

Township Manager's 2015 Annual Report



William Broughton
Township Manager

February 23, 2016

TABLE OF CONTENTS

Welcome.....	4
Township Council.....	5
Township Service Guide.....	6
Manager’s Message.....	7
Tax Infographic.....	8
Township Budget.....	9
User’s Guide.....	10
TOWNSHIP DEPARTMENTS.....	11
PROTECTION OF THE PEOPLE.....	13
Police Department.....	14
Fire Department.....	20
Health & Human Services.....	24
Municipal Court.....	28
OPERATIONS.....	31
Public Works.....	32
Engineering.....	36
DEVELOPMENT.....	37
Tax Assessor.....	38
Building Department.....	40
SUSTAINABILITY.....	43
Library.....	44
Recreation.....	48
GENERAL GOVERNMENT.....	55
Township Clerk’s Office.....	56
Finance.....	58
Legal.....	60
Purchasing.....	61
Human Resources.....	62
DEBT STATEMENT.....	64

Welcome

The Township Manager's Annual Report for 2015 chronicles a year of hard work and success of an organization that provides municipal services and programs to support Teaneck's residents and businesses. From world-class recreation facilities and special events to street maintenance and emergency response, this report highlights just some of the important work provided year-round by the dedicated employees of the Township.

We thank you for your time in reading this report about your Township at work. We invite you to learn more about us by browsing through the Teaneck Township website at www.teanecknj.gov. Furthermore, you are welcome to attend in person or watch our Township Council meetings on Cablevision Channel 77 or on FIOS Channel 47, the Township's government cable access TV channels. If you need to ask us a question, request a service or report an issue, visit our website or call us at (201) 837-1600.

What you will discover is that we're here to help and to provide innovative excellence in service to ensure that we keep Teaneck as one of the nation's best places to live, work, learn, play and do business.



TEANECK TOWNSHIP ADMINISTRATION

William Broughton, Township Manager
Issa A. Abbasi, Acting Township Clerk
James R. Tighe, Tax Assessor
Steven M. Gluck, Construction Official
Geeta Joshi, Acting Court Administrator
Farah Gilani, Township Engineer
Christine L. Brown, Chief Financial Officer
Anthony Verley, Fire Chief
Ken Katter, Health Officer
Dean B. Kazinci, Director of Human Resources
Robert A. Carney, Chief of Police
Michael McCue, Director of Public Library
Fran Wilson, Director of Public Works
Kevin Lynch, Purchasing Agent
Glenna D. Crockett, Superintendent of Recreation
Stanley Turitz, Township Attorney

www.teanecknj.gov

(201) 837-1600

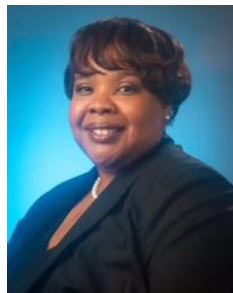
The earliest uses of the word “Teaneck” was in reference to a series of Leni Lenape Native American camps near the ridge formed by what became Queen Anne Road. It’s a diverse, liveable community known across the centuries for its beautiful homes, parks, trees and schools.

TOWNSHIP COUNCIL

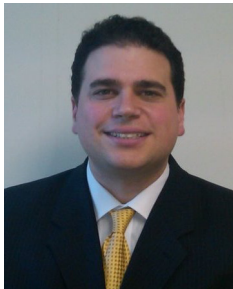
The Teaneck Township Council is a diverse group of civic leaders and professionals with a deep respect for Teaneck's rich history. Council members are dedicated to their important role as elected policy makers, who guide Township government and help to maintain Teaneck as a vibrant community.

The Council is comprised of seven members, elected at large, of which one is elected by the Council as Mayor. Council members are elected for staggered four year terms with elections occurring every two years.

The Township Council generally meets on the second and fourth Tuesday of each month. Meetings are held in the Municipal Building at 818 Teaneck Road. Council agendas and meeting information are posted on the Township's website, www.teanecknj.gov, and on the bulletin board in the Municipal Building. The public is always welcome.



Lizette P. Parker
Mayor
201-390-5271
lparker@teanecknj.gov



Elie Y. Katz
Deputy Mayor
201-715-5179
katz07666@teanecknj.gov



Jason Castle
Council Member
201-744-3733
jcastle@teanecknj.gov



Mohammed Hameeduddin
Council Member
201-362-5863
m.Hameed@teanecknj.gov



Henry J. Pruitt
Council Member
201-370-8099
hpruitt@teanecknj.gov



Mark J. Schwartz
Council Member
201-837-1600, Ext. 1028
mschwartz@teanecknj.gov



Alan Sohn
Council Member
201-837-1600 Ext. 1028
asohn@teanecknj.gov

Township Service Guide

(201) 837-1600 (for emergencies, dial 9-1-1)

Manager's Office:.....	William Broughton, MAS, CPM, RMC, Township Manager.....	twspmanager@teanecknj.gov
Assessor's Office:.....	James R. Tighe, CTA, SCGRE, Assessor.....	assessor@teanecknj.gov
Building Department:...	Steven M. Gluck, R.A., Construction Official.....	building@teanecknj.gov
Clerk's Office:.....	Issa A. Abbasi, MPA, Acting Township Clerk.....	clerk@teanecknj.gov
Engineering Department:	Farah Gilani, PE, PP, CME, Township Engineer.....	engineering@teanecknj.gov
Finance Department:.....	Christine L. Brown, CPA, RMA, Chief Financial Officer.....	finance@teanecknj.gov
Fire Department 201-808-8080:.....	Anthony Verley, Fire Chief.....	averley@teanecknj.gov
Human Resources:	Dean B. Kazinci, Director.....	dkazinci@teanecknj.gov
Health & Human Services Department:....	Kenneth Katter, M.A., CPM, Health Officer.....	health@teanecknj.gov
Library 201-837-4171:.....	Michael D. McCue, MLS, Library Director.....	mccue@bccls.org
Municipal Court:.....	Geeta Joshi, Acting Court Administrator.....	court@teanecknj.gov
Police Department 201-837-2600:.....	Robert Carney, Chief of Police.....	rcarney@teaneckpolice.org
Public Works Department:.....	Fran Wilson, CPWM, CRP, Director of Public Works.....	dpw@teanecknj.gov
Purchasing Department:.....	Kevin J. Lynch, MBA, QPA, Purchasing Agent.....	purchasing@teanecknj.gov
Recreation Department 201-837-7130:....	Glenna D. Crockett, CPRP, R.A., Superintendent of Recreation	recreation@teanecknj.gov

Hours of Operation

MUNICIPAL BUILDING: Monday, Wednesday, Thursday & Friday 8 a.m. to 5:15 p.m.; Tuesday 8 a.m. to 7 p.m.

DEPARTMENT OF PUBLIC WORKS: Monday through Friday 7 a.m. to 3 p.m.

RECYCLING DEPOT HOURS: Friday, Saturday, and Sunday 7 a.m. to 2:45 p.m.

RECREATION DEPARTMENT (main office): Monday, Wednesday, Thursday & Friday 8 a.m. to 5:15 p.m.; Tuesday 8 a.m. to 7 p.m.

POLICE AND FIRE DEPARTMENTS: Open 24 hours

Manager's Message



The year began with more than nineteen snow events, which strained the resources of the Public Works Department specifically and the Township's workforce in general. However, the staff pressed forward and continued to implement established plans.

On April 21, 2015, renovation of the Old Police Headquarters was completed and the staff began to occupy the facility, which is now known as the Administration Building. After lying vacant for more than 19 years, this state of the art facility now houses the Township Manager's Office, Clerk's Office, Human Resources, Building and Health Departments. The new space provides greater public access and a secure, professional environment for employee delivery of services to the public.

One of the most significant issues on the minds of Teaneck property owners is taxes. Township officials have a deep respect, understanding and appreciation for resident concerns relative to this issue.

In 2015, the Township council adopted a budget with a zero percent tax increase. Timely and efficient tax collection by the Township's administration established the foundation for the council's plan to hold taxes steady in the face of rising costs. A historically high collection rate of taxes levied, allowed the Township to reduce the budget by maintaining a lower reserve and to pass this savings on to taxpayers. In 2016, we will look to reduce our budget using the same techniques and without compromising services.

In 2016, Township officials will begin several exciting initiatives, including road resurfacing projects, finalizing

design of the Teaneck Road Streetscape project, installation of Votee Park Splashpad facility and implementation of Township department online services. The latter item will significantly change the way citizens access Township departments by providing 24/7 accessibility to municipal services, including building permits, Health Dept. licensing and Clerk's Office services.

***I will work collaboratively
with the Township Council to
find cost saving efficiencies
and revenue increasing
opportunities.***

In the coming year, I will work collaboratively with the Township Council to find cost saving efficiencies and revenue increasing opportunities. We will continue our long range plans to enhance the Township's ratable base in order to mitigate property tax pressures and maintain our position as the preeminent

location to live, work, play and raise a family.

With sincere thanks,

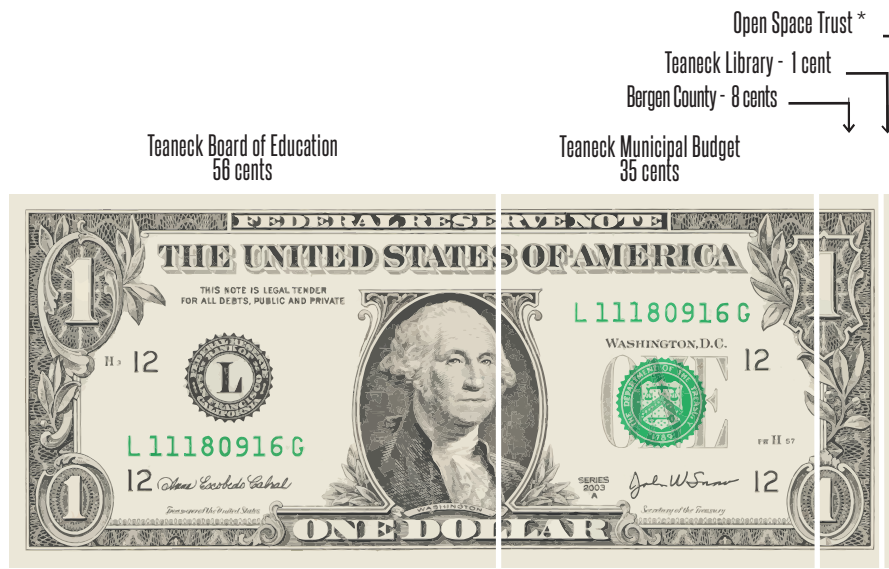
William Broughton
Township Manager

Tax Infographic

At a glance, where property tax money goes.

2015 Property Tax Breakdown

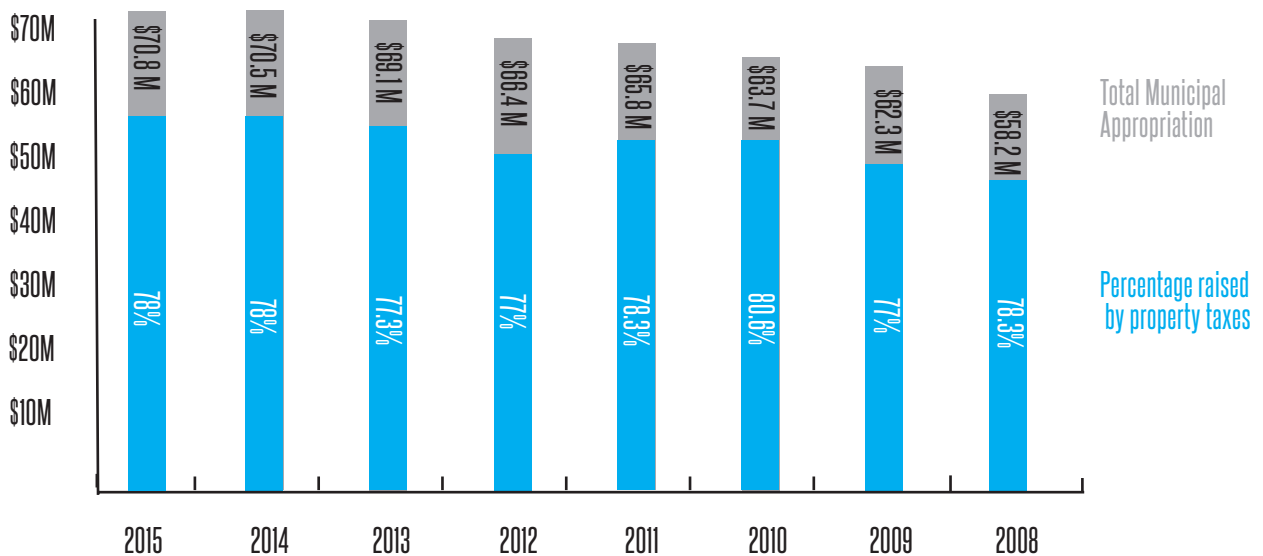
Property taxes raised \$152.9 million for the Board of Education, Township and Library, Municipal Open Space Trust and Bergen County. Here's how every dollar is divided:



* Figures rounded. Open Space Trust .03 cents

Teaneck Municipal Budget

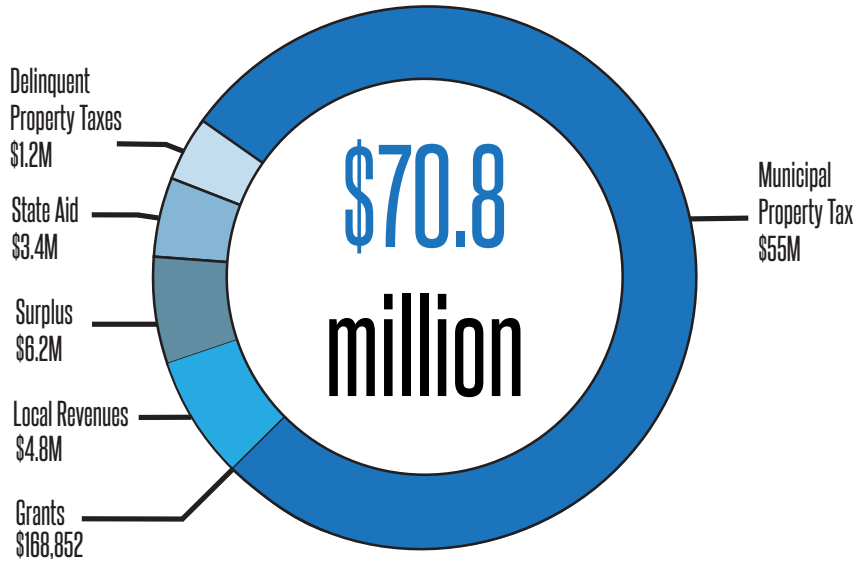
Township services, including the Teaneck Public Library, are funded by property taxes as well as other revenue, including state aid, grants and fees. The graph below shows Teaneck's total municipal budget appropriation and the percentage raised annually by property taxes since 2008.



Township Budget

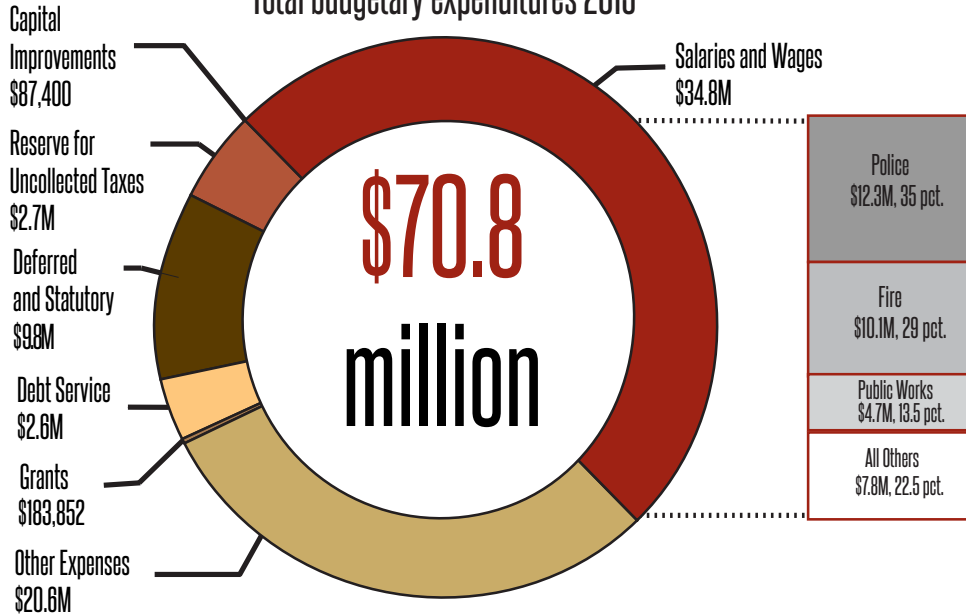
Revenue

Total budgetary revenues 2015



Spending

Total budgetary expenditures 2015





The Teaneck Township Manager's 2015 Annual Report covers the 12-month period January through December, and is designed to enhance public awareness of the operation of local government.

The report contains key statistical indicators reflecting department performance measures that represent the Municipal Council's and Township Manager's priorities.

Beyond the performance measures, the Manager's Annual Report presents for each department an overview of current and historical resources, including staffing levels, overtime, expenditures and revenue, where appropriate. These resources affect a department's ability to perform.

Here's a brief description of the components of the Teaneck Manager's Annual Report:

1. Scope of Operations - A quick summary of the department's purpose.
2. Key Public Service Areas - Overview of important services provided.
3. Highlights of 2015 - Significant events or achievements of the past year.
4. Department Resources - An overview of the department's unaudited current and historical resources.
5. Performance Statistics - Key statistical measurements of the department's inputs, workload and results.
6. Initiatives in 2016 - The department's priorities for the new year.

TOWNSHIP DEPARTMENTS

PROTECTION OF THE PEOPLE

Police Department

Robert A. Carney, Chief of Police

Scope of Operations

The mission of the department is to safeguard the lives and property of the people they serve, to reduce the incidence and fear of crime, and to enhance public safety, while working with diverse communities to improve their quality of life. Members of the department are committed to the highest ethical standards and to providing public service with honor, integrity and respect.

The department works in partnership with the community to prevent and solve crimes, providing residents with a high sense of security. The department strives to elevate the level of public safety through education, continuous training and technology.

KEY PUBLIC SERVICE AREAS

The department has received National Recognition from The Commission on Accreditation for Law Enforcement Agencies (CALEA) and is accredited by the New Jersey State Association of Chiefs of Police. The department has a current strength of 95 sworn officers, including the Chief, and is divided into three divisions: Operations, Investigations, and Service, under which there are several bureaus. Additionally, the department has nine dispatchers, six civilian support staff members, three parking enforcement officers, 25 school crossing guards, and 15 Auxiliary Police volunteers.

Patrol Bureau:

Approximately half of the department is assigned to patrol duties. These officers respond to various calls for service 24/7. Also, officers engage in preventative patrol using high visibility tactics to deter and detect criminal activity.

Detective Bureau:

The Detective Bureau is broken down into four squads: General Investigations, Narcotics, Burglary, and Warrants.

The General Investigation Squad's primary responsibility is to investigate all adult-related crimes. Some examples include homicide, aggravated assault, sex crimes, theft, robbery, arson, harassment, identity theft and credit card fraud. In addition, the squad handles all police and Fire Department background investigations, and confidential inquiries, including internal affairs, and assists with dignitary protection details.

The Narcotics Squad's primary mission is to identify, investigate, apprehend and prosecute those individuals involved in committing violations of New Jersey's Controlled Dangerous Substance laws. The goal of the squad is to reduce overall criminal activity in the Township of Teaneck by pro actively investigating the distribution of narcotics and by patrolling the streets in a plainclothes capacity, enabling the detectives to spot and interrupt crimes in progress, thereby increasing the quality of life for those who live and work within the Township. Investigations cover the sale, distribution, and use of narcotics, pharmaceutical crimes, prostitution, gambling, and money laundering. Narcotics investigations also require a high degree of cooperation and coordination with specialized law enforcement units on the local, state, and federal levels. Concerned citizens are encouraged to contact the squad with any tips concerning criminal activity.

The Burglary Squad investigate reports

POLICE DEPARTMENT RESOURCES				
	2012	2013	2014	2015
EXPENDITURES	12,142,003	12,021,735	\$12,394,178	\$11,873,286
REVENUES	\$42,129	\$47,339	\$59,449	\$47,807
UNIFORM	95	95	95	95
CIVILIAN (FT/PT)	16/02	13/02	13/02	16/02
OVERTIME PAID	\$502,148	\$622,224	\$598,750	\$526,058



of burglaries committed by adults in Teaneck. Members of the Burglary Squad frequently work on multi-jurisdictional task forces to investigate, surveil, and apprehend prolific burglars. The Burglary Squad is responsible for monitoring local retail establishments that purchase secondhand goods for compliance with state and local ordinances. The Burglary Squad also analyzes sales data from secondhand stores to develop suspects and recover stolen property. Members of the squad are available to provide home and business security surveys.

The Warrant Squad's primary responsibilities consist of maintaining and processing criminal complaints generated by the department, executing arrest warrants and providing courtroom security when municipal court is in session. Also, the squad is responsible for preparing indictable cases for presentation to the Bergen County Prosecutor's Office.

The Bureau conducts warrant sweeps, which target individuals who are deemed fugitives. Previous sweeps have resulted in numerous arrests and the collection of monies owed to the court. Additionally, the Detective Bureau provides security for all open meetings conducted by the Township Council.

The Detective Bureau participates in the "Cops in Shops" program, which is designed to deter the sale of alcohol to minors. The Bureau continues to work closely with the "Tri-Community Crime Stoppers" program. Crime Stoppers will pay up to \$1,000 dollars for information leading to an arrest or conviction. The Bureau thoroughly investigates all calls received on the Crime Stoppers tip line (201-833-4222). All callers remain anonymous.

The Juvenile Bureau:

The Juvenile Bureau is comprised of highly trained detectives who investigate matters involving juveniles, families and gangs. Furthermore, within the Township, the bureau administers Title 2A:4A, The

New Jersey Code of Juvenile Justice. The purpose of this code is rehabilitation, accountability, preservation of family unity and the protection of the public interest. These goals are achieved by substituting certain statutory consequences of criminal behavior with adequate programs, supervision, care, rehabilitation and a range of sanctions designed to promote accountability and protect the public. The Juvenile Bureau works with the Division of Criminal Justice, the Division of Child Protection and Permanency, the Teaneck Board of Education and other agencies to ensure these goals are met.

Members of the Juvenile Bureau maintain close relationships and work collaboratively with our public and private schools to provide safe and secure learning environments. Presentations are made to students, parents, teachers and others on a wide range of topics, including the perils of gangs, alcohol and drug abuse. Additionally, a uniformed detective is assigned to Teaneck High School as the School Resource Officer.

During 2015, as in prior years, the Juvenile Bureau conducted three major events in conjunction with Teaneck High School and the Board of Education: the Teaneck High School Bonfire, the Teaneck High School Show Off and the Teaneck High School graduation.

Other Juvenile Bureau programs include:

Performance Statistics: Crime Reports				
	2012	2013	2014	2015
Homicide	0	0	0	2
Rape	0	0	3	4
Robbery	29	22	19	19
Assault	27	27	27	25
Simple Assault	193	194	179	175
Burglary	120	113	110	112
Larceny-Theft	442	411	343	314
Motor Vehicle Theft	24	17	16	12



- Station House Adjustment (court diversion program)
- Curb Side Adjustment (minor infractions)
- Juvenile Conference Committee
- School Safety Drills, including “lock down” and evacuation of students and faculty
- Youth Counselling and family mediation
- High school student mentoring
- Participation in the high school’s annual career day program
- On-site reports taken from Teaneck High School Resource Officer
- Driver Education at the high school
- Referrals to local, county and state agencies for counselling
- Halloween safety talks
- Provide speakers to teacher/parent organizations on drug use, peer pressure, etc.
- Bias Awareness Training
- Megan’s Law registration and enforcement
- Anti-Bullying presentations
- Gang awareness presentations

Service Bureau:

Staffed by police officers and civilians, the bureau is charged with facilitating the department’s training, national

recognition through CALEA program/ accreditation through NJSACOP, evidence collection, firearms licensing, alarm registration, police records management, as well as public records access.

Community Policing Bureau:

Officers assigned to this unit work to abate chronic quality of life issues by applying problem-solving techniques. The squad spearheads the police department’s community education effort, including addressing various contemporary issues through seminars and events such as emergency preparedness meetings and National Night Out

The Police Department maintains a Facebook account to engage the public through social media. Use of Facebook provides the ability to post information, such as press releases, road closures, safety tips, and other items of note, that give residents timely to make better informed decisions

Within the Teaneck Police Department, “community policing” is a philosophy and practice that guides the department. In short, everything done is with community policing in mind. Members of the squad can be reached at (201)

837-8759 or via email at community-policing@teaneckpolice.org.

Traffic Bureau:

The bureau is staffed by skilled police officers that specialize in working to ensure pedestrians and motorists can safely and conveniently maneuver throughout the Township. The Traffic Bureau educates residents on safety issues and enforces traffic laws. Additional areas of focus include DWI awareness and enforcement, pedestrian safety, auxiliary police, school crossing guards, and parking enforcement officer management.

HIGHLIGHTS OF 2015

In 2015, members of the department drove more than 414,775 miles patrolling township streets. The department conducted more than 3,431 building checks, 2,863 business checks, and 5,187 house of worship checks. Teaneck police responded to more than 2,947 burglar alarms, 657 fire alarms, and 3,252 medical emergencies.

Since 2011, the Teaneck Police Department has participated in National Take Back initiatives, sponsored by the Drug

Enforcement Administration (DEA) New Jersey Division. The department not only participated twice a year, but extended the program each time, offering our residents two collection days (Saturdays and Sundays). The goal of the program is to allow citizens to rid their homes of unused, unwanted, or expired medications by turning these medications in to law enforcement officials, who then dispose of these controlled substances in a safe and non-hazardous manner. This prevents these pills from falling into the hands of juveniles or onto the illicit market.

Additionally, the department participated in Project Medicine Drop. Citizens deposit their unused or expired household pharmaceutical waste into the Project Medicine Drop box, 24 hours a day in the lobby of police headquarters. In 2015, 501 pounds of medication was turned in.

The Traffic Bureau has participated in a number of programs over the year, including:

Crossing Guard Program - The adult crossing guard program was implemented to protect children on their way to and from school.

Pedestrian Safety Program - Children and seniors are targeted for lectures in proper pedestrian safety. A minimum of 10 lectures is conducted yearly. Intersections maintaining a high number of pedestrian accidents are targeted for strict enforcement.

Child Safety Seat Program - Officers trained in proper installation of child safety seats serve the residents of Teaneck by ensuring the correct seat is in use and is installed properly. Inspections are conducted at Police Headquarters by appointment only.

Safety Patrol Program - The Safety Program utilizes students within the Township's grammar schools to assist in maintaining a safe environment before and after school, as well as monitoring

Performance Statistics: Incident Response				
	2012	2013	2014	2015
Alarm: Burglar	2,996	2,798	2,737	2,974
Assist Motorist	443	514	526	470
Auto Accident	1,386	1,502	1,647	1,579
Auto: Pedestrian Struck	39	30	41	36
Pedestrian Fatalities	0	0	0	2
Auto Accident: Hit and Run	204	265	288	251
Building/Area Check	5,244	3,830	3,548	3,431
Business Check	3,163	3,347	3,278	2,863
Car Seat Inspections	N/A	N/A	43	55
Disturbance/Noise	1,874	1,607	1,543	1,547
Domestic Families & Child	287	255	263	271
Drunk Driver	42	51	44	50
Fight	57	75	55	70
Fire Alarm - Box/Other	502	453	581	657
House of Worship Check	6,892	4,867	5,427	5,187
Medical Emergency	3,174	3,325	3,260	3,252
Missing Person	100	85	47	89
Suspicious Auto	1,005	823	864	849
Suspicious Persons	772	696	687	651
Traffic/Motor Vehicle Stops	6,347	5,085	5,463	9,904
Unsecure	72	77	80	91

student behavior on school buses.

National Night Out - National Night Out allows the public to interact with members of the Police Department, as well as other departments and organizations, in a positive manner. Individuals are presented with safety literature and given demonstrations of services provided.

55 Alive - The Traffic Bureau is a sponsor of the 55 Alive program. This program is taught by the American Association of Retired Persons, and is a driver improvement program designed for senior citizens.

AAA Defensive Driving - This program is open to drivers of all age groups. Participants completing the 55 Alive or AAA Defensive Driving Class will be entitled to an insurance discount, as well as the removal of two DMV points from their driving record.

Fatal Vision - Individuals experience the effects of alcohol by utilizing goggles, which simulate the impairment of intoxication.

Stoned Cold - A film presentation based on a DWI re-enactment, which incorporates segmented interviews with family members of DWI victims and trauma center personnel. An emotionally impactful program recommended for adults, high school students and children ages 12 to 15 accompanied

by a parent.

“OTTO” The Auto - With the assistance of the American Automobile Association, a remote controlled talking police car, “Otto”, is utilized to engage children in the third grade. Officers are asked questions by “Otto” and seek the answers from the participants. Children learn about crossing the street, what color clothing they should wear, riding bicycles and general safety rules.

INITIATIVES IN 2016

- The Department will back the Junior Police Academy. The academy will be offered during the summer months to children between the ages of 11 and 14. This five-day program is similar to the Citizen Police Academy, but specifically designed for younger audiences.
- The department will install Panasonic Arbitrator in-car video systems in three of its new patrol vehicles. Back-end infrastructure will be purchased. The department will evaluate additional in-car video solutions.
- In 2015, we saw reductions in motor vehicle crashes, pedestrians struck, and hit-and-run accidents. We saw rises in motor

vehicle stops, moving violations, and accident scene summonses. Time was spent on education and enforcement with such programs as “drive sober or get pulled over”, “click it or ticket”, and “pedestrian safety”. For 2016, we would like to continue our efforts and see a decline in pedestrian fatalities.



Performance Statistics: Summonses & Mileage				
	20012	2013	2014	2015
Accident Scene Summonses	370	375	409	547
Patrol Miles Driven	462,846	428,242	416,308	414,775
Moving Violations Issued	7,554	7,000	4,918	8,035
Parking Violations	8,246	8,695	8,684	10,325
Snow Ordinance Violations	338	346	813	1,399
Cellular Telephone Violations	872	747	499	437



Fire Department

Anthony Verley, Fire Chief

Scope of Operations

The mission of the Fire Department is to prevent fires through public education and enforcement of fire codes, fire suppression, and to respond to medical and other emergencies, in order to protect the lives and property of Teaneck residents and visitors. The Department advances public safety through its fire prevention efforts, investigation and education programs. The timely delivery of these services enables the department to protect public safety and to enhance the quality of life in the community.

KEY PUBLIC SERVICE AREAS

- **Fire Service** - The Fire Department is comprised of 93 members, including 31 Officers, 60 firefighters, and 2 civilians. Fire services are provided through four strategically placed fire stations, using four pumper trucks, one ladder truck, and a rescue unit.
- **Fire Prevention Bureau** - The Bureau is the enforcement agency for the Township's Fire Code, which is aimed at controlling fire hazards in all structures in the community. The Fire Code mandates periodic inspections, which includes inspections of all schools, local businesses, factories, hospitals, nursing homes, commercial businesses, industrial facilities and office buildings.
- **Fire Alarm Bureau** - Teaneck's municipal fire alarm system is used for every Teaneck Fire Department run. Every dispatch is preceded by warning bells to alert the on-duty firefighters and to turn on station lighting. Every fire department, police, ambulance and DPW radio message is transmitted or received via TFD fire alarm cables that connect to the network of neighborhood receivers, main transmitters and dispatch locations. The alarm bureau also tests and maintains the emergency generators and back up batteries

that keep this system running when all other utilities fail.

- **Good Morning Check-up Program** - This program is designed for shut-ins and senior citizens who live alone and have no one to look in on them on a regular basis. The program provides subscribers with a telephone call service seven days a week, between the hours of 8 AM and 9 AM. A member of the department calls the resident and asks if all is OK. If there is no answer to the first call, a second call is made in about 5 minutes. If there is no answer to the second call, a firefighter is dispatched to the house to make sure all is well. In the past, residents have been found in need of medical assistance and sincerely appreciated the fire department's concern over their welfare. Before enrolling a new resident, a Department representative interviews the applicant to obtain pertinent medical data and to find out who they want called in case of emergency. A home fire safety check is also done.

FIRE DEPARTMENT RESOURCES				
	2012	2013	2014	2015
EXPENDITURES	\$9,838,506	\$9,582,269	\$9,978,172	\$10,162,305
REVENUES	\$76,016	\$43,978	\$51,471	\$54,570
CIVILIAN (FT/PT)	02/00	02/00	02/00	02/00
UNIFORMED	91	91	91	91
OVERTIME PAID	\$447,195	\$460,558	\$420,712	\$437,778

HIGHLIGHTS OF 2015

Residents pay for fire protection in order to reduce human suffering caused by fire, including deaths, injuries, displacement from homes, loss of possessions and disruption of lives. In 2015, Teaneck's fire protection efforts were very successful.

Our residents deserve much of the credit for the good decisions they made to get every one out and call the fire department immediately and, in some cases,

using household fire extinguishers to good effect. TFD's public fire safety education efforts have undoubtedly added to this good outcome.

The TFD responded to 319 fires, of which 252 occurred in buildings. The only civilian injured was burned in a kitchen fire. There were no deaths, and only one family was significantly displaced.

Only six of the 50 structure fires were designated "working" fires that reached the flaming stage and were spreading upon fire unit arrival. Seven occurred in apartments, and one each in a hotel, house of worship, garage, a mercantile bldg., and two in nursing homes. The other 37 occurred in one- and two-family dwellings.

In many cases, the first engine company arrived within 3 to 4 minutes and headed off potentially spreading fires with one application of water from a fire extinguisher. These are fires that never made it to the "working fire" list.

The most serious fire was on Loraine Ave., where a fire started on the outside of a home and, feeding on combustible exterior finishes, started to burn its way inside.

Stove top and oven incidents accounted for 50 fires. Almost all cooking-related fires had the potential to extend, but were stopped either by the resident, the fast FD response, or the lack of nearby burnable items, such as cabinets.

The productivity of municipal fire protection should never be measured by massive firefighting efforts against spectacular fires. It should be measured by what didn't happen, and by the few minutes a family stood on the lawn while firefighters saved their home and allowed them to go back inside and resume normal living.

Other highlights include:

- In 2015 the Department celebrated its 100th anniversary. An open house



PERFORMANCE STATISTICS				
	2012	2013	2014	2015
Fires	229	248	279	255
Overpressure, Rupture, Explosion	8	17	12	4
Rescue/EMS/Medical	529	546	572	499
Hazardous Conditions	420	284	372	455
Service Calls	1,198	1,002	1,000	942
Good Intent	378	369	349	402
False Alarm/False Call	885	785	730	674
Severe Weather or Natural Disaster	10	3	1	0
Other Incidents	0	4	11	12
Vehicle Fires	52	34	40	49
Fire Code Inspections	1,905	2,185	1,737	1,737
Home Inspections	562	731	709	709



for our residents was held at Fire Headquarters on Sunday, October 4th. More than 300 members, including retired firefighters and three former chiefs, and residents attended, along with many government officials. Numerous apparatus were on display, including the departments' 1932 Reo light truck.

- All members were fitted for new turnout coats. Delivery expected in early 2016.
- The Department continued training to respond to emerging threats. Members participated in Active Shooter classes, classes on Bakken Fuel Emergencies, Hydrogen Cyanide in Fire ground operations, Health Care Facilities Pre-incident Planning, and MRI Safety in Fire Response.
- The Department took delivery of a custom door simulator that allows firefighters to practice forcible entry of various types of doors that are found in the Township.
- The Department stepped up its training for potential emergencies involving the large amount of crude oil shipped through the Township. Members traveled to

Atlanta and Colorado for training as well as took part in in-house activities, such as a presentation by Prof. Glenn Corbett on the 25 Most Deadly Fires in History and sessions for firefighters on Tactical Preplan Activities.

- Supervisors and firefighters helped conduct the New Jersey Division of Fire Safety's Drill Ground Fire Instructor Course.
- Received two designations from the New Jersey Division of Fire Safety: the Eligible Organization and Permanent Training Facility. These designations give access to advanced training developed by the New Jersey Division of Fire Safety and the National Fire Academy.

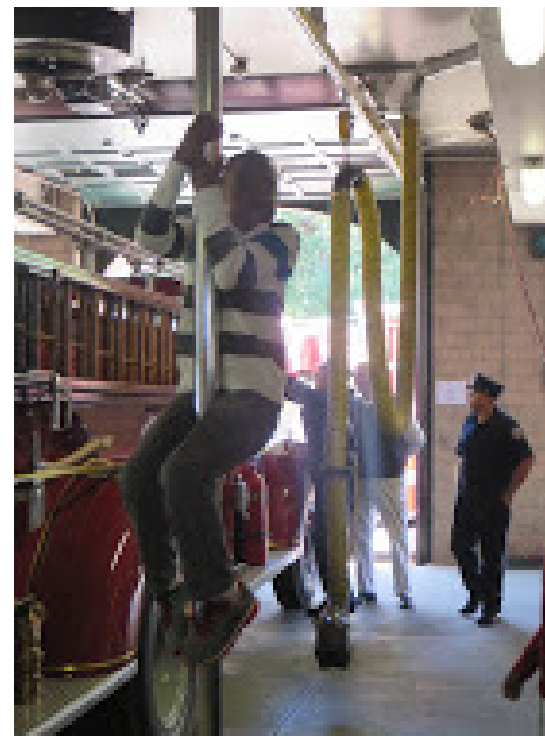
Fire Prevention Bureau

- The Fire Code mandates periodic inspections, which includes inspections of schools, local businesses, factories, hospitals, nursing homes, all commercial businesses, industrial and office buildings.
- In 2015, the Teaneck Fire Department conducted 4,108 fire prevention related activities/inspections. Of that number, 640 involved

contractors making upgrades or repairs, 139 complaint inspections and 106 unsafe condition re-inspections issued by fire suppression companies on emergency responses.

- Neighborhood fire companies conducted approximately 1,800

SMOKE ALARMS SAVE LIVES!





in-service inspections. The Bureau also performed 772 home smoke detector and carbon monoxide detector inspections, and re-inspections for the resale of all one or two family homes.

- The Fire Prevention staff conducted 80 Fire Drills and fire safety education talks with residents and businesses in Teaneck.
- The staff took part in community events, such as Fourth of July Parade, National Night Out and the Bread Burning ritual at the Jewish Community Center of Teaneck.

The Fire Prevention Bureau has speakers available for Fire Safety lectures. Please contact the Bureau at (201) 808-8080 ext. 5206 to schedule a lecture for your group or organization.

Fire Alarm Bureau

In 2015, the fire alarm bureau re-routed fire alarm circuits that serve southwest Teaneck to cross the CSX tracks in two locations 5,950 feet apart, increasing system reliability, especially in the case of railroad accidents. As part of this project, over a half mile of older line wire was replaced by incorporating its function into a recently-installed multi-conductor cable.

Preventive maintenance was carried out on four neighborhood fire alarm box circuits, continuing our goal of every circuit receiving such intensive pro-active maintenance every four years. There were no outages to TFD's alarm and communications systems in 2015.

In 2015, the fire alarm box system was used to report 31 fires, 37 smoke emergencies or other pre-fire conditions and 27 other emergencies. Without early intervention some of these would have proceeded to open flaming.

The most urgent fire alarm box transmissions were for wind-driven fire on the outside of a house on Loraine Ave, with fire starting to extend into the house, a commercial dryer fire on the second floor of a high-rise hotel, an electrical heater burning near an exit door of a house of worship and another commercial dryer fire in a nursing home.

In each case, the instantaneous automatic annunciation of the location of the fire in each fire station aided the rapid response, preventing occupant injuries and limiting damage.

INITIATIVES IN 2016

- Mass Alerting System
- Bakken Crude preparations
- Station 4 asbestos removal
- Web site – continuing buildout
- Crude by Rail training

Health & Human Services

Ken Katter, MA, CPM, Health Officer

Scope of Operations

Protect the food, water, land and air quality of the residents of Teaneck through educational programming, public awareness and enforcement of laws, statutes and codes. Some of these activities include inspections of rental properties, restaurants, day care centers, public bathing facilities and schools. It also calls for customer service in the form of public health nursing, health education, social services, vital statistics and, licensing.

KEY PUBLIC SERVICE AREAS

Public Health Nursing & Education: Through a contract for services with Holy Name Medical Center, the department conducted more than 160 flu vaccinations and 1,500 blood pressure screenings. The Health Department audited all 33 schools and day care facilities to ensure immunizations were in compliance with State mandates. The department also conducted investigation and follow-up into 138 identified communicable disease cases. Health Education programs included a Community Health Fair, a variety of lectures and a monthly Child Health Clinic at the hospital for under or uninsured children.

Rabies Control and Vaccination: This program is provided all year through agreements with two local veterinarians, Teaneck Animal Clinic & Spa and Bergen Veterinary Hospital. Over 150 vaccinations were provided to Teaneck dog and cat owners, as requested, free of charge. This program is in conjunction with the Township's annual dog & cat licensing campaign, which requires up-to-date rabies vaccination, in order to receive a license.

Animal & Control: Through a contract, the Bergen County Humane Enforcement picked up stray dogs and cats, injured or sick wildlife, housed lost pets and treated eligible animals.

Social Services - Provided services to 1,200 residents, including assistance with finances and completing forms and documents. In addition, the department

helped with charitable drives that provided holiday toys to children and food to needy families. The department also provided mental health counseling to 220 residents in conjunction with Vantage Health Systems of Englewood, NJ.

HIGHLIGHTS OF 2015

- In 2015, the Health Department conducted (2) surveillance site visits of the commercial districts making sure such properties were maintained in compliance with local property maintenance and safety codes.
- Effective this year, the legal age to purchase tobacco in Teaneck was raised to 21 from 19. Staff verified all establishments were in compliance with this amended code, including proper signage.
- The internet offers a great opportunity to reach our citizens. Nearly 100 articles were posted on the Township website on health education, health codes and policies.

A variety of health department programs are through coordination of certain committees, alliances, task forces and advisory boards. They include:

- The Teaneck Municipal Alliance Against Substance Abuse (TMAASA) entered into its second year of the current 5-year grant. A detailed application was completed, with extensive research on factors of drug and alcohol abuse, along with law enforcement statistics to support the need for funding. The Alliance secured an additional \$3,000 to conduct a public educa-

HEALTH AND HUMAN SERVICES DEPARTMENT RESOURCES				
	2012	2013	2014	2015
EXPENDITURES	\$725,284	\$862,915	\$890,769	\$924,327
REVENUES	\$108,935	\$114,791	\$122,623	\$138,091
PERSONNEL (FT/PT) *Includes Registrar	07/00	09/01*	09/01*	09/01*
OVERTIME PAID	\$10,794	\$13,091	\$15,201	\$18,861

tional outreach program in 2015.

- Participated in Project Graduation 2015, Red Ribbon Week at the Teaneck High School and National Night Out at Votee Park.
- Health education seminars were provided at the Richard Rodda Senior Center for various topics, including hypertension, seniors and falls, depression and many other topics.
- The Township's Let's Move! Task Force, in its second year, conducted the GimmeFive! Poster Contest, coordinating with a local gym to provide reduced-fee memberships to students. The department also helped at gardens at local schools, and distributed information at Teaneck's Memorial Day Street Fair, July 4th parade and local Farmer's Market.

INITIATIVES IN 2016

- Develop Health License & Certificate Holder Requirement Forms - Develop forms for rentals, food establishments & pet owners. These forms will be sent out with every license and certificate to remind the license holder what is expected, including restaurant emergency planning, animal bite reporting, curbing of dogs, proper waste removal and tenant matters, such as winter heating, vermin control and overcrowding. Also, fact sheets will be posted on the Teanecknj.gov website.
- Property Maintenance & Public Safety Enforcement - Sight Line Vision surveillance in residen-



PERFORMANCE STATISTICS: ENFORCEMENT				
	2012	2013	2014	2015
Violations Notices and Letters Issued	1,590	2,288	2,684	2,285
Summary Abateements Issued	55	40	27	33
Summonses Issued	40	53	78	44
Assessed Court Fines	\$2,217	\$1,400	\$2,437	\$5,627
Social Service Clients	1,200	1,249	1,225	1,208
PERFORMANCE STATISTICS: LICENSES				
	2012	2013	2014	2015
Retail Food	230	246	227	231
Housing	291	251	240	282
Vending	22	22	18	18
Laundry	24	25	23	23
Bathing Facility	5	5	5	5

tial areas, per section 37-9, to ensure that there is safe passage for pedestrians, bicyclists along public walkways and for better vision of motorists. The goal is safer travel along community roadways

- House numbers - Ensure that all homes and apartment buildings are properly numbered for identification purposes, in general, and specifically for emergency response.
- Environmental Health Protection and Enforcement - Used Oil Disposal and Collection Sites. Pursuant to Twp. Ordinance 19-41 through 19-45, all establishments engaging in selling oil, conducting oil changes, etc., are required to post signage concerning used oil disposal. Establishments that handle used oil must also collect it from the public as prescribed in the ordinance. Signage requirements will be reviewed with businesses and inspections conducted to ensure signs are properly displayed.

PERFORMANCE STATISTICS: VITAL RECORDS				
	2012	2013	2014	2015
Birth Certificates	3,479	3,622	3,384	3,672
Death Certificates	1,776	1,534	1,493	1,572
Marriage Certificates	294	329	295	309
Burial Permits	0	0	0	0
PERFORMANCE STATISTICS: INSPECTIONS				
	2012	2013	2014	2015
Retail Food Establishments	490	312	306	377
Conditional Satisfactory Food Establishments	7	5	8	8
Unsatisfactory Food Establishments	0	0	0	0
Property Maintenance	1,204	1,571	1,010	1,452
Environmental	30	49	37	34
Heat Complaints	9	16	19	30
Dog and Cat Inspections	51	94	97	78
Vector and Infestation	51	50	85	70
Housing Complaints	65	90	84	88
Certificate of Health Rental	203	259	277	252
Day Care Centers	21	0	21	18
Air Conditioner and Sound	266	441	278	248
Zoning-Related	16	36	28	19
Bathing Facilities and Pools	29	38	40	39
Communicable Disease Investigations	69	197	150	138

Municipal Court

Geeta Joshi, Acting Certified Municipal Court Administrator

Scope of Operations

The mission of the Municipal Court is to achieve justice while remaining neutral and independent of the Executive and Legislative Branches of Government. This judicial independence is important to ensure confidence in the legal system by the litigants served.

KEY PUBLIC SERVICE AREAS

The Municipal Court handles all traffic, criminal, and local offenses filed within the Township of Teaneck. Offenses of a more serious nature are turned over to the County Prosecutor's office for final disposition.

The Municipal Court is automated, using the Statewide Automated Traffic System (ATS) and the Automated Criminal System (ACS). The ATS/ACS systems are connected with the New Jersey Motor Vehicle Commission for prompt reporting of court dispositions and driver's license suspensions of defendants, who fail to pay assessed fines and costs, satisfy traffic summonses, or criminal disorderly persons offenses.

The executive components of the Teaneck Municipal Court are the Honorable Judge and the Certified Municipal Court Administrator. The Municipal Court support staff consists of two senior clerks and three clerk typists.

HIGHLIGHTS OF 2015

The Municipal Court staff disposed of 20,211 traffic cases and approximately 1,300 criminal cases during the calendar year. All summonses and offenses issued by both local and state police were processed by court staff under the direction of the Certified Municipal Court Administrator.

The court staff remitted \$774,049 in fines and costs in 2015 to the Township Treasurer, with the balance distributed to other agencies, including the State Motor Vehicle Commission and Bergen County.

INITIATIVES IN 2016

- Municipal Court staff will focus reducing case backlog and collecting outstanding fines and costs owed to Teaneck from prior years.
- Municipal Court offices will move to first-floor of the Municipal Building. Staff will focus on making a seamless transition of the court's office to the new space. The new offices will provide more convenient access for the public and a better work environment for staff.

MUNICIPAL COURT RESOURCES				
	2012	2013	2014	2015
EXPENDITURES	\$441,246	\$446,169	\$447,079	\$427,123
REVENUE	\$678,046	\$783,602	\$672,962	\$774,049
PERSONNEL (FT/PT)	6/2	6/2	6/2	6/2
OVERTIME PAID	\$8,489	\$13,784	\$15,826	\$15,568

PERFORMANCE STATISTICS: MUNICIPAL COURT				
	2012	2013	2014	2015
Traffic Tickets Issued	17,532	16,852	15,373	18,300
Traffic Tickets Disposed	18,738	19,979	16,260	20,211
Traffic Tickets to be Disposed	15,044	13,612	11,205	13,038
Criminal Cases Filed	773	734	770	658
Criminal Cases Disposed	1,323	1,329	1,228	1,300
Criminal Cases to be Disposed	2,254	1,600	1,188	1,375
DWI's Issued	59	67	58	73
DWI's Disposed	59	72	75	84
DWI's to be Disposed	35	42	42	48

OPERATIONS

Public Works

Fran Wilson, CPWM, CRP, Director

Scope of Operations

The Public Works Department or DPW is responsible for the maintenance of public areas and facilities of the Township. DPW, which has five divisions, maintains the community's cleanliness, safety, and aesthetic appearance through its maintenance programs.

KEY PUBLIC SERVICE AREAS

Streets and Sanitation Division:

The division is responsible for 124 miles of roadway, including pothole repair, cleaning and sweeping, and snow removal operations. The division oversees clean up of municipal parking lots, collection of leaf and garden debris, trash from public receptacles and curb side pick-up of recyclables. Additionally, the division installs and maintains traffic signs, street name signs, and roadway markings, including center line, crosswalks and parking stalls.

Sewer Division:

This division handles routine maintenance and repair of nearly 170 miles of sanitary and storm drain sewers and more than 5,700 manholes, catch basins, culverts, and head walls.

Garage Division:

The division maintains and repairs 76 Public Works vehicles and 190 pieces of equipment; 57 Police vehicles and 7 pieces of equipment; 31 Fire vehicles and 21 pieces of equipment; 4 Recreation vehicles and three pieces of equipment and one Library vehicle. Additionally, the division services 10 backup

generators.

In an effort to reduce costs, employees continue to collect used vegetable oil from businesses in the Township to make Bio-Diesel fuel, which saves approximately 25 percent on the cost of diesel fuel.

Under a shared services agreement, Public Works serviced and maintained 26 Board of Education vehicles. This agreement reduced repair costs and increased vehicle in-service time.

Parks and Tree Division:

The division maintains 25 local parks encompassing approximately 225 acres of land, more than 20,000 trees, shrubs and flower beds along public right of ways, including the grounds of municipal facilities. Additionally, the division maintains approximately 200 Township-owned lots, one in-ground pool, and one above ground pool.

Maintenance Division:

The division provides maintenance for public facilities, including the maintenance of the following:

Lighting in all municipal parking lots and athletic fields (basketball, tennis, soccer, and baseball); all public bus stop shelters; fire alarm systems in all municipal buildings; water lines at the Greenhouse, ball fields, and park water fountains; all fire extinguishers in Township owned buildings; parking lot meters; heating, air condition, plumbing, and electrical systems in all municipal buildings; and lightning detection systems in Township parks.

DEPARTMENT OF PUBLIC WORKS RESOURCES				
	2012	2013	2014	2015
EXPENDITURES	\$6,039,869	\$6,107,469	\$7,047,471	\$6,267,120
REVENUES	\$11,015	\$39,363	\$11,860	\$126,328*
PERSONAL (FT/PT)	59/1	58/1	58/1	61/1
OVERTIME PAID	\$367,900	\$377,816	\$384,668	\$405,460
*Includes road opening permits				



HIGHLIGHTS OF 2015

- Snow removal service** - During the calendar year of 2015, the Public Works Department was very busy with snow removal. There were 19 snow-related events with a snow total of approximately 47 inches. During these snow events, Public Works applied approximately 3,665 tons of salt. In 2015, Public Works applied 42,900 gallons of a brine solution to the roadways prior to the actual storms. Applying the brine solution drastically reduced the amount of salt used during each snow event.
- Leaf removal** - During fall season, Public Works efficiently and effectively removed approximately 20,500 cubic yards of leaves from roadways and Township Parks. Leaf removal is a monumental project that strains the resources of the DPW.
- Recycling services** - The Township's enhanced recycling program that began five years ago continues to be successful. In 2015, more than 3,100 tons of recyclable material

PERFORMANCE STATISTICS: PARKS

	2012	2013	2014	2015
Work Orders	134	73	45	70
Work Orders Completed	121	72	38	45
Outstanding Work orders	0	1	0	5
Cubic Yards Waste Removed	830	820	1,140	1,257

PERFORMANCE STATISTICS: RECYCLING

	2012	2013	2014	2015
Tons of Recyclable Paper Collected	1,488	1,755	1,751	1,745
Tons of Commingled Recyclables Collected	1,117	1,227	1,162	1,131
Tons of Electronic Recyclables Collected	90	92	67	61
Tons of Corrugated Recyclables Collected	160	147	130	138
Gallons of Waste Oil Collected	N/A	250	660	480



was collected curb side or at the drop off Recycling Depot.

- In 2014, the Township purchased a sewer camera to video sewer lines throughout the township. The camera significantly expedited the process of problem identification and reduced outside vendor costs.
- The Tree Division achieved a high level of success in reducing the backlog of service requests. They continued to decrease the wait time for residents who call about a tree issue. The Tree Division finished 2015 with only eight outstanding work orders. About 19 trees still require removal. The division was able to accomplish this, in large part, due to the Township obtaining a second tree trimming truck three years ago.

PERFORMANCE STATISTICS: MAINTENANCE DIVISION

	2012	2013	2014	2015
Work Orders	466	624	1,301	1,380
Work Orders Completed	326	452	1,031	1,128
Outstanding Work orders	10	27	28	8

INITIATIVES IN 2016

- Street Sign Project: The Department has replaced approximately 60 percent with the new, blue signs. Our goal is to have 85 percent complete by the end of the year.
- Potholes: Attempt to fill potholes within 72 hours of reporting.

PERFORMANCE STATISTICS: TREES

	2012	2013	2014	2015
Work Orders	839	622	566	610
Work Orders Completed	836	760	569	526
Number of Trees Removed	581	427	245	165
Outstanding Work Orders	108	3	6	22
Stumps Ground	191	282	211	163

PERFORMANCE STATISTICS: GARAGE

	2012	2013	2014	2015
Work Orders	44	2,239	2,509	2,359
Work Orders Completed	1,975	1,812	2,108	1,763
Work Orders Outstanding	44	44	49	72
Preventative Maintenance Completed	429	403	426	369
Corrective Maintenance Completed	1,940	1,836	2,083	1,990
Tons of Salt Spread	2,920	3,180	3,272	3,665
Gallons of Brine Spread	5,700	34,600	15,700	42,900



PERFORMANCE STATISTICS: ROADS

	2012	2013	2014	2015
Work Orders	705	635	1,120	1,661
Work Orders Completed	530	457	797	567
Sewer Calls	173	214	213	157
Residential Sewer Backups	140	168	150	133
Township Sewer Backups	32	46	48	23
Sewer Checks	4,321	4,358	2,832	2,809
Outstanding Work Orders	29	6	15	30
Street Sweeper Miles	10,435	8,918	9,440	6,005
Tons of Street Debris Collected	609	784	1,270	765
Tons of Sanitation Waste Collected	542	442	440	409
Potholes Filled	1,731	3,571	2,553	4,491
Tons of Fill Used	299	261	268	490

Engineering

Farah Gilani, PE, PP, CME, Township Engineer

Scope of Operations

The Engineering Department provides the engineering services for the Township's infrastructure systems. The infrastructure includes storm drain systems, sanitary sewer systems, buildings, grounds, parks, roadway systems, traffic signals, and various services required for public works.

The department prepares capital improvement programs as they relate to the preparation of the capital budget and the implementation (engineering design and construction administration) of these programs. In addition, the department evaluates the impact that new developments will have on the Township's infrastructure, such as traffic conditions, sanitary sewer, and storm water systems.

The Township Engineer prepares and coordinates various Federal, State, and County grants for opportunities to fund various projects. The Engineer represents the Township on the Community Development Regional Committee and the Bergen County Open Space Trust Fund, Northern Valley Region.

Engineering prepares resolutions for the Township Council's approval in connection with construction and services, and coordinates contract administration. Additionally, the department prepares traffic regulation ordinances.

Currently, the duties of the Township Engineer have been outsourced to Fastech Consulting Engineers. The firm provides a full time licensed engineer (Mrs. Farah Gilani), who operates from the Municipal Building. Additionally, the department has one full-time Clerk Typist, who is shared with the Public Works Department, and one part-time Clerk Typist.

The Township Engineer acts as a Township's storm water coordinator and submits an annual report to NJDEP for the Municipal storm water permit. The Township Engineer also attends monthly Environmental Commission and Township Council meetings as required.

HIGHLIGHTS OF 2015

Selected projects completed in 2015 include the following:

- Municipal Building renovations
- Palisade Avenue Parking Lot
- Cedar Lane streetscape Tree Grate Replacement
- Bernard E. Brooks Park Fitness Equipment
- Phelps Park Fitness Equipment
- Design of Glenwood Avenue Pump Station Upgrade

Various Road and Resurfacing Projects:

- Repaving of West Englewood Section 5
- Queen Anne Road Section 8
- Design of 2015 Roadway Resurfacing Project

- Design of Downing Street Drainage Improvement Project

INITIATIVES 2016

- Prepare and update Township Engineering Standard Details for public works projects.
- Prepare and update Township standard specifications for bid documents.
- Convert all paper records into electronic format, saving paper and time in locating engineering records.

Performance Statistics: 2015 Permits	
Sidewalks and Curbs	203
Road Openings	158
Street Dumpsters	20
Performance Statistics: Application Reviews	
Board of Adjustment	185
Planning Board	4
Performance Statistics: 2015 Licenses	
Concrete Curb, Sidewalk and Apron	31

DEVELOPMENT

Tax Assessor

James R. Tighe, CTA, SCGREA, Tax Assessor

Scope of Operations

The Tax Assessor is responsible for determining the taxability and assessment for each property in the municipality. The Assessor acts as an agent of the Legislature and is not subject to control of the municipality. The Assessor is subject to certain local requirements and to supervision at the state and county levels of government.

Responsibilities include: identifying, valuing and listing all taxable or exempt properties; reviewing and approving requests for Senior/Disabled and Veteran's tax deductions; reviewing all building permits to determine the taxability of proposed work and assessing it upon completion; defending the Township at tax appeal hearings before the County Board of Taxation and the State Tax Court; preparing 200' radius lists of property owners for the Planning Board; reviewing and processing deeds for County Board of Taxation analysis; updating the central database of Teaneck property owners; maintaining the Township's Tax Map; and providing information to other Township departments, residents and professionals.

The Tax Assessor also serves as chairman of the Self Insurance Commission, acting as a liaison between the risk administrator and the Township. Tort claim notices and other documents received by the Township are logged and forwarded to the risk administrator for action. The Tax Assessor is the first point of contact for liability claims against Teaneck.

The Assessor's Office is staffed by the Assessor and an assistant. As a result, outside contractors are employed to assist in inspecting new construction and defense of tax appeals as needed.

KEY PUBLIC SERVICE AREAS

- Customer service - Assisting the public with data retrieval and information is a key function in the Assessor's Office. Provided records to the public; copies of property cards or other records requested by 295 office visitors.

- Generate 200' radius property lists for Board of Adjustment related matters.
- Process tax deductions for Senior and/or Veterans.
- Process and reviewing Building Permits.
- Process and reviewing Deeds.
- Conduct residential and commercial property inspections.

HIGHLIGHTS OF 2015

A Municipal-wide Revaluation was conducted in 2014 and the results were successfully implemented on the 2015 Tax List. This replaced the results of the last revaluation which was implemented in 2007 and had become outdated.

In 2015, approximately 393 people visited the Assessor's Office for service. This represents a 40% reduction in visits made during the prior year. The reduction is directly attributed to the completion of revaluation, the number of public information meetings, and the posting of information on the Township website.

The Assessor's office provided 137 radius lists for Board of Adjustment matters, which represents a 57% increase over the number of lists requested in 2014. The increase indicates that there may be a significant increase in development and construction in the Township. Some of this activity has already taken place, and more is projected in the near future.

In 2015, a total of 153 tax appeals were filed with the Bergen County Board of Taxation. This represents an 87% reduction in the number of appeals

TAX ASSESSOR RESOURCES				
	2012	2013	2014	2015
EXPENDITURES	\$319,379	\$245,968	\$227,879	\$197,474
REVENUES	N/A	N/A	N/A	N/A
PERSONNEL (FT/PT)	2/0	2/0	2/0	2/0
OVERTIME PAID	\$3,521	\$6,707	\$5,064	\$6,909

filed compared to 2014 (1169), and a 92% reduction from the number filed in 2013 (1,954).

Total valuation under appeal in 2015 was \$99,735,285 with reductions totaling \$2,146,915 (2.2%). By way of comparison, 2014 appeals totaled \$582,311,500 with reductions totaling \$55,278,200 (9.5%) of assessed value.

The 2015 revaluation resulted in a more equitable distribution of the tax burden and significantly reduced the Township's exposure to tax appeal litigation in 2015.

The Glenpointe properties' trial commenced in 2015. A total of 9 years of assessed values are under appeal in this case. The current case is dealing with Years 2007-2010 only. The trial has featured a number of adjournments throughout the year and is still on-going with dates scheduled throughout 2016. Due to numerous delays and scheduling conflicts with the Court, it is not likely that a judgment will be issued in 2016 as originally projected.

INITIATIVES IN 2016

- Determine taxable status and assessable value of Holy Name Hospital. Recent court decision has prompted review of hospital uses by Assessors throughout the state. This is a priority issue as it could represent a significant contribution to the assessable value of the Township.
- Further maximize assessable value by inspecting and listing all completed construction on 2016 Added Assessment List.
- Assist Appraisal Systems in defense of 2016 County Tax Board appeals.

PERFORMANCE STATISTICS: INSPECTIONS AND				
	2012	2013	2014	2015
Number of Veterans/Senior Deductions	72	62	42	38
Number of 200' Property Owners' Lists	101	125	87	137
Number of Permits Processed	2742	2586	1771	2,143
Number of Deeds Processed	304	605	516	534
Number of Properties Inspected	128	409	59	130
Number of Added Assessments	180	138	142	112
Full Assessed Value Added	\$13,333,700	\$7,406,100	\$18,122,600	\$9,428,300
TAX YEAR 2015 PROPERTY SNAPSHOT				
	PARCELS	% of Total #	% of Total \$	Assessed Value
Residential	11,10	95%	84%	\$4,197,404,500
Commercial	390	3%	10%	\$523,577,300
Industrial	15	<1%	<1%	\$38,756,600
Apartments	62	<1%	5%	\$233,785,900
Vacant Land	130	1%	<0%	\$24,888,700
TOTAL	11,706			\$5,016,422,000
2014 PROPERTY SNAPSHOT: BERGEN TAX BOARD CASES				
	2012	2013	2014	2015
Total Assessed Valuation	\$6,011,383,600	\$5,909,634,400	\$5,816,567,200	\$5,016,422,000
Cases Filed	1,840	1954	1,122	153
Value Contested	\$907,184,100	\$933,375,800	\$582,311,5000	\$99,735,285
Pct. Total Value Contested	15%	16%	10%	2%
Reductions Awarded	\$93,465,713	\$90,367,490	\$55,278,2000	\$2,146,915
Pct. Total Assessed	1.6%	1.5%	< 1%	< 1%
State Tax Court Appeals	125	136	103	83

Building Department

Steven M. Gluck, RA, Construction Official

Scope of Operations

The Building Department is responsible for the administration of the New Jersey Uniform Construction Code (U.C.C.), the Township's zoning ordinances, and the New Jersey Municipal Land Use Law (MLUL). The department executes these duties through the review of development and land use applications, field inspections, and by issuing permits and certificates of occupancy. In addition, the department responds to emergency scenes to assist the Fire and Police departments in evaluating the suitability of structures for occupancy.

Here in detail is the Building Department's mission:

- Protect the health, safety and welfare of all users of buildings and structures within the Township of Teaneck through the enforcement of the Uniform Construction Code of the State of New Jersey
- Ensure the adequate maintenance of buildings and structures throughout the Township by active enforcement of the Uniform Construction Code of the State of New Jersey
- Provide and maintain a pleasing visual environment through the application and enforcement of the Township's Development Regulations.
- Assist in the orderly development of the township by applying the rules and regulations established by the Township Council
- Assist the Township Council in providing a better community by recommending the elimination of unnecessary or obsolete regulations, the alteration of regulations to recognize new and innovative technologies and the establishment of new regulations to address changing lifestyles and objectives
- Assist applicants in the process of obtaining necessary approvals for use and development of properties within the Township
- Provide assistance to property owners and users, in times of crisis, to minimize disturbance of life and livelihood

The Construction Official, a registered Architect, is responsible for supervision

of the daily activities of the department, which currently has 11 full-time and three part-time staff members.

KEY PUBLIC SERVICE AREAS

Application processing:

An increasing number of applications are processed by three Building Department staff, who also coordinate reviews and approvals with other Township departments, such as the Fire Department, Engineering Department, and the Department of Health and Human Services.

Zoning applications and inspections:

The Township's Zoning Officer and Assistant Zoning Officer manage all applications for zoning. Additionally, they investigate complaints and take enforcement actions as needed to ensure compliance with the Teaneck codes. While the New Jersey Municipal Land Use Law allows 10 business days for review of applications, the Township last year processed 84% of applications within two business days.

Land Use Applications:

A single staff member processes paperwork required by the Planning Board and Zoning Board of Adjustment, which involves collection of documents and fees, reviews by various Township departments and coordination with the applicants, attorneys and design professionals.

BUILDING DEPARTMENT RESOURCES				
	2012	2013	2014	2015
EXPENDITURES	\$851,744	\$935,801	\$941,381	\$987,720
REVENUES	\$1,112,371	\$1,301,168	\$1,156,307	\$1,353,619
PERSONNEL FT/ PT	10/03	11/03	10/04	10/4
OVERTIME PAID	\$12,791	\$14,201	\$19,251	\$14,199

Construction applications and inspections:

These activities are performed by the Building Subcode, Electric Subcode, Plumbing Subcode, Fire Subcode and Elevator Subcode officials. Inspections are supplemented by part-time employees. Throughout the year many inspection requests were handled on a same or next-day basis. Several staff members hold licenses in multiple disciplines, allowing greater flexibility and alternate coverage.

Open Public Records Act (OPRA):

The department's fulfillments of OPRA requests provide the public with valuable information on properties within the Township. Historical data retrieved from the archives has provided both current owners and prospective purchasers with essential information during a change of ownership in real property. Background information allows an owner to prepare their property for sale, while the same information helps create an informed buyer.

HIGHLIGHTS OF 2015

Coordination of services provided to members of the public by the Township's departments has been a key component of improving overall customer service. By acting as the clearinghouse for submissions, reviews and approvals, the Building Department's counter staff has reduced the need for repetitive trips to Town Hall by applicants. Also, the ability to transmit information electronically has reduced wait times and the need for repeat in-person visits.

A change in the staff inspection schedule has resulted in the ability of the office to offer a greater variety of appointments to permit holders. With full-time inspectors supplemented by part-timers, more days were available when all needed inspectors could be scheduled to work on the same

day. This new scheduling pattern gave inspectors a greater ability to perform re-inspections on a fast turn-around basis.

The process of archiving closed permit applications continued. Once a file was closed and a Certificate issued, the project data was entered into the electronic archive and the paper records stored. Currently, more than 350 cartons of records have been entered into the database covering almost 20 years of activity. The ability to retrieve historic records from the database results in timely responses to OPRA requests, providing the public with critical information fast and efficiently.

INITIATIVES IN 2016

- The Building Department plans to establish a program designed to protect the interests of new property owners. Currently the Township of Teaneck does not require a Continuing Certificate of Occupancy for the resale of property within the Township. An interim step is requiring a Record Clearance Certificate prior to the resale of a property, which verifies that all historic construction permits are closed and all past violations have been abated. This procedure will provide a degree of assurance that work done on the property was inspected and completed in accordance with regulations. Information required to produce this certificate is on file in the Building Department. Therefore, existing staff can handle the administration of the program. Additional revenues will be generated through reinstatement of lapsed permits, the need for updated permits and any penalties assessed for violations. Required documents will be produced in the first quarter of 2016 and presented to the Township Council for passage of an ordinance. This will allow for implementation of the program in the second half of 2016.
- Several of the Building Department's technical staff hold licenses in multiple disciplines. These

PERFORMANCE STATISTICS: UCC ACTIVITIES

	2012	2013	2014	2015
Applications	2,634	2,969	2,804	2,868
Reviews	3,032	3,083	2,830	3,342
Permits	2,718	3,038	2,761	2,845
Building Inspections	4,132	4,614	4,565	4,336
Plumbing Inspections	4,896	5,334	5,383	5,413
Electrical Inspections	2,626	3,229	2,617	2,416
Fire Inspections	1,537	1,906	1,616	1,361
Total Inspections Performed	13,191	15,083	14,181	13,526

licenses, issued by the state Department of Community Affairs, allow a fellow inspector to cover for colleagues during times of illness, vacations and heavy demand. These multi-licensed professionals can also provide an added service to the residents and contractors by combining inspection disciplines resulting in reduced wait times. The Fire Subcode discipline is lacking in its ability to provide workload coverage; currently, they are the only Building Code employees with Fire Protection Inspector licenses. Other staff members will be encouraged to obtain this certification. The success of this program will depend on if the required instructional course is offered at local community colleges. The Construction Official, a licensed architect, is exempt from the class requirement but must pass the state Fire Subcode examination. The target date for the Construction Official to obtain a fire code

license is September 2016.

- The Building Department has met the statutory requirement to be self-supporting. It is authorized to generate revenues that offset expenses in the administration of the Uniform Construction Code. In the first quarter of 2016, the Fee Schedule for permits and services provided through the Building Department will be reviewed and adjusted to verify that projected revenues cover the costs of code enforcement. Income projections developed at the start of 2016 will be validated by the end of year audit.
- The ability of the public to access information concerning their application submissions will be the focus of implementing new internet based software for the department. The program aims towards real-time information exchange, reducing the need for

department visits by the public, reducing the need for department contact via telephone and providing off-hour access to services and documents.

- Evaluation of available programs and vendors will be completed in the first quarter of 2016. Specifications will be developed and bids will be solicited during the second quarter of 2016. Development of the program and initial implementation will occur during the second half of 2016.

PERFORMANCE STATISTICS: ZONING/LAND USE				
	2012	2013	2014	2015
Applications	842	944	791	858
Reviews	1,656	1,859	1,214	1,721
Permits	745	868	651	738
Planning Board Appeals	37	31	23	27
Zoning Board Appeals	60	81	59	70
Planning Board Applications	41	36	27	36
Zoning Board Applications	88	85	68	73
Zoning / Land Use Revenues	\$76,016	\$161,604	\$158,715	\$167,816

SUSTAINABILITY

Library

Michael D. McCue, MLS, Director

Scope of Operations

The Mission of the Teaneck Public Library is to provide modern library resources and services necessary to meet the evolving educational, recreational and informational needs of the public, thus enhancing individual and community life.

KEY PUBLIC SERVICE AREAS

Services to children: To promote a love of reading and the library as a lifelong destination for educational and recreational interests. The library sponsored a summer reading club that involved more than 800 children. Staffers also conducted engaging story times and lively programs year-round to stimulate interest. Three degreed children's librarians are on staff.

Lending materials: We offer both print and audiovisual materials, and, increasingly, online materials, to satisfy public demand for reading and information across the spectrum of human interests. Teaneck Public Library is an active participant in the Bergen County Cooperative Library System (BCCLS), ensuring access to the collections of 77 public libraries via walk-in borrowing or delivery service. The library provided more than 30,000 items to fill requests from patrons of other libraries. Staff collected and sent back more than 100,000 items belonging to other libraries that Teaneck patrons returned here. That's a lot of picking and packing!

Research: To serve as the community's study center, Wi-Fi and Internet access hub, and traditional reference center. We provide a reliable Wi-Fi network, robust PCs, printers, and a scanner for public use. Professionally maintain a collection of reference print sources and a select set of electronic databases. Conduct year-round training sessions on how to use the online catalog, the Internet and computer technology. Five degreed librarians are on staff.

Programming: The library is a venue for informative and entertaining programs. It hosted Friday morning activities during the school year that regularly drew 75

or more people for lectures, musical performances and PowerPoint presentations. In conjunction with the Friends of the Library, musical concerts were staged once a month on Sundays.

HIGHLIGHTS OF 2015

For the second year, the library offered museum passes to the public. The initial offerings were expanded to include the Museum of Modern Art, Imagine That, the Guggenheim Museum, and others. Scheduling software was introduced to allow patrons the convenience of booking their passes online, 24 hours a day. The software also provided statistical information regarding usage.

In early December, local jazz artist Rufus Reid was featured as part of the Friends of the Library concert series. More than 125 people came to the library auditorium to hear this renowned musician.

After a hiatus of several years, the Friends of the Library also brought back film showings, complete with post-viewing discussions, and they were immediately successful. The Friends upgraded the audiovisual equipment in the auditorium to further enhance the experience.

BCCLS, the library cooperative, introduced a new database called Hoopla in early 2015. With their library cards, users can access a vast array of feature and documentary films as well as popular music. As more people acquired tablets and readers, and more funds were devoted to e-books, electronic loans more than doubled during the year.

The reference section continued to research the stories of soldiers from

LIBRARY RESOURCES				
	2012	2013	2014	2015
EXPENDITURES	\$2,759,576	\$2,876,844	\$2,910,480	\$2,190,740
REVENUES	\$19,254	\$20,607	\$20,025	\$20,872
PERSONAL (FT/PT)	21/29	21/27	21/27	20/27
OVERTIME PAID	\$70,837	\$77,624	\$80,473	\$84,117

Teaneck. In addition to providing the stories of men who died in Korea and Vietnam, the details of the lives and service of the more than 170 men who served in WWI were completed. This material, and much more local history, can be found on the library's web site at www.teaneck.org.

The Children's Department hosted puppet shows, reading clubs, a Read to Dogs program, story time, and a gamers' club. Class visits from public and private schools were welcomed over the course of the year. The collection of games for Xbox, Wii, and PS4 were expanded.

The library seems to serve as the Township's Smithsonian. A slab of the "Teaneck red oak" was installed with signage and the history of the 250-year-old tree. The original sign from the '76 Bicentennial Observance Committee also was displayed with text. These items join the bust of Edith Van Buren, the WPA murals, paintings by local artists, and more. In 2016, the gravestone of a Revolutionary War era soldier will be displayed with biographical information.



INITIATIVES IN 2016

- **Electronic sources:** The library will continue to coordinate with the 77 member libraries of BCCLS to publicize usage of the databases Zinio, eBooks and Hoopla, as well as other online resources provided by BCCLS and the State Library (JerseyClicks). The Teaneck Library offers language instruction via the Mango online database, genealogy information from Ancestry, test preparation from Learning Express, and financial information on stocks and insurance via Weiss, the Street ratings.
- **Technology training:** The library has long offered training for users new to the web catalog and the Internet. In 2015, weekly sessions

PERFORMANCE STATISTICS: RESOURCES				
	2012	2013	2014	2015
BOOKS	104,449	103,009	100,724	100,456
AUDIOBOOKS	2,795	2,683	3,263	3,654
DVDS	10,552	12,346	14,484	14,217
MUSIC CDs	6,189	6,940	7,491	7,267
MAGAZINES/NEWSPAPERS	1,385	1,324	1,787	2,072
TOTAL ITEMS	141,699	138,069	136,181	132,116
PERFORMANCE STATISTICS: RESOURCES ADDED				
	2012	2013	2014	2015
BOOKS	8,528	8,530	8,104	8,620
AUDIOBOOKS	392	522	523	546
DVDS	1,677	1,795	2,567	2,731
MUSIC CDs	665	733	554	814
MAGAZINES/NEWSPAPERS	853	903	1,291	1,583

were offered where users could walk in with their “gizmos” and get training on how to use them, particularly for downloading eBooks, but also just to get familiar with their new toys. The library plans to continue the scheduled sessions on Tuesday mornings, but also expand this training to more days of the week by appointment. The library will attempt to double the size of the audience for this program.

- Usage: All public libraries have seen declining circulation statistics in recent years. This is reflected in the accompanying tables. The library staff will re-assess its operations to address the needs and desires of our customers. We will evaluate the collection’s use (are CDs and DVDs still viable offerings? Do we need most print reference sources?). More display and merchandising will be emphasized as evidenced by the new shelving installed in December 2015 for new adult materials.

Library patrons are encouraged to sign up on the library’s web site to receive the weekly e-newsletter to keep aware of this year’s library initiatives.



PERFORMANCE STATISTICS: PATRONS AND CIRCULATION				
	2012	2013	2014	2015
Library Use	11,184	10,702	10,652	10,336
Total Registration	22,515	23,701	25,029	26,123
Percentage of Population registered	56%	60%	63%	66
Annual Circulation	591,559	560,449	530,125	504,800

Recreation

Glenna D. Crockett, Superintendent

Scope of Operations

The mission of the Department is to provide year-round leisure time activities and quality recreational programming for residents aged eighteen months to one hundred plus, with the goal of enhancing the quality of life for the residents while contributing positively to their “Teaneck Experience.” Although programming for the department takes place primarily at the Richard Rodda Community Center, the department’s offerings include other neighboring and community facilities off site, as well as Township Board of Education facilities. The department, in its seventieth year as a Professional Department, prides itself as one of the state’s largest and most progressive in terms of state of the art facilities and its commitment to excellence in the area of programming. The staff is committed to providing excellent customer service, educational and social recreational opportunities for the residents of the Township. Department employees strive to provide and ensure a positive, safe and wholesome environment through recreational activities, conducive to building healthy communities within the Township.

The Richard Rodda Community Center serves as the central hub and outlet for residents, community based organizations, sports organizations, etc. The facility supports the department’s goal to serve as the catalyst that unites and brings the entire community together irrespective of religious, cultural or ethnic background. The department truly bridges the gap between multiple generations and is the common denominator that melds and blends the community harmoniously.

The department manages twenty five parks, both active and passive, with Milton Votee Park being the largest active park encompassing 40 acres. Within the Richard Rodda Community Center the department operates the Youth Division, which includes a Montessori Based Learning Center for three and four year olds, After School Child Care Program for students K thru Middle School, as well as one of the largest, most popular and progressive Senior Centers for active adults in the state.

KEY PUBLIC SERVICE AREAS

- Providing recreational activities to the community for all ages that positively expose and expand horizons and promote healthy and interesting outlets and interactions amongst residents.
- Facilities use and rentals. The unique existence of the Richard Rodda Community Center provides a tremendous public service to the residents. Whether a Girl Scout Troop, sports club, civic organization, sorority or fraternity, the officers or board members serving the Township, we provide space for their gatherings.
- Summer Day Camp for the youth in our community. In keeping with the recreational programmatic long-standing philosophy and practices, the department is committed to providing full and half day programs in a safe environment for children once school dismisses for the year.

HIGHLIGHTS OF 2015

The department continued its practice of providing regular news releases to local newspapers, advertising and promoting the wide array of programs offered year round. The Township website was continuously updated with program information, registration forms on line, session dates, and all pertinent information related to the department’s wide variety of program offerings.

In the Senior Division the numbers

RECREATION DEPARTMENT RESOURCES				
	2012	2013	2014	2015
EXPENDITURES	\$1,817,052	\$1,885,302	\$1,917,733	\$1,948,002
REVENUES	\$722,351	\$726,625	\$769,951	\$783,000
PERSONNEL (FT/PT)	11/250+	11/250+	11/250+	11/250+
OVERTIME PAID	\$1,546	\$24,546	\$22,538	\$31,609

continued to increase at record levels. The word is out on the phenomenal college-level classes offered to residents 55 years and older, free of charge. Retirees are signing up in droves to take advantage of the wide array of classes offered by some of the finest instructors in the area. The popularity of the program is undeniable and unparalleled, with over 217 new participants joining the Center last year. There were 80 educational programs offered with 400 residents enrolled, 140 physical fitness classes offered with over 800 fitness conscience residents registered. The center is committed to promoting healthy aging through physical fitness, intellectual exchanges and social recreational opportunities. The emphasis on healthy aging is predicated upon fostering independence, using avenues that promote and encourage remaining active and exercising the “grey cells.”



In the Administrative Division new programs were introduced which were well received, such as Theater Dance, taught by a former New York City Rockette, as well as the expansion of our extremely popular Sunday class lineup. The Departments' childrens programs continued to flourish, serving 6,346 children. The Forum Program continued to thrive, allowing 1,024 Teaneck High School students to take advantage of open gym and the opportunity for young people to attend professional sporting events and other culturally enriching activities.

The Department proudly celebrated the 71st season of the Teaneck Community Band Concert Series co-sponsored by



PERFORMANCE STATISTICS: SENIORS				
	2012	2013	2014	2015
Educational	48	53	47	187
Residents Educational Enrollment	2,391	2,517	2,409	2,628
Fitness	112	123	120	351
Residents Fitness Enrollment	6,608	6,334	6,576	7,122
Non-Residents Fitness Enrollment	275	289	249	314
Social Recreation	43	45	45	105
Residents Social Recreation Enrollment	861	1,186	1,035	1,228
Non-Residents Social Recreation Enrollment	102	212	109	87
Congregate Meals (individual meals ordered)	4,848	3,371	5,852	6,534
Residents Attending Meals	557	456	886	784
Non-Residents Attending Meals	83	63	92	63
Senior Transportation (each way)	11,900	12,945	12,615	13,252

the Puffin Foundation, Ltd and the Township. The department sponsored five Wednesday night concerts under the stars at the band shell in Votee Park. In inclement weather the concerts were held in the auditorium of Benjamin Franklin Middle School. The concerts, under the direction of Conductor extraordinaire, Evan Cooper, featured five professional soloists. The department hosted a reception after the final concert of the season to formally recognize and show our gratitude to this volunteer group of musicians in excess of 100 members. All concerts were well attended and enjoyed by an intergenerational and diverse crowd of music lovers.

The department once again held its Annual July 4th Community Celebration featuring face painters, clown balloonist, various inflatables, pony rides, food, a rockin' DJ and more. Attendance at all planned events was strong and the programs were well received and embraced enthusiastically by the community. The department continued its quest to provide additional venues during the month of August where the community and families could come together for a fun, free adventure with our "Movies Under The Stars" series. Once again residents returned to view popular movies on the big screen, listen



to music and to watch the children dance, prior to start, bringing snacks, lawn chairs and blankets to lie on the lawn to enjoy a late summers eve with friends and neighbors.

In the Youth Division, the After School Child Care program plays an essential role in the lives of single and working parents, providing a safe haven for students K through Middle School that provided homework assistance, organized play and healthy initiatives, such as the implementation of an anti-bullying environment and the establishment of a buddy system for special needs students. The division continued participation in the "Let's Move" initiative implemented last year, which is an ongoing venture supported by the Township and the Board of Education. It promotes healthy food choices, exercise and educational classes, which teach students about proper portion sizes and the positive impact of choosing a healthy life style. New Jersey Ask State Exam study groups were formed, Drop Everything And Read Fridays were instituted as well as child facilitated reading and math groups formed. Special events included "Let's Bloom Together" with emphasis on reducing, reusing and recycling. A mini Olympics, a series of Talent Shows, Short Story contest and poetry rounded out the sundry of activities. The Montessori-based Learning Center built upon the original foundation by adding geography, math, life skills,

social studies and science.

The Senior and/or Disabled Transportation Service provided round trip rides to medical appointments, food shopping, mall trips and miscellaneous local errands. Residents were transported to dialysis, physical therapy, chemotherapy as well as regularly scheduled medical appointments. The impact of this much needed public service is unparalleled and deeply appreciated by the recipients, their neighbors, friends and families. The program continued to be heavily utilized, providing 13,000 rides for the Townships' senior and disabled residents.



Users of the Rodda Center span the gamut from the Camera Club, the Garden Club, the Blue Chip Chorus, the Teaneck Community Band, the Bergen County Philharmonic, the Division of Youth and Family Services and the Board of Education. The facility accommodated a total of 1,300 facility reservations arranged by staff.

The Department offered numerous camps in 2015 with over 1,500 students registered. The camps provide the essential recreational outlet, where attendees were afforded the opportunity to interact and have fun learning while being exposed to new things and experiences.

The department added to its numerous facilities, such as the new Hydraulic Fitness Stations in Phelps Park, which provide a total body workout. This popular addition has been enthusiastically received and is getting maximum usage with its high visibility from River Road and its proximity to the university. The addition was a direct result of a \$15,275 Open Space Grant received from the Bergen County Municipal Open Space Trust Fund.

Superintendent Glenna Crockett was honored at the 14th Annual Community Service Awards Dinner sponsored by the Teaneck Chamber of Commerce as a recipient of the Public Service Award. The award recognized her long tenure and leadership in the field of recreation.

INITIATIVES IN 2016

- Implementation of online registration software – The new system will enable users to register for classes on line, make payments for the Learning Center and After Care Program, as well as make facilities use reservations. The system will enable payments by credit and debit cards providing a great convenience to residents and users. We anticipate launching the new software by mid-2016.



PERFORMANCE STATISTICS: KIDS, TEEN AND ADULT PROGRAMS				
	2012	2013	2014	2015
Adult Programs	41	44	38	137
Adult Program enrollment	1,418	1,262	652	768
Summer Camp Enrollment	1,017	1,483	1,658	1,585
Learning Program Enrollment	118	117	112	680
After School Program Enrollment	237	225	223	1,307
Children's Programs	187	194	201	888
Children's Program Enrollment	5,484	5,271	6,366	6,346
Passport to Adventure Day Trips	5	4	4	0
Passport to Adventure Participants	186	187	167	0
Teen Night Attendees	2,177	2,341	1,857	2,418
Forum Participants	1,194	965	1,111	1,024



PERFORMANCE STATISTICS: RODDA CENTER AND POOLS

	2012	2013	2014	2015
Rodda Center Rentals to Community Organizations (ind. reserv.)	843	1,091	676	781
Rodda Center Rentals to Paid Organizations (individual use)	576	522	504	489
In-Ground Swimming Pool Passes	1,161	1,546	1,126	1,796
Guest Swimming Pool Passes	448	382	555	631
Portable Swimming Pool Passes	167	60	54	96





GENERAL GOVERNMENT

Township Clerk's Office

Issa A. Abbasi, MPA, Acting Township Clerk

Scope of Operations

The Township Clerk is appointed by Township Council. The Township Clerk serves as the Secretary to the Municipal Corporation; the Secretary to the Governing Body; Chief Administrative Officer of Elections; Chief Registrar of Voters; Administrative Officer with respect to applications and issuance of licenses and permits; Records Coordinator; and Records Manager.

The Township Clerk works closely with the municipality's Bond Counsel to certify proper advertising, filing of Supplemental Debt Statements and that no protests have been filed with the municipality as to the adoption of bond ordinances.

The Township Clerk's Office provides various other services to the public, including: resident, visitor, commuter and merchant parking decals; taxi, limousine, towing, amusement game, movie theatre, gem dealer, solicitor, liquor license and raffle licensing; government records requests; board applications; and processing of offers to purchase Township property.

Highlights of 2015

The Township Clerk's Office experienced significant changes. The Office relocated to the new Administration Building, which provided appropriate space for staff, as well as improved access to records.

Under the direction of the new Township Clerk, appointed in July 2015, the office focused on its core mission: maintaining Township records and providing public access.

The staff began moving various records from multiple locations into the Administration Building's newly established Records Archive and is continuing to work on this project in 2016.

In addition, the Township Clerk's Office renewed 34 liquor licenses, fulfilled

546 OPRA Requests, issued 13 raffle licenses, and issued five towing licenses.

INITIATIVES IN 2016

- Fully implement the Records Archive with automatic temperature and humidity controls, as well as shelving for each department.
- Migrate appropriate Township records to Administration Building Archive from various departments
- Continue to digitally archive and potentially store permanent records
- Bring services of the Department online with Township Management software, including online acquisition of public records, Parking Decals, Permits, etc.

PERFORMANCE STATISTICS: MUNICIPAL CLERK 2015		
	Volume	Revenue
Street Maps	3	\$30
Parking Decals	516	\$25,880
Weddings	22	\$2,950
Limousine Annual Letters/ Consent Fees	22	\$2,000
OPRA: Paper / Digital	736	\$126
Solicitor Permits	9	\$1,800
Notarizations	69	\$345
Raffle Licenses	13	\$1,290
Liquor License Annual Renewals	34	\$78,314
Liquor License Transfers	1	\$250
Zoning Maps	1	\$10
Development Regulation (Zoning) Books	0	0
Election District Maps	0	0
Carnival License	0	0
Donations by DM Katz	1	\$85
Film Permit	1	\$250
Deed Restructions	1	\$250
Towing Operator License	5	\$2,750
Assessment Search	0	0
TOTAL REVENUE		\$116,330

Finance

Christine L. Brown, CPA, RMA, Chief Financial Officer

Scope of Operations

The Department of Finance oversees the operations of Finance and Tax Collection, which are responsible for effectively maintaining the financial administration of the municipality and overseeing its resources. The fiscal responsibilities of this department include maintaining and managing the general ledger, financial records, grant records, debt service and investments, accounts payable/receivable, as well as administration of the municipal budget and supervising the tax collection process.

The mission of the Chief Financial Officer is to serve as the Township's chief fiscal policy consultant and to foster long-term economic sustainability and responsible resource allocation.

Specific responsibilities include:

Maintain central accounts and records; control Expenditures; Pre-audit bills and claims; custody of securities and investments; invest surplus funds; prepare the annual budget; prepare financial statements; payroll; render tax bills; receive and collect taxes and fees; manage tax-foreclosed property; and conduct tax sales on delinquent properties and assignment of liens.

KEY PUBLIC SERVICE AREAS

FINANCE DEPARTMENT RESOURCES				
	2012	2013	2014	2015
EXPENDITURES*	\$785,246	\$469,988	\$525,549	\$479,295
REVENUES	N/A	N/A	N/A	N/A
PERSONNEL (FT/PT)**	04/02	05/01	05/01	5/01
OVERTIME PAID***	\$1,054	0	\$25,523	\$2,481

*Non-recurring costs in 2012 included the use of an outside firm after the CFO's retirement for part of the year and the finance software conversion costs.

**One full-time tax employee was moved to part-time in 2009 and then moved back to full-time in late 2013.

***2014 required an unusual demand in manpower to process tax appeal credits and refunds and two tax sales within a short period of time.

- Provides key financial information for all Township departments
- Billing and collection of property taxes
- Billing and collection of sewer and other special charges
- Providing advice and monitoring budget, trust, grant and capital spending

HIGHLIGHTS OF 2015

The Tax Office launched a major effort to increase collection of taxes owed. The initiative resulted in a significant increase in the Township's percentage of collection as of the close of the year. The effort was very successful and had a significant impact on the Township's fund balance and overall financial status.

The Finance Department, Human Resources Department and the Payroll Department coordinated an effort to upgrade the current payroll system, which allowed for various improvements, most significantly enhanced reporting.

INITIATIVES IN 2016

- Analyze key fiscal policies to identify and initiate methods to improve accuracy, effectiveness, and transparency.
- Continuously review workflow routines in order to develop and/or upgrade systems, applications, and processes to achieve greater

efficiencies within Finance and other departments.

- Explore emerging technologies to make data and information easily accessible to the governing body and the public.



PERFORMANCE STATISTICS: TAX REVENUE				
	2012	2013	2014	2015
Percentage of Tax Collection	98.2 %	97.1 %	98.2 %	99.5 %
Delinquent Tax Notices Issued	3,811	4,200	4,198	3,585
Municipal Hotel and Motel Occupancy Taxes Received	\$392,606	\$462,009	\$476,468	\$521,456
Delinquent Tax Notices Issued	3,186	3,811	4,200	4,198
Municipal Hotel and Motel Occupancy Taxes Received	\$429,554	\$392,606	\$462,009	\$476,468
PERFORMANCE STATISTICS: TAX DISTRIBUTION				
	2011	2012	2013	2014
School	\$1	\$1	\$1	\$1
County	\$0	\$0	\$0	\$0
County MOST	\$0	\$0	\$0	\$0
Municipal MOST	\$0	\$0	\$0	\$0

Legal

Stanley Turitz, Esq., Township Attorney

Scope of Operations

The Township's Legal Department comprises attorneys serving the Township, Planning Board, Zoning Board of Adjustment, Civilian Complaint Review Board, Environmental Commission, and Historic Preservation Commission, as well as a Labor Attorney, Municipal Prosecutor, and Public Defender. Each of these attorneys is in private practice and serves the Township on a consulting basis. The Township Code of Ethics bars each of the appointed attorneys, and other members of their firms, from appearing before any Township agency, board or department on behalf of private clients.

Apart from litigation, members of the department serve the municipal government in a number of ways. They attend meetings of the boards to which they are assigned, render advisory opinions to municipal appointed and elected officials, and facilitate the business of government, including drafting public contracts and local laws. The Municipal Prosecutor attends all sessions of the Municipal Court, where the Prosecutor presents all criminal charges on behalf of the Township and the Police Department. The Public Defender assists those defendants who cannot afford legal counsel.

Additionally, the Township Attorney serves as counsel to the Self-Insurance Commission, which administers the Township's insurance program. The program has been in existence since 1976 and now supplements insurance coverage the Township successfully acquired in 2010. As of 2015, the Township is insured, in part, with the Public Entity Joint Insurance Fund (PEJIF). The Insurance Commission continues to coordinate with our insurance consultant and insurance companies. In addition, the Township Attorney serves as the attorney for the Rent Administrator.

HIGHLIGHTS OF 2015

Following is a brief summary of significant pending litigation as of December 31, 2015:

- Civil Service. Disciplinary hearing pending regarding personnel issue dealing with dismissal.
- Negotiations. Consult with Township Manager on negotiations with FMBA Local 42, AFSCME Local 820, PBA Local 215 and Superior Officers, DPW unions and library unions, FMBA Local 242.
- Interest Arbitration with PBA and SOA.
- Cedar Chemists v. Board of Adjustment, Variance Appeal.
- Donald Farrar v. Teaneck, Civil Rights issues.
- Miscellaneous. Various miscellaneous personnel issues as they arise.
- Self-Insurance Commission, coordinate with PEJIF, includes Workman's Comp
- Yulis v. Teaneck, Slip/Fall
- Fussell v. Teaneck, Property, Damage Auto
- Fung v. Teaneck, Civil Rights

- Ferrante v. Teaneck, Slip/Fall
- Maclin v. Teaneck, Slip/Fall
- Ayers Court adv. Teaneck, Prerogative Writ – Rent Ordinance Challenge
- E/O Wilson v. Teaneck, Estate Tax Liens
- E/O Marin v. Teaneck, Slip/Fall
- Abramenko v. Teaneck, Slip/Fall
- Gloria v. Teaneck, Tort Claim Accident Vehicle
- E/O Sherman v. Teaneck, Code Enforcement
- Bankruptcies (2), Lien issues
- Montana v. Teaneck, Bidding issues
- NJMG v. Teaneck, OPRA issues

Notices of Tort Claims:

- As of December 31, 2015, there were approximately 18 Notices of Tort Claim on which the statute of limitations for filing suits has not expired.

Worker's Compensation Cases:

- There were approximately 23 cases.

Various State and County Tax Appeals:

- There are approximately 296 combined residential and commercial State tax appeals under supervision by the Township Attorney's office, Genova Burns, Boggia & Boggia and Gittleman, Muhlstock & Chewkaskie.
- There were 153 County tax appeals filed, all of which have been concluded.

In October 2015, the Council approved changes to the Township Attorney's contract. The changes provide for monthly flat-rate billing, except for litigation and adversarial matters. The adjustments to this contract should stabilize or reduce certain legal expenses.

Purchasing

Kevin J. Lynch, MBA, QPA, Purchasing Agent

Scope of Operations

The Purchasing Department is responsible for the procurement of all Township equipment, supplies and services; supports the Finance Department in monitoring budgets and departmental spending; and serves as an accounts payable liaison with vendors.

The Purchasing Department monitors the Township's compliance with the Local Public Contracts law, helps develop public bid specifications and Request for Proposals, bid advertisements, and oversees public bid openings. Also, the Department conducts public auctions of Township surplus vehicles, equipment and supplies. The Purchasing Agent oversees compliance with state Affirmative Action

contract regulations and compliance with state prevailing wage requirements, business registration and Pay-to-Play laws.

Additionally, the Purchasing Agent serves as the Public Agency Compliance Officer and the liaison to the State Comptroller's Office for major municipal contracts. In these roles, the Purchasing Agent ensures that the Township complies with State contracting laws.

KEY PUBLIC SERVICE AREAS

With the exception of public auctions of surplus Township property, Purchasing does not provide direct customer service to the public. Instead, Purchasing plays a critical behind-the-scenes role, working with every Township department to oversee the efficient purchase of basic supplies, equipment and professional services by ensuring operation within the confines of New Jersey's public bidding laws and the Edmond's Purchasing Financial Software System.

INITIATIVES IN 2016

- Secure a Student Intern through the Fairleigh Dickinson University/ Teaneck Internship Program by December 31, 2016, to help the Purchasing Assistant in meeting daily procurement and accounts payable functions.
- Continue career training for the Purchasing Assistant by registering her for additional classes in the Municipal Finance Administration mid-career training program at Rutgers University.
- Enhance the Township's use of National Cooperative Purchasing Agreements by registering and joining either the U.S. Communities National Purchasing Cooperative or the National Joint Powers Purchasing Cooperative.

PURCHASING DEPARTMENT RESOURCES				
	2012	2013	2014	2015
EXPENDITURES-(Purchasing & Central Supply)	\$153,966	\$155,971	\$160,896	\$165,745
REVENUES	N/A	N/A	N/A	N/A
PERSONNAL (FT/PT)	2/0	2/0	2/0	2/0
OVERTIME PAID	N/A	N/A	N/A	\$1,823
PERFORMANCE STATISTICS: PURCHASES PROCESSED				
	2012	2013	2014	2015
Requisitions Received	2,040	2,197	2,080	2,053
Purchase Orders	2,076	2,268	2,200	2,147
Dollar Value of Purchase Orders	\$2,997,338	\$3,999,504	\$2,717,559	\$3,237,891
Numbers of Checks Processed for Purchase	1,640	1,484	1,330	1,473
Dollar Value of Checks Processed	\$2,746,109	\$3,493,964	\$2,854,523	\$3,056,646
Public Auction Revenue	\$5,327	\$4,733	\$43,711	\$2,413

Human Resources

Dean B. Kazinci, Director

Scope of Operations

The mission of the Human Resources Department is to support the goals and objectives of the Township of Teaneck by providing services which promote a work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect. The department provides solutions to workplace issues that support and optimize the operating principles of the Township. The Human Resources Department provides the following quality services:

- Recruitment of qualified individuals
- Coordination of employee training, and development.
- Promotion of a safe and healthful working environment through inspection, supervision and analysis of workplace conditions
- Inspire and encourage a high level of employee morale through recognition, effective communication and delivery of constant feedback
- Provide resources for administering benefits, policies and procedures
- Manage employee grievance and discipline processes
- Monitor employee relations and conduct personnel investigations
- Administration of the payroll/time and attendance systems

Human Resources maintains all employee personnel records; administers the employee benefits program; maintains the pay and classification system; implements and monitors adherence to personnel policies and procedures; and ensures compliance with all Federal, State and local employment regulations.

The Township's Management Information System is overseen by Human Resources, including the government's phone systems, system security and computer network connectivity between 9 buildings.

HIGHLIGHTS OF 2015

Completed a workshop for all Township supervisors that focused on the "Day to Day Interactions of Supervisors under the Harassment and Discrimination Law."

Completed training for all municipal employees on the prevention of harassment in the workplace in cooperation with the NJ Division on Civil Rights.

Community Emergency Response Team (C.E.R.T.) - Completed training of 7 community volunteers and employees. The CERT is trained to assist emergency services personnel during major disasters with light search and rescue, team organization and disaster medical operations.

Teaneck High School Career Advice - Provided guidance to students on government job opportunities; Civil Service testing announcements; interview and resume tips; and experience needed for certain positions.

Maintained Senior Greeter Program - Recruited and trained a staff of eight civilians who act as receptionists and greeters at the Municipal Building.

INITIATIVES IN 2016

- Police Applicant Recruitment Campaign – Promote a Township Police recruitment campaign in the Fall of 2016 through professional advertisements, news articles, posters, and pictures. Conduct various seminar on Civil Service test-taking, application requirements, and procedures. The goal is to increase the number and diversity of potential fire applicants. The goal is to promote the test so the pool of applicants reflect Teaneck's diversity.
- Establish a 24/7 Employee Wellness program that provides immediate access for emergency consultation, referral, conflict resolution, problem solving, career coaching and incident intervention services by licensed professionals.
- By December 31, 2016, train and certify an additional 25 employees in CPR and on the use of Automated External Defibrillators.
- Provide training to the workforce on how to react to an active workplace shooter situation.
- Provide defensive driving training to all employees who operate Township vehicles.

DEBT STATEMENT

[Press here to Email the ADS if not using Microsoft outlook when completed.](#)

State of New Jersey Department of Community Affairs Annual Debt Statement

0260 **0260 Teaneck Township - County of Bergen** Date Prepared: **30-Jan-2016**

Budget Year Ending: 31-Dec-2015 (Month-DD)	2015 (year)
Name: Christine Brown	Phone: (201)837-1600
Title: Chief Financial Officer	Fax: (201)837-1222
Address: 818 Teaneck Road	Email: cbrown@teanecknj.gov
Teaneck, NJ 07666	CFO Cert #: N0449

Christine Brown, being duly sworn, deposes and says: Deponent is the Chief Financial Officer of 0260 Teaneck Township - County of Bergen here and in the statement hereinafter mentioned called the local unit. This Annual Debt Statement is a true statement of the debt condition of the local unit as of the date therein stated above and is computed as provided by the Local Bond Law of New Jersey.

By checking this box, I am swearing that the above statement is true.
 (The Email function will not work until you acknowledge the above statement as true)

	Gross Debt	Deduction	Net Debt
Total Bonds and Notes for Local School Purposes	\$ 18,045,000.00	\$ 18,045,000.00	\$ -
Total Bonds and Notes for Regional School Purposes	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
Municipal/County General Obligations	\$ 35,968,835.34	\$ 4,476,696.20	\$ 31,492,139.14
Total	<u>\$ 54,013,835.34</u>	<u>\$ 22,521,696.20</u>	<u>\$ 31,492,139.14</u>

Equalized valuation basis (the average of the equalized valuations of real estate, including improvements and the assessed valuation of class II railroad property of the local unit for the last 3 preceding years).

<u>Year</u>		
2013	Equalized Valuation Real Property with Improvements plus assessed valuation of Class II RR Property	\$ 5,192,544,065.00
2014	Equalized Valuation Real Property with Improvements plus assessed valuation of Class II RR Property	\$ 5,147,860,165.00
2015	Equalized Valuation Real Property with Improvements plus assessed valuation of Class II RR Property	\$ 5,280,444,211.00
	Equalized Valuation Basis - Average of (1), (2) and (3).....	\$ 5,206,949,480.33

Net Debt expressed as a percentage of such equalized valuation basis is: % 0.605%

BONDS AND NOTES FOR LOCAL SCHOOL PURPOSES

Local School District Type (select one):	Type II	
1 Term Bonds	\$	-
2 Serial Bonds		
(a) Issued	\$	18,045,000.00
(b) Authorized but not issued	\$	-
3 Temporary Notes		
(a) Issued	\$	-
(b) Authorized but not issued	\$	-
4 Total Bonds and Notes		<u>\$ 18,045,000.00</u>

DEDUCTIONS APPLICABLE TO BONDS AND NOTES - FOR SCHOOL PURPOSES

Amounts held or to be held for the sole purpose of paying bonds and notes included above.

5 Sinking funds on hand for bonds shown as Line 1 but not in excess of such bonds.	\$	-
6 Funds on hand in those cases where such funds cannot be diverted to purposes other than the payment of bonds and notes included in Line 4.	\$	-
7 Estimated proceeds of bonds and notes authorized but not issued where such proceeds will be used for the sole purpose of paying bonds and notes included in Line 4.	\$	-
8 % of average of equalized valuations	\$ 5,206,949,480.33	4.00% \$ 208,277,979.21
Use applicable per centum as follows:		
2.50% Kindergarten or Grade 1 through Grade 6		
3.00% Kindergarten or Grade 1 through Grade 8		
3.50% Kindergarten or Grade 1 through Grade 9		
4.00% Kindergarten or Grade 1 through Grade 12		
9 Additional State School Building Aid Bonds (NJSA 18A:58-33.4(d))	\$	-
10 Total Potential Deduction		<u>\$ 208,277,979.21</u>
Total Allowable Deduction		<u><u>\$ 18,045,000.00</u></u>

(5) _____

\$ _____

Total Term Bonds

\$ _____

2 SERIAL BONDS (state purposes separately)

(a) Issued

(1)	General Improvements - 2013	\$ 9,000,000.00
(2)	General Improvements - 2014	\$ 6,900,000.00
(3)		\$ -
(4)		\$ -
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(64)		\$ -

Total Serial Bonds Issued

\$ 15,900,000.00

(b) Bonds Authorized but not Issued

(1)		\$ -
(2)		\$ -

(3)	4027: HVAC Upgrades for Library & Muni Bldg	\$ 139,333.00
(4)	4215: Install Fencing at Votee Park	\$ 90,725.00
(5)	4217: Improv to GlenPointe Sewer Pump Station	\$ 209,000.00
(6)	4222: Renov of Old Police Building	\$ 1,705,324.00
(7)	4223: Various Public Improvements	\$ 275,000.00
(8)	4235: Acq of Radio Comm Upgrade Equip	\$ 203,062.00
(9)	4236: Acq of Fire Dept Vehicles & Equip	\$ 128,250.00
(10)	4238: 2011 Road Resurf & Sidewalk & Curb Improv	\$ 1,045,000.00
(11)	4239: Stormwater Drainage Improv - Various	\$ 89,300.00
(12)	4240: Resurfacing of Var Municipal Parking Lots	\$ 310,650.00
(13)	4242: Acq of Sign Making Equip for DPW	\$ 47,500.00
(14)	4267: 2012 Road Surfacing	\$ 1,887,650.00
(15)	4270/22-2013: Emergency Generator	\$ 664,129.00
(16)	4273: Stormwater Drainage - Tokoloka & Dearborn	\$ 171,000.00
(17)	6-2013: Fire Ladder Truck	\$ 829,160.00
(18)	4128 Refunding Bonds Judgment	\$ 4,050,000.00
(19)	25-2014 Road Resurfacing & Curb Replacement	\$ 1,000,000.00
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OTHER BONDS, NOTES AND LOANS - Page 3a

4 BOND ANTICIPATION NOTES (state purposes separately)

(b) Authorized but not issued

(1)	4027: HVAC Upgrades for Library & Muni Bldg	\$ 33,351.76
(2)	4270/22-2013: Emergency Generator	\$ 871.00
(3)	3-2013: Votee Park Turf Field Project	\$ 1,174,800.28
(4)	25-2014: Road Resurfacing	\$ 900,000.00
(5)	26-2014: Stormwater Improvements	\$ 950,000.00
(6)	28-2014: Audible Alert System	\$ 285,000.00
(7)	29-2014: DPW Equipment	\$ 456,000.00
(8)	23-2015: Multipurpose	\$ 395,200.00
(9)	44-2015: Multipurpose	\$ 1,511,450.00
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OTHER BONDS, NOTES AND LOANS - Page 3b

4 BOND ANTICIPATION NOTES (state purposes separately)

(b) Authorized but not issued (Continued)

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Bond Anticipation Notes Authorized but not Issued \$ 5,706,673.04

5 Total Bond Anticipation Notes Issued and Authorized but not Issued **\$ 19,373,006.04**

OTHER BONDS, NOTES AND LOANS - Page 4

6 MISCELLANEOUS BONDS, NOTES AND LOANS

(not including Tax Anticipation Notes, Emergency Notes, Special Emergency Notes and Utility Revenue Notes)

(a) Issued

(1)	Capital Notes (N.J.S.A. 40A:2-8)	
(2)	Bonds issued by another Public Body Guaranteed by the Municipality	\$ 327,079.30
(3)	Green Trust Loans	\$ 128,750.00
(4)	Infrastructure Trust	
(5)	DCA Downtown Bus Improv Loan	\$ 240,000.00
(6)		
(7)		

Miscellaneous Bonds, Notes and Loans Issued \$ 695,829.30

(b) Authorized but not issued

(1)	Capital Notes (N.J.S.A. 40A:2-8)	
(2)	Bonds issued by another Public Body Guaranteed by the Municipality	
(3)		
(4)		
(5)		

Miscellaneous Bonds and Notes Authorized but not Issued \$ -

Total Miscellaneous Bonds, Notes and Loans Issued and Authorized but not Issued \$ 695,829.30

DEDUCTIONS APPLICABLE TO OTHER BONDS AND NOTES

1. Amounts held or to be held for the sole purpose of paying general bonds and notes included		
(a) Sinking funds on hand for term bonds		
(1)		\$ -
		\$ -
(b) Funds on hand (including proceeds of bonds and notes held to pay other bonds and notes), in those cases where such funds cannot be diverted to purposes other than the payment of bonds and notes		
(1)	Reserve for Payment of Notes	\$ 99,616.90
(2)		\$ -
(3)		\$ -
		\$ 99,616.90
(c) Estimated proceeds of bonds and notes authorized but not issued where such proceeds will be used for the sole purpose of paying bonds and notes		
(1)		\$ -
(2)		\$ -
(3)		\$ -
		\$ -
(d) Accounts receivable from other public authorities applicable only to the payment of any part of the gross debt not otherwise deductible		
(1)		\$ -
(2)		\$ -
(3)		\$ -
		\$ -
2. Bonds authorized by another Public Body to be guaranteed by the municipality		\$ 327,079.30
3. Bonds issued and bonds authorized by not issued to meet cash grants-in-aid for housing authority, redevelopment agency or municipality acting as its local public agency [N.J.S.A. 55:14B-4.1(d)]		\$ -
4. Bonds issued and bonds authorized but not issued - Capital projects for County Colleges (N.J.S.A. 18A:64A-22.1 to 18A:64A-22.8)		\$ -
5. Refunding Bonds (N.J.S.A 40A:2-52)		
(1)	Refunding Bonds Judgment	\$ 4,050,000.00
(2)		
		\$ 4,050,000.00
Total Deductions Applicable to Other Bonds and Notes		\$ 4,476,696.20

SPECIAL DEBT STATEMENT BORROWING POWER AVAILABLE UNDER NJSA 40A:2-7(f)

1. Balance of debt incurring capacity December 31, 2012 (NJSA 40:1-16(d))		\$ -
2. Obligations heretofore authorized during 2013 in excess of debt limitation and pursuant to:		
(a) NJSA 40A:2-7, paragraph (d)	\$ -	
(b) NJSA 40A:2-7, paragraph (f)	\$ -	
(c) NJSA 40A:2-7, paragraph (g)	\$ -	
Total		\$ -
3. Less 2012 authorizations repealed during 2013		\$ -
4. Net authorizations during 2013		\$ -
5. Balance of debt incurring capacity December 31, 2013 (NJSA 40:1-16(d))		\$ -

Obligations NOT Included in Gross Debt

1 Capital Leases and Other Comittments

(1)	BCIA	\$	249,456.22
(2)		\$	-
(3)		\$	-
(4)		\$	-
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Total Leases and Other Comittments			<u>\$ 249,456.22</u>

Obligations NOT Included in Gross Debt

2 Guarantees NOT included in Gross Debt - Public and Private

(1)		\$	-
(2)		\$	-
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Total Guarantees NOT included in Gross Debt - Public and Private \$ -

BONDS AND NOTES FOR REGIONAL SCHOOL PURPOSES 1

Regional School District		
1	TERM BONDS	-
2	SERIAL BONDS	
	(a) Issued	\$ -
	(b) Authorized but not issued	\$ -
3	TEMPORARY BONDS AND NOTES	
	(a) Issued	\$ -
	(b) Authorized but not issued	\$ -
4	TOTAL OF REGIONAL SCHOOL BONDS AND NOTES	\$ -

NJSA 40A:2-43 reads in part as follows: " Gross debt of a municipality shall also include that amount of the total of all the bonds and notes issued and authorized but not issued by any school district including the area of the municipality, which results from the application to such total of the ratio which the equalized valuation basis of the municipality bears to the sum of the equalized valuation basis of each municipality in any such school district."

COMPUTATION OF REGIONAL AND/OR CONSOLIDATED SCHOOL DISTRICT DEBT

% OF VALUATIONS APPORTIONED TO EACH MUNICIPALITY			APPORTIONMENT OF DEBT - Dec. 31 2013		
Municipality	Average Equalized Valuations	%	Serial Bonds Issued	Temp. Bond-Notes Issued	Authorized But not Issued
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
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	\$ -	0%	\$ -	\$ -	\$ -
Totals	\$ -	0.00%	\$ -	\$ -	\$ -

BONDS AND NOTES FOR REGIONAL SCHOOL PURPOSES 2

Regional School District		
1	TERM BONDS	-
2	SERIAL BONDS	
	(a) Issued	\$ -
	(b) Authorized but not issued	\$ -
3	TEMPORARY BONDS AND NOTES	
	(a) Issued	\$ -
	(b) Authorized but not issued	\$ -
4	TOTAL OF REGIONAL SCHOOL BONDS AND NOTES	\$ -

NJSA 40A:2-43 reads in part as follows: " Gross debt of a municipality shall also include that amount of the total of all the bonds and notes issued and authorized but not issued by any school district including the area of the municipality, which results from the application to such total of the ratio which the equalized valuation basis of the municipality bears to the sum of the equalized valuation basis of each municipality in any such school district."

COMPUTATION OF REGIONAL AND/OR CONSOLIDATED SCHOOL DISTRICT DEBT

% OF VALUATIONS APPORTIONED TO EACH MUNICIPALITY			APPORTIONMENT OF DEBT - Dec. 31 2013		
Municipality	Average Equalized Valuations	%	Serial Bonds Issued	Temp. Bond-Notes Issued	Authorized But not Issued
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
	\$ -	0%	\$ -	\$ -	\$ -
Totals	\$ -	0.00%	\$ -	\$ -	\$ -

BONDS AND NOTES FOR UTILITY FUND

IV. None	Utility		
1. Term bonds		\$	-
2. Serial bonds			
(a) Issued		\$	-
(b) Authorized but not issue		\$	-
3. Bond Anticipation Notes			
(a) Issued		\$	-
(b) Authorized but not issued		\$	-
4. Capital Notes (N.J.S.A. 40A:2-8)			
(a) Issued		\$	-
(b) Authorized but not issued		\$	-
5. Other			
(a) Issued		\$	-
(b) Authorized but not issued		\$	-
6. Total			\$ -

DEDUCTIONS APPLICABLE TO BONDS AND NOTES FOR SELF-LIQUIDATING PURPOSES

Self-Liquidating Utility Calculation

1. Total Cash Receipts from Fees, Rents or Other Charges for Year		\$	-
2. Operating and Maintenance Cost		\$	-
3. Debt Service			
(a) Interest	\$	-	
(b) Notes	\$	-	
(c) Serial Bonds	\$	-	
(d) Sinking Fund Requirements	\$	-	
4. Debt Service per Current Budget (N.J.S.A. 40A:2-52)			
(a) Interest on Refunding Bonds	\$	-	
(b) Refunding Bonds	\$	-	
5. Anticipated Deficit in Dedicated Assessment Budget	\$	-	
6. Total Debt Service	\$	-	
7. Total Deductions (Line 2 plus Line 6)		\$	-
8. Excess in Revenues (Line 1 minus Line 7)		\$	-
9. Deficit in Revenues (Line 7 minus Line 1)		\$	-
10. Total Debt Service (Line 6)		\$	-
11. Deficit (smaller of Line 9 or Line 10)		\$	-
If Excess in Revenues (Line 8) all Utility Debt is Deductible			
(a) Gross None System Debt	\$	-	
(b) Less: Deficit (Capitalized at 5%), (Line 9 or line 11)	\$	-	
\$ - times 20	\$	-	
(c) Deduction	\$	-	
(d) Plus: Cash held to Pay Bonds and Notes included in 2 (a) above			
(e) Total Deduction (Deficit in revenues)	\$	-	
(f) NonDeductible Combined GO Debt			

BONDS AND NOTES FOR UTILITY FUND

IV. None Utility

1. Term bonds		\$	-	
2. Serial bonds				
(a) Issued		\$	-	
(b) Authorized but not issue		\$	-	
3. Bond Anticipation Notes				
(a) Issued		\$	-	
(b) Authorized but not issued		\$	-	
4. Capital Notes (N.J.S.A. 40A:2-8)				
(a) Issued		\$	-	
(b) Authorized but not issued		\$	-	
5. Other				
(a) Issued		\$	-	
(b) Authorized but not issued		\$	-	
6. Total				\$ -

DEDUCTIONS APPLICABLE TO BONDS AND NOTES FOR SELF-LIQUIDATING PURPOSES

Self-Liquidating Utility Calculation

1. Total Cash Receipts from Fees, Rents or Other Charges for Year			\$	-
2. Operating and Maintenance Cost		\$	-	
3. Debt Service				
(a) Interest	\$	-		
(b) Notes	\$	-		
(c) Serial Bonds	\$	-		
(d) Sinking Fund Requirements	\$	-		
4. Debt Service per Current Budget (N.J.S.A. 40A:2-52)				
(a) Interest on Refunding Bonds	\$	-		
(b) Refunding Bonds	\$	-		
5. Anticipated Deficit in Dedicated Assessment Budget	\$	-		
6. Total Debt Service		\$	-	
7. Total Deductions (Line 2 plus Line 6)			\$	-
8. Excess in Revenues (Line 1 minus Line 7)			\$	-
9. Deficit in Revenues (Line 7 minus Line 1)			\$	-
10. Total Debt Service (Line 6)			\$	-
11. Deficit (smaller of Line 9 or Line 10)			\$	-

If Excess in Revenues (Line 8) all Utility Debt is Deductible

(a) Gross <u>None</u> System Debt	\$	-
(b) Less: Deficit (Capitalized at 5%), (Line 9 or line 11)		
\$ - times 20	\$	-
(c) Deduction	\$	-
(d) Plus: Cash held to Pay Bonds and Notes included in 2 (a) above		
(e) Total Deduction (Deficit in revenues)	\$	-
(f) NonDeductible Combined GO Debt		

BONDS AND NOTES FOR UTILITY FUND

IV. None

Utility

1. Term bonds		\$	-
2. Serial bonds			
(a) Issued		\$	-
(b) Authorized but not issue		\$	-
3. Bond Anticipation Notes			
(a) Issued		\$	-
(b) Authorized but not issued		\$	-
4. Capital Notes (N.J.S.A. 40A:2-8)			
(a) Issued		\$	-
(b) Authorized but not issued		\$	-
5. Other			
(a) Issued		\$	-
(b) Authorized but not issued		\$	-
6. Total			\$ -

DEDUCTIONS APPLICABLE TO BONDS AND NOTES FOR SELF-LIQUIDATING PURPOSES

Self-Liquidating Utility Calculation

1. Total Cash Receipts from Fees, Rents or Other Charges for Year			\$	-
2. Operating and Maintenance Cost		\$	-	
3. Debt Service				
(a) Interest	\$	-		
(b) Notes	\$	-		
(c) Serial Bonds	\$	-		
(d) Sinking Fund Requirements	\$	-		
4. Debt Service per Current Budget (N.J.S.A. 40A:2-52)				
(a) Interest on Refunding Bonds	\$	-		
(b) Refunding Bonds	\$	-		
5. Anticipated Deficit in Dedicated Assessment Budget	\$	-		
6. Total Debt Service		\$	-	
7. Total Deductions (Line 2 plus Line 6)			\$	-
8. Excess in Revenues (Line 1 minus Line 7)			\$	-
9. Deficit in Revenues (Line 7 minus Line 1)			\$	-
10. Total Debt Service (Line 6)			\$	-
11. Deficit (smaller of Line 9 or Line 10)			\$	-

If Excess in Revenues (Line 8) all Utility Debt is Deductible

(a) Gross None System Debt	\$	-
(b) Less: Deficit (Capitalized at 5%), (Line 9 or line 11)		
\$ - times 20	\$	-
(c) Deduction	\$	-
(d) Plus: Cash held to Pay Bonds and Notes included in 2 (a) above		
(e) Total Deduction (Deficit in revenues)	\$	-
(f) NonDeductible Combined GO Debt		

BONDS AND NOTES FOR UTILITY FUND

IV. None Utility

1.	Term bonds	\$	-
2.	Serial bonds		
	(a) Issued	\$	-
	(b) Authorized but not issued	\$	-
3.	Bond Anticipation Notes		
	(a) Issued	\$	-
	(b) Authorized but not issued	\$	-
4.	Capital Notes (N.J.S.A. 40A:2-8)		
	(a) Issued	\$	-
	(b) Authorized but not issued	\$	-
5.	Other		
	(a) Issued	\$	-
	(b) Authorized but not issued	\$	-
6.	Total		\$ -

DEDUCTIONS APPLICABLE TO BONDS AND NOTES FOR SELF-LIQUIDATING PURPOSES Self-Liquidating Utility Calculation

1.	Total Cash Receipts from Fees, Rents or Other Charges for Year		\$ -
2.	Operating and Maintenance Cost	\$	-
3.	Debt Service		
	(a) Interest	\$	-
	(b) Notes	\$	-
	(c) Serial Bonds	\$	-
	(d) Sinking Fund Requirements	\$	-
4.	Debt Service per Current Budget (N.J.S.A. 40A:2-52)		
	(a) Interest on Refunding Bonds	\$	-
	(b) Refunding Bonds	\$	-
5.	Anticipated Deficit in Dedicated Assessment Budget	\$	-
6.	Total Debt Service	\$	-
7.	Total Deductions (Line 2 plus Line 6)		\$ -
8.	Excess in Revenues (Line 1 minus Line 7)		\$ -
9.	Deficit in Revenues (Line 7 minus Line 1)		\$ -
10.	Total Debt Service (Line 6)		\$ -
11.	Deficit (smaller of Line 9 or Line 10)		\$ -

If Excess in Revenues (Line 8) all Utility Debt is Deductible

(a)	Gross <u>None</u> System Debt	\$	-
(b)	Less: Deficit (Capitalized at 5%), (Line 9 or line 11)		
	\$ - times 20	\$	-
(c)	Deduction	\$	-
(d)	Plus: Cash held to Pay Bonds and Notes included in 2 (a) above		
(e)	Total Deduction (Deficit in revenues)	\$	-
(f)	NonDeductible Combined GO Debt		

Teaneck Facts & Stats

Location: Bergen County, 12 miles northwest of Times Square in New York City, NY

Square miles: 6.05

Average temperature: 51 degrees

Founded: 1895

Population: 40,261 (U.S. Census estimate as of 01/01/2013)

Median age: 38.6 years

Total households: 13,683


Average household size: 2.89

Median household income: \$94,981 (U.S. Census Bureau, 2012 American Community Survey)

Median house or condo value: \$376,178

Total assessed property valuation for 2015: \$5.016 Billion, up by less than 1% from 2014.

* Website: www.teanecknj.gov *



Teaneck Township Hall
818 Teaneck Rd.,
Teaneck NJ 07666
Tel: (201) 837-4810