coat replacement – Replace firefighter turnout coats by September of 2015.

# Health & Human Services

Ken Katter, MA, CPM, Health Officer

## Scope of Operations

Protect the food, water, land and air quality of the residents of Teaneck through educational programming, public awareness and enforcement of laws, statutes and codes. Some of these activities include inspections of rental properties, restaurants, day care centers, public bathing facilities and schools. It also calls for customer service in the form of public health nursing, health education, social services, vital statistics and, licensing.

## KEY PUBLIC SERVICE AREAS

**Inspections** – As part of its mandated duties, the department conducted several hundred inspections of food establishments and local properties. Whether conducted on a routine basis or as a result of a complaint, this vital function ensures compliance with food handling procedures, property maintenance and other applicable codes.

**Vital Statistics** - In 2014, an estimated 5,400 certified documents were requested by the public, including birth, marriage and death certificates. They were requested in person and through Teaneck's VitalChek.com web portal.

**Public Health Nursing** - Provided more than 170 flu and pneumonia vaccinations, conducted 1,500 blood pressure screenings of senior citizens, and audited 33 schools and day care facilities to ensure childhood immunizations were in compliance with New Jersey mandates.

**Social Services** - Provided services to 1,200 residents, including assistance with finances, completing forms and documents and counseling as needed. In addition, the department helped with charitable drives that provided holiday season toys to children and food to needy families. The department also provided mental health counseling to 200 residents in conjunction with Vantage Health Systems of Englewood, NJ.

HEALTH AND HUMAN SERVICES DEPARTMENT RESOURCES				
	2011	2012	2013	2014
EXPENDITURES	\$752,030	\$725,284	\$862,915	\$890,769
REVENUES	\$113,220	\$108,935	\$114,791	\$122,623
PERSONNEL (FT/PT) *Includes Registrar	07/00	07/00	09/01*	09/01*
OVERTIME PAID	\$10,411	\$10,794	\$13,091	\$15,201

## HIGHLIGHTS IN 2014

- Four inspectors are under the direction of the Health Officer. Retail food inspections are assigned on a monthly basis to ensure compliance throughout the year, while rental inspections, Certificate of Health visits and many other inspections are performed based on demand. Childhood lead inspections are conducted as notification is received of a Teaneck child with an elevated blood lead level.
- Through contract with a licensed animal control service, the department protects the public from rabid and wild animals. Injured or threatening animals are handled by the animal control service, which also shelters stray dogs and cats, and provides education to the public.
- The Health Department processed approximately 1,800 dog and cat licenses. Part of the dog and cat licensing process is verifying that pets have current rabies vaccinations, which are required in New Jersey. Two local veterinarians provide year-round rabies vaccination at no cost to the Township. While most municipalities refer cases to veterinarian clinics, Teaneck is the only area town to offer free year round rabies vaccination services.
- The Public Health Nurse conducts regular communicable disease investigations, and reports them on the Communicable Disease Reporting Surveillance System. This ensures the community is not threatened by a disease outbreak. Also, the department coordinates with other local governmental agencies to respond to emergen-

cies and major public health crises. Last year, the Health Department underwent extensive preparation in response to the Ebola scare, and for the 2014 Super Bowl at the Meadowlands in East Rutherford.

- In 2014, Health and Human Services experienced a 5 percent increase in revenue.
- The department took many steps to help promote healthy lifestyles. The Township kicked off its Lets Move! program with an elementary school walk. In September, with the support of the Board of Education, 7 elementary schools started the morning with a 20-minute walk to introduce the children to the role of physical activity in a healthy lifestyle.
- In 2014, the Teaneck Municipal Alliance Against Substance Abuse (TMAASA) began a new 5-year grant cycle that runs from 2014 to 2019. A detailed application had to be completed, with extensive research on factors of drug and alcohol abuse, along with law enforcement statistics to support the need for funding. The Health Department completed its 16th year of working with TMAASA. Some elements of the program this year included Project Graduation 2014, Red Ribbon Week at Teaneck High School and National Night Out at Votee Park.
- In conjunction with the Bergen County Health Improvement Partnership (CHIP), the Health Department provided a Town-Wide Weight Loss Challenge. Sixty-six Teaneck residents entered the challenge. They lost an average of 6 lbs. and experienced an average 5 percent decrease in their blood pressure. To accompany these events, educational seminars were provided at the Richard Rodda Community Center for a range of topics, including hypertension, seniors and falls, depression and others centered on



PERFORMANCE STATISTICS: ENFORCEMENT				
	2011	2012	2013	2014
Violations Notices and Letters Issued	2659	1590	2288	2684
Summary Abatements Issued	63	55	40	27
Summonses Issued	43	40	53	78
Assessed Court Fines	\$3,348	\$2,217	\$1,400	\$2,437
Social Service Clients	1,533	1,200	1,249	1,225
PERFORMANCE STATISTICS: LICENSES				
	2011	2012	2013	2014
Retail Food	232	230	246	227
Housing	384	291	251	240
Vending	21	22	22	18
Laundry	23	24	25	23
Bathing Facility	6	5	5	5

good health and high quality of life.

- The internet is offering a great opportunity to reach our citizens. Nearly 100 articles were posted on the Township website this year on health education, health codes and policies.

### INITIATIVES IN 2015

- At the end of 2014, the Township Council amended Section 31A of the Township Code for Smoking, requiring that the sale of tobacco and tobacco delivery products be sold only to those 21 years of age and older. All vendors and merchants that sell tobacco products in the Township were required to sign a statement acknowledging the law and to display signs in their establishments. The goal for 2015 is to maintain 100 percent compliance through periodic inspection.
- Property maintenance has always been a priority in Teaneck. Since the recession of 2008-2009, many businesses have been less than diligent in maintaining their storefronts, signs and general exteriors. In the spring and fall of 2015, staff will conduct a business-by-business inspection of storefronts and their exteriors to ensure cleanliness and compliance with the Township's property maintenance code. Enforcement will be through violation notices, letters and ultimately summonses for non-compliance.
- The Lets Move! Committee, in cooperation with the Township Council, Board of Education, and various other business leaders, plans to implement the following: 1) gardens at 1 to 3 schools, 2) greater visibility at public events, including the Farmer's Market, Holiday Street Fairs and National Night Out and 3) provide educational materials to retail food establishments, which may include My Plate signage as a show of support for this important

PERFORMANCE STATISTICS: VITAL RECORDS				
	2011	2012	2013	2014
Birth Certificates	N/A	3,479	3,622	3,384
Death Certificates	N/A	1,776	1,534	1,493
Marriage Certificates	N/A	294	329	295
Burial Permits	N/A	0	0	0

PERFORMANCE STATISTICS: INSPECTIONS				
	2011	2012	2013	2014
Retail Food Establishments	443	490	312	306
Conditional Satisfactory Food Establishments	7	7	5	8
Unsatisfactory Food Establishments	0	0	0	0
Property Maintenance	1,465	1,204		1,010
Environmental	49	30	49	37
Heat Complaints	18	9	16	19
Dog and Cat Inspections	61	51	94	97
Vector and Infestation	72	51	50	85
Housing Complaints	93	65	90	84
Certificate of Health Rental	288	203	259	277
Day Care Centers	19	21	0	21
Air Conditioner and Sound	210	266	441	278
Zoning-Related	19	16	36	28
Bathing Facilities and Pools	79	29	38	40
Communicable Disease Investigations	129	69	197	150

# Municipal Court

Jill Graham, Certified Municipal Court Administrator

## Scope of Operations

The mission of the Municipal Court is to achieve justice while remaining neutral and independent of the Executive and Legislative Branches of Government. This judicial independence is important to ensure confidence in the legal system by the litigants served.

## KEY PUBLIC SERVICE AREAS

The Municipal Court handles all traffic, criminal, and local offenses filed within the Township of Teaneck. Offenses of a more serious nature are turned over to the County Prosecutor's office for final disposition.

The Municipal Court is automated, using the Statewide Automated Traffic System (ATS) and the Automated Criminal System (ACS). The ATS/ACS systems are connected with the New Jersey Motor Vehicle Commission for prompt reporting of court dispositions and driver's license suspensions of defendants, who fail to pay assessed fines and costs, satisfy traffic summonses, or criminal disorderly persons offenses.

The executive components of the Teaneck Municipal Court are the Honorable Judge and the Certified Municipal Court Administrator. The Municipal Court support staff consists of two senior clerks and three clerk typists.

## HIGHLIGHTS OF 2014

The Municipal Court staff disposed of roughly 16,260 traffic cases and approximately 1,228 criminal cases during the court's 139 court sessions. All summonses and offenses issued by both local and state police are processed by court staff under the direction of the Certified Municipal Court Administrator.

The court staff collected over \$1,200,000 in fines and costs in 2014. Of that amount, \$665,827.89 was remitted to the Township Treasurer, leaving a balance of \$535,081.62 for disbursement to other agencies, including the State Motor Vehicle Commission and Bergen County.

MUNICIPAL COURT RESOURCES				
	2011	2012	2013	2014
EXPENDITURES	\$445,195	\$441,246	\$446,169	\$447,079
REVENUE	\$737,720	\$678,046	\$783,602	\$672,962
PERSONNEL (FT/PT)	5/2	6/2	6/2	6/2

## INITIATIVES IN 2015

- In 2015, Municipal Court staff will focus on collecting the \$362,584.14 in outstanding fines and costs owed to Teaneck from previous years.

PERFORMANCE STATISTICS: MUNICIPAL COURT				
	2011	2012	2013	2014
Traffic Tickets Issued	18,070	17,532	16,852	15,373
Traffic Tickets Disposed	19,241	18,738	19,979	16,260
Traffic Tickets to be Disposed	16,797	15,044	13,612	11,205
Criminal Cases Filed	845	773	734	770
Criminal Cases Disposed	1,492	1,323	1,329	1,228
Criminal Cases to be Disposed	2,945	2,254	1,600	1,188
DWI's Issued	67	59	67	58
DWI's Disposed	70	59	72	75
DWI's to be Disposed	41	35	42	42

# OPERATIONS



# Public Works

Fran Wilson, CPWM, CRP, Director

## Scope of Operations

The Public Works Department or DPW is responsible for the maintenance of public areas and facilities of the Township. DPW, which has five divisions, maintains the community's cleanliness, safety, and aesthetic appearance through its maintenance programs.

## KEY PUBLIC SERVICE AREAS

### Streets and Sanitation Division:

The division is responsible for 124 miles of roadway, including pothole repair, cleaning and sweeping, and snow removal operations. The division oversees clean up of municipal parking lots, collection of leaf and garden debris, trash from public receptacles and curb side pick-up of recyclables. Additionally, the division installs and maintains traffic signs, street name signs, and roadway markings, including center line, crosswalks and parking stalls.

### Sewer Division:

This division handles routine maintenance and repair of nearly 170 miles of sanitary and storm drain sewers and more than 5,700 manholes, catch basins, culverts, and head walls.

### Garage Division:

The division maintains and repairs 75 Public Works vehicles and 188 pieces of equipment; 57 Police vehicles and 7 pieces of equipment; 31 Fire vehicles and 21 pieces of equipment; 4 Recreation vehicles and three pieces of equipment and one Library vehicle. Additionally, the division services 10 backup

DEPARTMENT OF PUBLIC WORKS RESOURCES				
	2011	2012	2013	2014
	\$6,077,960	\$6,039,869	\$6,107,469	\$7,047,471
REVENUES	\$13,820	\$11,015	\$39,363	\$11,860
PERSONNAL ( FT/PT)	59/1	59/1	58/1	58/1
OVERTIME PAID	\$353,830	\$367,900	\$377,816	\$384,668

generators.

In an effort to reduce costs, employees continue to collect used vegetable oil from businesses in the Township to make Bio-Diesel fuel, which saves approximately 25 percent on the cost of diesel fuel.

Under a shared services agreement, Public Works serviced and maintained 26 Board of Education vehicles. This agreement reduced repair costs and increased vehicle in-service time.

### Parks and Tree Division:

The division maintains 25 local parks encompassing approximately 225 acres of land, more than 20,000 trees, shrubs and flower beds along public right of ways, including the grounds of municipal facilities. Additionally, the division maintains approximately 200 Township-owned lots, one in-ground pool, and one above ground pool.

### Maintenance Division:

The division provides maintenance for public facilities, including the maintenance of the following:

Lighting in all municipal parking lots and athletic fields (basketball, tennis, soccer, and baseball); all public bus stop shelters; fire alarm systems in all municipal buildings; water lines at the Greenhouse, ball fields, and park water fountains; all fire extinguishers in Township owned buildings; parking lot meters; heating, air condition, plumbing, and electrical systems in all municipal buildings; and lightning detection systems in Township parks.



## HIGHLIGHTS OF 2014

- Snow removal service - Winter 2014 was an extremely challenging season for the department. There were 15 snow events with a total accumulation of 57 inches. Public Works applied approximately 3,000 tons of salt and 10,000 gallons of Brine solution to the roadways prior to and during the actual snow storms. The Brine solution dramatically reduced the amount of salt needed to clear roadways.
- Leaf removal - During fall season, Public Works removed approximately 21,000 cubic yards of leaves from the roadways and parks. Leaf removal is a monumental project that strains the resources of DPW. However, leaf removal was efficiently completed by December.
- Recycling services - The Township's enhanced recycling program that began in 2011 continues to be successful. In 2014, more than 3,000 tons of recyclable material was collected curb side or dropped

PERFORMANCE STATISTICS: PARKS				
	2011	2012	2013	2014
Work Orders	134	134	73	45
Work Orders Completed	131	121	72	38
Outstanding orders	3	0	1	0
Cubic Yards Waste Removed	502	830	820	1,140
PERFORMANCE STATISTICS: RECYCLING				
	2011	2012	2013	2014
Tons of Recyclable Paper Collected	1,629	1,486	1,755	1,751
Tons of Commingled Recyclables Collected	1,014	1,117	1,227	1,162
Tons of Electronic Recyclables Collected	73	90	92	67
Tons of Corrugated Recyclables Collected	202	160	147	130
Gallons of Waste Oil Collected	N/A	N/A	250	660



off at the Recycling Depot.

- In 2014, the Township purchased a sewer camera to video sewer lines throughout the township. The camera significantly expedited the process of problem identification and reduced outside vendor costs.
- The Tree Division achieved a high level of success in reducing the backlog of service requests. At the end of 2014 the tree service waiting list had been eliminated and only 3 outstanding work orders and 25 trees needing removal remained.

### INITIATIVES IN 2015

- Pothole repairs - DPW will endeavor to repair the majority of potholes from the winter by June 1, 2015.
- Street Sign Project - The installation of the new street name signs throughout the Township is approximately 50% complete. The goal in 2015 will be to install the new signs along all major Township roadways and to have 80% of all new signs installed by December 2015.
- Recycling - The DPW will launch a campaign to increase recycling by 10%. The initiative will include a public information component and an effort to ensure that every Township residence is equipped with a blue and a yellow recycling container.



#### PERFORMANCE STATISTICS: MAINTENANCE DIVISION

	2011	2012	2013	2014
Work Orders	442	466	624	
Work Orders Completed	330	326	452	
Outstanding Work orders	6	10	27	23

#### PERFORMANCE STATISTICS: TREES

	2011	2012	2013	2014
Work Orders	1,537	839	622	566
Work Orders Completed	1,435	836	760	569
Number of Trees Removed	319	581	427	245
Outstanding Work Orders	15	108	3	6
Stumps Ground	282	191	282	211

#### PERFORMANCE STATISTICS: GARAGE

	2011	2012	2013	2014
Work Orders	2,620	44		2,509
Work Orders Completed	2,105	1,975		2,108
Work Orders Outstanding	22	44	44	49
Preventative Maintenance Completed	460	429	403	426
Corrective Maintenance Completed	2,160	1,940		2,083
Tons of Salt Spread	1,870	2,920		3,272
Gallons of Brine Spread	N/A	5,700		15,700

#### PERFORMANCE STATISTICS: ROADS

	2011	2012	2013	2014
Work Orders	662	705	635	
Work Orders Completed	474	530	457	797
Sewer Calls	181	173	214	213
Residential Sewer Backups	168	140	168	150
Township Sewer Backups	36	32	46	48
Sewer Checks	3,020	4,321	4,358	
Outstanding Work Orders	188	29	6	15
Street Sweeper Miles	7,598	10,435	8,918	
Tons of Street Debris Collected	543	609	784	
Tons of Sanitation Waste Collected	556	542	442	440
Potholes Filled	1,551	1,731	3,571	

# Engineering

Farah Gilani, PE, PP, CME, Township Engineer

## Scope of Operations

The Engineering Department provides the engineering services for the Township's infrastructure systems. The infrastructure includes storm drain systems, sanitary sewer systems, buildings, grounds, parks, roadway systems, traffic signals, and various services required for public works, such as tree trimming, tree planting, and disposal services.

The department prepares capital improvement programs as they relate to the preparation of the capital budget and the implementation (engineering design and construction administration) of these programs. In addition, the department evaluates the impact that new developments will have on the Township's infrastructure, such as traffic conditions, sanitary sewer, and storm water systems.

The Township Engineer prepares and coordinates various Federal, State, and County grants for opportunities to fund various projects. The Engineer represents the Township on the Community Development Regional Committee and the Bergen County Trust Fund Northern Valley Region.

The Engineering prepares resolutions for the Township Council's approval in connection with construction and services, and coordinates contract administration. Additionally, the department prepares traffic regulation ordinances. Currently, the duties of the Township Engineer have been outsourced to Fastech Consulting Engineers. The firm provides a full time licensed engineer (Mrs. Farah Gilani), who operates from the Municipal Building. Additionally, the department has one full-time Clerk Typist, who is shared with the Public Works Department, and one part-time Clerk Typist.

## HIGHLIGHTS OF 2014

Selected projects completed in 2014 include the following:

- Votee Park Sportsplex
- Installation of generators at Municipal Building, Police Headquarters and Rodda Center
- Energy Audit of various municipal buildings
- Traffic signal replacement at Teaneck Road Fire Headquarters
- Rehabilitation of footbridge over CSX Railroad

Various Road and Resurfacing Projects:

- Downing St. drainage study.
- Repaving of Loraine Ave.
- Repaving of Thomson Ave.
- Repaving of Prospect Terr.
- Repaving of Coolidge Ave.
- Repaving of Manhattan Ave.



# DEVELOPMENT

Performance Statistics: 2014 Permits	
Sidewalks and Curbs	236
Road Openings	96
Street Dumpsters	22
Performance Statistics: Application Reviewed	
Board of Adjustment	58
Planning Board	4
Performance Statistics: 2014 Licenses	
Concrete Curb, Sidewalk and Apron	30

# Tax Assessor

James R. Tighe, CTA, SCGREA, Tax Assessor

## Scope of Operations

The Tax Assessor is responsible for determining the taxability and assessment for each property in the municipality. The Assessor acts as an agent of the Legislature and is not subject to control of the municipality. The Assessor is subject to certain local requirements and to supervision at the state and county levels of government.

Responsibilities include: identifying, valuing and listing all taxable or exempt properties; reviewing and approving requests for Senior/Disabled and Veteran's tax deductions; reviewing all building permits to determine the taxability of proposed work and assessing it upon completion; defending the Township at tax appeal hearings before the County Board of Taxation and the State Tax Court; preparing 200' radius lists of property owners for the Planning Board; reviewing and processing deeds for County Board of Taxation analysis; updating the central database of Teaneck property owners; maintaining the Township's Tax Map; and providing information to other Township departments, residents and professionals.

The Tax Assessor also serves as chairman of the Self Insurance Commission, acting as a liaison between the risk administrator and the Township. Tort claim notices and other documents received by the Township are logged and forwarded to the risk administrator for action. The Tax Assessor is also the first point of contact for liability claims against Teaneck.

The Assessor's Office is staffed by the Assessor and an assistant. As a result, outside contractors are employed to assist in inspecting new construction and defense of tax appeals as needed.

## KEY PUBLIC SERVICE AREAS

- Customer service - Assisting the public with data retrieval and information is a key function in the Assessor's Office. In 2014 approximately 664 persons visited the Assessor's Office to inquire about assessment-related issues. While

TAX ASSESSOR RESOURCES				
	2011	2012	2013	2014
	\$193,244	\$319,379	\$245,968	\$227,879
REVENUES	0	0	0	0
PERSONNEL (FT/PT)	2/0	2/0	2/0	2/0
OVERTIME PAID	\$3,378	\$3,521	\$6,707	\$5,064

telephone inquiries were not tallied, they surpassed office visits by at least a tenfold margin.

- Provide records to the public; copies of property cards or other records were requested by 295 office visitors.
- Generate 200' radius property lists for Board of Adjustment related matters.
- Process tax deductions for Senior and/or Veterans.
- Process and reviewing Building Permits.
- Process and reviewing Deeds.
- Conduct residential and commercial property inspections.

## HIGHLIGHTS OF 2014

In 2014, 1,169 appeals with assessed values totalling \$582,311,500 were filed with the Bergen County Board of Taxation. Judgments were issued in 1,163 appeals with reductions totalling \$55,278,200. All appeals were reviewed and processed "in-house" with existing staff and resources. No outside assistance was contracted in 2014 for this task. In addition, 103 appeals were filed with the State Tax Court with most still pending.

A total of 142 added assessments were listed and billed in 2014. These added \$18,122,600 to the Tax Rolls and resulted in additional, unanticipated tax receipts of \$222,428.10, of which \$205,038.75 was retained by the Township and \$17,389.37 was disbursed

to Bergen County. Inspections of new construction were done in conjunction with the inspections made for the 2015 Revaluation. This arrangement made it unnecessary to contract separately for assistance in completing this task.

The 2015 Revaluation project was launched, executed, and mostly delivered by the end of 2014. Appraisal Systems, Inc. was contracted to complete the project and worked very closely with the Assessor's Office throughout.

In January and February of 2014, Bergen County Tax Board Judgments from 2013 arrived. There were 2,002 cases that had to be reviewed, processed and changes to the 2014 tax rolls posted by the end of February 2014. This task was accomplished within the required time frame using existing staff and resources.

## INITIATIVES IN 2015

- By December 2015, Assessor will review outstanding caseload of pending appeals at the State Tax Court and reduce by at least 35% through settlement, withdrawal or trial. There are currently 342 cases listed as pending, some of which date to 2007.
- All exempt property record files currently stored in boxes will be merged with new files and filed in cabinets by the end of April 2015. The goal is to enhance the retrieval of records and to make room for new revaluation records.
- Further statements will be mailed to all exempt property owners by September 1, 2015 as required by Statute.

PERFORMANCE STATISTICS: INSPECTIONS AND				
	2011	2012	2013	2014
Number of Veterans/ Senior Deductions	81	72	62	42
Number of 200' Property Owners' Lists	104	101	125	87
Number of Permits Processed	1824	2742	2586	1771
Number of Deeds Processed	415	304	605	516
Number of Properties Inspected	210	128	409	59
TAX YEAR 2014 PROPERTY SNAPSHOT				
	PARCELS	% of Total #	% of Total \$	Assessed Value
Residential	11106	95%	86%	
Commercial	381	3%	9%	\$550,175,000
Industrial	15	0%	1%	\$40,204,300
Apartments	62	1%	4%	\$219,780,400
Vacant Land	147	1%	0%	\$26,244,900
TOTAL	11,711			
2014 PROPERTY SNAPSHOT: BERGEN TAX BOARD CASES				
	2011	2012	2013	2014
Total Assessed				
Cases Filed	1084	1840	1954	1122
Value Contested				
Pct. Total Value	9%	15%	16%	10%
Reductions				
Pct. Total	1%	2%	2%	1%
State Tax Court	222	125	136	103

# Building Department

Steven M. Gluck, RA, Construction Official

## Scope of Operations

The Building Department is responsible for the administration of the New Jersey Uniform Construction Code (U.C.C.), the Township's zoning ordinances, and the New Jersey Municipal Land Use Law (MLUL). The department executes these duties through the review of development and land use applications, field inspections, and by issuing permits and certificates of occupancy. In addition, the department responds to emergency scenes to assist the Fire and Police departments in evaluating the suitability of structures for occupancy.

Here in detail is the Building Department's mission:

- Protect the health, safety and welfare of all users of buildings and structures within the Township of Teaneck through the enforcement of the Uniform Construction Code of the State of New Jersey
- Ensure the adequate maintenance of buildings and structures throughout the Township by active enforcement of the Uniform Construction Code of the State of New Jersey
- Provide and maintain a pleasing visual environment through the application and enforcement of the Township's Development Regulations.
- Assist in the orderly development of the township by applying the rules and regulations established by the Township Council
- Assist the Township Council in providing a better community by recommending the elimination of unnecessary or obsolete regulations, the alteration of regulations to recognize new and innovative technologies and the establishment of new regulations to address changing lifestyles and objectives
- Assist applicants in the process of obtaining necessary approvals for use and development of properties within the Township
- Provide assistance to property owners and users, in times of crisis, to minimize disturbance of life and livelihood

The Construction Official, a registered Architect, is responsible for supervision

BUILDING DEPARTMENT RESOURCES				
	2011	2012	2013	2014
EXPENDITURES	\$761,467	\$851,744	\$935,801	\$941,381
REVENUES	\$979,628	\$1,112,371	\$1,301,168	\$1,156,307
PERSONNEL FT/PT	9/03	10/03	11/03	10/04
OVERTIME PAID	\$9,133	\$12,791	\$14,201	\$19,251

of the daily activities of the department, which currently has 11 full-time and four part-time staff members.

## KEY PUBLIC SERVICE AREAS

Application processing:

An increasing number of applications are processed by three Building Department assistants, who also coordinate reviews and approvals with other Township departments, such as the Fire Department, Engineering Department, and the Department of Health and Human Services.

Zoning applications and inspections:

The Township's Zoning Officer and Assistant Zoning Officer manage all applications for zoning. Additionally, they investigate complaints and take enforcement actions as needed to ensure compliance with the Teaneck codes. While the New Jersey Municipal Land Use Law allows 10 business days for review of applications, the Township last year processed 89.8% of applications within two business days.

Land Use Applications:

A single staff member processes paperwork required by the Planning Board and Zoning Board of Adjustment, which involves collection of documents and fees, reviews by various Township departments and coordination with the applicants, attorneys and design professionals.

Construction applications and inspec-

tions:

These activities are performed by the Building Subcode, Electric Subcode, Plumbing Subcode, Fire Subcode and Elevator Subcode officials. Inspections are supplemented by part-time employees. Throughout the year many inspection requests were handled on a same or next-day basis. Several staff members hold licenses in multiple disciplines, allowing greater flexibility and alternate coverage.

Open Public Records Act (OPRA):

The department's fulfillments of OPRA requests provide the public with valuable information on properties within the Township. Historical data retrieved from the archives has provided both current owners and prospective purchasers with essential information during a change of ownership in real property. Background information allows an owner to prepare their property for sale, while the same information helps create an informed buyer.

## HIGHLIGHTS OF 2014

Coordination of services provided to members of the public by the Township's departments has been a key component of improving overall customer service. By acting as the clearinghouse for submissions, reviews and approvals, the Building Department's counter staff has reduced the need for repetitive trips to Town Hall by applicants. Also, the ability to transmit information electronically has reduced wait times and the need for repeat in-person visits.

With the unfortunate passing of Samuel McNeil, the Township's long-time Assistant Zoning Officer, the ability to review applications was strained. Overtime hours were utilized by the Zoning Officer to address this situation as the search for a qualified replacement was conducted. Prior to the end of the year, the position was filled and

a review schedule has resumed.

A change in the staff inspection schedules has resulted in the ability of the office to offer a greater variety of appointments to permit holders. With full-time inspectors supplemented by part-timers, more days were available when all needed inspectors could be scheduled to work on the same day. This new scheduling pattern gave inspectors a greater ability to perform re-inspections on a fast turn-around basis.

The process of archiving closed permit applications continued in 2014. Once a file was closed and a Certificate issued, the project data was entered into the electronic archive and the paper records stored. Currently, more than 350 cartons of records have been entered into the database covering almost 20 years of activity. The ability to retrieve historic records from the database results in timely responses to OPRA requests, providing the public with critical information fast and efficiently.

## INITIATIVES IN 2015

- The Building Department plans to establish a program designed to protect the interests of new property owners. Currently the Township of Teaneck does not require a Continuing Certificate of Occupancy for the resale of property within the Township. An interim step is requiring a Record Clearance Certificate prior to the resale of a property, which verifies that all historic construction permits are closed and all past violations have been abated. This procedure will provide a degree of assurance that work done on the property was inspected and completed in accordance with regulations. Information required to produce this certificate is on file in the Building Department. Therefore, existing staff can handle the administration of the program. Additional revenues will be generated through reinstatement of lapsed permits, the need for updated permits and any penalties assessed for violations. Required documents will be produced in the

PERFORMANCE STATISTICS: UCC ACTIVITIES				
	2011	2012	2013	2014
Applications	2,537	2,634	2,969	2,804
Reviews	2,489	3,032	3,083	2,830
Permits	2,508	2,718	3,038	2,761
Building Inspections	4,310	4,132	4,614	4,565
Plumbing Inspections	4,455	4,896	5,334	5,383
Electrical Inspections	2,511	2,626	3,229	2,617
Fire Inspections	1,419	1,537	1,906	1,616
Total Inspections Performed	12,695	13,191	15,083	14,181

first quarter of 2015 and presented to the Township Council for passage of an ordinance. This will allow for implementation of the program in the second half of 2015.

- Several of the Building Department's technical staff hold licenses in multiple disciplines. These licenses, issued by the state Department of Community Affairs, allow a fellow inspector to cover for colleagues during times of illness, vacations and heavy demand. These multi-licensed professionals can also provide an added service to the residents and contractors by combining inspection disciplines resulting in reduced wait times. The Fire Subcode discipline is lacking in its ability to provide workload coverage; currently, they

are the only Building Code employees with Fire Protection Inspector licenses. Other staff members will be encouraged to obtaining this certification. The goal is at least one other staff member will complete the required course work by the end of 2015. The success of this program will depend on if the required instructional course is offered locally. The Construction Official, a licensed architect, is exempt from the class requirement but must pass the state Fire Subcode examination. The target date for the Construction Official to obtain a fire code license is September 2015.

- The Building Department has met the statutory requirement to be

self-supporting. It is authorized to generate revenues that offset expenses in the administration of the Uniform Construction Code. In the first quarter of 2015, the Fee Schedule for permits and services provided through the Building Department will be reviewed to verify that projected revenues cover the costs of code enforcement.

# SUSTAINABILITY

PERFORMANCE STATISTICS: ZONING/LAND USE				
	2011	2012	2013	2014
Applications	784	842	944	731
Reviews	1,463	1,656	1,859	1,214
Permits	652	745	868	651
Planning Board Appeals	31	37	31	23
Zoning Board Appeals	65	60	81	59
Planning Board Applications	37	41	36	27
Zoning Board Applications	80	88	85	68
Zoning / Land Use Revenues	\$68,856	\$76,016	\$161,604	\$158,715

# Library

Michael D. McCue, MLS, Director

## Scope of Operations

The Mission of the Teaneck Public Library is to provide modern library resources and services necessary to meet the evolving educational, recreational and informational needs of the public, thus enhancing individual and community life.

## KEY PUBLIC SERVICE AREAS

**Services to children** - Promote a love of reading and using the library as a lifelong destination for educational and recreational interests. The library sponsored a summer reading club that involved more than 1000 children and conducted engaging story times and lively programs year-round to pique interest.

**Lending materials** - Both print and digital media, to satisfy demand from the public for reading and information across the spectrum of human interests. Active participant in the Bergen County Cooperative Library System (BCCLS) to ensure access to the collections of 74 public libraries via walk-in borrowing or delivery service. Staff provided to other libraries materials to fill requests, and also returned for residents' convenience, over 110,000 items owned by BCCLS member libraries.

**Research** - Serve as the community's study center, Wi-Fi and internet access hub, and reference center. Provided a reliable Wi-Fi network, robust PCs, printers, and a scanner for public access. Professionally maintained a collection of reference print sources and a judiciously selected set of electronic databases. Conducted training sessions in using the on-line catalog, the Internet and computer technology year-round.

**Programming** - The library is a source of informative and entertaining programs. It hosted Friday morning programs during the school year that regularly drew 75 or more people for lectures, performances and power point presentations. In conjunction with the Friends of the Library, musical concerts were staged once a month on Sundays.

LIBRARY RESOURCES				
	2011	2012	2013	2014
EXPENDITURES	\$2,140,263			
REVENUES	\$20,433	\$19,254	\$20,607	\$20,025
PERSONAL (FT/PT)	29/28	29/28	29/28	29/28
OVERTIME PAID	\$69,917	\$70,837	\$77,624	\$80,473

## HIGHLIGHTS OF 2014

2014 was the first full year of the library offering museum passes to the public. The offerings initially included the Intrepid, the Children's Museum of Manhattan, and the American Museum of Natural History. The list was expanded to include the World of Wings in Teaneck when that attraction began offering a museum pass during the year.

The library joined with 25 other libraries in providing the online database Zinio during 2014. This product offers users the chance to download the full magazine or individual articles from some 200 popular magazines to a tablet or PC. This is an example of libraries cooperating to share resources. See more in the section detailing 2015 initiatives.

When Teaneck High School restored its gallery of alumni who died during World War 2, the reference staff of the library researched their service histories and other biographical information to put a name to face behind the photos. This information and much more local history may be seen on the library's web site: [www.teaneck.org](http://www.teaneck.org).

As an example of the programs we present, a crowd of over 100 people enjoyed a book talk by resident and Bergen Record columnist Mike Kelly when he talked about his new title, "The Bus On Jaffa Road." The mostly classical music Sunday concerts routinely drew over 100 people to the library auditorium.

During the year, the children's department hosted the Bergen Zoo, a local librarian turned puppeteer, and other special performers. They provided

outstanding programs. Class visits from public and private schools were welcomed over the course of the year. New offers included games for Xbox and PS4 available for borrowing for home use.

## INITIATIVES IN 2015

- **Electronic sources** - The library will work with the 75 member libraries of BCCLS to publicize and/or increase usage of the databases Zinio (mentioned above), eBooks, and the new offering, Hoopla. eBooks have been part of the services offered by BCCLS libraries for a decade but an increasing amount of funding is being put into this resource as more and more people acquire Nooks, iPads, Kindles and other tablets. Hoopla is a service that features movies and music that can be streamed to your computer. It is scheduled for release in the second quarter of 2015 and is expected to be very popular. These products are acquired via one-year licenses, so the libraries will monitor usage statistics carefully.

- **Technology training** - The library has long offered training for users new to the web catalogue and the Internet. In 2014, weekly sessions were offered for people to walk in with their "gizmos" and get training in their use, particularly for the downloading of eBooks but also just to get familiar with their new toys. We plan to offer more frequent sessions in the above and also to expand our offerings to include usage of the other databases such as ancestry.com, Mango (language training), and JerseyClicks. The latter is a site which contains the databases offered through the New Jersey State Library. We expect to more than double attendance at these training sessions.

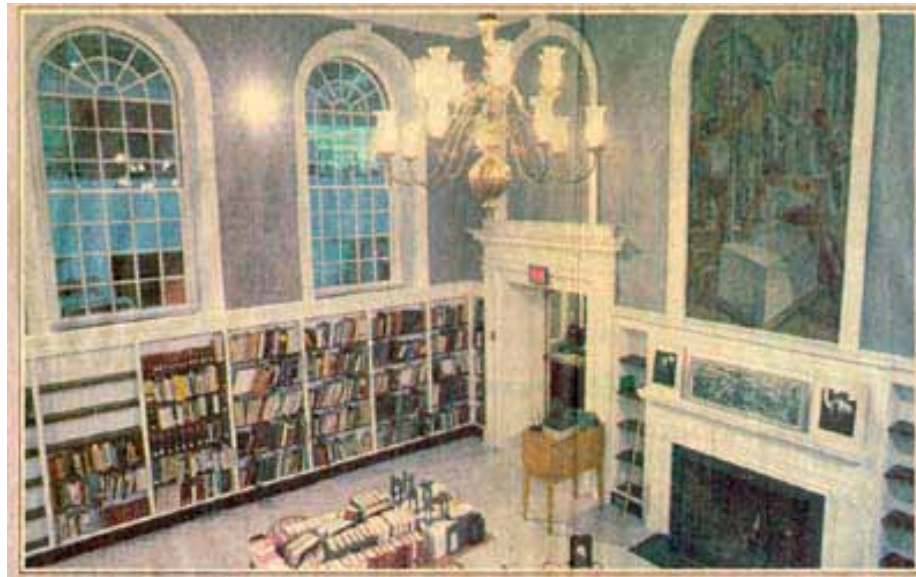
- **Collection HQ** - This software program was acquired by BCCLS in the fall of 2014 and the Teaneck Public



PERFORMANCE STATISTICS: RESOURCES				
	2011	2012	2013	2014
BOOKS	101,419	104,449	103,009	100,724
AUDIOBOOKS	1,804	2,795	2,683	3,263
DVDS	8,878	10,552	12,346	14,484
MUSIC CDs	5,615	6,189	6,940	7,491
MAGAZINES/NEWSPAPERS	1,383	1,385	1,324	1,787
TOTAL ITEMS	139,717	141,699	138,069	136,181
PERFORMANCE STATISTICS: RESOURCES ADDED				
	2011	2012	2013	2014
BOOKS	8,810	8,528	8,530	8,104
AUDIOBOOKS	352	392	522	523
DVDS	1,966	1,677	1,795	2,567
MUSIC CDs	854	665	733	554
MAGAZINES/NEWSPAPERS	954	853	903	1,291

Library was among a dozen libraries selected to be among the initial libraries to be trained in its utilization and then share our experiences with other BCCLS libraries. The software is designed to improve maintenance of the library's collection of materials by identifying areas of high use as well as under use. It identifies items that may be missing, possibly worn out, and otherwise in need of attention. The Library staff has long taken pride in the high level of use of the collection. In light of declining circulation figures due to the Internet and other factors, we expect to utilize this program to sharpen the focus of our acquisitions of new materials to ensure the collection continues to receive high usage by the public. Our goal is to reverse the decline in our circulation statistics and regain the number one position as the busiest library in BCCLS.

PERFORMANCE STATISTICS: PATRONS AND CIRCULATION				
	2011	2012	2013	2014
Library Use	11,843	11,184	10,702	10,652
Total Registration	20,792	22,515	23,701	25,029
Percentage of Population registered	52%	56%	60%	63%
Annual Circulation	595,610	591,559	560,449	530,125





# Recreation

Glenna D. Crockett, Superintendent

## Scope of Operations

The mission of the Department is to provide year-round leisure time activities and quality recreational programming for residents aged eighteen months to one hundred plus, with the goal of enhancing the quality of life for the residents while contributing positively to their "Teaneck Experience." Although programming for the department takes place primarily at the Richard Rodda Community Center, the department's offerings include other neighboring and community facilities off site, as well as Township Board of Education facilities. The department, in its seventieth year as a Professional Department, prides itself as one of the state's largest and most progressive in terms of state of the art facilities and its commitment to excellence in the area of programming. The staff is committed to providing excellent customer service, educational and social recreational opportunities for the residents of the Township. Department employees strive to provide and ensure a positive, safe and wholesome environment through recreational activities, conducive to building healthy communities within the Township.

The Richard Rodda Community Center serves as the central hub and outlet for residents, community based organizations, sports organizations, etc. The facility supports the department's goal to serve as the catalyst that unites and brings the entire community together irrespective of religious, cultural or ethnic background. The department truly bridges the gap between multiple generations and is the common denominator that melds and blends the community harmoniously.

The department manages twenty five parks, both active and passive, with Milton Votee Park being the largest active park encompassing 40 acres. Within the Richard Rodda Community Center the department operates the Youth Division, which includes a Montessori Based Learning Center for three and four year olds, After School Child Care Program for students K thru Middle School, as well as one of the largest, most popular and progressive Senior Centers for active adults in the state.

RECREATION DEPARTMENT RESOURCES				
	2011	2012	2013	2014
EXPENDITURES	\$1,849,619	\$1,817,052	\$1,885,302	\$1,917,733
REVENUES	\$675,443	\$722,351	\$726,625	\$769,951
PERSONAL (FT/PT)	11/250+	11/250+	11/250+	11/250+
OVERTIME PAID	\$18,004	\$1,546	\$24,546	\$22,538

## KEY PUBLIC SERVICE AREAS

- Providing recreational activities to the community for all ages that positively expose and expand horizons and promote healthy and interesting outlets and interactions amongst residents. The turnout of residents, of all ages, in support of the department's youth and senior programs is undisputable evidence of the popularity and the vital public service role that the department plays in the lives of the community.
- Provide educational programs and child development through the Montessori Based Learning Center and After School Child Care Program. Maximum enrollment was achieved in the "child guided" program for three and four year olds which served the multitude of diversity in the Township.
- Transportation for Seniors and/or Disabled residents. This life sustaining service provided to our elder residents, without fee, is of immeasurable importance and value. It enables this senior and often times physically challenged population to remain in their home, retain their independence and dignity, while attending to the activities of daily living.

## HIGHLIGHTS OF 2014

The department continued its practice of providing regular news releases to local newspapers, advertising and promoting the wide array of

programs offered year round. The Township website was continuously updated with program information, registration forms on line, session dates, and all pertinent information related to the department's wide variety of program offerings. Colorful brochures were prepared and disseminated throughout the year promoting the programs available to residents. The drop-boxes on both levels of the Community Center were well utilized during mail-in registration periods and have proven to be a more user friendly approach and convenience for many residents as the department is open seven days per week, with the exception of Municipal Holidays.

Over the past year the department saw record growth within the Senior Division. The popularity of the program is undeniable, with over seventy new participants alone joining the Center in the Fall Session. This is merely an example of how thrilled the senior residents are with the program and how vital it is in their daily lives. The center is committed to promoting healthy aging through physical fitness, intellectual exchanges and social recreational opportunities. The emphasis on healthy aging is predicated upon fostering independence, using avenues that promote and encourage remaining active and exercising the "grey cells." The philosophy is a happy senior is a well senior. The Division takes its respon-



PERFORMANCE STATISTICS: SENIORS				
	2011	2012	2013	2014
Educational	49	48	53	47
Residents Educational Enrollment	2,544	2,391	2,517	2,409
Fitness	123	112	123	120
Residents Fitness Enrollment	6,319	6,608	6,334	6,576
Non-Residents Fitness Enrollment	227	275	289	249
Social Recreation	45	43	45	45
Residents Social Recreation Enrollment	704	861	1,186	1,035
Non-Residents Social Recreation Enrollment	83	102	212	109
Congregate Meals (individual meals ordered)	2,640	4,848	3,371	5,852
Residents Attending Meals	525	557	456	886
Non-Residents Attending Meals	112	83	63	92
Senior Transportation	11,577	11,900	12,945	12,615

sibility very seriously and continued to plan and provide excellence in programming while retaining the best professionals in their respective fields.

In the Administrative Division new programs were introduced which were well received, including the expansion of our extremely popular Sunday class lineup. Enrollment in the department's children's programs was up by more than one thousand from the previous year, serving 6,356 children. The Forum Program continued to thrive allowing Teaneck High School students the opportunity to attend professional sporting events that they most likely would not have been afforded.

The Department proudly celebrated the 70th season of the Teaneck Community Band Concert Series co-sponsored by the Puffin Foundation, Ltd and the Township. The department sponsored five consecutive, Wednesday night concerts, under the stars at the band shell in Votee Park. In the case of inclement weather the concerts were held in the auditorium of Thomas Jefferson Middle School. The concerts, under the direction of Conductor extraordinaire, Evan Cooper, featured five professional soloists. The department hosted a reception after the final concert of the season to formally recognize and



show our gratitude to this 100 plus member volunteer group of musicians, ranging from high school students to retired music teachers and professional musicians. The Blue Chip Chorus also performed a sixth concert, much to the delight of all present, serenading the crowd with their melodic a cappella voices, reminiscent of days gone by. All concerts were well attended and enjoyed by an intergenerational and diverse crowd of music lovers.

The department once again held our Annual July 4th Community Celebration featuring face painters, clown balloonist, various inflatables, pony rides, food and more. Attendance at all planned events was strong and the programs were well received, and embraced positively by the community. The department continued its quest to provide additional venues during the month of August where the community and families could come together for a fun, free adventure with our "Movies Under The Stars" series. Once again residents returned to view popular movies on the big screen, listen to music and to watch the children dance, prior to start, bringing snacks, lawn chairs and blankets to lie on the lawn to enjoy a late summers eve with friends and neighbors.

In the Youth Division, the After School Child Care program played a pivotal role in the lives of single and working parents. The program provided a safe

haven for students K through Middle School, homework assistance, organized play and a buddy system which paired special needs students with mainstream children. In January of 2014, the division implemented the "Let's Move" program which has been an ongoing venture throughout the entire division and has been supported by Township and Board of Education officials. The program promotes healthy food options, exercise and educational classes teaching students about proper portion sizes and the positive impact of choosing a healthy life style. A Bully Free campaign was initiated in the division where students made pledges to be "bully free." Together, the students



decorated a bully free poster that was displayed, which reflected their own thoughts regarding bullying. A "positive post it notes wall" was created which was inspired by the young adults book "Wonder." Happy and positive comments were placed on post it notes by the after school students. If students weren't feeling positive or were feeling sad, they would go to a counselor for a dose of positivity. Additionally, last year, the Montessori-based Learning Center built upon its foundation by adding new methods. Geography, math, life skills, Spanish and science were perfected.

The Senior and/or Disabled Transportation Service provided round trip rides to medical appointments, food shopping, mall trips and miscellaneous local errands. Residents were transported to dialysis, physical therapy, chemotherapy as well as regularly scheduled medical appointments. The impact of this much needed public service is unparalleled and deeply appreciated by the recipients, their neighbors, friends and families. The program continued to be heavily utilized, providing 12,615 rides for the Townships' senior and disabled residents.

Users of the Rodda Center span the gamut from the Camera Club, the Garden Club, the Blue Chip Chorus, the Teaneck Community Band, the Bergen County Philharmonic, the Division of Youth and Family Services and the Board of Education. The facility accommodated and was available for use by these and other Township groups. A total of 1,180 facility reservations were arranged by staff.

The department cut the ribbon on the new Sportsplex, much to the merriment of the sports organizations, the Board of Education, The Teaneck Community School and the parents and extended families of the athletes and coaches. The request for field use and permits proved to be tremendous and the logistical coordination daunting, however the public response has been most positive. Additionally, with the completion and opening of the Votee Park Sportsplex,



the opportunity presented itself to offer a new Multi Sports Camp. The camp was facilitated by the US Sports Institute and its fantastic international instructors. The participants were introduced to a wide range of sports from around the world including, rugby, cricket, field hockey, lacrosse and much more. On a very high note, the Votee Park Sportsplex

was entered as a nominee for the New Jersey Recreation & Parks Association "Excellence in Design Award" competing with other facilities throughout the state. The award will be presented at the formal dinner of the association's 2015 Annual Statewide Conference in Atlantic City. Although this is a very competitive category, we are confident that our facility is a most formidable contender. A delegation from the state's award committee toured our facility in the Fall. The department was very proud showcasing the Sportsplex, which includes magnificent turf fields, stadium seating and a press box equipped with a state of the art sound system. As a result of this nomination, the Township will once again be hailed as a community on the cutting edge and a benchmark in the field of recreation.

The Department offered seven camps in 2014. Record enrollment was experienced requiring waiting lists for many of the camps. The camps provided the

PERFORMANCE STATISTICS: KIDS, TEEN AND ADULT PROGRAMS				
	2011	2012	2013	2014
Adult Programs	29	41	44	38
Adults Program enrollment	661	1,418	1,262	652
Summer Camp Enrollment	1,418	1,017	1,483	1,658
Learning Program Enrollment	109	118	117	112
After School Program Enrollment	228	237	225	223
Children's Programs	168	187	194	201
Children's Program Enrollment	5,996	5,484	5,271	6,366
Passport to Adventure Day Trips	5	5	4	4
Passport to Adventure Participants	134	186	187	167
Teen Night Attendees	3,025	2,177	2,341	1,857
Forum Participants	1,278	1,194	965	1,111



necessary recreational outlet, where attendees could interact and have fun learning and being exposed to new things. Furthermore, parents gained comfort knowing that their children were safe, happy and involved during the summer months in engaging and positive endeavors provided for within the community.

**INITIATIVES IN 2015**

- Implementation of online registration software – The new system will enable users to register for classes on line, make payments for the Learning Center and After Care Program, as well as make facilities use reservations. The system will enable payments by credit and debit cards providing a great convenience to residents and users. We anticipate launching the

new software in the third quarter of 2015.

- Expansion of weekend programming – In response to community demand, the department will seek to offer various children's classes, pottery and dance classes on weekends. However, achievement of this initiative is contingent upon recruitment of qualified instructors. We anticipate the additional classes will begin in the spring of 2015.



PERFORMANCE STATISTICS: RODDA CENTER AND POOLS				
	2011	2012	2013	2014
Rodda Center Rentals to Community Organizations (ind. reserv.)	528	843	1,091	676
Rodda Center Rentals to Paid Organizations (individual use)	301	576	522	504
In-Ground Swimming Pool Passes	1,344	1,161	1,546	1,126
Guest Swimming Pool Passes	271	448	382	555
Portable Swimming Pool Passes	410	167	60	54

# GENERAL GOVERNMENT

# Township Clerk's Office

Jaime L. Evelina, RMC, Township Clerk

## Scope of Operations

The Township Clerk is appointed by Township Council. The Township Clerk serves as the Secretary to the Municipal Corporation; the Secretary to the Governing Body; Chief Administrative Officer of Elections; Chief Registrar of Voters; Administrative Officer with respect to the issuance of licenses and permits; Records Coordinator and Records Manager.

The Township Clerk's Office provides various services to the public, including but not limited to the following: resident, visitor, commuter and merchant parking decals; taxi, limousine, towing, amusement game, movie theatre, gem dealer, solicitor, liquor license and raffle licensing; government records requests; board applications; and processing of offers to purchase Township property.

The Township Clerk's Office is comprised of the following personnel: the Registered Municipal Clerk with 11 years of service to the Township; two (2) Senior Clerks who serve as Assistants to the Township Clerk; and one (1) Part-Time Receptionist.

## Highlights of 2014

In 2014, the Township Clerk continued to identify opportunities for improvement in the Clerk's Office. As part of an ongoing process, the Clerk's Office codified all outstanding ordinances.

## Initiatives in 2015

In 2015, the Township Clerk's office will focus on the continued revitalization of the Township Code.

## PERFORMANCE STATISTICS: MUNICIPAL CLERK 2014

		Revenue
Street Maps	12	\$120
Parking Decals	402	\$20,100
Weddings	23	\$2,700
Limousine Annual Municipal Consent Fees	10	\$1,000
Limousine Compliance Letters	21	\$1,050
OPRA: Paper Copies	407	\$23
OPRA: Audio CD Copies	3	\$2
OPRA: DVD Copies	46	\$28
Solicitor Permits	2	\$400
Notarizations	33	\$165
Raffle Licenses	30	\$3,830
Liquor License Annual Renewals	19	\$45,188
Liquor License Transfers	5	\$1,250
Zoning Maps	4	\$40
Development Regulation (Zoning) Books	1	\$40
Election District Maps	3	\$15
Carnival License	1	\$1,500
Donations by FDU	3	\$24,000
Donations by Councilman Mark J. Schwartz (July 4th Flags)	1	\$100
Grants - ERI 2102	1	\$5,250
Deed of Easement by Glenpointe	1	\$1,001
Towing Operator License	2	\$1,100
Assessment Search	1	\$10
<b>TOTAL REVENUE</b>		<b>\$108,911</b>

# Finance

Christine Brown, CPA, RMA, Chief Financial Officer

## Scope of Operations

The Department of Finance oversees the operations of Finance and Tax Collection, which are responsible for effectively maintaining the financial administration of the municipality and overseeing its resources. The fiscal responsibilities of this department include maintaining and managing the general ledger, financial records, grant records, debt service and investments, accounts payable/receivable, as well as administration of the municipal budget and supervising the tax collection process.

Specific responsibilities include:

Maintain central accounts and records; control Expenditures; Pre-audit bills and claims; custody of securities and investments; invest surplus funds; prepare the annual budget; prepare financial statements; payroll; render tax bills; receive and collect taxes and fees; manage tax-foreclosed property; and conduct tax sales on delinquent properties and assignment of liens.

FINANCE DEPARTMENT RESOURCES				
	2011	2012	2013	2014
EXPENDITURES*	\$698,481		\$469,988	\$525,549
REVENUES	0	0	0	0
PERSONNEL (FT/PT)**	04/02	04/02	05/01	05/01
OVERTIME PAID***	\$1,067	\$1,054	0	\$25,523

\*Non-recurring costs in 2012 included the use of an outside firm after the CFO's retirement for part of the year and the finance software conversion costs.

\*\*One full-time tax employee was moved to part-time in 2009 and then moved back to full-time in late 2013.

\*\*\*2014 required an unusual demand in manpower to process tax appeals credits and refunds and two tax sales within a short period of time.

## KEY PUBLIC SERVICE AREAS

- Provides key financial information for all Township departments
- Billing and collection of property taxes
- Billing and collection of sewer and other special charges
- Providing advice and monitoring budget, trust, grant and capital spending

## HIGHLIGHTS OF 2014

The Tax Office launched a major effort to increase collection of taxes owed. The initiative resulted in a significant increase in the Township's percentage of collection as of the close of the year. The effort was very successful and had a significant impact on the Township's fund balance and overall financial status.

In addition to typical check processing duties, the Finance Department issued over 2,000 property tax refund checks in the spring and over 1,000 property tax refund checks in the fall of 2014 as a result of county board judgments for 2013 and 2014.

The Finance Department, Human Resources Department and the Payroll Department coordinated an effort to upgrade the current payroll system, which allowed for various improvements, most significantly enhanced reporting.

## INITIATIVES IN 2015

- Coordinate with the Human Resources Department to finalize the implementation of the new software for computerized payroll and time and attendance tracking.
- Work with the newly appointed Township Engineer to determine the validity and history of all developer's escrows. Upon completion, the Township will either return unused balances, adjust any incorrect balances or transfer the remaining valid balances to our Bank of America Escrow Account in order to meet reporting and tracking regulations.
- Coordinate with the Health and Human Services Department and the Department of Public Works to review, assess, and improve billing procedures for property maintenance violations.
- By September 2015, coordinate with the MIS and Tax Department to review, assess, and improve billing procedures for commercial sewer charges.
- Coordinate with Police Department to review, assess, and improve billing and tracking procedures for off-duty police service.



PERFORMANCE STATISTICS: TAX REVENUE				
	2011	2012	2013	2014
Percentage of Tax Collection	97.56 %	98.2 %	97.1 %	98.22 %
Delinquent Tax Notices Issued	3,186	3,811	4,200	4,198
Municipal Hotel and Motel Occupancy Taxes Received	\$429,554	\$392,606	\$462,009	\$476,468

# Legal

Stanley Turitz, Esq., Township Attorney

## Scope of Operations

The Township's Legal Department comprises attorneys serving the Township, Planning Board, Zoning Board of Adjustment, Civilian Complaint Review Board, Environmental Commission, and Historic Preservation Commission, as well as a Labor Attorney, Municipal Prosecutor, and Public Defender. Each of these attorneys is in private practice and serves the Township on a consulting basis with the exception of the Municipal Prosecutor, who is an employee of the Township. The Township Code of Ethics bars each of the appointed attorneys, and other members of their firms, from appearing before any Township agency, board or department on behalf of private clients.

Apart from litigation, members of the department serve the municipal government in a number of ways. They attend meetings of the boards to which they are assigned, render advisory opinions to municipal appointed and elected officials, and facilitate the business of government, including drafting public contracts and local laws. The Municipal Prosecutor attends all sessions of the Municipal Court, where the Prosecutor presents all criminal charges on behalf of the Township and the Police Department. The Public Defender assists those defendants who cannot afford legal counsel. The Public Defender also acts as legal counsel to the Civilian Complaint Review Board.

Additionally, the Township Attorney serves as counsel to the Self-Insurance Commission, which administers the Township's self-insurance program. The program has been in existence since 1976 and now supplements insurance coverage which the Township successfully acquired in 2010. The Insurance Commission continues to coordinate with our insurance consultant and insurance companies. In addition, the Township Attorney serves as the attorney for the Rent Administrator.

## HIGHLIGHTS OF 2014

Following is a brief summary of significant pending litigation as of December 31, 2014:

- Public Employment Relations Commission (PERC). PERC restrained negotiations by FMBA over scheduling days off. FMBA filed an appeal. Judgement upon appeal in favor of the Township.
- Civil Service. Disciplinary hearing pending regarding personnel issue dealing with dismissal.
- Negotiations. Consult with Township Manager on negotiations with FMBA Local 42, AFSCME Local 820, PBA Local 215 and Superior Officers, DPW unions and library unions, FMBA Local 42
- Scope Petition filed with PERC, and other collective negotiation units.
- Miscellaneous. Various miscellaneous personnel issues as they might arise.
- Kim v. Board of Adjustment, Application Notice Violation
- Cedar Chemists v. Board of Adjustment, Variance Appeal
- Donald Farrar v. Teaneck, Civil rights issues.
- 554 Queen Anne Road v. Board of Adjustment, RLUIPA issues.

- Yulis v. Teaneck, Slip and fall
- Murphy v. Teaneck, Slip and fall
- 116 Congress Avenue adv. Teaneck Code Enforcement Issues
- Alexander v. Teaneck, Negligent supervision
- Lora v. Teaneck, Negligent supervision
- Concepcion v. Teaneck, Slip and fall
- Hufford v. Teaneck, Civil rights
- Fung v. Teaneck, Civil rights
- Micheleni v. Teaneck, Slip and fall
- Ferrante v. Teaneck Slip and fall
- Brewley v. Teaneck, Property Damage
- Maclin v. Teaneck, Slip and fall
- Jones v. Teaneck, OPRA issue
- Ayer ct v. Teaneck, Rent control
- Hernandez v. Teaneck, Bankruptcy
- King v. Teaneck, Property Damage
- Rubock v. Teaneck, Miscellaneous
- UPSEU v. Teaneck, Labor issue
- Kvilesz v. Teaneck, Civil service
- McCleese v. Teaneck, Civil rights

### Notices of Tort Claims:

- As of December 31, 2014, there were approximately 28 Notices of Tort Claim on which the statute of limitations for filing suits has not expired.

### Worker's Compensation Cases:

- There were approximately 19 cases.

### Various State and County Tax Appeals:

- There are approximately 429 combined residential and commercial State and County tax appeals under supervision by the Township Attorney's office, Genova Burns, and Boggia & Boggia.
- There were 1,122 county tax appeals filed, all of which have been concluded.

In October of 2014, the Council approved changes to the Township Attorney's contract. The changes provide for monthly flat rate billing, except for litigation and adversarial matters. The adjustments to this contract should stabilize or reduce certain legal expenses.

# Purchasing

Kevin J. Lynch, MBA, QPA, Purchasing Agent

## Scope of Operations

The Purchasing Department is responsible for the procurement of all Township equipment, supplies and services; supports the Finance Department in monitoring budgets and departmental spending; and serves as an accounts payable liaison with vendors.

The Purchasing Department monitors the Township's compliance with the Local Public Contracts law, helps develop public bid specifications and Request for Proposals, bid advertisements, and oversees public bid openings. Also, the Department conducts public auctions of Township surplus vehicles, equipment and supplies. The Purchasing Agent oversees compliance with state Affirmative Action

PURCHASING DEPARTMENT RESOURCES				
	2011	2012	2013	2014
EXPENDITURES- (Purchasing & Central Supply)	\$159,121	\$153,966	\$155,971	\$160,896
REVENUES	N/A	N/A	N/A	N/A
PERSONAL (FT/PT)	2/0	2/0	2/0	2/0
OVERTIME PAID	0	0	0	0

PERFORMANCE STATISTICS: PURCHASES PROCESSED				
	2011	2012	2013	2014
Requisitions Received	2,049	2,040	2,197	2,080
Purchase Orders	1,442	2,076	2,268	2,200
Dollar Value of Purchase Orders				
Numbers of Checks Processed for Purchase	1,589	1,640	1,484	1,330
Dollar Value of Checks Processed				
Public Auction Revenue	\$17,789	\$5,327	\$4,733	\$43,711

contract regulations and compliance with state prevailing wage requirements, business registration and Pay-to-Play laws.

Additionally, the Purchasing Agent serves as the Public Agency Compliance Officer and the liaison to the State Comptroller's Office for major municipal contracts. In these roles, the Purchasing Agent ensures that the Township complies with State contracting laws.

## KEY PUBLIC SERVICE AREAS

With the exception of public auctions of surplus Township property, Purchasing does not provide direct customer service to the public. Instead, Purchasing plays a critical behind-the-scenes role, working with every Township department to oversee the efficient purchase of basic supplies, equipment and professional services by ensuring operation within the confines of New Jersey's public bidding laws.

## INITIATIVES IN 2015

- Secure a Student Intern through the Fairleigh Dickinson University/Teaneck Internship Program by July 31, 2015, to help the Purchasing Assistant in meeting daily procurement and accounts payable functions.
- Continue career training for the Purchasing Assistant by registering her in the Municipal Finance Administration mid-career training at Rutgers University.
- Enhance the Township's use of National Cooperative Purchasing Agreements by registering and joining U.S. Communities, the current leading National Government Purchasing Cooperative.

# Human Resources

Dean B. Kazinci, Director

## Scope of Operations

The mission of the Human Resources Department is to support the goals and objectives of the Township of Teaneck by providing services which promote a work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect. The department provides solutions to workplace issues that support and optimize the operating principles of the Township. The Human Resources Department provides the following quality services:

- Recruitment of qualified individuals
- Coordination of employee training, development and education to promote individual success and to increase employee value to the organization
- Promotion of a safe and healthful working environment through inspection, supervision and analysis of workplace conditions
- Inspire and encourage a high level of employee morale through recognition, effective communication and delivery of constant feedback
- Provide resources for administering benefits, policies and procedures
- Manage employee grievance and discipline processes
- Monitor employee relations and conduct personnel investigations
- Administration of the payroll/time and attendance systems

Additionally, Human Resources maintains all employee personnel records; administers the employee benefits program; maintains the pay and classification system; implements and monitors adherence to personnel policies and procedures; and ensures compliance with all Federal, State and local employment regulations.

## HIGHLIGHTS OF 2014

- Police Applicant Recruitment Campaign - Promoted a Township Police recruitment campaign through professional advertisements, news articles, posters, and pictures. Conducted various seminars to prospective test takers on Civil Service test taking and procedures. The goal was to increase the number and diversity of potential police applicants.
- Senior Greeter Program - The program is coordinated by HR and staffed with eight civilian volunteers, who act as receptionists/greeters at the Teaneck Municipal Building. Greeters provided valuable information, direction, and assistance to residents and visitors. Senior participants were afforded the opportunity to interact with others and to give back to their community.
- Initiated the Good Neighbor Program - Established in 2014, the Good Neighbor Program, which is staffed by volunteers, contacts registered seniors or the physically challenged to ensure their wellbeing during a storm or emergency.

of the art software to provide for computerization of all payroll and attendance records. Anticipated completion date is June 1, 2015.

- Automated External Defibrillator (AED) and CPR - Train and certify an additional 25 employees in use of the AED, and in CPR.
- Community Emergency Response Team (C.E.R.T.) - Increase membership by 100 percent using media and a public information campaign.
- Community Emergency Response Team (C.E.R.T.) - Completed training of 7 community volunteers and employees. The CERT is trained to assist emergency services personnel during major disasters with light search and rescue, team organization and disaster medical operations.
- Teaneck High School Career Day - Served as event speaker providing input and guidance to students on government job opportunities; Civil Service testing announcements; interview and resume tips; and answered questions as to the degree of work experience needed for certain positions.

## INITIATIVES IN 2015

- Fire Fighter Recruitment Campaign - Pending the Civil Service testing announcement for the position of "Fire fighter," HR will conduct a recruitment campaign in the fall of 2015. Efforts include initiation of a media campaign and holding several seminars to educate prospective applicants on the Civil Service testing process, eligibility requirements, and informing prospective applicants of the duties and responsibilities of a fire fighter. As residency is a requirement, the goal is to promote the announcement to as many residents as possible, so that our pool of prospective employees reflects the diversity of the community.
- Payroll/Time and Attendance System - Complete implementation of state



# DEBT STATEMENT

ADS File Name: 0260\_ads\_2014.xls

[Press here to Email the ADS if not using Microsoft outlook when completed.](#)

State of New Jersey  
Department of Community Affairs  
**Annual Debt Statement**

0260 **0260 Teaneck Township - County of Bergen** Date Prepared: **31-Jan-2015**

Budget Year Ending: <b>31-Dec-2014</b> (Month-DD)	2014 (year)
Name: Christine Brown	Phone: (201)837-1600
Title: Chief Financial Officer	Fax: (201)837-1222
Address: 818 Teaneck Road	Email: cbrown@teanecknj.gov
Teaneck, NJ 07666	CFO Cert #: N0449

Christine Brown, being duly sworn, deposes and says: Deponent is the Chief Financial Officer of 0260 Teaneck Township - County of Bergen here and in the statement hereinafter mentioned called the local unit. This Annual Debt Statement is a true statement of the debt condition of the local unit as of the date therein stated above and is computed as provided by the Local Bond Law of New Jersey.

By checking this box, I am swearing that the above statement is true. (The Email function will not work until you acknowledge the above)

	Gross Debt	Deduction	Net Debt
<b>Total Bonds and Notes for Local School Purposes</b>	\$ 19,350,000.00	\$ 19,350,000.00	\$ -
<b>Total Bonds and Notes for Regional School Purposes</b>	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
<b>Municipal/County General Obligations</b>	\$ 36,507,696.94	\$ 5,394,000.00	\$ 31,113,696.94
<b>2 Total</b>	<u>\$ 55,857,696.94</u>	<u>\$ 24,744,000.00</u>	<u>\$ 31,113,696.94</u>

Equalized valuation basis (the average of the equalized valuations of real estate, including improvements and the assessed valuation of class II railroad property of the local unit for the last 3 preceding years).

<u>Year</u>	
2012	Equalized Valuation Real Property with Improvements plus assessed valuation of Class II RR Property <span style="float: right;">\$ 5,525,676,625.00</span>
2013	Equalized Valuation Real Property with Improvements plus assessed valuation of Class II RR Property <span style="float: right;">\$ 5,192,544,065.00</span>
2014	Equalized Valuation Real Property with Improvements plus assessed valuation of Class II RR Property <span style="float: right;">\$ 5,147,860,165.00</span>
<b>4</b>	Equalized Valuation Basis - Average of (1), (2) and (3)..... <span style="float: right;"><u>\$ 5,288,693,618.33</u></span>
<b>5</b>	Net Debt expressed as a percentage of such equalized valuation basis is: % <span style="float: right;"><u>0.588%</u></span>

**BONDS AND NOTES FOR LOCAL SCHOOL PURPOSES**

Local School District Type (select one):	<b>Type II</b>
1 Term Bonds	\$ -
2 Serial Bonds	
(a) Issued	\$ 19,350,000.00
(b) Authorized but not issued	\$ -
3 Temporary Notes	
(a) Issued	\$ -
(b) Authorized but not issued	\$ -
<b>4 Total Bonds and Notes</b>	<b>\$ 19,350,000.00</b>

**DEDUCTIONS APPLICABLE TO BONDS AND NOTES - FOR SCHOOL PURPOSES**

Amounts held or to be held for the sole purpose of paying bonds and notes included above.

Sinking funds on hand for bonds shown as Line 1 but not in excess of such bonds.	\$ -
6 funds on hand in those cases where such funds cannot be diverted to purposes other than the payment of bonds and notes included in Line 4.	\$ -
7 Estimated proceeds of bonds and notes authorized but not issued where such proceeds will be used for the sole purpose of paying bonds and notes included in Line 4.	\$ -
8 % of average of equalized valuations <span style="float: right;">\$ 5,288,693,618.33 4.00% \$ 211,547,744.73</span>	
Use applicable per centum as follows:	
2.50% Kindergarten or Grade 1 through Grade 6	
3.00% Kindergarten or Grade 1 through Grade 8	
3.50% Kindergarten or Grade 1 through Grade 9	
4.00% Kindergarten or Grade 1 through Grade 12	
9 Additional State School Building Aid Bonds (NJSA 18A:58-33.4(d))	\$ -
<b>10 Total Potential Deduction</b>	<b>\$ 211,547,744.73</b>
<b>Total Allowable Deduction</b>	<b>\$ 19,350,000.00</b>

**OTHER BONDS, NOTES AND LOANS - Page 1**

<b>1 TERM BONDS (state purposes separately)</b>		
(1)		\$ -
(2)		\$ -
(3)		\$ -
(4)		\$ -
(5)		\$ -
<b>Total Term Bonds</b>		<u>\$ -</u>
<b>2 SERIAL BONDS (state purposes separately)</b>		
<b>(a) Issued</b>		
(1)	General Improvements - 2002	\$ 369,000.00
(2)	General Improvements - 2013	\$ 9,500,000.00
(3)	General Improvements - 2014	\$ 7,200,000.00
(4)		\$ -
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(64)		\$ -
<b>Total Serial Bonds Issued</b>		<u>\$ 17,069,000.00</u>
<b>(b) Bonds Authorized but not Issued</b>		
(1)		\$ -
(2)		\$ -
(3)		\$ -
(4)		\$ -
(5)		\$ -
<b>Total Serial Bonds Authorized but not Issued</b>		<u>\$ -</u>
<b>3 Total Serial Bonds Issued and Authorized but not Issued</b>		<u>\$ 17,069,000.00</u>

**OTHER BONDS, NOTES AND LOANS - Page 2**

<b>4 BOND ANTICIPATION NOTES (state purposes separately)</b>		
<b>(a) Issued</b>		
(1)	3604: Construction of DPW Bldg	\$ 423,000.00
(2)	4204: Acq of DPW Trucks/Equipment	\$ 526,250.00
(3)	4027: HVAC Upgrades for Library & Muni Bldg	\$ 315,631.90
(4)	4215: Install Fencing at Votee Park	\$ 90,725.00
(5)	4217: Improv to GlenPointe Sewer Pump Station	\$ 209,000.00
(6)	4222: Renov of Old Police Building	\$ 1,705,324.00
(7)	4223: Various Public Improvements	\$ 275,000.00
(8)	4235: Acq of Radio Comm Upgrade Equip	\$ 203,062.00
(9)	4236: Acq of Fire Dept Vehicles & Equip	\$ 128,250.00
(10)	4238: 2011 Road Resurf & Sidewalk & Curb Improv	\$ 1,045,000.00
(11)	4239: Stormwater Drainage Improv - Various	\$ 89,300.00
(12)	4240: Resurfacing of Var Municipal Parking Lots	\$ 310,650.00
(13)	4242: Acq of Sign Making Equip for DPW	\$ 47,500.00
(14)	4267: 2012 Road Surfacing	\$ 1,887,650.00
(15)	4270/22-2013: Emergency Generator	\$ 664,129.00
(16)	4273: Stormwater Drainage - Tokoloka & Dearborn	\$ 171,000.00
(17)	6-2013: Fire Ladder Truck	\$ 829,160.00
(18)	11-2013: Refunding Tax Appeal	\$ 4,650,000.00
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<b>Bond Anticipation Notes Issued</b>		<u>\$ 13,570,631.90</u>

**OTHER BONDS, NOTES AND LOANS - Page 3a**

**4 BOND ANTICIPATION NOTES (state purposes separately)**

**(b) Authorized but not issued**

(1)	4027: HVAC Upgrades for Library & Muni Bldg	\$	33,351.76
(2)	4270/22-2013: Emergency Generator	\$	871.00
(3)	3-2012: Votee Park Turf Field Project	\$	1,090,092.28
(4)	11-2013: Refunding Tax Appeal	\$	744,000.00
(5)	25-2014: Road Resurfacing	\$	1,900,000.00
(6)	26-2014: Stormwater Improvements	\$	950,000.00
(7)	28-2014: Audible Alert System	\$	285,000.00
(8)	29-2014: DPW Equipment	\$	456,000.00
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**OTHER BONDS, NOTES AND LOANS - Page 3b**

**4 BOND ANTICIPATION NOTES (state purposes separately)**

**(b) Authorized but not issued (Continued)**

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Bond Anticipation Notes Authorized but not Issued			\$ 5,459,315.04
<b>5 Total Bond Anticipation Notes Issued and Authorized but not Issued</b>			<b>\$ 19,029,946.94</b>

**OTHER BONDS, NOTES AND LOANS - Page 4**

**6 MISCELLANEOUS BONDS, NOTES AND LOANS**

(not including Tax Anticipation Notes, Emergency Notes, Special Emergency Notes and Utility Revenue Notes)

<b>(a) Issued</b>	
(1) Capital Notes (N.J.S.A. 40A:2-8)	
(2) Bonds issued by another Public Body Guaranteed by the Municipality	
(3) Green Trust Loans	\$ 128,750.00
(4) Infrastructure Trust	
(5) DCA Downtown Bus Improv Loan	\$ 280,000.00
(6)	
(7)	
<b>Miscellaneous Bonds, Notes and Loans Issued</b>	<b>\$ 408,750.00</b>
<b>(b) Authorized but not issued</b>	
(1) Capital Notes (N.J.S.A. 40A:2-8)	
(2) Bonds issued by another Public Body Guaranteed by the Municipality	
(3)	
(4)	
(5)	
<b>Miscellaneous Bonds and Notes Authorized but not Issued</b>	<b>\$ -</b>
<b>Total Miscellaneous Bonds, Notes and Loans Issued and Authorized but not Issued</b>	<b>\$ 408,750.00</b>

**DEDUCTIONS APPLICABLE TO OTHER BONDS AND NOTES**

<b>1. Amounts held or to be held for the sole purpose of paying general bonds and notes included</b>	
(a) Sinking funds on hand for term bonds	
(1)	\$ -
	\$ -
(b) Funds on hand (including proceeds of bonds and notes held to pay other bonds and notes), in those cases where such funds cannot be diverted to purposes other than the payment of bonds and notes	
(1)	\$ -
(2)	\$ -
(3)	\$ -
	\$ -
(c) Estimated proceeds of bonds and notes authorized but not issued where such proceeds will be used for the sole purpose of paying bonds and notes	
(1)	\$ -
(2)	\$ -
(3)	\$ -
	\$ -
(d) Accounts receivable from other public authorities applicable only to the payment of any part of the gross debt not otherwise deductible	
(1)	\$ -
(2)	\$ -
(3)	\$ -
	\$ -
<b>2. Bonds authorized by another Public Body to be guaranteed by the municipality</b>	<b>\$ -</b>
<b>3. Bonds issued and bonds authorized by not issued to meet cash grants-in-aid for housing authority, redevelopment agency or municipality acting as its local public agency [N.J.S.A. 55:14B-4.1(d)]</b>	<b>\$ -</b>
<b>4. Bonds issued and bonds authorized but not issued - Capital projects for County Colleges (N.J.S.A. 18A:64A-22.1 to 18A:64A-22.8)</b>	<b>\$ -</b>
<b>5. Refunding Bonds (N.J.S.A 40A:2-52)</b>	
(1) Refunding Bonds Judgment	\$ 4,650,000.00
(2) Refunding Bonds Tax Appeal	\$ 744,000.00
	\$ 5,394,000.00
<b>Total Deductions Applicable to Other Bonds and Notes</b>	<b>\$ 5,394,000.00</b>

**SPECIAL DEBT STATEMENT BORROWING POWER  
AVAILABLE UNDER NJSA 40A:2-7(f)**

1. Balance of debt incurring capacity December 31, 2012 (NJSA 40:1-16(d))	\$	-
2. Obligations heretofore authorized during 2013 in excess of debt limitation and pursuant to:		
(a) NJSA 40A:2-7, paragraph (d)	\$	-
(b) NJSA 40A:2-7, paragraph (f)	\$	-
(c) NJSA 40A:2-7, paragraph (g)	\$	-
Total	\$	-
3. Less 2012 authorizations repealed during 2013	\$	-
4. Net authorizations during 2013	\$	-
5. Balance of debt incurring capacity December 31, 2013 (NJSA 40:1-16(d))	\$	-

**Obligations NOT Included in Gross Debt**

<b>1 Capital Leases and Other Comittments</b>		
(1)	BCIA	\$ 327,079.30
(2)		\$ -
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<b>Total Leases and Other Comittments</b>		<b>\$ 327,079.30</b>

## Teaneck Facts & Stats

Location: Bergen County, 12 miles northwest of Times Square in New York City, NY

Square miles: 6.05

Average temperature: 51 degrees

Founded: 1895

Population: 40,261 (U.S. Census estimate as of 01/01/2013)

Average household size: 2.89

Median household income: \$94,981 (U.S. Census Bureau, 2012 American Community Survey)

Median house or condo value: \$376,178

Total assessed property valuation for 2015: \$5.021 Billion, down by 13.7% from 2014.

\* Website: [www.teanecknj.gov](http://www.teanecknj.gov) \*



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Teaneck NJ 07666  
Tel: (201) 837-4810