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Proposed  
2018  
Municipal  
Budget

prepared by

William Broughton  
Township Manager

— and

Michael Mariniello  
Interim  
Chief Financial  
Officer

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# Section 1

## Summary of Proposed 2018 Municipal Budget

**TOWNSHIP OF TEANECK  
INTER-OFFICE COMMUNICATION**

TO: Council

FROM: William Broughton, Township Manager

SUBJECT: Summary of the Proposed 2018 Municipal Budget

DATE: February 22, 2018

Enclosed please find a copy of the proposed 2018 Proposed Municipal Budget and the 2018 Capital Budget and 6 Year Capital Plan.

Below please find a summary and analysis of the 2018 Proposed Municipal Budget:

	2018	2017	\$	%
Appropriation	Proposed	Adopted	Change	Change
Total Expenditures	70,296,462.57	70,094,847.05	201,615.52	0.29%
Surplus Anticipated	4,910,000.00	5,729,000.00	(819,000.00)	-14.30%
Miscellaneous Revenues	7,756,796.00	8,807,173.72	(1,050,377.72)	-11.93%
Receipts from Delinquent Taxes	900,000.00	700,000.00	200,000.00	28.57%
Municipal Tax Levy*	56,729,666.57	54,858,673.33	1,870,993.24	3.41%
Total Revenues	70,296,462.57	70,094,847.05	201,615.52	0.29%

\*Includes the Municipal Library Tax Levy

The estimated average assessed valuation of a home in Teaneck is \$382,295.00. The proposed 2018 municipal levy increase is 3.41%. Preliminary calculations indicate that the combined annual municipal tax and municipal library tax on the average home will rise approximately \$128.25 in 2018 with this proposed budget.

The Division of Local Government Services implemented the Property Tax Levy Cap (P.L. 2007, c.62) at 2% subject to certain exclusions and variables. With the budget information available at the present time, preliminary analysis indicates that the proposed budget will be under our allowable cap. However, it is possible that an appropriations cap issue may arise. I will advise Council once a final determination on the 2018 appropriations is made.

Final budget is dependent upon:

1. Council determined 2018 Municipal Budget Appropriations
2. Surplus available for 2018. Preliminary calculations indicate a potential Fund Balance of approximately \$6,139,797.24 at the close of 2017. Surplus available for use will be determined after the filing of the Annual Financial Statement due to be filed in February 2018.
3. State Aid allocations for 2018. Currently, we do not anticipate any decrease in aid, however, the possibility of a decrease exists.
4. BCUA 2018 budget and potential increase

**TOWNSHIP OF TEANECK**  
**INTER-OFFICE COMMUNICATION**

5. Capital Improvement Fund 2018 contribution
6. Utilization of Snow Removal Trust Fund (\$190,000)
7. Obtaining permanent financing of debt obligations to save \$491,000 in note payments in 2018 or through other offsetting financial mechanisms
8. Reduction in Tax Appeal Reserve by \$200,000

# Section 2

## Summary by Major Category of Proposed 2018 Municipal Budget

**TOWNSHIP OF TEANECK  
INTER-OFFICE COMMUNICATION**

TO: Council

FROM: William Broughton, Township Manager

SUBJECT: Summary by Major Category of the Proposed 2018 Municipal Budget

DATE: February 22, 2018

Below please find a summary and analysis of revenues:

	2018	2017	\$	%
	Proposed	Adopted	Change	Change
Surplus Anticipated	4,910,000.00	5,729,000.00	(819,000.00)	-14.30%
Sewer Use Charges	600,000.00	650,000.00	(50,000.00)	-7.69%
Capital Surplus	-	-	-	0.00%
State Aid	3,379,296.00	3,379,296.00	-	0.00%
Grants*	-	-	-	0.00%
Other Revenues	3,777,500.00	4,777,877.72	(1,000,377.72)	-20.94%
Receipts from Delinquent Taxes	900,000.00	700,000.00	200,000.00	28.57%
Municipal Library Tax	1,854,090.32	1,825,872.84	28,217.48	1.55%
Local Municipal Tax	54,875,576.25	53,032,800.49	1,842,775.76	3.47%
Total Revenues	70,296,462.57	70,094,847.05	201,615.52	0.29%

Below please find a summary and analysis of appropriations:

	2018	2017	\$	%
Appropriation	Proposed	Adopted	Change	Change
Salaries and Wages	35,848,523.76	34,510,112.00	1,338,411.76	3.88%
Other Expenses (OE) Departments	21,279,168.77	22,378,316.10	(1,099,147.33)	-4.91%
Capital Improvement Fund	-	315,000.00	(315,000.00)	-100.00%
Debt Service	2,410,007.00	2,702,338.44	(292,331.44)	-10.82%
Deferred Charges	1,192,494.00	1,392,494.00	(200,000.00)	-14.36%
Statutory Expenditures	7,947,176.48	7,236,586.51	710,589.97	9.82%
Grants*	-	-	-	0.00%
Reserve for Uncollected Taxes	1,619,092.56	1,560,000.00	59,092.56	3.79%
Total Expenditures**	70,296,462.57	70,094,847.05	201,615.52	0.29%

\* Figure will be revised once 2018 Grants are confirmed.

\*\* Final expenditures/revenues require verification by the Chief Financial Officer

# Section 3

2018

Proposed Budget

Other

Appropriations

**TOWNSHIP OF TEANECK  
INTER-OFFICE COMMUNICATION**

TO: Council

FROM: William Broughton, Township Manager

SUBJECT: 2018 Proposed Budget - Other Appropriations

DATE: February 22, 2018

Enclosed please find a summary and analysis for each of the following:

- Debt Service
- Deferred Charges
- Statutory Expenditures



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
DEBT SERVICE 900**

**Account Summary**

	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
900	Debt Service	\$ 2,410,007.00	\$ 2,410,007.00	\$ 2,748,505.44	\$ 2,747,334.08	\$ (338,498.44)	-12.32%
230	Note Principal	\$ 800,000.00	\$ 800,000.00	\$ 1,250,000.00	\$ 1,250,000.00	\$ (450,000.00)	-36.00%
240	Note Interest	\$ 221,000.00	\$ 221,000.00	\$ 96,000.00	\$ 94,828.65	\$ 125,000.00	130.21%
250	Bond Principal	\$ 900,000.00	\$ 900,000.00	\$ 900,000.00	\$ 900,000.00	\$ -	0.00%
260	Bond Interest	\$ 360,000.00	\$ 360,000.00	\$ 373,500.00	\$ 373,500.00	\$ (13,500.00)	-3.61%
270	NJ Downtown Bus Imp Fund Loan	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ -	0.00%
280	BCIA Sublease Purch Prin	\$ 86,013.00	\$ 86,013.00	\$ 83,119.65	\$ 83,119.65	\$ 2,893.35	3.48%
290	BCIA Sublease Purch Interes	\$ 2,994.00	\$ 2,994.00	\$ 5,885.79	\$ 5,885.78	\$ (2,891.79)	-49.13%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
DEFERRED CHARGES 410**

**Account Summary**

	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
410	<b>Deferred Charges</b>	\$ 1,392,494.00	\$ 1,192,494.00	\$ 1,392,494.00	\$ 892,494.00	\$ (200,000.00)	-14.36%
217	Prior Year Bills	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
222	Tax Appeal Reserve	\$ 500,000.00	\$ 300,000.00	\$ 500,000.00	\$ -	\$ (200,000.00)	-40.00%
223	Severance Liability	\$ 750,000.00	\$ 750,000.00	\$ 750,000.00	\$ 750,000.00	\$ -	0.00%
	Special Emergency Authorizations	\$ 142,494.00	\$ 142,494.00	\$ 142,494.00	\$ 142,494.00	\$ -	0.00%
	Tax Refunding Ordinance	\$ -	\$ -		\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
STATUTORY EXPENDITURES 471**

**Account Summary**

	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
471	<b>Statutory Expenditures</b>	\$ 7,947,176.48	\$ 8,288,457.26	\$ 7,947,176.48	\$ 7,943,217.85	\$ 341,280.78	4.29%
212	PERS	\$ 1,293,256.00	\$ 1,528,702.26	\$ 1,293,256.00	\$ 1,293,256.00	\$ 235,446.26	18.21%
213	Soc. Security System	\$ 1,360,000.00	\$ 1,360,000.00	\$ 1,360,000.00	\$ 1,357,139.36	\$ -	0.00%
214	Consol P&F Ret System	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 17,549.51	\$ -	0.00%
215	Pol & Fire Ret System	\$ 5,274,420.48	\$ 5,380,255.00	\$ 5,274,420.48	\$ 5,274,240.48	\$ 105,834.52	2.01%
220	DCRP	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,032.50	\$ -	0.00%

**TOWNSHIP OF TEANECK  
INTER-OFFICE COMMUNICATION**

TO: Council

FROM: William Broughton, Township Manager

SUBJECT: 2018 Proposed Budget - Salaries and Wages

DATE: February 22, 2018

The subject budget and supporting Tables of Organization are attached for your review.

**I. Summary:**

The overall dollar increase in salaries from 2017 to 2018 is \$474,803.96 or 1.34%. The increase reflects additional funding for new positions and the anticipated and actual costs of contractual obligations.

The Proposed 2018 Budget recommends and includes funding for new positions as indicated below:

- \$ 55,000 - (1) Executive Assistant @ \$55,000
- \$ 50,000 - (1) Police Officer @ \$50,000
- \$ 50,000 - (1) Fire Fighter @ \$50,000

I will be prepared to discuss these positions in detail during budget deliberations.

**II. RECOMMENDED BUDGET CHANGES:**

# Section 4

2018

Proposed Budget

Salaries

and Wages

**1. Account 100 - Township Manager:  
Recommended:**

The vacant Executive Assistant position has been funded to provide appropriate support in the Manager's Office. The position is critical to providing customer service, support, and reporting on behalf of the Township Manager.

The following chart presents the total budgeted amount for all salaries and wages including full-time, part-time, overtime and allowances by department:

		2018	2018	2017	2017		
ACCT #	FUNCTION Department	Budget Proposed	Auth. Full-time Positions	Budget Full-time Adopted	Auth. Full-time Positions	\$ Amount Change	% Amount Change
110	Council	49,000.00	7	49,000.00	7	-	0.00%
120	Clerk	199,000.00	3	200,000.00	3	(1,000.00)	-0.50%
100	Manager	441,000.00	4	431,163.00	4	9,837.00	2.28%
105	Human Res.	335,600.00	4	145,600.00	2	190,000.00	130.49%
130	Finance	253,000.00	3	275,750.00	3	(22,750.00)	-8.25%
145	Collection	223,600.00	3	211,750.00	3	11,850.00	5.60%
150	Assessor	201,100.00	2	197,575.00	2	3,525.00	1.78%
100-1	Purchasing	143,500.00	2	141,000.00	2	2,500.00	1.77%
155	Legal	-	0	-	0	-	0.00%
490	Court	491,900.00	7	491,900.00	7	-	0.00%
265	Fire*	10,265,600.00	94	10,356,450.00	94	(90,850.00)	-0.88%
240	Police**	12,629,800.00	136	12,430,700.00	136	199,100.00	1.60%
265-1	XingGuards	167,800.00	-	167,800.00	-	-	0.00%
195	Building	1,002,375.00	11	1,002,375.00	13	-	0.00%
300	PublicWorks+	5,158,143.11	68	4,926,350.00	68	231,793.11	4.71%
330	Health	649,000.00	9	698,000.00	9	(49,000.00)	-7.02%
370	Recreation	1,731,634.65	11	1,718,058.80	11	13,575.85	0.79%
390	Library	1,906,471.00	-	1,930,248.00	-	(23,777.00)	-1.23%
						-	
	<b>TOTALS</b>	<b>35,848,523.76</b>	<b>364</b>	<b>35,373,719.80</b>	<b>364</b>	<b>474,803.96</b>	<b>1.34%</b>
	<b>BUDGETED POSITIONS</b>		<b>334</b>		<b>341</b>		

\*Fire - Authorized strength is 92 uniformed personnel and 2 civilians. Only 91 uniformed officers are budgeted in 2018.

\*\*Police - Authorized strength per Township code (Sec 2-73) is 115 uniformed officers and 21 civilians. Only 95 uniformed officers and 16 civilians are budgeted in 2018.

+Public Works - Authorized strength is 68. Currently, there are 62 budgeted positions in 2018.

The following chart presents the overtime budgeted by department:

		2018	2017	Spent		
ACCT	FUNCTION	Budget	Budget	Jan to Dec	\$ Amount	% Amount
#	Department	Proposed	Adopted	2017	Change	Change
120	Clerk	8,000.00	8,000.00	9,156.44	-	0.00%
100-1	Purchasing	5,000.00	5,000.00	66.18	-	0.00%
105	Human Res.	5,000.00	5,000.00	2,608.25	-	0.00%
130	Finance	3,000.00	3,000.00	3,039.98	-	0.00%
145	Collection	3,000.00	3,000.00	3,211.45	-	0.00%
150	Assessor	5,000.00	5,000.00	6,864.84	-	0.00%
490	Court	20,000.00	20,000.00	11,982.79	-	0.00%
265	Fire	500,000.00	500,000.00	422,939.40	-	0.00%
240	Police	600,000.00	600,000.00	618,608.47	-	0.00%
195	Building	20,000.00	20,000.00	12,018.57	-	0.00%
300	PublicWorks	326,400.00	326,400.00	318,953.64	-	0.00%
330	Health	19,000.00	19,000.00	20,310.04	-	0.00%
370	Recreation	20,000.00	20,000.00	20,235.11	-	0.00%
390	Library	115,000.00	115,000.00	39,031.43	-	0.00%
	<b>TOTALS</b>	<b>1,649,400.00</b>	<b>1,649,400.00</b>	<b>1,489,026.59</b>	<b>-</b>	<b>0.00%</b>

The following chart presents the part-time personnel budgeted by department:

		2018	2017	Spent		
ACCT	FUNCTION	Budget	Budget	Jan to Dec	\$ Amount	% Amount
#	Department	Proposed	Adopted	2017	Change	Change
100	Manager	30,000.00	30,000.00	2,733.67	-	0.00%
100-1	Purchasing	16,000.00	16,000.00	-	-	0.00%
105	Human Res.	15,600.00	15,600.00	998.94	-	0.00%
130	Finance	55,000.00	17,000.00	19,207.50	38,000.00	223.53%
145	Collection	15,600.00	15,600.00	1,290.00	-	0.00%
240	Police	100,000.00	100,000.00	59,619.45	-	0.00%
265-1	XingGuards	167,800.00	167,800.00	151,827.70	-	0.00%
195	Building	80,000.00	80,000.00	46,513.50	-	0.00%
300	PublicWorks	275,800.00	275,800.00	176,931.00	-	0.00%
330	Health	36,600.00	36,600.00	28,697.76	-	0.00%
370	Recreation	1,021,285.00	990,186.00	961,326.45	31,099.00	3.14%
490	Court	4,500.00	4,500.00	4,387.50	-	0.00%
390	Library	245,194.00	245,194.00	228,702.98	-	0.00%
	<b>TOTALS</b>	<b>2,063,379.00</b>	<b>1,994,280.00</b>	<b>1,682,236.45</b>	<b>69,099.00</b>	<b>3.46%</b>



# Section 5

2018

Proposed Budget

Other Expenses

TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MANAGER 100**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
100		<b>Manager: Other Expenses</b>	\$ 71,725.00	\$ 71,725.00	\$ 71,725.00	\$ 68,705.11	\$ -	0.00%
211	2	Stationery & Supplies	\$ 300.00	\$ 300.00	\$ 300.00	\$ 110.24	\$ -	0.00%
212	2	Miscellaneous	\$ 200.00	\$ 200.00	\$ 200.00	\$ 596.03	\$ -	0.00%
213	2	Office Equip. Maintenance	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
214	3	Professional Affiliation	\$ 3,025.00	\$ 3,025.00	\$ 3,025.00	\$ 2,040.00	\$ -	0.00%
233	3	Grant Writing Consultant	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 35,000.00	\$ -	0.00%
245	3	Public Information	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 13,979.38	\$ -	0.00%
250	3	Training	\$ 14,100.00	\$ 14,100.00	\$ 14,100.00	\$ 16,979.46	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MANAGER 100**

**Account Justification**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
211		<b>Manager: Stationary &amp; Supplies</b>	\$ 300.00	\$ 300.00	\$ 300.00	\$ 110.24	\$ -	0.00%
	1	Stationary and Supplies	\$ 300.00	\$ 300.00	\$ 300.00			

<b><u>Justifications</u></b>									
	1	As needed							

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
212		<b>Miscellaneous</b>	\$ 200.00	\$ 200.00	\$ 200.00	\$ 596.03	\$ -	0.00%
	1	Tolls, meetings, etc.	\$ 200.00	\$ 200.00	\$ 200.00			

<b><u>Justifications</u></b>									
	1	As needed							

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
213		<b>Manager: Office Equipment Maint.</b>	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
	1	Office Equipment Maintenance	\$ 100.00	\$ 100.00	\$ 100.00			

<b><u>Justifications</u></b>									
	1	As needed							

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MANAGER 100**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		<b>Manager: Prof. Affil. &amp; Travel</b>	\$ 3,025.00	\$ 3,025.00	\$ 3,025.00	\$ 2,040.00	\$ -	0.00%
		Dues - ICMA - Manager	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			
		Dues - NJMMA - Manager	\$ 225.00	\$ 225.00	\$ 225.00			
		NJ administrative Code Updates	\$ 150.00	\$ 150.00	\$ 150.00			
		ICMA Conference	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Annual NJMVC Access	\$ 250.00	\$ 250.00	\$ 250.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
233		<b>Grant Writing Consultant</b>	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	\$ 35,000.00	\$ -	0.00%
		Grant Writing Consultant	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
245		<b>Manager: Public Information</b>	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 13,979.38	\$ -	0.00%
		Teaneck Times/Recycling Calendar/Annual Report	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
250		<b>Manager: Training</b>	\$ 14,100.00	\$ 14,100.00	\$ 14,100.00	\$ 16,979.46	\$ -	0.00%
		All departments except Police, Fire	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			
		Diversity/Customer Service Training	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00			
		Township Wide Mandated Training	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
PURCHASING 100-1**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
100-1		<b>Purchasing: Other Expenses</b>	\$ 3,880.00	\$ 3,880.00	\$ 3,830.00	\$ 1,531.48	\$ 50.00	1.31%
211	5	Printing & Supplies	\$ 600.00	\$ 600.00	\$ 600.00	\$ 256.45	\$ -	0.00%
213	5	Equipment & Maintenance	\$ 150.00	\$ 150.00	\$ 100.00	\$ -	\$ 50.00	50.00%
214	6	Prof. Affiliation & Travel	\$ 3,130.00	\$ 3,130.00	\$ 3,130.00	\$ 1,275.03	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
PURCHASING 100-1**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
211		<b>Purchasing: Printing and Supplies</b>	\$ 600.00	\$ 600.00	\$ 600.00	\$ 256.45	\$ -	0.00%
	<b>1-3</b>	Printing and Supplies	\$ 600.00	\$ 600.00	\$ 600.00			

<u><b>Justifications</b></u>	
1	Contract folders
2	Toners and Parts for Mailroom and Purchasing Fax Machines
3	Printing of Business Cards and Purchasing Forms

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
213		<b>Purchasing: Equipment and Maintenance</b>	\$ 150.00	\$ 150.00	\$ 100.00	\$ -	\$ -	0.00%
	<b>1</b>	Equipment and Maintenance	\$ 150.00	\$ 150.00	\$ 100.00			

<u><b>Justifications</b></u>	
1	Typewriter Repairs.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
PURCHASING 100-1**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		<b>Purchasing: Professional Affil. &amp; Travel</b>	\$ 3,130.00	\$ 3,130.00	\$ 3,130.00	\$ 1,275.03	\$ -	0.00%
	1	Professional Affiliation & Travel	\$ 3,130.00	\$ 3,130.00	\$ 3,130.00			

<u>Justifications</u>	
1	Public Procurement courses and seminars to stay abreast of new regulations regarding the Public Contract Law and cost of membership in GPA and Northern N.J. Chapter of NIGP.



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
POSTAGE 100-2**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
100-2		<b>Postage</b>	\$ 78,100.00	\$ 78,100.00	\$ 78,000.00	\$ 57,909.61	\$ 100.00	0.13%
221	7	Clerk	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1,282.53	\$ -	0.00%
222	7	Finance	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,106.92	\$ -	0.00%
223	7	Tax Office	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 9,629.40	\$ -	0.00%
224	7	Tax Assessor	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,957.97	\$ -	0.00%
225	7	Purchasing	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,092.91	\$ -	0.00%
226	7	Municipal Court	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 13,661.87	\$ -	0.00%
227	7	Fire	\$ 600.00	\$ 600.00	\$ 500.00	\$ 359.73	\$ 100.00	20.00%
228	7	Police	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,119.41	\$ -	0.00%
229	7	Building	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,051.70	\$ -	0.00%
231	7	Public Works	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 406.05	\$ -	0.00%
232	7	Health & Human Services	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 5,652.59	\$ -	0.00%
233	7	Recreation	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,832.21	\$ -	0.00%
234	7	Permits	\$ 600.00	\$ 600.00	\$ 600.00	\$ 450.00	\$ -	0.00%
235	7	Postage Machine Rental	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,953.16	\$ -	0.00%
236	7	Postage Machine Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,576.70	\$ -	0.00%
238	7	Board of Adjustment	\$ 300.00	\$ 300.00	\$ 300.00	\$ 0.46	\$ -	0.00%
239	7	Planning Board	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
242	7	Overnight Mailings	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 1,776.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
CENTRAL SUPPLY 100-3**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
100-3		<b>Central Supply: Other Expenses</b>	\$ 59,300.00	\$ 59,300.00	\$ 59,300.00	\$ 45,646.97	\$ -	0.00%
211	9	Copier Rentals	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00	\$ 33,284.10	\$ -	0.00%
212	9	Excess Copy Charges	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 418.73	\$ -	41.87%
213	9	Copier Paper & Supplies	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 4,932.88	\$ -	0.00%
214	10	Stock Supplies	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,535.74	\$ -	0.00%
215	10	Stock Stationary/Envelopes	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,280.00	\$ -	0.00%
216	10	Fax Cartridges	\$ -	\$ -	\$ -	\$ 88.23	\$ -	
218	11	Copier Maintenance Contract	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,107.29	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
CENTRAL SUPPLY 100-3**

**Account Justification**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
211		<b>Central Supply: Copier Rentals</b>	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00	\$ 33,284.10	\$ -	0.00%
	1	Copier Rentals	\$ 41,000.00	\$ 41,000.00	\$ 41,000.00			

**Justifications**

1 Rental cost for 16 copiers located throughout all the Township's facilities, purchased through New Jersey's State Contract Cooperative. Includes all maintenance, labor and parts, toner and staples. Extra \$6,000.00 per year for yearly rental of copier that can print large engineering prints and plans overage charge for copies in excess.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
212		<b>Central Supply: Excess Copy Charge</b>	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 418.73	\$ -	41.87%
	1	Excess Copy Charge	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

**Justifications**

1 Cost for copiers that exceed the quarterly permitted number of copies.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
213		<b>Central Supply: Copier Paper &amp; Supplies</b>	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	\$ 4,932.88	\$ -	0.00%
	1	Copier Paper and Supplies	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00			

**Justifications**

1 Stock letter and legal size white copy paper for use in our printers and copiers delivered in pallet quantity to the Municipal Building and Police Headquarters through an economical Cooperative Pricing Plan.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
CENTRAL SUPPLY 100-3**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		<b>Central Supply: Stock Office Supplies</b>	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,535.74	\$ -	0.00%
	1	Stock Office Supplies	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00			

<u>Justifications</u>	
1	Stock office supplies, ordered in bulk for use by all Departments, and delivered to the Municipal Bldg. such as file folders, ruled pads, pens, pencils, rubber bands, paper clips, staples, rulers, scotch tape, markers, highlighters, white out, calendars, batteries, adding tape rolls, rubber fingers, rulers, scissors etc.

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
215		<b>Central Supply: Stock Stationary/Envelopes</b>	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,280.00	\$ -	0.00%
	1	Stock stationary/Envelopes	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

<u>Justifications</u>	
1	Includes #10 White regular and window envelopes, Routing Slips, Regular Township letterhead, Envelopes to match letterhead, record Storage Boxes etc....

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
216		<b>Central Supply: Fax Cartridges</b>	\$ -	\$ -	\$ -	\$ 88.23	\$ -	#DIV/0!
		Fax Cartridges	\$ -	\$ -	\$ -			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
CENTRAL SUPPLY 100-3**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
218		Central Supply: Copier Maintenance Contract	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,107.29	\$ -	0.00%
		Risograph Maintenance Contract	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

<u>Justifications</u>	
1	Maintenance Contract for large Printing unit located at the Rodda center that does some specialized printing work for some township brochures regarding departmental programs ,saving the expense of using outside printing vendors. Maintenance Contract keeps old unit operating effectively.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
ADVERTISING 100-4**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
100-4		Advertising	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 22,846.40	\$ -	0.00%
251	13	Legal	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 8,821.50	\$ -	0.00%
252	13	Informational	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,278.80	\$ -	0.00%
253	13	Employment	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,746.10	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
ADVERTISING 100-4**

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>251</b>		<b>Advertising: Legal</b>	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 8,821.50	\$ -	0.00%
		Advertising - Legal	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00			

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>252</b>		<b>Advertising: Informational</b>	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 3,278.80	\$ -	0.00%
		Advertising - Informational	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>253</b>		<b>Advertising: Employment</b>	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,746.10	\$ -	0.00%
		Advertising - Employment	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
EMPLOYEE ALLOWANCES 100-5**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
100-5		<b>Employee Allowances</b>	\$ 69,280.00	\$ 69,280.00	\$ 69,280.00	\$ 61,606.09	\$ -	0.00%
215	14	Auto Allowance - Human Resources	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	\$ 6,750.00	\$ -	0.00%
216	14	Auto Allowance - Finance	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
217	14	Auto Allowance - Assessor	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ -	0.00%
218	14	Auto Allowance - Building	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	\$ 21,782.66	\$ -	0.00%
221	14	Auto Allowance - Health	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 17,750.00	\$ -	0.00%
222	14	Auto Allowance - Recreation	\$ 11,200.00	\$ 11,200.00	\$ 11,200.00	\$ 10,450.00	\$ -	0.00%
223	14	Auto Allowance-Purchasing	\$ 900.00	\$ 900.00	\$ 900.00	\$ -	\$ -	0.00%
224	14	Auto Allowance - Clerk	\$ 900.00	\$ 900.00	\$ 900.00	\$ 793.43	\$ -	0.00%
225	14	Cell Phone Allowance	\$ 480.00	\$ 480.00	\$ 480.00	\$ 480.00	\$ -	0.00%
227	14	Other Allowances	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HUMAN RESOURCES 105**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
105		<b>Human Resources: Other Expenses</b>	\$ 60,250.00	\$ 60,250.00	\$ 52,750.00	\$ 44,648.55	\$ 7,500.00	14.22%
211	16	Stationery & Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,292.46	\$ -	0.00%
212	16	Petty Cash	\$ 250.00	\$ 250.00	\$ 250.00	\$ 3.85	\$ -	0.00%
214	16	Professional Affiliation	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 199.00	\$ -	0.00%
231	17	Equipment	\$ 800.00	\$ 800.00	\$ 500.00	\$ 2,039.46	\$ 300.00	60.00%
233	17	Award Programs	\$ 10,700.00	\$ 10,700.00	\$ 4,500.00	\$ 6,842.06	\$ 6,200.00	137.78%
250	17	Training	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 415.00	\$ -	0.00%
252	18	HR Software	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 31,731.78	\$ -	0.00%
260	18	Bloodborne Pathogens	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,300.00	\$ -	0.00%
290	18	Employee Wellness/EAP	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 824.94	\$ 1,000.00	50.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HUMAN RESOURCES 105**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
211		Human Resources: Stationary & Supplies	\$ 1,000.00	\$ 1,000.00	1,000.00	\$ 1,292.46	\$ -	0.00%
	1	Stationary and Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

**Justifications**

1 Pendaflex personnel files, labeling tape, Poster Guard Protection, Various Office Supplies

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
212		Human Resources: Petty Cash	\$ 250.00	\$ 250.00	\$ 250.00	\$ 3.85	\$ -	0.00%
	1	Petty Cash	\$ 250.00	\$ 250.00	\$ 250.00			

**Justifications**

1 Tolls, meeting expenses, emergency supplies

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		Human Resources: Profess. Affil. & Travel	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 199.00	\$ -	0.00%
	1	Professional Affiliation and Travel	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			

**Justifications**

1 SHRM and NJ-RC SHRM yearly dues, NJSLOM conference, SHRM Conference

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HUMAN RESOURCES 105**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
231		<b>Human Resources: Equipment</b>	\$ 800.00	\$ 800.00	\$ 500.00	\$ 2,039.46	\$ 300.00	60.00%
	1	ID Cards/lanyards/holders/key fobs	\$ 800.00	\$ 800.00	\$ 500.00			

<u>Justifications</u>	
1	Employee identification cards, lanyards, badge holders, key fobs

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
233		<b>Human Resources: Award Programs</b>	\$ 10,700.00	\$ 10,700.00	\$ 4,500.00	\$ 6,842.06	\$ 6,200.00	137.78%
	1	Anniversary pins, watches, Employee BBQ	\$ 10,700.00	\$ 10,700.00	\$ 4,500.00			

<u>Justifications</u>	
1	25 Year Anniversary Watches, Pins, Employee Appreciation BBQ

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
250		<b>Human Resources: Training</b>	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 415.00	\$ -	0.00%
		Various HR/ Employee seminars	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			

<u>Justifications</u>	
1	CPM Program Rutgers University, various HR training seminars

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HUMAN RESOURCES 105**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
252		Human Resources: HR Software	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00	\$ 31,731.78	\$ -	0.00%
	1	Time and Attendance Software	\$ 36,000.00	\$ 36,000.00	\$ 36,000.00			

<u>Justifications</u>	
1	

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
260		Human Resources: Bloodborne Pathogens	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 1,300.00	\$ -	0.00%
	1	Bloodborne Pathogens Program	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			

<u>Justifications</u>	
1	Bloodborne Pathogen Inoculations for new hires in PD, FD, and DPW

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
290		Human Resources: Employee Wellness/EAP	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00	\$ 824.94	\$ 1,000.00	50.00%
	1	Employee Wellness and Appreciation Programs	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00			

<u>Justifications</u>	
1	

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
COUNCIL 110**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
110		<b>Township Council: Other Expenses</b>	\$ 100,000.00	\$ 36,000.00	\$ 34,000.00	\$ 30,864.00	\$ 2,000.00	5.88%
219	20	Miscellaneous	\$ 67,500.00	\$ 2,500.00	\$ 2,000.00	\$ 1,443.00	\$ 500.00	25.00%
221	20	Special Projects	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	\$ 27,590.00	\$ -	0.00%
245	20	Public Information	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,831.00	\$ 500.00	33.33%
248	20	Community Relations	\$ 2,500.00	\$ 3,500.00	\$ 2,500.00	\$ -	\$ 1,000.00	40.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
COUNCIL 110**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
219		<b>Township Council: Training</b>	\$ 67,500.00	\$ 2,500.00	\$ 2,000.00	\$ 1,443.00	\$ 500.00	25.00%
		Seminars & NJLM Annual Conference	\$ 2,500.00	\$ 2,500.00	\$ 2,000.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
221		<b>Township Council: Special Projects</b>	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	\$ 27,590.00	\$ -	0.00%
		Discretionary Funding, i.e.. TCT, Signage	\$ 26,500.00	\$ 26,500.00	\$ 26,500.00			
		Let's Move	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
245		<b>Township Council: Public Information</b>	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,831.00	\$ 500.00	33.33%
		Website Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
248		<b>Township Council: Community Relations</b>	\$ 2,500.00	\$ 3,500.00	\$ 2,500.00	\$ -	\$ 1,000.00	40.00%
		Discretionary Funding, i.e.. public training	\$ 2,500.00	\$ 3,500.00	\$ 2,500.00			

<u><b>Justifications</b></u>	
1	\$1,000 for Advisory Board on Community Relations' Request for Funds towards "Welcome Kit"

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
CLERK 120**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
120		<b>Township Clerk: Other Expenses</b>	\$ 140,325.00	\$ 132,325.00	\$ 82,005.00	\$ 62,327.49	\$ 49,820.00	60.75%
211	22	Stationery & Supplies	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 4,022.37	\$ -	0.00%
212	22	Petty Cash	\$ 300.00	\$ 300.00	\$ 300.00	\$ 161.87	\$ -	0.00%
213	22	Office Equip. Maintenance	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 863.00	\$ -	0.00%
214	23	Professional Affiliation & Travel	\$ 4,275.00	\$ 4,275.00	\$ 4,275.00	\$ 3,776.82	\$ -	0.00%
219	23	Miscellaneous	\$ 350.00	\$ 350.00	\$ 350.00	\$ -	\$ -	0.00%
221	23	Special Projects	\$ 1,250.00	\$ 1,250.00	\$ 750.00	\$ 1,210.00	\$ -	0.00%
223	23	Election Expenses	\$ 95,300.00	\$ 87,300.00	\$ 38,300.00	\$ 33,528.46	\$ 49,000.00	127.94%
225	23	Appraisals	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	0.00%
227	24	Statutory & Advisory Boards	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,319.97	\$ -	0.00%
228	24	Code Maintenance	\$ 10,200.00	\$ 10,200.00	\$ 10,200.00	\$ 1,195.00	\$ -	0.00%
231	24	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
235	24	Clerk Software	\$ 17,200.00	\$ 17,200.00	\$ 16,380.00	\$ 16,250.00	\$ 820.00	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
CLERK 120**

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>211</b>		<b>Clerk: Stationary &amp; Supplies</b>	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 4,022.37	\$ -	0.00%
		Parking Decals	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00			
		CD/DVD/Fax Toner	\$ 300.00	\$ 300.00	\$ 300.00			
		Development Regulation Books	\$ 300.00	\$ 300.00	\$ 300.00			
		Computer Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Minute Book/frames/certificates	\$ 350.00	\$ 350.00	\$ 350.00			
		Street & Zoning Maps	\$ 500.00	\$ 500.00	\$ 500.00			
		Miscellaneous - Office Supplies	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>212</b>		<b>Clerk: Petty Cash</b>	\$ 300.00	\$ 300.00	\$ 300.00	\$ 161.87	\$ -	0.00%
		Council Meeting Refreshments, etc.	\$ 300.00	\$ 300.00	\$ 300.00			

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>213</b>		<b>Clerk: Office Equipment Maintenance</b>	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 863.00	\$ -	0.00%
		Recording System Maintenance Contract	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
CLERK 120**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		<b>Clerk: Professional Affil. &amp; Travel</b>	\$ 4,275.00	\$ 4,275.00	\$ 4,275.00	\$ 3,776.82	\$ -	0.00%
		Dues - NJ League of Municipalities	\$ 2,800.00	\$ 2,800.00	\$ 2,750.00			
		Dues - Bergen County League of Municipalities	\$ 150.00	\$ 150.00	\$ 150.00			
		Subscription - NJ State League Magazine	\$ 200.00	\$ 200.00	\$ 200.00			
		Subscription- Bergen Record	\$ 175.00	\$ 175.00	\$ 175.00			
		Miscellaneous - As Required	\$ 950.00	\$ 950.00	\$ 1,000.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
219		<b>Clerk: Miscellaneous</b>	\$ 350.00	\$ 350.00	\$ 350.00	\$ -	\$ -	0.00%
		Business Cards for Councilmembers	\$ 350.00	\$ 350.00	\$ 350.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
221		<b>Clerk: Special Projects</b>	\$ 1,250.00	\$ 1,250.00	\$ 750.00	\$ 1,210.00	\$ -	0.00%
		Memorial Day Tent	\$ 1,250.00	\$ 1,250.00	\$ 750.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
223		<b>Clerk: Election Expenses</b>	\$ 95,300.00	\$ 87,300.00	\$ 38,300.00	\$ 33,528.46	\$ 49,000.00	127.94%
		Municipal, Primary, General Election Expenses	\$ 95,300.00	\$ 87,300.00	\$ 38,300.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
225		<b>Clerk: Appraisals</b>	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	\$ -	0.00%
		For Auction of Township Property	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
CLERK 120**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
227		<b>Clerk: Statutory &amp; Advisory Boards</b>	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 1,319.97	\$ -	0.00%
		Statutory and Advisory Boards	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
228		<b>Clerk: Code Maintenance</b>	\$ 10,200.00	10,200.00	\$ 10,200.00	\$ 1,195.00	\$ -	0.00%
		Code Supplements	\$ 9,100.00	\$ 9,100.00	\$ 9,100.00			
		Annual Software Subscription	\$ 750.00	\$ 750.00	\$ 750.00			
		E-Code Annual Maintenance	\$ 350.00	\$ 350.00	\$ 350.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
231		<b>Clerk: Equipment</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
		As needed	\$ -	\$ -	\$ -			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
235		<b>Clerk: Clerk Software</b>	\$ 17,200.00	\$ 17,200.00	\$ 16,380.00	\$ 16,250.00	\$ 820.00	0.00%
	1	Media and Accela Software	\$ 17,200.00	\$ 17,200.00	\$ 16,380.00			

<b>Justifications</b>								
1		Software increase per vendor's 2018 price quote						

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
FINANCE ADMINISTRATION 130**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
130		<b>Finance Admin: Other Expenses</b>	\$ 125,065.00	\$ 126,225.00	\$ 110,025.00	\$ 106,733.19	\$ 16,200.00	14.72%
211	26	Printing & Supplies	\$ 715.00	\$ 700.00	\$ 700.00	\$ 924.18	\$ -	0.00%
214	26	Prof. Affil. & Travel	\$ 150.00	\$ 1,325.00	\$ 1,325.00	\$ 50.00	\$ -	0.00%
218	26	Professional Services	\$ 71,200.00	\$ 71,200.00	\$ 55,000.00	\$ 62,970.00	\$ 16,200.00	29.45%
231	26	Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	0.00%
232	27	Bank Fees	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 10,440.49	\$ -	
238	27	Payroll Processing	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 32,348.52	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
FINANCE ADMINISTRATION 130**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
211		<b>Finance Admin: Printing &amp; Supplies</b>	\$ 715.00	\$ 700.00	\$ 700.00	\$ 924.18	\$ -	0.00%
		Check stock	\$ 500.00	\$ 485.00	\$ 485.00			
		Tax Forms	\$ 160.00	\$ 160.00	\$ 160.00			
		Signature Fonts	\$ 30.00	\$ 30.00	\$ 30.00			
		Miscellaneous - Office Supplies	\$ 25.00	\$ 25.00	\$ 25.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		<b>Finance Admin: Professional Affil. &amp; Trave</b>	\$ 150.00	\$ 1,325.00	\$ 1,325.00	\$ 50.00	\$ -	0.00%
		AICPA Dues	\$ -		\$ -			
		NJSCPA Dues	\$ -		\$ -			
		RMA Dues	\$ -	\$ 125.00	\$ 125.00			
		Continuing Ed. Requirements 40 credits @ \$30 per	\$ -	\$ 1,050.00	\$ 1,200.00			
		Staff Training	\$ 150.00	\$ 150.00	\$ -			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
218		<b>Finance Admin: Professional Services</b>	\$ 71,200.00	\$ 71,200.00	\$ 55,000.00	\$ 62,970.00	\$ 16,200.00	29.45%
		Preparation of disclosure report	\$ 3,500.00	\$ 3,500.00	\$ -			
		EMMA filing advisor	\$ 700.00	\$ 700.00	\$ -			
		Interim CMFO Services	\$ 62,000.00	\$ 62,000.00	\$ 55,000.00			
		Other potential Studies & special meetings	\$ 5,000.00	\$ 5,000.00	\$ -			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
231		<b>Finance Admin: Equipment</b>	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	0.00%
		Small equipment, as needed	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
FINANCE ADMINISTRATION 130**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>232</b>		<b>Finance Admin: Bank Fees</b>	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 10,440.49	\$ -	0.00%
		Bank Fees	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00			

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>238</b>		<b>Finance Admin: Payroll Processing</b>	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 32,348.52	\$ -	0.00%
		Payroll processing costs	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
ANNUAL AUDIT 135**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
135		<b>Annual Audit</b>	\$ 62,000.00	\$ 62,000.00	\$ 57,500.00	\$ 26,991.50	\$ 2,500.00	4.35%
290	29	Audit for 2018	\$ 42,000.00	\$ 42,000.00	\$ 40,000.00	\$ 3,337.50	\$ -	0.00%
291	29	Additional Work as required	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 13,654.00	\$ -	0.00%
293	29	AFS ADS	\$ 10,000.00	\$ 10,000.00	\$ 7,500.00	\$ 10,000.00	\$ 2,500.00	0.00%
294	29	Budget Preparation	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
ANNUAL AUDIT 135**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
290		Annual Audit: Audit	\$ 42,000.00	\$ 42,000.00	\$ 40,000.00	\$ 3,337.50	\$ -	0.00%
		Audit for 2018	\$ 42,000.00	\$ 42,000.00	\$ 40,000.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
291		Annual Audit: Additional Work as required	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 13,654.00	\$ -	0.00%
		Additional Work as required	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
293		Annual Audit: AFS ADS	\$ 10,000.00	\$ 10,000.00	\$ 7,500.00	\$ 10,000.00	\$ 2,500.00	33.33%
		AFS ADS	\$ 10,000.00	\$ 10,000.00	\$ 7,500.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
294		Annual Audit: Budget Preparation	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
		Budget Preparation	\$ -	\$ -	\$ -			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MGMT. INFO. SYSTEMS 140**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
140		<b>Mgmt. Info. Systems: Other Expenses</b>	\$ 194,622.98	\$ 194,622.98	\$ 193,684.98	\$ 173,664.19	\$ 938.00	0.48%
201	31	Internet & Web Hosting Services	\$ 10,660.00	\$ 10,660.00	\$ 10,660.00	\$ 12,085.76	\$ -	0.00%
203	31	Equipment Repairs & Upgrades	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,448.71	\$ -	0.00%
204	32	Software Contracts & Purchases	\$ 54,942.98	\$ 54,942.98	\$ 54,004.98	\$ 45,858.97	\$ 938.00	1.74%
211	33	Supplies	\$ 20,700.00	\$ 20,700.00	\$ 20,700.00	\$ 13,383.60	\$ -	0.00%
213	33	Equipment Maintenance	\$ 16,400.00	\$ 16,400.00	\$ 16,400.00	\$ 13,674.91	\$ -	0.00%
231	34	New Equipment Purchases	\$ 88,920.00	\$ 88,920.00	\$ 88,920.00	\$ 87,212.24	\$ -	0.00%



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MGMT. INFO. SYSTEMS 140**

**Account Justification**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
201		<b>MIS: Internet &amp; Web Hosting Services</b>	\$ 10,660.00	\$ 10,660.00	\$ 10,660.00	\$ 12,085.76	\$ -	0.00%
	1	Cablevision	5,400.00	5,400.00	5,400.00			
	1	Verizon FiOs	5,040.00	5,040.00	5,040.00			
		Domain Registry of America	95.00	95.00	95.00			
		DOTGOV.DOT	125.00	125.00	125.00			

**Justifications**

1	Additional Fios & Cablevision internet/TV for municipal command center
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Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
203		<b>MIS: Equipment Repair &amp; Updates</b>	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,448.71	\$ -	0.00%
	1	Repairs and updates for hardware	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

**Justifications**

1	Repairs and Upgrades as necessary
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MGMT. INFO. SYSTEMS 140**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
204		<b>MIS: Software Contracts &amp; Purchases</b>	\$ 54,942.98	\$ 54,942.98	\$ 54,004.98	\$ 45,858.97	\$ 938.00	1.74%
		Arcmail Technology - Email Archiver	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00			
		Desktop Authority- Script Logic	\$ 938.00	\$ 938.00	\$ -			
		Edmunds & Associates, Inc.	\$ 11,753.00	\$ 11,753.00	\$ 11,753.00			
		Enforsys Fire Systems	\$ 1,418.00	\$ 1,418.00	\$ 1,418.00			
		Fra Technologies - Dog/Cat License Prog.	\$ 600.00	\$ 600.00	\$ 600.00			
	3	Gilbarco Inc. DBA Gasboy	\$ -	\$ -	\$ -			
		Gov Connection - Backup Exec	\$ 948.58	\$ 948.58	\$ 948.58			
		IT Radix - Kerio Connect MB email	\$ 2,088.00	\$ 2,088.00	\$ 2,088.00			
	4	IT Radix - Kerio additional 200 Licenses	\$ 6,162.00	\$ 6,162.00	\$ 6,162.00			
		IT Radix - Kerio Connect Police	\$ 1,854.00	\$ 1,854.00	\$ 1,854.00			
	1	Microsoft Windows 10 O/S	\$ 3,678.60	\$ 3,678.60	\$ 3,678.60			
	5	Microsoft Office 2016	\$ 6,761.00	\$ 6,761.00	\$ 6,761.00			
	2	Micro Systems - Assessor Software-\$1500		\$ -	\$ -			
		Mitchell Humphrey - Building Dept. Soft.	\$ 6,890.00	\$ 6,890.00	\$ 6,890.00			
		Munidex, Inc. - Registrar Software	\$ 704.00	\$ 704.00	\$ 704.00			
		QQest Asset Management - Manager Plus	\$ 863.80	\$ 863.80	\$ 863.80			
		R.C. Systems, Inc.- Rec Pro Software	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00			
		Surfside Software	\$ 125.00	\$ 125.00	\$ 125.00			
		SCW - SonicWALL Firewall	\$ 1,449.00	\$ 1,449.00	\$ 1,449.00			
		SCW - Symantec Anti-Virus	\$ 3,560.00	\$ 3,560.00	\$ 3,560.00			

<b>Justifications</b>	
1	New Windows 10 Operating system for 20 replacement PC's
2	Currently being paid by Bergen County. Could change back to Teaneck any year.
3	No longer supported
4	Additional E-Mail Licenses for Board & Commission members.
5	New Mircosoft Office 2016 for 20 replacement PC's

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MGMT. INFO. SYSTEMS 140**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
211		<b>MIS: Supplies</b>	\$ 20,700.00	\$ 20,700.00	\$ 20,700.00	\$ 13,383.60	\$ -	0.00%
		Printer toner, ribbons, maintenance kits	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			
		Tools and test equipment	\$ 350.00	\$ 350.00	\$ 350.00			
		Backup tapes and tape drive cleaner cartridges	\$ 350.00	\$ 350.00	\$ 350.00			
		Miscellaneous - As Required	\$ -	\$ -	\$ -			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
213		<b>MIS: Equipment Maintenance</b>	\$ 16,400.00	\$ 16,400.00	\$ 16,400.00	\$ 13,674.91	\$ -	0.00%
		Johnston - Phone System Main Contract	\$ 13,400.00	\$ 13,400.00	\$ 13,400.00			
		Telephone & WAN Hardware Replacement	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MGMT. INFO. SYSTEMS 140**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
231		<b>MIS: New Equipment Purchases</b>	\$ 88,920.00	\$ 88,920.00	\$ 88,920.00	\$ 87,212.24	\$ -	0.00%
	1	Computers replaced on 5 year schedule	\$ 24,350.00	\$ 24,350.00	\$ 24,350.00			
	2	Laser Printers	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00			
	3	Laptops	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	4	Ipad Mini 2	\$ 270.00	\$ 270.00	\$ 270.00			
	5	Police Mobile Replacement	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00			
	6	Police Computer Equipement (Servers,UPS, Etc.)	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			

<b>Justifications</b>	
1	Desktop computer replacement program (replaced every 5 years/20 per year replaced)
2	Replacement Laser Printers 2 @ \$650
3	Laptop for Fire Department Training Bureau
4	Will allow the Judge to sign complaints electronically
5	Replacement of old, outdated & broken mobile computers and outfit patrol vechiles with newer computers.
6	CAD server needs replacement as it is 9 years old which is a problem for software and hardware updates.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
TAX COLLECTION 145**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
145		<b>Tax Collection: Other Expenses</b>	\$ 19,825.00	\$ 17,825.00	\$ 17,825.00	\$ 24,860.61	\$ -	0.00%
211	36	Printing & Supplies	\$ 5,725.00	\$ 5,725.00	\$ 5,725.00	\$ 2,926.43	\$ -	0.00%
213	36	Office Equipment Maintenance	\$ 50.00	\$ 50.00	\$ 50.00	\$ 202.99	\$ -	0.00%
214	36	Professional Affiliations	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00	\$ 1,365.82	\$ -	0.00%
219	37	Professional Fees	\$ 12,000.00	\$ 10,000.00	\$ 10,000.00	\$ 20,365.37	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
TAX COLLECTION 145**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
211		<b>Tax Collection: Printing and Supplies</b>	\$ 5,725.00	\$ 5,725.00	\$ 5,725.00	\$ 2,926.43	\$ -	0.00%
		Office Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Estimated tax bills and/or Homestead Rebate bill	\$ 500.00	\$ 500.00	\$ 500.00			
		Tax bills, delinquent notices, and other forms	\$ 4,225.00	\$ 4,225.00	\$ 4,225.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
213		<b>Tax Collection: Office Equipment Maint.</b>	\$ 50.00	\$ 50.00	\$ 50.00	\$ 202.99	\$ -	0.00
		Repairs as needed	\$ 50.00	\$ 50.00	\$ 50.00	\$ 202.99	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		<b>Tax Collection: Profess. Affil. &amp; Travel</b>	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00	\$ 1,365.82	\$ -	0.00%
		Dues - NJ Tax Collectors Assn., Collector & Deputy	\$ 200.00	\$ 200.00	\$ 200.00			
		Dues - Bergen Tax Collectors Assn., Collector & Deputy	\$ 150.00	\$ 150.00	\$ 150.00			
	1	State and NJLM Collector and Deputy Alternate	\$ 1,450.00	\$ 1,450.00	\$ 1,450.00			
		Travel, mileage, and miscellaneous	\$ 250.00	\$ 250.00	\$ 250.00			

<b>Justifications</b>	
1	Required continuing educations credits in order to maintain tax collector certification.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
TAX COLLECTION 145**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
219		Tax Collection: Miscellaneous	\$ 12,000.00	\$ 10,000.00	\$ 10,000.00	\$ 20,365.37	\$ -	0.00
	1	Electronic Tax Sale	\$ 12,000.00	\$ 10,000.00	\$ 10,000.00			

<u>Justifications</u>	
1	Cost is justified by fees charged at sale. Cost is \$15 per line item, our revenue is \$25 per line item. \$10,500 transferred into account in Jan. 2018 to cover overexpenditure.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
ASSESSMENT OF TAXES 150**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
150		<b>Assessment of Taxes: Other Expenses</b>	\$ 111,325.00	\$ 110,925.00	\$ 110,925.00	\$ 95,017.47	\$ -	0.00%
211	39	Stationery & Supplies	\$ 100.00	\$ 100.00	\$ 100.00	\$ 377.00	\$ -	0.00%
213	39	Equipment & Repair	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ -	0.00%
214	40	Prof. Affil. & Travel	\$ 1,175.00	\$ 1,175.00	\$ 1,175.00	\$ 335.00	\$ -	0.00%
218	40	Professional Service	\$ 106,300.00	\$ 106,300.00	\$ 106,300.00	\$ 91,704.54	\$ -	0.00%
219	41	Miscellaneous	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
243	41	Data Processing Service	\$ 2,700.00	\$ 2,300.00	\$ 2,300.00	\$ 2,600.93	\$ -	0.00%
247	41	Tax Map Maintenance	\$ 750.00	\$ 750.00	\$ 750.00	\$ -	\$ -	0.00%



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
ASSESSMENT OF TAXES 150**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
211		<b>Tax Assessments: Stationary &amp; Supplies</b>	\$ 100.00	\$ 100.00	\$ 100.00	\$ 377.00	\$ -	0.00%
	1	Stationary and Supplies	\$ 100.00	\$ 100.00	\$ 100.00	\$ 377.00	\$ -	0.00%

**Justifications**

1	Replenishment of stationary items and office supplies not in Township inventory
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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
213		<b>Tax Assessments: Equipment &amp; Repair</b>	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ -	0.00%
	1	Equipment & Repair	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	\$ -	0.00%

**Justifications**

1	Servicing and Repair of electric typewriter
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
ASSESSMENT OF TAXES 150**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		<b>Tax Assessments: Prof. Affil. &amp; Travel</b>	\$ 1,175.00	\$ 1,175.00	\$ 1,175.00	\$ 335.00	\$ -	0.00%
	1	Dues - IAAO (local and state chapters)	\$ 200.00	\$ 200.00	\$ 200.00			
	2	Dues - AMANJ	\$ 175.00	\$ 175.00	\$ 175.00			
	3	West Pocket Parts		\$ -	\$ -			
	4	NJ League of Municipalities Conference	\$ 800.00	\$ 800.00	\$ 800.00			

<u>Justifications</u>	
1	Annual dues, International Association of Assessing Officers
2	Annual dues, Association of Municipal Assessors of New Jersey
4	Attendance and NJ League of Municipalities Conference

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
218		<b>Tax Assessments: Professional Services</b>	\$ 106,300.00	\$ 106,300.00	\$ 106,300.00	\$ 91,704.54	\$ -	0.00%
	1	Professional Services	\$ 106,300.00	\$ 106,300.00	\$ 106,300.00			

<u>Justifications</u>	
1	Contracts for inspection of new construction for Added Assessment list. Contracts for appraisal reports for State Tax Court and County Tax Board

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
ASSESSMENT OF TAXES 150**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
219		<b>Tax Assessments: Miscellaneous</b>	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%
	1	Miscellaneous	\$ 100.00	\$ 100.00	\$ 100.00	\$ -	\$ -	0.00%

<u>Justifications</u>									
	1	Purchase of miscellaneous office equipment.							

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
243		<b>Tax Assessments: Data Processing</b>	\$ 2,700.00	\$ 2,300.00	\$ 2,300.00	\$ 2,600.93	\$ -	0.00%
	1	Data Processing Service	\$ 2,700.00	\$ 2,300.00	\$ 2,300.00			

<u>Justifications</u>									
	1	Annual printing of statutory assessment notification cards. (Chap. 75 notices)							

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
247		<b>Tax Assessments: Tax Map Maintenance</b>	\$ 750.00	\$ 750.00	\$ 750.00	\$ -	\$ -	0.00%
	1	Tax Map Maintenance	\$ 750.00	\$ 750.00	\$ 750.00	\$ -	\$ -	0.00%

<u>Justifications</u>									
	1	Tax map updates.							

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
LEGAL SERVICES & COSTS 155**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
155		<b>Legal Services &amp; Costs</b>	\$ 1,020,000.00	\$ 1,020,000.00	\$ 1,020,000.00	\$ 979,101.63	\$ -	0.00%
210	43	Public Defender	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 24,999.96	\$ -	0.00%
220	43	Labor Negotiations	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	0.00%
230	43	Legal Fees & Expenses	\$ 695,000.00	\$ 695,000.00	\$ 695,000.00	\$ 831,949.58	\$ -	0.00%
240	43	Planning, Land Use and COAH	\$ -	\$ -	\$ -	\$ 9,193.00		0.00%
270	44	Miscellaneous	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 132.84	\$ -	0.00%
280	44	Tax Appeal Legal Fees	\$ -	\$ -	\$ -	\$ 112,826.25	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
LEGAL SERVICES & COSTS 155**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
210		<b>Legal: Public Defender</b>	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 24,999.96	-	0.00%
		Public Defender	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 24,999.96	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
220		<b>Legal: Labor Counsel/Negotiations</b>	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -	-	0.00%
	1	Labor Counsel/Labor Matters and Negotiations	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
230		<b>Legal: Legal Fees &amp; Expenses</b>	\$ 695,000.00	\$ 695,000.00	\$ 695,000.00	\$ 831,949.58	\$ -	0.00%
	1	Legal Fees & Expenses	\$ 695,000.00	\$ 695,000.00	\$ 695,000.00	\$ 831,949.58	\$ -	0.00%

**Justifications**

1	Legal services for general and insurance matters, county board and state court tax appeals, and retainer.
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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
240		<b>Legal: Planning, Land Use &amp; COAH</b>	\$ -	\$ -	\$ -	\$ 9,193.00	\$ -	0.00%
			\$ -	\$ -	\$ -	\$ 9,193.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
LEGAL SERVICES & COSTS 155**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
270		Miscellaneous	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 132.84	\$ -	0.00%
	1	Miscellaneous	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 132.84	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
280		Legal: Tax Appeal Legal Fees	\$ -	\$ -	\$ -	\$ 112,826.25	\$ -	0.00%
		Tax Appeal Legal Fees	\$ -	\$ -	\$ -	\$ 112,826.25	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
ENGINEERING 165**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
165		<b>Engineering: Other Expenses</b>	\$ 188,250.00	\$ 188,250.00	\$ 169,250.00	\$ 123,000.00	\$ 19,000.00	11.23%
214	46	Professional Affil. & Travel	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
219	46	Miscellaneous	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ -	\$ -	0.00%
218	46	Professional Services	\$ 161,000.00	\$ 161,000.00	\$ 152,000.00	\$ 123,000.00	\$ 9,000.00	5.92%
241	47	Environmental Commission	\$ 10,750.00	\$ 10,750.00	\$ 750.00	\$ -	\$ 10,000.00	1333.33%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
ENGINEERING 165**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		<b>Engineering: Professional Affil. &amp; Travel</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
		Dues - NJ Municipal Engineering Society	\$ -	\$ -	\$ -			
		Subscription - Engineering News Record	\$ -	\$ -	\$ -			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
219		<b>Engineering: Miscellaneous</b>	\$ 16,500.00	\$ 16,500.00	\$ 16,500.00	\$ -	\$ -	0.00%
		Municipal Storm water Permit Fee	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00			
		Stormwater Awareness Program	\$ 7,300.00	\$ 7,300.00	\$ 7,300.00			
		1400 River Road Tideland License	\$ 200.00	\$ 200.00	\$ 200.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
218		<b>Engineering: Professional Services</b>	\$ 161,000.00	\$ 161,000.00	\$ 152,000.00	\$ 123,000.00	\$ 9,000.00	5.92%
		In-house engineering consultant	\$ 132,000.00	\$ 132,000.00	\$ 123,000.00			
	1	Outside Engineering	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00			

**Justifications**

1	Zoning residential plan reviews and other general engineering services not handled in-house
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
ENGINEERING 165**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>241</b>		<b>Engineering: Environmental Commission</b>	\$ 10,750.00	\$ 10,750.00	\$ 750.00	\$ -	\$ 10,000.00	1333.33%
		ANJEC Dues	\$ 420.00	\$ 420.00	\$ 420.00			
		Training (includes webinars and Road Shows)	\$ 250.00	\$ 250.00	\$ 250.00			
		Travel expenses for training	\$ 80.00	\$ 80.00	\$ 80.00			
		Update Environ. Resource Inventory (ERI)	\$ 10,000.00	\$ 10,000.00	\$ -			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
BUILDING 195**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
195		<b>Building: Other Expenses</b>	\$ 87,405.00	\$ 87,405.00	\$ 84,405.00	\$ 62,389.15	\$ 3,000.00	3.55%
211	49	Supplies & Printing	\$ 5,800.00	\$ 5,800.00	\$ 2,800.00	\$ 2,317.95	\$ 3,000.00	107.14%
213	49	Equipment & Repairs	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 375.00	\$ -	0.00%
214	50	Professional Affiliation & Travel	\$ 5,225.00	\$ 5,225.00	\$ 5,225.00	\$ 2,619.92	\$ -	0.00%
250	52	Elevator Inspections	\$ 900.00	\$ 900.00	\$ 900.00	\$ 574.00	\$ -	0.00%
260	52	Board of Adjustment	\$ 31,950.00	\$ 31,950.00	\$ 31,950.00	\$ 32,738.40	\$ -	0.00%
270	53	Planning Board	\$ 37,450.00	\$ 37,450.00	\$ 37,450.00	\$ 23,763.88	\$ -	0.00%
280	54	Planner - Non Board	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	0.00%
290	55	Communications - Cellular	\$ 780.00	\$ 780.00	\$ 780.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
BUILDING 195**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
211		<b>Building: Supplies &amp; Printing</b>	\$ 5,800.00	\$ 5,800.00	\$ 2,800.00	\$ 2,317.95	\$ 3,000.00	107.14%
	1	Printing of Forms	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	2	Office Supplies	\$ 3,800.00	\$ 3,800.00	\$ 800.00			

**Justifications**

1	N.J.A.C. 5:23-4.5(b) mandates the use of standardized forms by all local enforcing agencies, N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. The total annual expenditure is dependent on the level of construction activity which is anticipated to increase over the 2015 levels. Changes in State mandated forms will require a modification to existing supply stock. Each permit issued requires the use of standardized forms and is not necessarily related to the level of revenues received. A change in the statutory responsibilities of the Sub code Officials will require additional changes to the standardized forms used.
2	N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. Items included are in addition to central office supply consumables. Increased activity levels require additional supplies to provide a consistent level of service to all permit applicants. Additional part-time staff necessary to service anticipated large-scale projects will require dedicated consumable office supplies. Additional \$3,000 for paper shredder to properly dispose of documents containing personal information of residents and contractors.

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
213		<b>Building: Equipment &amp; Repairs</b>	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 375.00	\$ -	0.00%
	1	Office Equipment	\$ 500.00	\$ 500.00	\$ 500.00			
	2	Safety/Inspection equipment	\$ 600.00	\$ 600.00	\$ 600.00			
	3	Maintenance per schedule	\$ 200.00	\$ 200.00	\$ 200.00			

**Justifications**

1	1) N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. Item includes replacement of consumable batteries which will reach their useful life in 2016. The Department maintains two-way radios programmed with township frequencies allowing use by other agencies in the event of emergencies.
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
BUILDING 195**

<b>Justifications (Continued)</b>	
<b>2</b>	2) N.J.A.C. 5:23-4.25 establishes the Emergency building inspection program pursuant to N.J.S.A. 52:27D-126.3. N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. Updated safety equipment to be provided to staff members' responsible for emergency response requests from local and County OEM. Additional staff members acquired to address the increase in activity levels will need to be provided with safety equipment for their ability to respond to emergency incidents. Item also includes specialized inspection equipment necessary to provide required inspections (Continuing Program).
<b>3</b>	3) N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of these expenses through collected enforcing agency fees. Provides for the repair or upgrade of damaged or outdated equipment to keep inventory in serviceable condition, including radios and electronic inspection devices.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
<b>214</b>		<b>Building: Professional Affil. &amp; Travel</b>	\$ 5,225.00	\$ 5,225.00	\$ 5,225.00	\$ 2,619.92	-	0.00%
	1	Dues - NJ Building Officials Association	\$ 150.00	\$ 150.00	\$ 150.00			
	2	Dues - Municipal Construction Officials Assoc	\$ 75.00	\$ 75.00	\$ 75.00			
	3	Dues - Bergen/Passaic Municipal Inspectors Assoc.	\$ 150.00	\$ 150.00	\$ 150.00			
	4	Dues - Bergen/Passaic Technical Assistants Assoc.	\$ 150.00	\$ 150.00	\$ 150.00			
	5	Monthly meeting expenses	\$ 500.00	\$ 500.00	\$ 500.00			
	6	Code books and standards	\$ 700.00	\$ 700.00	\$ 700.00			
	7	Building Safety Conference of NJ	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	8	ICC / NSPC Code Change Hearings	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	9	NJ League of Municipalities	\$ 500.00	\$ 500.00	\$ 500.00			

<b>Justifications</b>	
<b>1</b>	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Membership is provided for two (2) staff members. Participation in the organization provides timely information on important statewide issues affecting the department's activities.
<b>2</b>	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of these expenses through collected enforcing agency fees. Membership is provided for one (1) staff member. Participation in the organization provides timely information on important administrative issues affecting the department's activities.

**Continued on next page**

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
BUILDING 195**

<b>Justifications (Continued)</b>	
<b>3</b>	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of these expenses through collected enforcing agency fees. Membership is provided for three (3) staff members. Participation in the organization provides timely information on important administrative issues affecting the department's activities.
<b>4</b>	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of these expenses through collected enforcing agency fees. Membership is provided to three (3) staff members holding the state certification. Participation in the organization provides timely information on important administrative issues affecting the department's activities.
<b>5</b>	5) N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Item provides reimbursement to Building Department staff for expenses associated with attendance at State and Regional meetings and for Teaneck's hosting of a Regional meeting of the Municipal Construction Officials Association meeting and seminar. This item is based on attendance of staff members at their respective meetings.
<b>6</b>	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. The State of New Jersey adopted the 2015 ICC codes in the third quarter of 2015. The adoption required the purchase of the adopted codes and standards. These included the International Building Code, International Residential Code, International Energy Conservation Code, International Mechanical and International Fuel Gas Code. Referenced standards and commentaries must also be obtained during 2016 for the effective enforcement of the regulations. The National Standard Plumbing Code is expected to be adopted in the first quarter of 2016.
<b>7</b>	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Funds are provided to staff members attending the State sponsored, annual NJ Building Safety Conference. Staff members earn required CEU's necessary for the renewal of their licenses, gain knowledge of new construction techniques and learn of new and proposed regulation modifications.
<b>8</b>	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Funds are provided to staff members for attendance at the International Code Council (ICC) and National Standard Plumbing Code (NSPC) National and Regional Code Change Hearings, allowing input into the development of construction codes as they affect the constituents of the local enforcing agency. Attendance at these events allows involvement at the national level, strengthening New Jersey's position in areas of interest pertaining to the health, safety and welfare of the state's residents and businesses.
<b>9</b>	N.J.A.C. 5:23-4.17(c)2 iv provides for the payment of expenses through collected enforcing agency fees. Staff members attend state association meetings and participate in joint sessions with other municipal agencies. Staff members holding zoning certificates earn required CEU's towards the renewal of the certificates. Participants are exposed to key issues affecting municipal governments and options for improving services.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
BUILDING 195**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
250		<b>Building: Elevator Inspections</b>	\$ 900.00	\$ 900.00	\$ 900.00	\$ 574.00	\$ -	0.00%
	1	Exempt Property Inspections	\$ 900.00	\$ 900.00	\$ 900.00	\$ 574.00	\$ -	0.00%

**Justifications**

1	Funds are for the six-month and yearly inspection of municipally owned elevator devices at the Richard Rodda Recreation Center, Police Headquarters and the Municipal Building. The funds listed here are not associated with the operation of the local enforcing agency.
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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
260		<b>Building: Zoning Board of Adjustment</b>	\$ 31,950.00	\$ 31,950.00	\$ 31,950.00	\$ 32,738.40	\$ -	0.00%
	1	Computer and office supplies	\$ 400.00	\$ 400.00	\$ 400.00			
	2	Stenographer services	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			
	3	Board members seminars - State mandated	\$ 600.00	\$ 600.00	\$ 600.00			
	4	Dues - NJ Planning and Zoning Administrators	\$ 300.00	\$ 300.00	\$ 300.00			
	5	NJAZPA Current Issues in Zoning Seminar	\$ 750.00	\$ 750.00	\$ 750.00			
	6	NJ League of Municipalities Conference	\$ 900.00	\$ 900.00	\$ 900.00			
		Zoning board engineer's plan reviews	\$ -	\$ -	\$ -			
	7	Attorney Fees	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00			

**Justifications**

1	Items included are in addition to central office supply consumables. Items are necessary for the processing, evaluation and recording of applications under the NJ Municipal Land Use Law, N.J.S.A. 40:55D. Funds have been increased based on the anticipated activity level of development during 2016, with the amount reevaluated in 2018.
2	Services of a stenographer are provided at Zoning Board of Adjustment meetings as a service to applicants. This was a policy decision determined necessary by the Board. An increase in development activity, more appeals being scheduled before the Board and longer public hearings results in additional expenses for the stenographer services.
3	3) N.J.S.A. 40:55D-23.3 requires all Board members to acquire minimum educational standards for the effective discharge of their duties. An incr

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
BUILDING 195**

<b>Justifications (Continued)</b>	
<b>4</b>	Membership is provided for three (3) staff members including the Zoning Officer, Assistant Zoning Officer and the Technical Assistant - Land Use. Attendance at meetings and seminars which allows the staff to remain current in industry and legal conditions affecting the services they provide. An
<b>5</b>	Funds have been provided for the attendance of three (3) staff members at this annual seminar. Staff are exposed to current issues in zoning administration, planning principals and court decisions affecting land use matters.
<b>6</b>	Staff members attend state association meetings and earn CEU's necessary for the renewal of their licenses and certifications. Participants are exposed to key land use issues affecting municipal governments and options for improving services.
<b>7</b>	Funds for payment of services of the Board attorney have been allocated to this budget account.

<b>Sub Account</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
<b>270</b>		<b>Building: Planning Board</b>	\$ 37,450.00	\$ 37,450.00	\$ 37,450.00	\$ 23,763.88	\$ -	0.00%
	1	Office Supplies	\$ 400.00	\$ 400.00	\$ 400.00			
	2	Dues - NJ Planning Officials	\$ 550.00	\$ 550.00	\$ 550.00			
	3	Planning services as needed	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	4	Board members seminars	\$ 600.00	\$ 600.00	\$ 600.00			
	5	Planning Services	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			
	6	NJ League of Municipalities Conference	\$ 900.00	\$ 900.00	\$ 900.00			
	7	Attorney Fees	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00			

<b>Justifications</b>	
<b>1</b>	Items included are in addition to central office supply consumables. Items are necessary for the processing, evaluation and recording of applications under the NJ Municipal Land Use Law, N.J.S.A. 40:55D and has been reduced based on a decline in the number of applications anticipated.
<b>2</b>	Membership is provided to both the Planning Board and Zoning Board of Adjustment to remain current on issues affecting their responsibilities.
<b>3</b>	Funds are provided for the contract services of the Township Planner for input on issues or questions which arise during the course of the Board's activities.
<b>Continued on next page</b>	

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
BUILDING 195**

<b>Justifications (Continued)</b>	
<b><u>Justifications</u></b>	
<b>4</b>	N.J.S.A. 40:55D-23.3 requires all Board members to acquire minimum educational standards for the effective discharge of their duties. An increase in the number of Board members would require an increase in the number of Board members who must meet these standards.
<b>5</b>	5) Municipal Planner - Funds are provided for the contract services of the Township Planner for input on special planning and zoning issues affecting the township. These funds have been provided to address issues such as COAH and the municipal Master Plan.
<b>6</b>	Staff members attend state association meetings and earn CEU's necessary for the renewal of their licenses and certifications. Participants are exposed to key land use issues affecting municipal governments and options for improving services.
<b>7</b>	Funds for payment of services of the Board attorney have been allocated to this budget account.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
<b>280</b>		<b>Building: Planner- Non Board Related</b>	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ -	\$ -	0.00%
	1	Planning services as needed	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			

<b><u>Justifications</u></b>	
<b>1</b>	Funds are provided here for the contract services of the Township Planner for input on issues such as the revision or amendment of the Development Regulations. Use of these funds are dependent on modification of land use issues as discussed by the Planning Board, Zoning Board of Adjustment, Zoning Subcommittee or the Township Council and are not directly related to the enforcing agency's expenditures.



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
BUILDING 195**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
290		<b>Building: Communications</b>	\$ 780.00	\$ 780.00	\$ 780.00	\$ -	\$ -	0.00%
	1	Cellular Phone - Construction Official	\$ 780.00	\$ 780.00	\$ 780.00			

**Justifications**

1	N.J.A.C. 5:23-4.17(c)2 iii provides for the payment of expenses through collected enforcing agency fees. Advances in technology and changes in how business is conducted requires the timely exchange of information. The ability to send and receive e-mail messages, communicate with other municipal officials and receive notifications from local, County and State agencies during non-business hours is important in maintaining the health, safety and welfare of the public.
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
CONTRIBUTION TO SELF INS. 210**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
210		<b>Contributions to Self Insurance Fund</b>	\$ 1,122,500.00	\$ 1,122,500.00	\$ 972,500.00	\$ 947,924.73	\$ 150,000.00	15.42%
210	57	General	\$ 172,500.00	\$ 172,500.00	\$ 172,500.00	\$ 30,854.96	\$ -	0.00%
220	58	Worker's Compensation	\$ 950,000.00	\$ 950,000.00	\$ 800,000.00	\$ 917,069.77	\$ 150,000.00	18.75%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
CONTRIBUTION TO SELF INS. 210**

**Account Justification**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
210		Contributions to Self Insurance: General	\$ 172,500.00	\$ 172,500.00	\$ 172,500.00	\$ 30,854.96	\$ -	0.00%
1		General	\$ 172,500.00	\$ 172,500.00	\$ 172,500.00	\$ 30,854.96	\$ -	0.00%

**Justifications**

1	Contributions to self-insurance fund are for claims and deductibles not covered by other insurance.
<b><u>Self Insurance Fund Analysis (To be completed upon filing of AFS)</u></b>	
<b><u>General Self Insurance Fund</u></b>	
	Beginning Balance January 1, 2017:
	2016 Budget Appropriation
	2016 Budget Appropriation Reallocated to Workers Compensation
	Refunds
	Insurance claims paid
	Excess Insurance Premium
	Legal Fees and Other
	<u>0.00</u>
	<b>Estimated Balance December 31, 2017</b>
	<u>0.00</u>

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
CONTRIBUTION TO SELF INS. 210**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
220		Contributions to Self Insurance: Worker's Com	\$ 950,000.00	\$ 950,000.00	\$ 800,000.00	\$ 917,069.77	\$ 150,000.00	18.75%
	1	Worker's Compensation	\$ 950,000.00	\$ 950,000.00	\$ 800,000.00			

<b>Justifications</b>	
1	Claims have been significantly higher than expected for the past four years. The contribution must remain at \$800,000 to reduce the danger of lack of funding.
<b>Self Insurance Fund Analysis (To be completed upon filing of AFS)</b>	
<b>Worker's Compensation Self Insurance Fund</b>	
	Beginning Balance January 1, 2017
	2016 Budget Appropriation
	2016 Additional Budget Appropriation
	2016 Budget Appropriation Reallocated from General Insurance
	Claims and Awards
	Administration
	<b>Estimated Balance December 31, 2017</b>
	<u>0.00</u>

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
OTHER INSURANCE PREMIUMS 211**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
211		<b>Other Insurance Premiums</b>	\$ 764,500.00	\$ 764,500.00	\$ 744,500.00	\$ 742,356.08	\$ 20,000.00	2.69%
210	60	General Insurance	\$ 715,000.00	\$ 715,000.00	\$ 695,000.00	\$ 695,356.08	\$ 20,000.00	2.88%
230	60	Worker's Compensation Admin Fees	\$ 49,500.00	\$ 49,500.00	\$ 49,500.00	\$ 47,000.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
OTHER INSURANCE PREMIUMS 211**

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>210</b>		<b>Other Insurance: General</b>	\$ 695,000.00	\$ 695,000.00	\$ 695,000.00	\$ 695,356.08	\$ -	0.00%
	<b>1</b>	PEJIF policy premium	\$ 695,000.00	\$ 695,000.00	\$ 695,000.00	\$ 695,356.08	\$ -	0.00%

**Justifications**

<b>1</b>	Bodily injury, property damage, uninsured motorists, worker's compensation, public officials, oil and gas tanks, etc.
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<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>230</b>		<b>Other Insurance: Worker's Compensation Admin</b>	\$ 49,500.00	\$ 49,500.00	\$ 49,500.00	\$ 47,000.00	\$ -	0.00%
		Worker's Compensation Admin Fees	\$ 49,500.00	\$ 49,500.00	\$ 49,500.00	\$ 47,000.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
GROUP INS. FOR EMPLOYEES 220**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2017</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
220		<b>Group Insurance for Employees</b>	\$ 5,751,200.00	\$ 5,751,200.00	\$ 5,720,500.00	\$ 5,134,415.79	\$ 30,700.00	0.54%
210	61	Health Benefits (net of employee contributions)	\$ 5,150,000.00	\$ 5,150,000.00	\$ 5,150,000.00	\$ 4,606,647.53	\$ -	0.00%
220	61	Delta Dental Plan	\$ 325,000.00	\$ 325,000.00	\$ 325,000.00	\$ 291,032.74	\$ -	0.00%
230	61	Flexible Spend	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,992.00	\$ -	0.00%
240	61	Vision Care	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,725.32	\$ -	0.00%
250	61	Retiree Health	\$ 115,700.00	\$ 115,700.00	\$ 85,000.00	\$ 82,489.86	\$ 30,700.00	36.12%
260	61	Medical Opt-Out	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 146,528.34	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
240 POLICE**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
240		<b>Police: Other Expenses</b>	\$ 292,180.00	\$ 247,959.00	\$ 247,959.00	\$ 222,357.14	\$ -	0.00%
210	63	First Aid	\$ 5,191.00	\$ 5,191.00	\$ 5,191.00	\$ 3,957.44	\$ -	0.00%
211	64	Printing & Supplies	\$ 3,385.00	\$ 1,450.00	\$ 1,450.00	\$ 2,396.54	\$ -	0.00%
213	65	Machine Maintenance	\$ 79,728.00	\$ 79,728.00	\$ 79,728.00	\$ 51,682.89	\$ -	0.00%
218	66	SLEO II	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00	\$ 9,193.17	\$ -	0.00%
219	67	Miscellaneous	\$ 5,100.00	\$ 5,100.00	\$ 5,100.00	\$ -	\$ -	0.00%
220	68	Tuition, Training, Dues	\$ 27,816.00	\$ 17,810.00	\$ 17,810.00	\$ 24,724.79	\$ -	0.00%
230	70	Pre-employment Screening	\$ 21,840.00	\$ 18,000.00	\$ 18,000.00	\$ 20,248.63	\$ -	0.00%
231	71	Equipment	\$ 11,100.00	\$ 11,100.00	\$ 11,100.00	\$ 10,555.86	\$ -	0.00%
239	72	Personal Equipment	\$ 1,500.00	\$ 1,400.00	\$ 1,400.00	\$ 3,615.40	\$ -	0.00%
244	72	Communications Maintenance & 911 Dispatch	\$ 52,026.00	\$ 52,026.00	\$ 52,026.00	\$ 44,712.96	\$ -	0.00%
250	74	Photo & I.D.	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 4,316.56	\$ -	0.00%
251	75	Supplies	\$ 9,844.00	\$ 9,344.00	\$ 9,344.00	\$ 5,036.96	\$ -	0.00%
260	76	Bldg. Maintenance & Supplies	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,798.63	\$ -	0.00%
270	77	Ammunition & Armory Supplies	\$ 40,500.00	\$ 19,660.00	\$ 19,660.00	\$ 31,666.90	\$ -	0.00%
271	78	Outside Maintenance	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 1,950.00	\$ -	0.00%
280	78	Special Investigations	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 80.00	\$ -	0.00%
290	79	Auxiliary Police	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,395.41	\$ -	0.00%
292	80	Parking Enforcement Officers	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 25.00	\$ -	0.00%



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
240 POLICE**

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>210</b>		Police: First Aid	\$ 5,191.00	\$ 5,191.00	\$ 5,191.00	\$ 3,957.44	\$ -	0.00%
		First Aid Supplies & Kits	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Oxygen Refills & Repairs	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Disposable Blankets (40)	\$ 191.00	\$ 191.00	\$ 191.00			
		Defibrillator Pads, batteries and supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			

<b><u>Justifications</u></b>	
	Supplies needed to equip and or restock our vehicles with first aid and AED equipment.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
240 POLICE**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
211		<b>Police: Printing &amp; Supplies</b>	\$ 3,385.00	\$ 1,450.00	\$ 1,450.00	\$ 2,396.54	\$ -	0.00%
	1	Printing forms, reports, etc.	\$ 1,600.00	\$ -	\$ -			
	2	Updates 2C, Title 39 manuals	\$ 335.00	\$ -	\$ -			
	3	3M Detective Case Envelopes	\$ 350.00	\$ 350.00	\$ 350.00			
	4	Fax Supplies	\$ 300.00	\$ 300.00	\$ 300.00			
	5	Office Supplies	\$ 800.00	\$ 800.00	\$ 800.00			

<b>Justifications</b>	
1	Printing forms, reports, etc- to purchase and/or replenish such items as OT cards, Record books, business cards, wall calenders, and other essential materials
2	Updates 2C, Title 39 manuals - to stay current on changes to the Criminal (2C) and Motor Vehicle Laws (Title 39) and purchase new books/updates and/or discs to install on the computer. Increase based on licensing fees (+ \$255 from 2016)
3	Detective case envelopes, 3M- to maintain each investigative case (including Detective and Juvenile Bureaus, NCIC) and file/store accordingly. Approximately 4,000 envelopes are required each year.
4	Fax Supplies- to purchase cartridges, toner, and/or other supplies needed for the four (4) fax machines that are currently in operation within the department.
5	Office Supplies- general office supplies needed for day-to-day operations to include but not be limited to envelopes, stationary paper clips, staples, staplers, glue sticks, liquid paper, pens, pencils, markers tape, file folders, memo pads, hole punchers, pins, etc.

**TOWNSHIP OF TEANECK  
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240 POLICE**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
213		<b>Police: Machine Maintenance</b>	\$ 79,728.00	\$ 79,728.00	\$ 79,728.00	\$ 51,682.89	\$ -	0.00%
	1	Bureau	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
	2	Contract - CODY	\$ 27,030.00	\$ 27,030.00	\$ 27,030.00			
	3	Contract - Datacard ID Card Machine	\$ 850.00	\$ 850.00	\$ 850.00			
	4	\$318.20/Month	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00			
	5	MicroStrategies (Recorder)	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00			
	6	Contract - Info-Cop Licensing	\$ 5,800.00	\$ 5,800.00	\$ 5,800.00			
	7	Processing Machine	\$ 3,248.00	\$ 3,248.00	\$ 3,248.00			
	8	Radar & Alcotest Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	9	GTBM - Server Support - Cad & Record Management System, E-ticketing	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00			

<b>Justifications</b>	
1	Zero(0) was allocated in 2015 as we were in the process of completing a video surveillance project for police headquarters and the old municipal building. Said project included the installation of interior and exterior of cameras and included cell block area and interview rooms. Cover maintenance costs/ service calls pertaining system. Additional funds need to be set aside in future years . (+ 2,500 from 2016)
2	Contract - CODY - required licensing and support for our records' management and CAD systems needed for reports and the day-to-day operation of the Police Department. CODY is our current CAD/RMS provider. CODY has issued price increase, cost has gone up from \$26,030.00 in 2016 to \$27,030 in 2017. Price anticipated to increase in future years (3-5%). We have been researching other CAD vendors (such as CSI/Inforshare & Lawsoft) (+ \$2,500 from 2016)
3	Contract - DATACARD- Maintenance/service - ID Card Machine - for our data system, ID Card System, Includes service calls, parts and labor. Machine located in our ID Bureau. ID cards generate revenue. They are produced for solicitors, liquor ID, Parking Enforcement Officers, Township employees (PD, FD, DPW, Municipal), retired Police Offices and others.
4	Contract - Maintenance - Telephone system (Avaya) @ \$175.00/month -required to keep our in-house telephone system in operation at all times. Township Vendor/Preferred Partner, Johnston Communications. It has been noted and reported several times that our phone system is dated and has reached end of life and near catastrophic failure. In 2016 we have spent over \$3,900 in repairs and maintenance fees.

**TOWNSHIP OF TEANECK  
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<b>Justifications (Continued)</b>	
<b>5</b>	Recorder - Mandatory that the phone lines and radio transmissions be recorded and saved. We recently purchased a new voice recorder we did not maintain a service contract in 2016. We did incur approximately \$400.00 in service/maintenance related calls. Service contract should be maintained going forward.
<b>6</b>	Contract - Info - Cop Licensing - Required to maintain licenses and keep the software on our department's mobile computers operational. We currently maintain 22 licenses. (+ \$550 from 2016)
<b>7</b>	Contract - Maintenance - Morpho Trak (formerly Sagem Morpho) - Fingerprint processing - required to maintain our fingerprint machine. Arrests, domestic violence, mug camera, etc. Processing is mandatory by the state.
<b>8</b>	Radar & Alcotest - Maintenance as required - required to maintain, certify, and/or purchase related equipment and supplies to ensure operation of our radar units and Alcotest machine. Must be functional and up-to-date for Discovery and court. It should be noted that we will be required to purchase a new machine at a cost of \$20,000 said required item was listed in prior Capital Budget request.
<b>9</b>	Server support - CAD & Records Management System - GTBM Inc. - required for server support/CAD and Records Management System. Repairs, upgrades, replacement parts as needed. Working on installing an Eticketing system fleet wide to enable our officers to issue parking and moving violations electronically. Said summonses, once issued, will automatically be entered into the NJ Courts system(AOC). This system is approved by the state. We currently average approx. 17,000 summonses per year. Fee for hardware, software, and related equipment is based on a per ticket charge.

<b>Sub Account</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
<b>218</b>		<b>SLEO II</b>	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00	\$ 9,193.17	\$ -	0.00%
	<b>1</b>	SLEO II	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00	\$ 9,193.17	\$ -	0.00%

**TOWNSHIP OF TEANECK  
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240 POLICE**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
219		<b>Police: Miscellaneous</b>	\$ 5,100.00	\$ 5,100.00	\$ 5,100.00	\$ -	\$ -	0.00%
	1	Range Officer Certifications	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00			
	2	Cell Block Management	\$ 500.00	\$ 500.00	\$ 500.00			

<u>Justifications</u>	
	Prisoner Meals: Per Department of Corrections, the Township of Teaneck, and other directives and/or policies, meals must be provided when a prisoner is kept through a meal period. This consists of a hand held sandwich from a designated vendors. Welfare funds in 2017 and documented accordingly.
1	Range Officer Certifications: We utilize an indoor range and currently have thirteen(13) range officers. All officers must qualify twice a year. As such, our range officers are required to complete annual hearing examinations and lead testing which consists of a blood test by HNH Occupational Health followed by an exam at an authorized hearing testing facility. (\$268 for lead testing and \$85.00 for hearing test)
2	Contingent on additional funds necessary and/or required items for cell block management and to provide for safe housing for incarcerated individuals. Cell Log books purchased from Staples.

**TOWNSHIP OF TEANECK  
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<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>220</b>		<b>Police: Tuition, Training, Dues</b>	\$ 27,816.00	\$ 17,810.00	\$ 17,810.00	\$ 24,724.79	\$ -	0.00%
		Dues - International Assn. Police Chiefs	\$ 150.00	\$ 120.00	\$ 120.00			
		Dues - NJ Police Chiefs Association	\$ 475.00	\$ -	\$ -			
		Dues - BC Police Chiefs Association/CJIS/Juvenile Association	\$ 350.00	\$ 350.00	\$ 350.00			
		Dues - NJ Narcotics Enforcement Officers	\$ 50.00	\$ 50.00	\$ 50.00			
		Dues - Special Organizations as needed	\$ 50.00	\$ 50.00	\$ 50.00			
	<b>1</b>	Internet Search Engine for Investigations	\$ 6,074.00	\$ -	\$ -			
		Dues - NENA 911 Conference	\$ 500.00	\$ 500.00	\$ 500.00			
		Dues - Juvenile Officers Conference	\$ 400.00	\$ 300.00	\$ 300.00			
		Dues - Narcotic Officers Conference	\$ 500.00	\$ 500.00	\$ 500.00			
		Dues - NJ Chiefs Conference	\$ 200.00	\$ 200.00	\$ 200.00			
		Training, Seminars, Meetings	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
		Hosting of Community Oriented Meetings	\$ 1,000.00	\$ -	\$ -			
		Package	\$ 4,867.00	\$ 4,540.00	\$ 4,540.00			
	<b>2</b>	Accreditation Fees	\$ 2,000.00	\$ -	\$ -			
		Membership/Conference	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

**TOWNSHIP OF TEANECK  
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<u>Justifications</u>	
<b>1</b>	Required investigative tool used by the Bureaus. Provides critical information not otherwise available. We utilize Clear Plus Web Analytics Investigative Suite.
	Industry practices have resulted in a change of billing protocol, thus resulting in increased pricing. (+ \$500 from 2016)
<b>2</b>	Accreditation Fees / on-going expenses to maintain accreditation. NJ State Association of Chiefs of Police. Re-accreditation is required every three(3) years and is an involved process
	<i>Accreditation is a progressive and time-proven way of helping law enforcement agencies calculate and improve their overall performances. The foundation of Accreditation lies in the adoption of standards containing a clear statement of professional objectives. Participating agencies conduct a thorough self-analysis to determine how existing operations can be adapted to meet these objectives. When the procedures are in place, a team of trained assessors verifies that applicable standards have been successfully implemented. Accreditation status represents a significant professional achievement. Accreditation acknowledges the implementation of policies and procedures that are conceptually sound and operationally effective. The New Jersey State Association of Chiefs of Police has pursued the concept and development of a voluntary statewide law enforcement accreditation program for New Jersey. This effort has resulted in the formation of the NJSACOP Law Enforcement Accreditation Commission (LEAC), consisting of commissioners appointed by the (NJSACOP). Personnel from NJSACOP provide support services to the Commission and to applicant agencies. The attitudes, training and actions of personnel of New Jersey's law enforcement agencies best reflect compliance with the standards contained in this program. Policy and procedure based on Accreditation will not insure a crime-free environment for citizens, nor will it ensure an absence of litigation against law enforcement agencies and executives.</i>
	<i>However, effective and comprehensive leadership through professionally based policy development is directly influenced by a law enforcement program that is comprehensive, obtainable and based on standards that reflect professional service delivery. (- \$245 from 2016)</i>

**TOWNSHIP OF TEANECK  
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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
230		<b>Police: Pre-Employment Screening</b>	\$ 21,840.00	\$ 18,000.00	\$ 18,000.00	\$ 20,248.63	\$ -	0.00%
	1	Replacement Officers (12 @ \$1,800)	\$ 21,840.00	\$ 18,000.00	\$ 18,000.00			

<u>Justifications</u>	
1	<p>We currently have 86 sworn Officer, and 1 attending the BCPA, scheduled to graduate Dec. 2016. A total of Twelve (12) Officers are eligible for retirement in 2017, bringing the total number of required pre-employment screening up to (21) (\$1,800 each). A number of civilian employees are eligible to retire as well. We also perform testing on dispatch, SLEO candidates, and other applicants. The Township of Teaneck, TPD and BCL&amp;PSI require potential police recruits to successfully complete a full physical examination prior to attending the Police Academy. Each candidate is required to undergo a complete medical screening examination including Bruce Protocol 100% Maximal HR Stress Test, BMI Screening and Agility Screening at Hackensack University Medical Center for Occupational Medicine. (\$1,200.00 each) This is the only acceptable medical/stress test screening for the academy and the only facility authorized to perform this specialized testing. In addition, each candidate must successfully complete a psychological examination. This is performed by the Institute of Forensic Psychology (\$425 each) plus items required. (\$125) Required by BCPA. Toxicology labs testing \$45.00 per applicant</p> <p><b>**2017 Authorized Strength of 95 Sworn Officers***</b> Budgeted currently for 12 Officers Request authorized strength of 99 sworn police officers for 2017 to expand CP and SRO programs (+ \$3,840 from 2016)</p>



**TOWNSHIP OF TEANECK  
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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
231		<b>Police: Equipment</b>	\$ 11,100.00	\$ 11,100.00	\$ 11,100.00	\$ 10,555.86	\$ -	0.00%
	1	Decals, reflective tape, etc.	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	2	Repaint (4) unmarked vehicles	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00			
	3	Replacement Dispatcher Chairs	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	4	Flag Replacement	\$ 700.00	\$ 700.00	\$ 700.00			
		Optimum/Cablevision	\$ -	\$ -	\$ -			
		Computers - Annual Replacement	\$ -	\$ -	\$ -			
	5	Contingency	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	6	DMV/Titles for Vehicle's	\$ 600.00	\$ 600.00	\$ 600.00			

<b>Justifications</b>	
1	Decals, reflective tape, etc. - needed for the marking of patrol and stealth vehicles, in particular, new purchases for our fleet. Consists of required markings such as police patch, car number, and 911 information.
2	Re-paint police vehicles - Provides an option of repainting older marked motor patrol cars so they can be transferred over to the Detective Bureau, Juvenile Bureau, Traffic Bureau, or Community Policing and serve in an unmarked capacity. Utilized to repaint older vehicles in our fleet as needed.
3	Chairs (replacements) - replace chairs due to excessive use and wear as many are utilized 24 hours a day, seven days a week. These funds can be used to replace broken and/or outdated office chairs.
4	Flag - replacement - to replace the American, State of New Jersey flags, and Township of Teaneck Flag.
5	Contingent on additional funds needed for the above and other related items and equipment.
6	DMV/Titles for police vehicles

**TOWNSHIP OF TEANECK  
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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
239		<b>Police: Personal Equipment</b>	\$ 1,500.00	\$ 1,400.00	\$ 1,400.00	\$ 3,615.40	\$ -	0.00%
	1	Badges, nameplates, insignias	\$ 1,500.00	\$ 1,400.00	\$ 1,400.00	\$ 3,615.40	\$ -	0.00%

<u>Justifications</u>									
	1	Badges, nameplates, and hat shields to be purchased due to promotions and retirements (police officers, supervisors).							

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
244		<b>Police: Communications Maintenance</b>	\$ 52,026.00	\$ 52,026.00	\$ 52,026.00	\$ 44,712.96	\$ -	0.00%
	1	Orbacom Radio Maintenance Contract	\$ 2,256.00	\$ 2,256.00	\$ 2,256.00			
	2	Fixed Radio Maintenance Contract	\$ 2,820.00	\$ 2,820.00	\$ 2,820.00			
	3	Portable Radio Replacement Program	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00			
	4	Technical Services for Vehicles	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00			
	5	Radio repairs not included in contract	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00			
	6	Radio consultant	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00			
	7	COBRA.net	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
	8	County 911 Dispatch Fees	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00			

<u>Justifications</u>									
	1	Pagecom - Orbacom radio maintenance @ \$188/month - required to service our radios in the Dispatch Center System is outdated and needs to be replaced.							
	2	Contract - fixed radio maintenance - TPD's share (monthly) of the Township's monthly maintenance fee for radio service. Goosetown.							
	3	Portable Radio Replacement Program - required to replace portable radios to ensure safety and communication. Enables us to purchase approximately five (5) per year. included in other Service Contracts and State contract pricing.							

**TOWNSHIP OF TEANECK  
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<b><u>Justifications (continued)</u></b>	
<b>4</b>	Technical services for vehicles - required to help maintain systems. Covers what is not included in other Service Contracts and agreements.
<b>5</b>	Radio repairs not included in contract - required to help maintain systems. Covers what is not included in other service contracts and agreements.
<b>6</b>	Radio Consultant - needed to cover any communication issues included but not limited to problems with the lines and repeaters another technical issues.
<b>7</b>	Maintenance - CODY COBRA.NET - Required contract as per the Bergen County Prosecutor's Office. BCPO has maintained the cost but it is anticipated to increase in the future.
<b>8</b>	The Township recently elected to have the Bergen County Communications Center take over 911. Our terminals are still in operation but are due to be switched over shortly as we are no longer a PSAP.

**TOWNSHIP OF TEANECK  
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Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
250		<b>Police: Photo &amp; I.D.</b>	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 4,316.56	\$ -	0.00%
	1	Narcotics Evidence Bags	\$ 200.00	\$ 200.00	\$ 200.00			
	2	ID Bureau Supplies	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00			
		Photos, Digital, Processing	\$ 800.00	\$ 800.00	\$ 800.00			
	3	Destruction of Old Evidence	\$ 500.00	\$ 500.00	\$ 500.00			
		Evidence Shelving & Storage	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

**Mandatory: Attorney General Guideline (Property and Evidence Function)**

The property and evidence function is an integral part of every law enforcement agency. Every day, police officers come into custody of lost or stolen property, contraband, and any manner of evidence. The law enforcement agency is charged with establishing a system for the secure and efficient classification, inventory, retrieval, and disposition of these items. To accomplish this goal, the law enforcement agency must specifically:

- \* Establish a system of documentation to track property from its receipt to its eventual disposition
- \* Establish a secure and orderly storage facility to meet the needs of the particular agency.
- \* Establish a property officer to be responsible for the Department's property and evidence function.
- \* Provide for periodic and special audits of the contents of the property storage facility to ensure continuing accuracy.
- \* Provide for the proper and timely disposition of property and evidence.

<u>Justifications</u>	
1	Narcotics evidence bags - to properly log and record evidence and/or seized/found property.
2	Photos - Digital processing, memory cards, discs, and related items.
3	Destruction - To continue with destruction of old evidence as permitted by law.

**TOWNSHIP OF TEANECK  
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<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>251</b>		<b>Police: Supplies</b>	\$ 9,844.00	\$ 9,344.00	\$ 9,344.00	\$ 5,036.96	\$ -	0.00%
		26 Gross Flares	\$ 3,894.00	\$ 3,894.00	\$ 3,894.00			
		MIS	\$ -	\$ -	\$ -			
		Community Policing Program	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Emergency No Parking Signs	\$ 300.00	\$ 200.00	\$ 200.00			
		Fire Extinguisher Refills	\$ 150.00	\$ 250.00	\$ 250.00			
		National Night Out	\$ 1,000.00	\$ 500.00	\$ 500.00			
		Supplies as Needed	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
260		Police: Bldg. Maintenance & Supply	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	\$ 5,798.63	\$ -	0.00%
		Paper Towels	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			
		12 Cases Toilet Paper	\$ 600.00	\$ 600.00	\$ 600.00			
		Janitorial Supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	1	Pistol Range Clean-up Supplies	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
	2	Building Maintenance/Repair	\$ 5,000.00	\$ -	\$ -			

<u>Justifications</u>	
<b>1</b>	Pistol range - maintenance - Blejwas Associates - filters, cleaning, service, air quality testing. Required to maintain our indoor 3 lane range. and keep it safe, clean and compliant. Said line item also includes filter changes (filters included in DPW Budget), offered under state contract pricing. DPW is not authorized to perform these tasks due to health reasons and regulations. A licensed vendor, SAF Engineering has to be utilized to perform the required cleaning, maintenance and testing. Note that the range is in need of replacement/repair. Quote was obtained and submitted in 2016.
<b>2</b>	Building maintenance/repair (*Minimum needed to cover basic maintenance and repair needs for Police Headquarters) Please note that our HVAC system is problematic. The HVAC system has been listed in 2016 Capital Budget. HVAC repairs covered by DPW.

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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
270		Police: Ammunition/Armory Supplies	\$ 40,500.00	\$ 19,660.00	\$ 19,660.00	\$ 31,666.90	\$ -	0.00%
	1	Ammunition	\$ 31,000.00	\$ 11,660.00	\$ 11,660.00			
	2	Targets, Cleaning equipment, and accessories	\$ 2,500.00	\$ 1,000.00	\$ 1,000.00			
	3	Taser Cartridges/Supplies	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00			

**Mandatory: attorney General Guideline (Semi-Annual Firearms Qualification and Requalification Standards), division of Criminal Justice, Bergen County Prosecutor's Office.**

In compliance with the Attorney general and pursuant to the Criminal Justice Act of 197, N.J.S.A. 52:17B-97 et seq., effective January 1, 1991 and subsequent revisions, it is directed that all New Jersey Law Enforcement officers shall follow the Semi-Annual Firearms Qualification and Requalification Standards and all New Jersey Law Enforcement agencies shall adopt such standards as agency policy.

Officers must continue to qualify twice annually following the procedures and requirements contained in the manual. These procedures do not prevent individual agencies from conducting additional in-service firearms training. Agencies are encouraged to conduct supplemental training to meet special needs of their personnel. This directive is being issued to ensure the safety of law enforcement officers as well as promote the public safety and ensure a high level of public confidence and integrity of our law enforcement personnel in the performance of their official functions. This directive is to be distributed to and adopted by all law enforcement personnel within the state.

<u>Justifications</u>	
1	Officers are required to qualify twice per year on the handgun and UMP. Said qualifications involve 50 rounds of duty ammo per officer (95) for a total of 4,750 rounds and a total of 33,250 practice rounds (350 per officer). Duty ammo is approx. \$180 per case of 500, Practice ammo is approx. \$145 per case of 500. Total rounds required for qualifications are 38,000 at a current cost of \$11,660. Please note we also utilize ammunition for classes such as tactical pistol, firearms instructor, UMP instructor, and basic recruit class. * 2016 Pricing. Price of ammo has increased (over 30%) and is in high demand and often backordered. Price anticipated to increase 3-5% again in April of 2017 We purchase ammunition via state contract pricing from Atlantic Tactical and/or other authorized vendors. It is critical that we maintain an adequate inventory as demand is high and supply is low. The bullet manufacturers have limited production runs and ammunition is routinely backordered.
2	Targets, paper (3), cleaning equipment and accessories. Accessories to include eye and ear protection, disposable ear protections, magazine pouch replacement, glock magazine replacements, night sight sets and replacements, LED MP5 gun light replacements. Red guns, first aid kits, flashlights, bags, pepper spray and holster paddles.

**TOWNSHIP OF TEANECK  
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<u>Justifications (continued)</u>	
<b>3</b>	Taser Cartridges/Supplies, we currently possess 22 Taser X2 units.
	Officers are currently required to qualify once per year. This is accomplished by utilizing our indoor range.
	Each qualification requires three(3) cartridges per officer. (approx. \$33.00 each). In addition we are required to purchase holsters, special targets, and other needed supplies.
	Sixty Five(65) officers have received training and are qualified as of writing. ( + \$7,000 from 2016)

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
<b>271</b>		<b>Police: Outside Maintenance</b>	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 1,950.00	\$ -	0.00%
	<b>1</b>	500 Car Washes (\$4.50/each)	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00			
		Special Cleaning	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			

<u>Justifications</u>	
<b>1</b>	Established vendor (Prestige) routinely performs interior and exterior basic car washing along with special cleaning services as needed.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
<b>280</b>		<b>Police: Special Investigations</b>	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 80.00	\$ -	0.00%
	<b>1</b>	Special Investigations	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 80.00	\$ -	0.00%

<u>Justifications</u>	
<b>1</b>	Essential. For extraordinary investigations and operations.
	Required for special operations. Funds are utilized to cover covert surveillance and undercover operations and include such items as "buy money" for vice (prostitution) and narcotics (drugs). Also used to purchase necessary equipment not currently budgeted for.



**TOWNSHIP OF TEANECK  
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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
290		<b>Police: Auxiliary Police</b>	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,395.41	\$ -	0.00%
	1	Program Maintenance	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,395.41	\$ -	0.00%

<u>Justifications</u>	
1	<p>The Auxiliary Police Unit was formed in 1941 under the Civil Defense Act as a means to assist the Police Department in times of war.</p> <p>Its function was to provide the authorities with trained personnel that could direct the public to shelters control traffic. This program has evolved into today's Police Auxiliary.</p> <p>The Auxiliary Police play an important role in assisting Police Departments during times of emergencies. The Teaneck Police Auxiliary is a 100% volunteer organization made up of men and women who want to serve their community. This is a non-armed unit.</p> <p>Some duties include, but are not limited to, traffic and/or crowd control, security, evacuation assistance, transportation, assisting with parades, football games, street fairs or any viable function during an emergency. In March of 1998, the Township Council approved the implementation of an Auxiliary Police force in the Township of Teaneck. A Standard Operating procedure (SOP) was established for the Auxiliary Police in the Township of Teaneck. TPD provides: 2 long sleeve black shirts, 2 short sleeve black shirts, 2 gray pants with black stripe, 1 gray clip-on tie, 1 tie clip, 1 black Blauer jacket, 1 rain coat, 1 black 9-point hat, 1 hat badge, 1 shirt, badge, 1 black/orange rain hat cover, 1 black basket weave duty belt, 1 black basket weave Garrison belt, 4 black basket weave belt keepers, 1 flashlight, 1 black, basket weave flashlight holder, 1 wooden night stick, 1 night stick holder, 1 night stick stopper, 1 chrome whistle, 1 silver whistle holder chain, 1 silver whistle clip, 1 pair orange traffic gloves, 1 pair handcuffs, 1 black basket weave handcuff holder, 1 name tag, 1 reflective "Police" traffic vest, to each member.</p>

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
240 POLICE**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
292		Police: Parking Enforcement Officers	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 25.00	\$ -	0.00%
	1	Program Maintenance	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 25.00	\$ -	0.00%

<u>Justifications</u>	
1	Required to maintain equipment and uniforms. The Township of Teaneck employs up to nine (9) Parking Enforcement Officers (currently three, one full time and two part time) who enforce parking ordinances, Township-wide, and assist on school, traffic and fixed posts when needed. Funding is needed to purchase uniforms and equipment that is required in the performance of their duties. The amount budgeted was reduced from \$2,000.00 to \$1,000.00 in 2015 This amount should suffice as we currently utilize three(3) PEO's. If the number increases so to will the amount requested as a result.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
SCHOOL GUARDS 240-1**

**Account Summary**

		Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account	Page		Request	Approved 2018	Budget	Jan - Dec	\$	%
240-1		<b>School Guards</b>	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 999.46	\$ -	0.00%
	81	Personal Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 999.46	\$ -	0.00%

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
<b>240-1</b>		<b>School Guards</b>	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 999.46	\$ 1,000.00	100.00%
	1	Personal Equipment	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 999.46	\$ 1,000.00	100.00%

**Justifications**

<b>1</b>	To safely cross school children at intersections within the Township, deemed necessary. We currently have 25 crossing guards assigned, with another serving in the capacity of alternate. Coverage is required in the morning, afternoon, and at early dismissals when applicable. Uniforms and equipment need to be purchased and supplied and/or replaced as needed. Said equipment includes, but is not limited to, raincoats, safety gloves, seasonal gloves, knit ski caps, stop paddles, high visibility vests, baseball caps, and other safety related items.
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
PURCHASE OF POLICE CARS 240-2**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
240-2		<b>Purchase of Police Cars</b>	\$ 250,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ -	0.00%
231	82	Equipment	\$ 250,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ -	0.00%

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>231</b>		<b>Purchase of Police Cars</b>	\$ 250,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ -	0.00%
	<b>1</b>	6 police cars and related equipment	\$ 250,000.00	\$ 220,000.00	\$ 220,000.00	\$ 220,000.00	\$ -	0.00%

**Justifications**

<b>1</b>	To purchase, Ford Interceptors SUV, Ford Interceptor Sedan AWD, equipped with dealer-installed options, accessories, graphics and radios. <b>***Mobile Computers are required (submitted in MIS budget)***</b> State Contract Pricing: Ford Interceptor SUV with options \$26,682.20  Light/Siren/Console, maplight, arm rest, cupholder, dual partition, push bumper with installation, other upfits \$13,048.76  Graphics with installation \$500 per vehicle Radar Unit \$2,200 Radio and Antenna with installation \$1,100 Funded through the temporary budget. Purchases should be made as soon as possible to avoid price increases and order cut off dates. Necessary cost associated with maintaining our fleet and replacing aging/outdated cars and trucks. ( +\$30,000 from 2017)
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
EMERGENCY MANAGEMENT 252**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
252		<b>Emergency Management: Other Expenses</b>	\$ 22,400.00	\$ 22,400.00	\$ 22,400.00	\$ 9,117.10	\$ -	0.00%
231	84	Equipment - Various	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	0.00%
236	84	Police Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 1,344.00	\$ -	0.00%
237	84	Fire Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 276.10	\$ -	0.00%
241	85	Other Departments	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 4,500.00	\$ -	0.00%
249	85	Hazmat Physicals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,997.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
EMERGENCY MANAGEMENT 252**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
231		Emergency Management: Equipment Various	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	0.00%
		Equipment - Various	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	0.00%

**Justifications**

1	Funds to purchase equipment for Ebola or other airborne emergencies, supplies for storm, water , power, heat, cold and other emergencies.
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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
236		Emergency Management: Police Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 1,344.00	\$ -	0.00%
		Police Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 1,344.00	\$ -	0.00%

**Justifications**

1	Funds to purchase equipment for Ebola or other airborne emergencies, supplies for storm, and other emergencies.
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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
237		Emergency Management: Fire Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 276.10	\$ -	0.00%
		Fire Department	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 276.10	\$ -	0.00%

**Justifications**

1	Equipment for Railroad emergencies, decontamination supplies, decontamination equipment, supplies
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
EMERGENCY MANAGEMENT 252**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
241		Emergency Management: Other Departments	\$ 8,400.00	\$ 8,400.00	\$ 8,400.00	\$ 4,500.00	\$ -	0.00%
		Other Departments	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00			
		Emergency Digital Alert Contract (Swiftreach)	\$ 4,900.00	\$ 4,900.00	\$ 4,900.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
249		Emergency Management: HAZMAT Physicals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,997.00	\$ -	0.00%
		HAZMAT Physicals	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 2,997.00	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
VOLUNTEER AMBULANCE CORP 260**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
260		<b>Volunteer Ambulance Corps</b>	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ -	0.00%
	86	Ambulance - Lump Sump Payment	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00			

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
		<b>Volunteer Ambulance Corps</b>	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ -	0.00%
		Ambulance - Lump Sum Payment	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00			



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
FIRE 265**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
265		<b>Fire: Other Expenses</b>	\$ 133,509.00	\$ 132,034.00	\$ 128,134.00	\$ 124,786.96	\$ 3,900.00	3.04%
210	88	Fire Prevention Code	\$ 3,545.00	\$ 3,520.00	\$ 3,520.00	\$ 1,227.90	\$ -	0.00%
211	88	Printing, Stationery, Forms	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,225.07	\$ -	0.00%
214	88	Professional Affil & Travel	\$ 1,694.00	\$ 1,694.00	\$ 1,694.00	\$ 1,113.75	\$ -	0.00%
219	89	Miscellaneous	\$ 5,480.00	\$ 5,430.00	\$ 5,430.00	\$ 2,027.16	\$ -	0.00%
220	89	House Supplies & Furnishings	\$ 8,800.00	\$ 8,800.00	\$ 7,500.00	\$ 11,002.96	\$ 1,300.00	17.33%
221	90	Special Projects	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 1,168.50	\$ -	0.00%
230	90	Protective Gear	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,871.92	\$ -	0.00%
239	90	Personal Equipment	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,507.34	\$ -	0.00%
240	91	New Employees	\$ 21,900.00	\$ 21,900.00	\$ 19,300.00	\$ 17,077.57	\$ 2,600.00	13.47%
244	91	Communications Maintenance	\$ 17,900.00	\$ 17,900.00	\$ 17,900.00	\$ 17,786.65	\$ -	0.00%
250	92	Replacement Uniforms	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,485.07	\$ -	0.00%
260	92	Training	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 13,438.88	\$ -	0.00%
270	93	Firefighting Supplies	\$ 17,790.00	\$ 16,390.00	\$ 16,390.00	\$ 24,596.55	\$ -	0.00%
271	93	Mandated PEOSHA Screenings	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 2,035.00	\$ -	0.00%
290	94	Firefighting Equip & Repair	\$ 15,100.00	\$ 15,100.00	\$ 15,100.00	\$ 21,222.64	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
FIRE 265**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
210		<b>Fire: Fire Prevention Code</b>	\$ 3,545.00	\$ 3,520.00	\$ 3,520.00	\$ 1,227.90	\$ -	0.00%
		2 NJ State Uniform Code Subscriptions 2 @ \$30	\$ 60.00	\$ 60.00	\$ 60.00			
		NFPA Codes & Standards Subscription Service	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Fire Prevention & Investigation Materials/Educ	\$ 1,360.00	\$ 1,360.00	\$ 1,360.00			
		Miscellaneous Fire Prevention Equip & Supplies	\$ 625.00	\$ 600.00	\$ 600.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
211		<b>Fire: Printing, Stationary, Forms</b>	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,225.07	\$ -	0.00%
	1	Office Supplies	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Fire journals	\$ 500.00	\$ 500.00	\$ 500.00			
		Various forms, 2 part	\$ 300.00	\$ 300.00	\$ 300.00			
		Miscellaneous	\$ 300.00	\$ 300.00	\$ 300.00			

**Justifications**

1	Fire journals, various forms, office supplies as needed
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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		<b>Fire: Professional Affil. &amp; Travel</b>	\$ 1,694.00	\$ 1,694.00	\$ 1,694.00	\$ 1,113.75	\$ -	0.00%
		Department Dues - Mid Bergen Mutual Aid Assoc.	\$ 400.00	\$ 400.00	\$ 400.00			
		Dues - NJ Career Fire Chiefs Association	\$ 375.00	\$ 375.00	\$ 375.00			
		Dues - International Fire Chief Assoc. (Eastern)	\$ 209.00	\$ 209.00	\$ 209.00			
		NJ Chiefs Monthly Meetings	\$ 160.00	\$ 160.00	\$ 160.00			
		National Fire Protection Association (NFPA)	\$ 250.00	\$ 250.00	\$ 250.00			
		Conference - Eastern Division NY/NJ Chiefs	\$ 100.00	\$ 100.00	\$ 100.00			
		Subscription - Fire Engineering (4)	\$ 100.00	\$ 100.00	\$ 100.00			
		NJ Emergency Managers Association	\$ 75.00	\$ 75.00	\$ 75.00			
		Dept. Dues - Bergen County Fire Prevention Assoc.	\$ 25.00	\$ 25.00	\$ 25.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
219		<b>Fire: Miscellaneous</b>	\$ 5,480.00	\$ 5,430.00	\$ 5,430.00	\$ 2,027.16	\$ -	0.00%
		Box 54 Supplies	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			
		Box 54 Fuel	\$ 600.00	\$ 600.00	\$ 600.00			
	1	Fire alarm wire crossing at CSX 2304370, 380,385	\$ 900.00	\$ 850.00	\$ 850.00			
		Mid-Bergen Mutual Aid, host 2 meetings @ \$75/ea.	\$ 150.00	\$ 150.00	\$ 150.00			
		OSHA required ground ladder testing 41 ladders @ \$50/ea.	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00			
		Miscellaneous	\$ 380.00	\$ 380.00	\$ 380.00			

<u>Justifications</u>	
1	Wires Shared with FD, PD, DPW and only paid by FD. Last fee increase was in 2011.

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
220		<b>Fire: House Supplies &amp; Furnishings</b>	\$ 8,800.00	\$ 8,800.00	\$ 7,500.00	\$ 11,002.96	\$ 1,300.00	17.33%
	1	Station upgrades - paper towels/janitorial supp	\$ 5,800.00	\$ 5,800.00	\$ 5,000.00			
	2	Disinfectant	\$ 3,000.00	\$ 3,000.00	\$ 2,500.00			

<u>Justifications</u>	
1	Fire House janitorial supplies, increase needed due to heavier usage and an new OSHA approved dispensing system.
2	Supplies to disinfect buildings, equipment, and apparatus due to Ebola and other infectious diseases.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
FIRE 265**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
221		<b>Fire: Special Projects</b>	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 1,168.50	\$ -	0.0%
	1	Special Projects - Special equipment as needed	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00			
	2	Special Projects - Water rescue equipment	\$ -	\$ -	\$ -			

<u>Justifications</u>	
1	Fire House bed covers, water rescue equipment
2	With the number of water rescues increasing yearly as the waterway use increases the Department need to increase out ability to repond for residents and visitors. This includes drysuits, ropes, boat hooks, water throw ropes, plywood, etc.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
230		<b>Fire: Protective Turn Out Gear</b>	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,871.92	\$ -	0.00%
	1	PPE - Turn Out Uniform Replacement/Repair	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,871.92	\$ -	0.00%

<u>Justifications</u>	
1	Turn out uniform replacement/repair pursuant to labor agreement

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
239		<b>Fire: Personal Equipment</b>	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,507.34	\$ -	0.00%
		Personal Equipment badges and name plates	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,507.34	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
240		<b>Fire: New Employees (4)</b>	\$ 21,900.00	\$ 21,900.00	\$ 19,300.00	\$ 17,077.57	\$ 2,600.00	13.47%
	1	4 New employee physicals @ \$250/each	\$1,000.00	\$1,000.00	\$ 1,000.00			
	1	4 Psychological examinations @ \$425/each	\$1,900.00	\$ 1,900.00	\$ 1,300.00			
	1	Protective Gear	\$19,000.00	\$ 19,000.00	\$ 17,000.00			

**Justifications**

1	Items needed when a new firefighter starts with the fire department. The psychological exam has increased by \$50 per person.
2	Turnout coat, bunker pants, helmet, goggles, boots, gloves, hood, SCBA face mask and Work Station Uniforms with proper marking, patches, insignias etc.

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
244		<b>Fire: Communications Maintenance</b>	\$ 17,900.00	\$ 17,900.00	\$ 17,900.00	\$ 17,786.65	\$ -	0.00%
	1	Radio maintenance contract (same as 2009)	\$ 3,330.00	\$ 3,330.00	\$ 3,330.00			
	1	Repair/Replacement not in contract	\$ 5,820.00	\$ 5,820.00	\$ 5,820.00			
	1	Alarm system replacement wire/equipment	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
		Teknikat Contractor - troubleshoot PD/FD cable plant	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Teknikat Contractor - troubleshoot PD/FD/DPW Radio System	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00			

**Justifications**

1	Radio maintenance contract, repairs not under contract, alarm replacement wires
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
250		<b>Fire: Replacement Uniforms</b>	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,485.07	\$ -	0.00%
	1	Uniform - Replacement/Repair	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,485.07	\$ -	0.00%

<u>Justifications</u>	
1	Replacement uniforms

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
260		<b>Fire: Training/Fire Safety</b>	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	\$ 13,438.88	\$ -	0.00%
		Training manuals, courses, aids, supplies	5,400.00	\$ 5,400.00	\$ 5,400.00			
	1	Required & Supervisor/Manager Training	5,000.00	\$ 5,000.00	\$ 5,000.00			
	2	Rental of Bergenfield Fire Training Facility	5,600.00	\$ 5,600.00	\$ 5,600.00			

<u>Justifications</u>	
1	Covers required, refresher and as needed training for firefighters, fire officers
2	"Live Burn" and "Smoke House" Training

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
270		<b>Fire: Firefighting Supplies</b>	\$ 17,790.00	\$ 16,390.00	\$ 16,390.00	\$ 24,596.55	\$ -	0.00%
	1	Dry Sorb	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Hand light batteries/repairs	\$ 300.00	\$ 300.00	\$ 300.00			
	2	Breathing mask repairs	\$ 10,000.00	\$ 9,500.00	\$ 9,500.00			
	3	First Aid	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00			
		Air Purification Maintenance	\$ 1,400.00	\$ 1,000.00	\$ 1,000.00			
		Miscellaneous	\$ 2,890.00	\$ 2,890.00	\$ 2,890.00			

<b>Justifications</b>	
1	Dry sorb, breathing mask equipment, and foam
2	Breathing air packs - The 5 year warranty for repairs has expired so items previously covered will now have to be paid by the Township
3	FD responds on hundreds of EMS calls a year assisting TVAC, and assists with EMS at MVA's. The money is used for medical gloves, refilling of oxygen tanks, oxygen masks, gauze, cervical collars, band aids and other medical supplies.
***	This budget also includes the cost of defib pads for the Township defibrilators

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
271		<b>Fire: Mandated PEOSHA Screenings</b>	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ 2,035.00	\$ -	0.00%
		Annual Screenings	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			

<b>Justifications</b>	
1	PEOSHA's annual respiratory protection program medical screening; questionnaires, x-rays, exams

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
FIRE 265**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
290		<b>Fire: Fire Fighter Equipment &amp; Repair</b>	\$ 15,100.00	\$ 15,100.00	\$ 15,100.00	\$ 21,222.64	\$ -	0.00%
	1	Defibrillator Service	\$ 888.00	\$ 888.00	\$ 888.00			
	1	Hose testing, replacement & hose appliances	\$ 12,200.00	\$ 12,200.00	\$ 12,200.00			
	1	Miscellaneous as needed	\$ 2,012.00	\$ 2,012.00	\$ 2,012.00			

<b>Justifications</b>	
1	Maintenance contracts, hose testing replacement and appliances



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
WATER 265-1**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
265-1		<b>Water</b>	\$ 562,300.00	\$ 562,300.00	\$ 559,300.00	\$ 558,456.87	\$ 3,000.00	0.54%
205	95	Hydrants	\$ 495,000.00	\$ 495,000.00	\$ 495,000.00	\$ 493,149.48	\$ -	0.00%
210	95	Municipal Building	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00	\$ 2,920.07	\$ -	0.00%
220	95	Rodda Community Center	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,866.24	\$ -	0.00%
230	95	Green House	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,365.08	\$ -	0.00%
240	95	PAL Building	\$ -	\$ -	\$ -	\$ 143.07	\$ -	0.00%
250	95	Public Library	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,855.11	\$ -	0.00%
260	95	Fire House	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 6,953.71	\$ -	0.00%
270	95	Police Headquarters	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,976.43	\$ -	0.00%
280	95	Public Works Garage	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,594.12	\$ -	0.00%
290	95	Glenwood Park Pump Station	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,429.35	\$ -	0.00%
300	95	Park Facilities	\$ 36,000.00	\$ 36,000.00	\$ 33,000.00	\$ 36,204.21	\$ 3,000.00	9.09%
310	95	Old Recreation Center	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	.	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
PUBLIC WORKS 300**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
300		<b>Public Works: Other Expenses</b>	\$ 1,510,140.00	\$ 1,535,140.00	\$ 1,485,140.00	\$ 1,085,141.37	\$ 50,000.00	3.37%
210	97	Contract Services	\$ 552,300.00	\$ 577,300.00	\$ 527,300.00	\$ 312,316.97	\$ 50,000.00	9.48%
213	97	Office Expo/Equip Repair	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 1,314.87	\$ -	0.00%
214	98	Professional Affil & Travel	\$ 900.00	\$ 900.00	\$ 900.00	\$ 1,585.00	\$ -	0.00%
219	98	Miscellaneous	\$ 7,110.00	\$ 7,110.00	\$ 7,110.00	\$ 18,138.25	\$ -	0.00%
220	99	Engineering and Other Service	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 34,255.00	\$ -	0.00%
230	99	Disposal Costs	\$ 657,000.00	\$ 657,000.00	\$ 657,000.00	\$ 436,808.93	\$ -	0.00%
239	100	Personal Safety Equipment	\$ 11,850.00	\$ 11,850.00	\$ 11,850.00	\$ 4,824.86	\$ -	0.00%
240	100	Streets/Sewer Supplies	\$ 48,700.00	\$ 48,700.00	\$ 48,700.00	\$ 40,904.78	\$ -	0.00%
241	101	Environmental Commission	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
250	101	Parks/Grounds/Tree Supplies	\$ 43,005.00	\$ 43,005.00	\$ 43,005.00	\$ 47,782.45	\$ -	0.00%
251	102	Signs, Posts, Etc.	\$ 23,300.00	\$ 23,300.00	\$ 23,300.00	\$ 12,202.26	\$ -	0.00%
260	102	Traffic Materials	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 3,165.64	\$ -	0.00%
270	103	Equipment, Tools, Repair	\$ 26,375.00	\$ 26,375.00	\$ 26,375.00	\$ 4,224.16	\$ -	0.00%
280	103	Outside Repairs	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 167,618.20	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
PUBLIC WORKS 300**

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>210</b>		<b>Public Works: Contract Service</b>	\$ 552,300.00	\$ 577,300.00	\$ 527,300.00	\$ 312,316.97	\$ 50,000.00	9.48%
		Sewer breakdowns	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00			
	<b>1</b>	Leaf Removal	\$ 217,000.00	\$ 217,000.00	\$ 217,000.00			
		Private lot cleaning	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	<b>1</b>	Tree planting	\$ -	\$ 75,000.00	\$ 75,000.00			
	<b>1</b>	Tree trimming	\$ 100,000.00	\$ 50,000.00	\$ -			
		Port-O-Let Depot	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Port-O-Let - Leaf Transfer	\$ 200.00	\$ 200.00	\$ 200.00			
		Municipal Grounds Maintenance Contract	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00			
		Contracts Runners for DPW Offices	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00			
		Other emergency needs	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			

**Justifications**

**1** Budget increase reflects increase of contract services. Snow plowing and leaf removal service have been increased to reflect contractor's recent bidding increases. Increase also due to tree planting and tree trimming done every other year.

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>213</b>		<b>Public Works: Office Equipment</b>	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 1,314.87	\$ -	0.00%
		Tolls	\$ 100.00	\$ 100.00	\$ 100.00			
		Outside printing, blueprints, etc.	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Field Supplies	\$ 100.00	\$ 100.00	\$ 100.00			
		Office & Computer Supplies	\$ 800.00	\$ 800.00	\$ 800.00			
		Equipment Repairs	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		<b>Public Works: Professional Affil. &amp; Travel</b>	\$ 900.00	\$ 900.00	900.00	\$ 1,585.00	\$ -	0.00%
		Dues - Shade Tree Federation	\$ 100.00	\$ 100.00	\$ 100.00			
		Dues - American Public Works Association	\$ 200.00	\$ 200.00	\$ 200.00			
		Dues - NJ APWA (4)	\$ 100.00	\$ 100.00	\$ 100.00			
		Dues - NJ Public Works Association (1)	\$ 100.00	\$ 100.00	\$ 100.00			
		Dues - Bergen County Public Works Assn. (1)	\$ 75.00	\$ 75.00	\$ 75.00			
		APWA/NJSME Meetings	\$ 200.00	\$ 200.00	\$ 200.00			
		Books, meetings, etc.	\$ 125.00	\$ 125.00	\$ 125.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
219		<b>Public Works: Miscellaneous</b>	\$ 7,110.00	\$ 7,110.00	\$ 7,110.00	\$ 18,138.25	\$ -	0.00%
		CSX lease crossings	\$ 410.00	\$ 410.00	\$ 410.00			
		State reg. fees for 10 vehicles	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		20 Roll-off Containers State Registration	\$ 440.00	\$ 440.00	\$ 440.00			
		Beepers	\$ 360.00	\$ 360.00	\$ 360.00			
		Recycling Calendar	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Annual clean-up committee		\$ -	\$ -			
		Municipal Services Agreement-Glenpointe		\$ -	\$ -			
		Backflow Permit Fee	\$ 600.00	\$ 600.00	\$ 600.00			
		Underground Storage Tank Red (NJ)	\$ 300.00	\$ 300.00	\$ 300.00			
		Boiler Registration & Inspection	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			

<u>Justifications</u>	

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
<b>220</b>		<b>Public Works: EGINEERING and other Services</b>	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 34,255.00	\$ -	0.00%
		Alcohol & Drug Testing	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
		C-3 Sanitary Sewer License	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Training Classes	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
		Weather Service	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		TV Sewer Camera Maintenance	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
<b>230</b>		<b>Public Works: Disposal Costs</b>	\$ 657,000.00	\$ 657,000.00	\$ 657,000.00	\$ 436,808.93	\$ -	0.00%
	<b>1</b>	Garden Debris	\$ 154,000.00	\$ 154,000.00	\$ 154,000.00			
	<b>1</b>	Leaf Disposal	\$ 285,000.00	\$ 285,000.00	\$ 285,000.00			
	<b>1</b>	Tipping Fees	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00			
	<b>1</b>	Street Sweeping	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00			
	<b>1</b>	Recycling Center Bin Blocks	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
	<b>1</b>	Roll-off Tarps	\$ 800.00	\$ 800.00	\$ 800.00			
	<b>1</b>	Tree stumps, unsuitable wood	\$ 43,000.00	\$ 43,000.00	\$ 43,000.00			
	<b>1</b>	Catch Basin cleaning - State Required	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			
	<b>1</b>	Emergency Needs	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
239		<b>Public Works: Personal Safety Equipment</b>	\$ 11,850.00	\$ 11,850.00	\$ 11,850.00	\$ 4,824.86	\$ -	0.00%
	1	Vests	\$ 1,100.00	\$ 1,100.00	\$ 800.00			
	1	Gloves	\$ 800.00	\$ 800.00	\$ 200.00			
	1	Barricades	\$ 2,000.00	\$ 2,000.00	\$ 1,350.00			
	1	Miscellaneous	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	1	Signs	\$ 3,450.00	\$ 3,450.00	\$ 3,500.00			
	1	Cones	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
		Roof Fall Protection		\$ -	\$ 1,500.00			

<u>Justifications</u>	
1	Miscellaneous safety equipment required for personnel

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
240		<b>Public Works: Street/Sewer Supplies</b>	\$ 48,700.00	\$ 48,700.00	\$ 48,700.00	\$ 40,904.78	\$ -	0.00%
	1	Road & winter mix, tacky tar	\$ 16,700.00	\$ 16,700.00	\$ 16,700.00			
	1	Shoulder stone	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
	1	Calcium Chloride	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00			
	1	Degreaser - 275 gallons	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
	1	Street Cleaning Brooms	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00			
	1	Lumber - barricades & sideboards	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	1	Wrenches & Spoons - Sewer Division	\$ 500.00	\$ 500.00	\$ 500.00			
	1	Rhoma Sol	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

<u>Justifications</u>	
1	Pothole repair and various equipment for streets and sewer division

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
241		Public Works: Environmental Commission	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
		Environmental Commission	\$ -	\$ -	\$ -			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
250		Public Works: Parks/Grounds/Tree Supplies	\$ 43,005.00	\$ 43,005.00	\$ 43,005.00	\$ 47,782.45	\$ -	0.00%
	1	Athletic field fertilizer	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
	1	Ballfield clay - 200 tons	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			
	1	Topsoil	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
	1	800 lbs. rye seed	\$ 700.00	\$ 700.00	\$ 700.00			
	1	Roll chain - swings	\$ 540.00	\$ 540.00	\$ 540.00			
	1	Toilet tissue - 3 cases	\$ 145.00	\$ 145.00	\$ 145.00			
	1	Padlocks, hasps, Keys	\$ 200.00	\$ 200.00	\$ 200.00			
	1	Building flag replacements	\$ 300.00	\$ 300.00	\$ 300.00			
	1	Spray paint	\$ 360.00	\$ 360.00	\$ 360.00			
	1	6 Plastic barrels	\$ 300.00	\$ 300.00	\$ 300.00			
	1	Miscellaneous as needed	\$ 1,960.00	\$ 1,960.00	\$ 1,960.00			
	1	US flag utility pole replacement	\$ 500.00	\$ 500.00	\$ 500.00			
	1	Park signs	\$ 750.00	\$ 750.00	\$ 750.00			
	1	Crushed stone for walking trail - NEW	\$ 750.00	\$ 750.00	\$ 750.00			
	1	Fall zone fiber replacement 1,000 cy @ \$20	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			

<b>Justifications</b>	
1	Miscellaneous supplies for parks/athletic fields and playground equipment.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
251		<b>Public Works: Signs, Posts, Etc.</b>	\$ 23,300.00	\$ 23,300.00	\$ 23,300.00	\$ 12,202.26	\$ -	0.00%
	1	Clips, butts, bolts, stripping, etc.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
	1	Blank sign plates	\$ 2,600.00	\$ 2,600.00	\$ 2,600.00			
	1	Material for sign making machine, ink cartridges	\$ 16,700.00	\$ 16,700.00	\$ 16,700.00			
	1	Channel posts	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	1	Miscellaneous	\$ 500.00	\$ 500.00	\$ 500.00			

<u>Justifications</u>	
1	Sign replacement, channels, ink cartridges, various high intensity prismatic paper, sign blanks, etc.

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
260		<b>Public Works: Traffic Materials</b>	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 3,165.64	\$ -	0.00%
	1	120 gallons white paint	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00			
	1	70 gallons yellow paint	\$ 810.00	\$ 810.00	\$ 810.00			
	1	10 gallons blue paint - handicapped space	\$ 100.00	\$ 100.00	\$ 100.00			
	1	Reflectorized road cones	\$ 400.00	\$ 400.00	\$ 400.00			
	1	Traffic signal parts	\$ 1,490.00	\$ 1,490.00	\$ 1,490.00			

<u>Justifications</u>	
1	Road markings and traffic signal parts



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
PUBLIC WORKS 300**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
<b>270</b>		<b>Public Works: Equipment, Tools, Repairs</b>	\$ 26,375.00	\$ 26,375.00	\$ 26,375.00	\$ 4,224.16	\$ -	0.00%
	1	Sewer Jet hoses	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00			
	1	Sewer Jet nozzles	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00			
	1	Backpack blowers (3) replacements	\$ 1,275.00	\$ 1,275.00	\$ 1,275.00			
	1	Chainsaw replacement (2)	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
	1	Chainsaw bar replacement	\$ 80.00	\$ 80.00	\$ 80.00			
	1	Heavy duty steel brooms	\$ 1,370.00	\$ 1,370.00	\$ 1,370.00			
	1	Rakes, shovels, spades, hoes, and lopper	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	1	Maintenance tools - various	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	1	Equipment repairs per schedule	\$ 100.00	\$ 100.00	\$ 100.00			
	1	Tools for radio repairs	\$ 500.00	\$ 500.00	\$ 500.00			
	1	Portable radios - replacements	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00			
	1	Snow Blower	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00			
	1	Line Trimmer replacement (6 trimmers)	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00			
	1	Miscellaneous as needed	\$ 4,050.00	\$ 4,050.00	\$ 4,050.00			

<u>Justifications</u>	
1	Various equipment and tools required for Public Works Department.

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
<b>280</b>		<b>Public Works: Outside Repairs</b>	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 167,618.20	\$ -	0.00%
	1	Continued upgrading municipal facilities	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00			
	1	Air conditioning, heating, etc.	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00			
	1	Pump station maintenance	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00			
	1	Center line re-striping	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

<u>Justifications</u>	
1	Upkeep for various municipal facilities

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
BUILDINGS & GROUNDS 310**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
310		<b>Bldgs &amp; Grounds: Other Expenses</b>	\$ 126,800.00	\$ 117,800.00	\$ 116,800.00	\$ 72,919.29	\$ 1,000.00	0.86%
230	105	Maintenance Supplies	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 49,010.58	\$ -	0.00%
260	106	Swimming Pool Supplies	\$ 19,200.00	\$ 19,200.00	\$ 18,200.00	\$ 12,271.56	\$ 1,000.00	5.49%
270	106	Outside Maintenance	\$ 47,600.00	\$ 38,600.00	\$ 38,600.00	\$ 11,637.15	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
BUILDINGS & GROUNDS 310**

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>230</b>		<b>Building &amp; Grounds: Maintenance Supplies</b>	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 49,010.58	\$ -	0.00%
		Lamps & Electrical supplies	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00			
		Lumber & Building Supplies	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			
		Hardware, gas pumps, etc. supplies	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
		Plumbing, HVAC supplies	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00			
		Contract - fixed radio equipment @ \$136/mo.	\$ 1,636.00	\$ 1,636.00	\$ 1,636.00			
		Paint, rollers, etc.	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Janitorial	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Bus stop shelter, bench	\$ 900.00	\$ 900.00	\$ 900.00			
		Holiday lighting and decorations	\$ 700.00	\$ 700.00	\$ 700.00			
		Guardrail and barricade posts	\$ 400.00	\$ 400.00	\$ 400.00			
		Miscellaneous	\$ 480.00	\$ 480.00	\$ 480.00			
		Shooting range filters	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			
		Radio consultant- Wired Communications System	\$ 625.00	\$ 625.00	\$ 625.00			
		Energy efficient traffic lens - replacement as needed	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Radio repairs - mobile/vehicle - not under contract	\$ 3,059.00	\$ 3,059.00	\$ 3,059.00			
		Lightning Detection Supplies	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
BUILDINGS & GROUNDS 310**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
260		<b>Building &amp; Grounds: Swimming Pool Supplies</b>	\$ 19,200.00	\$ 19,200.00	\$ 18,200.00	\$ 12,271.56	\$ 1,000.00	5.49%
		<b>Above Ground Pool (Hawthorne) \$8,000</b>						
		Filter	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Clamps, plugs, etc.	\$ 500.00	\$ 500.00	\$ 500.00			
		Chlorine Discs	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			
		Earth (Filter)	\$ 190.00	\$ 190.00	\$ 190.00			
		PH increaser	\$ 110.00	\$ 110.00	\$ 110.00			
		Deck repairs	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
		Pool Liner	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00			
		<b>In ground Pool (Votee Park) \$11,200</b>						
		Chorine	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
		Test kits, miscellaneous	\$ 200.00	\$ 200.00	\$ 200.00			
		Painting of pools	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			
		Miscellaneous	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
270		<b>Building &amp; Grounds: Outside Maintn. Contracts</b>	\$ 47,600.00	\$ 38,600.00	\$ 38,600.00	\$ 11,637.15	\$ -	0.00%
		Police HQ & Rodda Center - HVAC	\$ 31,000.00	\$ 24,000.00	\$ 24,000.00			
		Police HQ & Rodda Center - Elevator	\$ 4,700.00	\$ 4,700.00	\$ 4,700.00			
		Police HQ - Termites	\$ 250.00	\$ 250.00	\$ 250.00			
		Fire Station 4 - Termites	\$ 150.00	\$ 150.00	\$ 150.00			
		Backflow testing - PD HQ, Rodda Cntr, Glenpointe Pump Sta	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00			
		Sprinkler System - Police HQ, Rodda Building	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Fire alarm inspection at DPW complex	\$ 500.00	\$ 500.00	\$ 500.00			
		Pump Station inspection and maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Generator testing & inspection - FHQ, Fire/Pump Stations	\$ 4,000.00	\$ 3,000.00	\$ 3,000.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MAINTENANCE 320**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
320		<b>DPW Maintenance: Other Expenses</b>	\$ 510,795.00	\$ 510,795.00	\$ 510,795.00	\$ 458,947.00	\$ -	0.00%
210	108	Parts - Repair Fund	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 167,630.30	\$ -	0.00%
220	108	Parts - Inventory	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 45,530.33	\$ -	0.00%
230	108	Parts - Other	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00	\$ 144,051.27	\$ -	0.00%
240	108	Tires & Tubes	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 45,262.82	\$ -	0.00%
250	109	Batteries	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 6,528.52	\$ -	0.00%
260	109	Oils, Fluids, Antifreeze	\$ 28,050.00	\$ 28,050.00	\$ 28,050.00	\$ 17,364.25	\$ -	0.00%
270	109	Shop Office & Repairs	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 108.78	\$ -	0.00%
280	110	Shop Equip, Repairs	\$ 9,400.00	\$ 9,400.00	\$ 9,400.00	\$ 10,451.43	\$ -	0.00%
290	110	Tools	\$ 450.00	\$ 450.00	\$ 450.00	\$ 115.59	\$ -	0.00%
295	110	Siren and Light Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 615.00	\$ -	0.00%
296	111	Shop Supplies	\$ 9,850.00	\$ 9,850.00	\$ 9,850.00	\$ 8,018.01	\$ -	0.00%
297	111	Building Supplies	\$ 1,345.00	\$ 1,345.00	\$ 1,345.00	\$ 852.12	\$ -	0.00%
299	111	Board of Education	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 12,418.58	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MAINTENANCE 320**

**Justification Summary**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
210		Maintenance Garage: Parts - Repair Fund	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 167,630.30	\$ -	0.00%
		Parts/Repair Fund	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 167,630.30	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
220		Maintenance Garage: Parts - Inventory	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 45,530.33	\$ -	0.00%
		Parts/Inventory	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 45,530.33	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
230		Maintenance Garage: Parts - Other	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00	\$ 144,051.27	\$ -	0.00%
	1	Parts/Other	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00	\$ 144,051.27	\$ -	0.00%

<u><b>Justifications</b></u>								
	1	Parts to make repairs on vehicles as needed						

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
240		Maintenance Garage: Tires & Tubes	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 45,262.82	\$ -	0.00%
	1	Tires/Tubes Replacements	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 45,262.82	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MAINTENANCE 320**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
250		Maintenance Garage: Batteries	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 6,528.52	\$ -	0.00%
	1	Batteries	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 6,528.52	\$ -	0.00%

<u>Justifications</u>								
	1	Vehicle battery replacements.						

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
260		Maintenance Garage: Oils, Fluids, Antifreeze	\$ 28,050.00	\$ 28,050.00	\$ 28,050.00	\$ 17,364.25	\$ -	0.00%
	1	Oils, Fluids, Antifreeze	\$ 28,050.00	\$ 28,050.00	\$ 28,050.00	\$ 17,364.25	\$ -	0.00%

<u>Justifications</u>								
	1	Oils, fluids, and antifreeze used to service and maintain fleets as needed.						

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
270		Maintenance Garage: Shop/Office Repairs	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 108.78	\$ -	0.00%
		Shop/Office Repairs As Needed	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	\$ 108.78	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MAINTENANCE 320**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
280		Maintenance Garage: Shop/Equipment, Repairs	\$ 9,400.00	\$ 9,400.00	\$ 9,400.00	\$ 10,451.43	\$ -	0.00%
		Shop/Equipment Repairs	\$ 9,400.00	\$ 9,400.00	\$ 9,400.00	\$ 10,451.43	\$ -	0.00%

<u>Justifications</u>								
1	Price reflects the equipment needs for the garage.							

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
290		Maintenance Garage: Tools	\$ 450.00	\$ 450.00	\$ 450.00	\$ 115.59	\$ -	0.00%
	1	Tools (Special Tools as needed)	\$ 450.00	\$ 450.00	\$ 450.00	\$ 115.59	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
295		Maintenance Garage: Siren & Light Maint.	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 615.00	\$ -	0.00%
	1	Siren and Light Maintenance	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 615.00	\$ -	0.00%

<u>Justifications</u>								
1	Emergency light and siren repair.							



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
MAINTENANCE 320**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
296		Maintenance Garage: Shop Supplies	\$ 9,850.00	\$ 9,850.00	\$ 9,850.00	\$ 8,018.01	\$ -	0.00%
	1	Shop Supplies	\$ 9,850.00	\$ 9,850.00	\$ 9,850.00	\$ 8,018.01	\$ -	0.00%

<u>Justifications</u>								
	1	Supplies needed for mechanics to make repairs.						

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
297		Maintenance Garage: Building Supplies	\$ 1,345.00	\$ 1,345.00	\$ 1,345.00	\$ 852.12	\$ -	0.00%
	1	Building Supplies	\$ 1,345.00	\$ 1,345.00	\$ 1,345.00	\$ 852.12	\$ -	0.00%

<u>Justifications</u>								
	1	Janitorial supplies as needed						

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
299		Garage: Board of Education	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 12,418.58	\$ -	0.00%
		Board of Education	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 12,418.58	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
SNOW REMOVAL 325**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
325		<b>Snow Removal: Other Expenses</b>	\$ 333,435.00	\$ 83,435.00	\$ 275,435.00	\$ 154,320.56	\$ (192,000.00)	-69.71%
219	113	Contract Services	\$ 250,000.00	\$ -	\$ 192,000.00	\$ 43,005.00	\$ (192,000.00)	\$ (1.00)
220	113	Supplies	\$ 83,435.00	\$ 83,435.00	\$ 83,435.00	\$ 111,315.56	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
SNOW REMOVAL 325**

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>219</b>		<b>Snow Removal: Contract Services</b>	\$ 250,000.00	\$ -	\$ 192,000.00	\$ 43,005.00	\$ (192,000.00)	-100.00%
		Contract Services	\$ 250,000.00	\$ -	\$ 192,000.00	43,005.00	\$ (192,000.00)	#DIV/0!

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>220</b>		<b>Snow Removal: Supplies</b>	\$ 83,435.00	\$ 83,435.00	\$ 83,435.00	\$ 111,315.56	\$ -	0.00%
		Supplies	\$ 83,435.00	\$ 83,435.00	\$ 83,435.00	111,315.56	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

Account Summary

Account	Page	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
330		<b>Health: Other Expenses</b>	\$ 278,700.00	\$ 278,700.00	\$ 278,394.00	\$ 241,522.98	\$ -	0.00%
201	115	Inoculation Fees	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,404.00	\$ -	0.00%
210	115	FORUM Counseling	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	0.00%
211	116	Stationery & Supplies	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	\$ 2,552.85	\$ -	0.00%
213	116	Equipment & Repairs	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,639.97	\$ -	0.00%
214	117	Professional Affiliations	\$ 1,700.00	\$ 1,700.00	\$ 1,394.00	\$ 2,494.27	\$ -	0.00%
220	118	CHC Supplies	\$ 300.00	\$ 300.00	\$ 300.00	\$ 352.95	\$ -	0.00%
230	118	Litter Patrol	\$ 300.00	\$ 300.00	\$ 300.00	\$ 356.85	\$ -	0.00%
240	118	Extermination	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 10,380.56	\$ -	0.00%
241	119	Mental Health Contract	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%
250	120	Nursing Services	\$ 146,000.00	\$ 146,000.00	\$ 146,000.00	\$ 114,723.56	\$ -	0.00%
270	120	Film Processing	\$ 600.00	\$ 600.00	\$ 600.00	\$ 372.02	\$ -	0.00%
280	120	Animal Control Contract	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 36,750.00	\$ -	0.00%
290	121	Health Detection	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 3,997.97	\$ -	0.00%
292	121	Drug & Alcohol Programs	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,497.98	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

**Account Justification**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
201		<b>Health: Inoculation Fees</b>	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,404.00	\$ -	0.00%
	1	Rabies Clinics	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,404.00	\$ -	0.00%

<u><b>Justifications</b></u>	
1	Cost to have rabies clinics as required by State Law.

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
210		<b>Health: FORUM Counseling</b>	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	-	0.00%
	1	Student Assistance Counselor at THS	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	-	0.00%

<u><b>Justifications</b></u>	
1	Provision of funding for Teaneck High School's Student Assistance Counselor who deals with a variety of issues including drug/alcohol education and other social programs.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
211		<b>Health: Stationary and Supplies</b>	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	\$ 2,552.85	\$ -	0.00%
	1	Inspector Field Supplies	\$ 300.00	\$ 300.00	\$ 300.00			
	2	Dog & Cat License Tags	\$ 700.00	\$ 700.00	\$ 700.00			
	3	Office supplies, printing, envelopes, forms, etc	\$ 800.00	\$ 800.00	\$ 800.00			
	4	Registrar Supplies, printings, certificates, etc.	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			

<u>Justifications</u>	
1	Inspector field supplies - flashlights, measuring equipment, pool kits, thermometers, etc.
2	Dog & Cat Tags - required to be provided by State Law
3	Office supplies - certificate paper, report forms, envelopes, etc.
4	Registrar supplies - certificates, seals, printing, mailing, etc.

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
213		<b>Health: Equipment and Repairs</b>	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,639.97	\$ -	0.00%
	1	Equipment & Service Schedule	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,639.97	\$ -	0.00%

<u>Justifications</u>	
1	Calibration of equipment including sound level meter and calibration equipment

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		<b>Health: Professional Affiliation &amp; Travel</b>	\$ 1,700.00	\$ 1,700.00	\$ 1,394.00	\$ 2,494.27	\$ -	0.00%
	1	NJHOA Membership	\$ 200.00	\$ 200.00	\$ 200.00			
	2	NJEHA Membership	\$ 150.00	\$ 150.00	\$ 150.00			
	3	BCHOS Membership	\$ 75.00	\$ 75.00	\$ 75.00			
	4	NASW Membership	\$ 200.00	\$ 200.00	\$ 200.00			
	5	Other Training, CEU's, etc.	\$ 1,005.00	\$ 1,005.00	\$ 699.00			
	6	Registrar's Memberships	\$ 70.00	\$ 70.00	\$ 70.00			

<b>Justifications</b>	
1	NJ Health Officers' Assoc. membership
2	NJ Environmental Health Assoc. membership
3	BC Health Officer's Society membership
4	National Assoc. of Social Workers membership
5	Other trainings that provide required CEU's for staff
6	Registrar's memberships to related organizations

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
220		Health: CHC Supplies	\$ 300.00	\$ 300.00	\$ 300.00	\$ 352.95	\$ -	0.00%
	1	Report/Data Cards and Health Handouts	\$ 300.00	\$ 300.00	\$ 300.00	\$ 352.95	\$ -	0.00%

<u>Justifications</u>	
1	Supplies, cards, pamphlets, stickers, literature for the Child Health Clinics

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
230		Health: Litter Patrol	\$ 300.00	\$ 300.00	\$ 300.00	\$ 356.85	\$ -	0.00%
	1	Gloves, trash pickers, trash bags, garden supp.	\$ 300.00	\$ 300.00	\$ 300.00	\$ 356.85	\$ -	0.00%

<u>Justifications</u>	
1	Supplies for Teen Clean Programs (Gloves, trash bags, trash picker sticks, etc.)

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
240		Health: Extermination	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 10,380.56	\$ -	0.00%
	1	Service Agreement	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 10,380.56	\$ -	0.00%

<u>Justifications</u>	
1	For regular monthly pest control service and some additional infestation problems that arise



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
241		<b>Health: Mental Health Contract</b>	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%
	1	Vantage Health Systems Agreement	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%

<u>Justifications</u>	
1	Vantage supports Social Services with mental health services for approx. (200) residents annually Services include counseling for abuse, drugs/alcohol, depression, etc.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
250		<b>Health: Nursing Services</b>	\$ 146,000.00	\$ 146,000.00	\$ 146,000.00	\$ 114,723.56	\$ -	0.00%
1		Annual Nursing Contract w/ Holy Name Med. Ctr.	\$ 146,000.00	\$ 146,000.00	\$ 146,000.00	\$ 114,723.56	\$ -	0.00%

<u>Justifications</u>								
1		Annual contract with Holy Name Medical Center for public health nursing, health education and health promotion activities, including disease investigation, child health clinics, adult immunizations, educational programs, daily nursing coverage and hypertension screenings at the Senior Center, community outreach, etc.						

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
270		<b>Health: Film Processing</b>	\$ 600.00	\$ 600.00	\$ 600.00	\$ 372.02	\$ -	0.00%
1		Sample kits, testing equipment, supplies, lab fees	\$ 600.00	\$ 600.00	\$ 600.00	\$ 372.02	\$ -	0.00%

<u>Justifications</u>								
1		Sample testing kits, specialized mailing and packaging, testing for lead, bacteria, pools, etc.						

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
280		<b>Health: Animal Control</b>	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 36,750.00	\$ -	0.00%
1		Annual Contract Agreement	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ 36,750.00	\$ -	0.00%

<u>Justifications</u>								
1		Required service by State Law. 2-year contract recommended. Increase of \$5,000 to cover additional cost related to a change in vendor. Difference in contracts comes from dog license tags (Dog Trust Fund)						

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HEALTH & HUMAN SERVICES 330**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
290		<b>Health: Health Detection</b>	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 3,997.97	\$ -	0.00%
	1	Promotional Materials	\$ 250.00	\$ 250.00	\$ 250.00			
	2	Health Fair and Flu Clinics	\$ 250.00	\$ 250.00	\$ 250.00			
	3	Public Health Infrastructure	\$ 500.00	\$ 500.00	\$ 500.00			

<u>Justifications</u>	
1	Pamphlets, displays, etc. for programs and at service window
2	Supplies for a variety of provided programs, including clinics and fairs
3	Public Health Infrastructure - NJ State Practice Standards require in-kind and monetary support for the County CHIP (County Health Improvement Partnership)

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
292		<b>Health: Drug &amp; Alcohol Programs</b>	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,497.98	\$ -	0.00%
	1	Purchase of materials and supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,497.98	\$ -	0.00%

<u>Justifications</u>	
1	Supplies and materials for drug/alcohol free programs and promotion not-included in the 2017 Municipal Alliance Grant also supplies and materials for other programs including Let's Move, Stigma Free, etc.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
RECREATION 370**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
370		<b>Recreation: Other Expenses</b>	\$ 362,310.00	\$ 327,353.00	\$ 305,693.00	\$ 320,737.85	\$ 21,660.00	7.09%
201	123	Recreation Programs	\$ 106,895.00	\$ 91,588.00	\$ 91,588.00	\$ 90,165.18	\$ -	0.00%
210	124	Recreation Equip & Supplies	\$ 39,700.00	\$ 39,700.00	\$ 39,700.00	\$ 43,646.65	\$ -	0.00%
211	125	Printing & Office Supplies	\$ 5,900.00	\$ 5,900.00	\$ 6,700.00	\$ 6,638.11	\$ (800.00)	-11.94%
212	127	School Based Youth Programs	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 14,158.00	\$ -	0.00%
214	128	Professional Affil & Travel	\$ 1,795.00	\$ 1,795.00	\$ 1,745.00	\$ 1,683.23	\$ 50.00	2.87%
219	128	Miscellaneous	\$ 2,850.00	\$ 2,850.00	\$ 2,850.00	\$ 3,933.69	\$ -	0.00%
220	129	Summer Camp Programs	\$ 57,600.00	\$ 39,600.00	\$ 19,110.00	\$ 40,877.83	\$ 20,490.00	107.22%
230	130	Portable Toilets - Parks	\$ 21,000.00	\$ 20,000.00	\$ 20,000.00	\$ 24,020.00	\$ -	0.00%
231	130	Equipment	\$ 14,180.00	\$ 14,180.00	\$ 14,060.00	\$ 6,197.41	\$ 120.00	0.85%
240	130	Holiday Events	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ 17,951.82	\$ -	0.00%
249	131	Movies in the Park	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,361.00	\$ -	0.00%
250	131	Bldg. Maintenance & Equip	\$ 22,840.00	\$ 22,740.00	\$ 22,740.00	\$ 19,275.27	\$ -	0.00%
251	132	Cleaning Service	\$ 35,400.00	\$ 35,400.00	\$ 35,400.00	\$ 36,108.00	\$ -	0.00%
253	132	5 Year Radon Testing	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
270	133	Registration Materials	\$ 4,650.00	\$ 4,100.00	\$ 4,100.00	\$ 3,433.00	\$ -	0.00%
280	133	Uniforms	\$ 8,500.00	\$ 8,500.00	\$ 6,700.00	\$ 8,288.66	\$ 1,800.00	26.87%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
RECREATION 370**

**Account Justification**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
201		<b>Recreation: Recreation Programs</b>	\$ 106,895.00	\$ 91,588.00	\$ 91,588.00	\$ 90,165.18	\$ -	0.00%
		Senior Crafts Materials and Supplies	\$ 4,000.00	\$ 3,500.00	\$ 3,500.00			
	1	Senior Consumable Products	\$ 2,500.00	\$ 2,250.00	\$ 2,250.00			
	2	Senior Training Program	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	3	Senior Exercise Mats	\$ 1,000.00	\$ 500.00	\$ 500.00			
	4	Senior Exercise Equipment	\$ 2,000.00	\$ 1,150.00	\$ 1,150.00			
	5	Senior Parties	\$ 2,500.00	\$ 2,150.00	\$ 2,150.00			
		Senior Staff T-Shirts	\$ 125.00	\$ 125.00	\$ 125.00			
	6	Senior YMCA Rental	\$ 9,500.00	\$ 9,300.00	\$ 9,300.00			
		Senior Center Kiln	\$ -	\$ -	\$ -			
	6a	Senior Nursing Services-summer	\$ -	\$ -	\$ -			
	6b	Senior Refrigerator	\$ -	\$ -	\$ -			
	6b	Senior Freezer	\$ -	\$ -	\$ -			
	6c	Senior Drop In Bain-Marie	\$ -	\$ -	\$ -			
		Senior Miscellaneous - As Required	\$ 2,000.00	\$ 1,885.00	\$ 1,885.00			
		Youth Crafts	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00			
		Youth Snacks, etc.	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00			
	7	Youth Manipulative Materials	\$ 550.00	\$ 550.00	\$ 550.00			
		Youth Pool & Table Tennis Supplies	\$ 200.00	\$ 200.00	\$ 200.00			
		Youth Games	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	8	Youth Montessori Materials	\$ 1,000.00	\$ 950.00	\$ 950.00			
		Youth Year End Party	\$ 750.00	\$ 750.00	\$ 750.00			
	9	Youth Holiday Parties	\$ 350.00	\$ 350.00	\$ 350.00			
		Youth Staff Uniforms	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	10	Youth Literacy Materials	\$ 550.00	\$ 550.00	\$ 550.00			
		Youth Sports Equipment	\$ 600.00	\$ 600.00	\$ 600.00			
		Youth Special Events	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00			
	11	Youth Resource Materials	\$ 500.00	\$ 450.00	\$ 450.00			
	12	Youth Life Hazard Registration Fee	\$ -	\$ -	\$ -			
		Youth TV/DVD/Cart Replacement	\$ -	\$ -	\$ -			
		Youth After school Tables Replacements	\$ 2,300.00	\$ -	\$ -			
	13	Youth Divison- Laminator	\$ -	\$ -	\$ -			
		Youth Miscellaneous - As Required	\$ 770.00	\$ 770.00	\$ 770.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
<b>201</b>		<b>Recreation: Recreation Programs (Cont'd)</b>						
		Trophies for Summer Programs	\$ 600.00	\$ 600.00	\$ 600.00			
		Challenger Camp Snacks	\$ 300.00	\$ 300.00	\$ 300.00			
		Teen Program Consumables	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	<b>19</b>	Teen Programing - Summer	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00			
	<b>17a</b>	Assorted programs (karate, tennis, ice skating, etc. yr. round)	\$ 10,000.00	\$ -	\$ -			
	<b>17</b>	Teen Program Special Events	\$ 4,800.00	\$ 4,758.00	\$ 4,758.00			
	<b>18</b>	Community Band Shirts	\$ 300.00	\$ 200.00	\$ 200.00			
	<b>19</b>	Express Yourself summer teen program	\$ -	\$ -	\$ -			

<b>Justifications</b>	
<b>1</b>	Paper products, food, etc. for Senior events
<b>2</b>	Consultants/instructors/Training for programs
<b>3</b>	Replacement mats
<b>4</b>	Equipment for senior fitness classes
<b>5</b>	Holiday/special event parties for senior center
<b>6</b>	Pool rental and fitness classes for senior center
<b>6a</b>	Summer nursing services 1-2 days/week for senior center
<b>6b,c,d</b>	Equipment replacement-Senior Center (constant repairs to refrig/freezer, bain-marie is rusting)
<b>7</b>	Supplies for fine motor skills and hand-eye coordination-Youth Division
<b>8</b>	Supplies for Montessori approach to learning
<b>9</b>	Consumables for diverse holiday celebrations
<b>10</b>	Reading development foundation materials
<b>11</b>	Teaching & exploration materials
<b>12</b>	Fee no longer applicable
<b>13</b>	To prolong the life of teacher's resources

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
RECREATION 370**

<b>Justifications (continued)</b>	
<b>17a</b>	Year round contracted activities
<b>18</b>	Uniforms for volunteer community band
<b>19</b>	Community Band Uniform

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
<b>210</b>		<b>Recreation: Equipment &amp; Supplies</b>	\$ 39,700.00	\$ 39,700.00	\$ 39,700.00	\$ 43,646.65	\$ -	0.00%
	<b>1</b>	Sports Organizations	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00			
		Sports Equipment - Various Programs	\$ 4,500.00	\$ 4,500.00	\$ 4,000.00			
		Challenger Camp Supplies	\$ 750.00	\$ 750.00	\$ 750.00			
	<b>2</b>	Preschool Supplies	\$ 500.00	\$ 500.00	\$ 500.00			
	<b>3</b>	Games	\$ 350.00	\$ 350.00	\$ 350.00			
	<b>4</b>	Park Equipment Parts	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
		Outdoor Grills Phelps, Votee-Replacement	\$ 3,400.00	\$ 3,400.00	-			
	<b>4a</b>	Tennis Court Windscreens-assorted parks	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		Crafts & Ceramic Supplies	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
		First Aid Department Basic Supplies	\$ 1,500.00	\$ 1,500.00	\$ 1,200.00			
	<b>6</b>	Pool Supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	<b>7</b>	Lanyards	\$ 950.00	\$ 950.00	\$ 950.00			
		Employee ID Supplies (Seasonal)	\$ 200.00	\$ 200.00	\$ 400.00			
	<b>8</b>	Cellular Minutes	\$ 250.00	\$ 250.00	\$ 550.00			
		Wading Pool Minutes	-	-	-			
	<b>10</b>	Football Trailer Rental	\$ 2,800.00	\$ 2,800.00	\$ 3,000.00			
	<b>11</b>	Miscellaneous	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
		AED's (2) Off-site campus	-	-	\$ 3,500.00			
		Ice Machine	-	-	-			
	<b>12</b>	Mini Lockers-Votee Basketball courts	-	-	-			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
RECREATION 370**

<u>Justifications</u>	
<b>1</b>	Sports Organization's supplies (increase to \$1500/group)
<b>2</b>	Preschool programs supplies
<b>3</b>	Games for assorted programs
<b>4</b>	Miscellaneous park equipment parts
<b>4a</b>	Windscreens for tennis courts- various
<b>4b</b>	Park grills exhibiting extreme wear and tear
<b>6</b>	Mandatory supplies for Votee and Hawthorne pools
<b>7</b>	ID carrier for staff
<b>8</b>	Pre-paid minutes for swim and wading pools- mandated emergency equipment
<b>9</b>	n/a
<b>10</b>	Trailer for Football League
<b>11</b>	Miscellaneous items (locks, keys, cones, etc.)
<b>12</b>	Lockers for basketball participants (Police Dept. recommendation)



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
211		<b>Recreation: Printing &amp; Office Supplies</b>	\$ 5,900.00	\$ 5,900.00	\$ 6,700.00	\$ 6,638.11	\$ (800.00)	-11.94%
		Duplicator Paper for flyers, brochures	\$ 3,000.00	\$ 3,000.00	\$ 2,800.00			
		Staff Desk Calendars	\$ 400.00	\$ 400.00	\$ 400.00			
		Miscellaneous Office and Computer Supplies	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00			
	1	Office Chairs Replacement (2)	\$ -	\$ -	\$ 1,000.00			
		Envelopes for preprinting return address/mailings	\$ 500.00	\$ 500.00	\$ 500.00			

<u>Justifications</u>	
1	Office staff chairs replacement

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
212		<b>Recreation: School Based Youth Programs</b>	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 14,158.00	\$ -	0.00%
	1	School Based Youth Programs	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00			

<u>Justifications</u>	
1	Transportation and/or admission tickets

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		Recreation: Professional Affil. & Travel	\$ 1,795.00	\$ 1,795.00	\$ 1,745.00	\$ 1,683.23	\$ 50.00	2.87%
	1	Dues, NJPRA	\$880.00	\$880.00	\$ 880.00			
	2	Dues, NRPA	\$165.00	\$165.00	\$ 165.00			
	3	State Conference Expenses	\$750.00	\$750.00	\$ 700.00			

<u>Justifications</u>	
1	State association dues: Crockett, Gillispie, Skulnik, Powers
2	National association dues: Crockett
3	State conference expenses: Crockett

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
219		Recreation: Miscellaneous	\$ 2,850.00	\$ 2,850.00	\$ 2,850.00	\$ 3,933.69	\$ -	0.00%
	1	State License Renewal	\$ -	\$ -	\$ -			
		Van Cleaning & Supplies	\$ 500.00	\$ 500.00	\$ 500.00			
		Consultants/Training (Youth Division)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	2	Music Agreement	\$ 350.00	\$ 350.00	\$ 350.00			
		Youth Staff Training (Mandatory)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	3	CPR/AED Staff Training	\$ -	\$ -	\$ -			
	4	Comprehensive Master Plan Update	\$ -	\$ -	\$ -			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
RECREATION 370**

<u>Justifications</u>	
1	next renewal date: 2019
2	Annual music agreement (reproduction)
3	State mandated youth staff training
4	Fee for vendor to perform an update

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
220		<b>Recreation: Summer Camp Programs</b>	\$ 57,600.00	\$ 39,600.00	\$ 19,110.00	\$ 40,877.83	\$ 20,490.00	107.22%
		Sports & Art Camp Materials	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			
		Sports & Arts Camper Shirts (2/camper/session)	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00			
		Sports & Arts Staff Uniform T-Shirts	\$ 600.00	\$ 600.00	\$ 600.00			
		Youth Camp SunSational Materials	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00			
		Youth Camp SunSational Camper Shirts (2/camper/session)	\$ 3,300.00	\$ 3,300.00	\$ 2,800.00			
	1	Youth Camp SunSational Bus Trip & Admissions	\$ 13,000.00	\$ 10,000.00	\$ -			
	2	Youth Camp SunSational Special Events	\$ 13,000.00	\$ 10,000.00	\$ -			
		Youth Camp SunSational Staff Uniform Shirts	\$ 500.00	\$ 500.00	\$ 500.00			
		Tent Camp Consumables	\$ 300.00	\$ 300.00	\$ 300.00			
		Tent Camp Program Supplies	\$ 600.00	\$ 600.00	\$ 600.00			
	3	Tent Camp Bus Trips & Admission	\$ 12,000.00	\$ -	\$ -			
		Tent Camp Camper Shirts	\$ 450.00	\$ 450.00	\$ 460.00			

<u>Justifications</u>	
1	Camp bus transportation & admission - item was not included in 2017 adopted budget.
2	Camp on-site events (magician, bagel breakfast, etc.) - item was not included in 2017 adopted budget.
3	Tent Camp bus transportation & admission

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
230		Recreation: Portable Toilets - Parks	\$ 21,000.00	\$ 20,000.00	\$ 20,000.00	\$ 24,020.00	\$ -	0.00%
		Portable Toilet Rentals - Various Parks	\$ 21,000.00	\$ 20,000.00	\$ 20,000.00			

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
231		Recreation: Equipment	\$ 14,180.00	\$ 14,180.00	\$ 14,060.00	\$ 6,197.41	\$ 120.00	0.85%
		Maintenance Contract - Telephone System	\$ 5,300.00	\$ 5,300.00	\$ 5,300.00			
	1	Pool table (3) & foosball repair	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			
	2	Piano tuning	\$ 660.00	\$ 660.00	\$ 660.00			
		Lightening Detection System Monitoring Fee	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00			
	3	Maintenance - Office, Bldg., Equip & Software	\$ 1,270.00	\$ 1,270.00	\$ 1,270.00			
		Maintenance Contract - Rodda Outdoor Clock	\$ 450.00	\$ 450.00	\$ 330.00			
	4	Maintenance Recreation Software	\$ -	\$ -	\$ -			

<u>Justifications</u>	
1	Repair/recover pool and foosball tables
2	Seasonal tuning
3	Assorted equipment maintenance (office, building, equipment, software, etc.)
4	In the MIS budget (\$3,500 per year)

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
240		Recreation: Holiday Events	\$ 20,500.00	\$ 20,500.00	\$ 20,500.00	\$ 17,951.82	\$ -	0.00%
		July 4th Bands	\$ 7,100.00	\$ 7,100.00	\$ 7,100.00			
		July 4th Community Celebration	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00			
		Wreaths for Memorial Day and Veterans Day	\$ 900.00	\$ 900.00	\$ 900.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
249		Recreation: Movies in the Park	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,361.00	\$ -	0.00%
		Movies in the Park	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 4,361.00	\$ -	0.00%

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
250		Recreation: Bldg. Maintenance & Equip.	\$ 22,840.00	\$ 22,740.00	\$ 22,740.00	\$ 19,275.27	\$ -	0.00%
		Building Custodial Materials	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00			
	1	Toilet Tissue & Paper Towels	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00			
	2	Wood Floor Refinishing-Dance Studio Only	\$ -	\$ -	\$ -			
	3	Gym 2 Floor Standing	\$ -	\$ -	\$ 2,700.00			
		Wood Floor Refinishing-Dance Studio & Gym 2	\$ 2,700.00	\$ 2,700.00	\$ -			
	4	Hood & Stove Steaming	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00			
	5	Blind/Sign Replacement	\$ 500.00	\$ 500.00	\$ 500.00			
	5a	Floor Cleaning Machine - Bathrooms	\$ -	\$ -	\$ -			
	6	Smoke Detector Cleaning	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00			
	8	Folding Chairs	\$ 2,500.00	\$ 2,400.00	\$ -			
	10	Counter Loops- 2 units: Admin & Sr. Div	\$ -	\$ -	\$ 2,000.00			
	9	Leaf Blower (Battery Operated)	\$ -	\$ -	\$ 400.00			
	7	Miscellaneous	\$ 640.00	\$ 640.00	\$ 640.00			

<u>Justifications</u>	
1	Assorted bathroom tissue supplies for Rodda Center
2	n/a
3	n/a
4	Yearly steam cleaning of appliance hoods
5	Window treatment replacements/repair; signage replacement

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
RECREATION 370**

<u>Justifications (Continued)</u>	
6	Annual cleaning smoke detectors
7	Miscellaneous building maintenance/equipment as needed
8	Rodda Center folding chair replacement
9	On-site blower- no gas requiring special cabinet
10	Counter Loop System for hearing impaired

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
251		<b>Recreation: Cleaning Service</b>	\$ 35,400.00	\$ 35,400.00	\$ 35,400.00	\$ 36,108.00	\$ -	0.00%
	1	Cleaning Service	\$ 35,400.00	\$ 35,400.00	\$ 35,400.00	\$ 36,108.00	\$ -	0.00%

<u>Justifications</u>	
1	Five night/week cleaning of bathrooms, floors etc. as required. Cleaning performed after midnight when the building is unoccupied.

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
253		<b>5 Year Radon Testing</b>	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
		5 Year Radon Testing	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
RECREATION 370**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
270		Recreation: Registration Materials	\$ 4,650.00	\$ 4,100.00	\$4,100.00	\$ 3,433.00	\$ -	0.00%
	1	In ground Pool materials	\$ 2,000.00	\$ 1,500.00	\$1,500.00			
	1a	Dual Side Card Printer	\$ -	\$ -	\$ -			
	2	Above Ground Pool/Tennis badges	\$ 1,200.00	\$ 1,100.00	\$1,100.00			
		Guest Passes Printing Fees	\$ 700.00	\$ 750.00	\$750.00			
	3	Application Forms	\$ 750.00	\$ 750.00	\$750.00			

<b>Justifications</b>	
1	Votee Pool registration materials
2	Badge purchase for above ground pool & tennis badges (special order)
3	Printing fees for forms

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
280		Recreation: Uniforms	\$ 8,500.00	\$ 8,500.00	\$ 6,700.00	\$ 8,288.66	\$ 1,800.00	26.87%
		Program shirts - Assorted Programs	\$ 5,500.00	\$ 5,500.00	\$ 3,700.00			
		Summer staff uniform shirts	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00			
		Lifeguards (mandated) & Driver Uniforms	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00			

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
LIBRARY 390**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
390		<b>Library: Other Expenses</b>	\$ 413,350.00	\$ 413,350.00	\$ 408,645.00	\$ 408,636.63	\$ 4,705.00	1.15%
210	135	Materials	\$ 252,300.00	\$ 252,300.00	\$ 258,645.00	\$ 240,604.19	\$ (6,345.00)	-2.45%
230	135	Repairs & Maintenance	\$ 42,900.00	\$ 42,900.00	\$ 42,300.00	\$ 49,360.98	\$ 600.00	1.42%
240	136	Office Supplies	\$ 21,000.00	\$ 21,000.00	\$ 23,000.00	\$ 29,797.34	\$ (2,000.00)	-8.70%
250	136	Janitorial Supplies	\$ 8,000.00	\$ 8,000.00	\$ 6,500.00	\$ 13,574.98	\$ 1,500.00	23.08%
260	136	Postage	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 1,870.34	\$ (500.00)	-16.67%
270	137	Telephone	\$ 6,200.00	\$ 6,200.00	\$ 6,500.00	\$ 5,809.45	\$ (300.00)	-4.62%
280	137	Equip & Contract Service	\$ 63,500.00	\$ 63,500.00	\$ 56,000.00	\$ 57,953.80	\$ 7,500.00	13.39%
290	138	Education & Training	\$ 5,200.00	\$ 5,200.00	\$ 4,500.00	\$ 3,574.72	\$ 700.00	15.56%
292	138	Programs	\$ 6,000.00	\$ 6,000.00	\$ 2,000.00	\$ 1,204.46	\$ 4,000.00	200.00%
293	138	Wagon Gas & Maintenance	\$ 250.00	\$ 250.00	\$ 200.00	\$ 74.37	\$ 50.00	25.00%
294	139	Insurance	\$ 5,500.00	\$ 5,500.00	\$ 6,000.00	\$ 4,812.00	\$ (500.00)	-8.33%



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
LIBRARY 390**

**Account Justification**

Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
210		<b>Library: Library Materials</b>	\$ 252,300.00	\$ 252,300.00	\$ 258,645.00	\$ 240,604.19	\$ (6,345.00)	-2.45%
		Adult Books	76,000.00	\$ 76,000.00	\$ 80,000.00			
		Reference	21,000.00	\$ 21,000.00	\$ 23,000.00			
		Children	40,000.00	\$ 40,000.00	\$ 40,000.00			
		Periodicals	10,500.00	\$ 10,500.00	\$ 11,500.00			
		Non-Print	104,000.00	\$ 104,000.00	\$ 103,645.00			
		Binding and Microfilm	800.00	\$ 800.00	\$ 500.00			

**Justifications**

1	reduced spending on physical items, more on e-format
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Sub Account	Justification	Account Description	Department Request	Manager Approved 2018	2017 Adopted Budget	2017 Spent Jan - Dec	+ OR - 2017 \$	+ OR - 2017 %
230		<b>Library: Repairs and Maintenance</b>	\$ 42,900.00	\$ 42,900.00	\$ 42,300.00	\$ 49,360.98	\$ 600.00	1.42%
		Elevator	\$ 2,600.00	\$ 2,600.00	\$ 2,500.00			
		Typewriters	\$ 300.00	\$ 300.00	\$ 300.00			
		Microfilm readers/printers	\$ 300.00	\$ 300.00	\$ 300.00			
		BCCLS Computer equipment	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00			
		Window Washing	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00			
		HVAC System	\$ 12,000.00	\$ 12,000.00	\$ 11,000.00			
		General Repairs	\$ 7,000.00	\$ 7,000.00	\$ 8,000.00			
		Carpet Cleaning	\$ 6,500.00	\$ 6,500.00	\$ 7,000.00			
		Flooring and Public Restrooms	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00			

**Justifications**

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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
LIBRARY 390**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
240		<b>Library: Office Supplies</b>	\$ 21,000.00	\$ 21,000.00	\$ 23,000.00	\$ 29,797.34	\$ (2,000.00)	-8.70%
		Assorted Office Supplies	\$ 21,000.00	\$ 21,000.00	\$ 23,000.00	\$ 29,797.34	\$ (2,000.00)	-9.52%

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
250		<b>Library: Janitorial Supplies</b>	\$ 8,000.00	\$ 8,000.00	\$ 6,500.00	\$ 13,574.98	\$ 1,500.00	23.08%
		Janitorial Supplies	\$ 8,000.00	\$ 8,000.00	\$ 6,500.00	\$ 13,574.98	\$ 1,500.00	18.75%

<u>Justifications</u>	
1	Account was under budgeted in 2017

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
260		<b>Library: Postage</b>	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 1,870.34	\$ (500.00)	-16.67%
		Postage	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 1,870.34	\$ (500.00)	-20.00%

<u>Justifications</u>	

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
LIBRARY 390**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
270		Library: Telephone	\$ 6,200.00	\$ 6,200.00	\$ 6,500.00	\$ 5,809.45	\$ (300.00)	-4.84%
		Telephone	\$ 6,200.00	\$ 6,200.00	\$ 6,500.00	\$ 5,809.45	\$ (300.00)	-4.84%

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
280		Library: Equipment and Contract Services	\$ 63,500.00	\$ 63,500.00	\$ 56,000.00	\$ 57,953.80	\$ 7,500.00	11.81%
	1	BCCLS-10 Operating & Sharing Database Fee	\$ 40,500.00	\$ 40,500.00	\$ 34,000.00			
		Technical Processing	\$ 23,000.00	\$ 23,000.00	\$ 22,000.00			

**Justifications**

1	e-content charge from BCCLS move to acct 210 non-print above
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
LIBRARY 390**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
290		<b>Library: Education and Training</b>	\$ 5,200.00	\$ 5,200.00	\$ 4,500.00	\$ 3,574.72	\$ 700.00	13.46%
		Dues - American Library Association	\$ 200.00	\$ 200.00	\$ 250.00			
		Dues- NJ Library Trustee Association	\$ 150.00	\$ 150.00	\$ 300.00			
		Dues - NJ Library Association	\$ 250.00	\$ 250.00	\$ 250.00			
	1	Staff, seminars, meetings, etc.	\$ 4,600.00	\$ 4,600.00	\$ 3,700.00			

**Justifications**

1	major conference for public libraries to be held in Philadelphia next year so we seek to send multiple staff
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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
292		<b>Library: Programs</b>	\$ 6,000.00	\$ 6,000.00	\$ 2,000.00	\$ 1,204.46	\$ 4,000.00	66.67%
		As needed	\$ 6,000.00	\$ 6,000.00	\$ 2,000.00	\$ 1,204.46	\$ 4,000.00	66.67%

**Justifications**

1	The library has been subdizing this account from other funds. As more programming is offered, including the museum pases, we need to boost the amount of funds in this account
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Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
293		<b>Library: Wagon Gas &amp; Maintenance</b>	\$ 250.00	\$ 250.00	\$ 200.00	\$ 74.37	\$ 50.00	25.00%
		Gas & Maintenance	\$ 250.00	\$ 250.00	\$ 200.00	\$ 74.37	\$ 50.00	20.00%

**Justifications**

1	vehicle for local errands and service to homebound library patrons
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
LIBRARY 390**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
294		<b>Library: Insurance</b>	\$ 5,500.00	\$ 5,500.00	\$ 6,000.00	\$ 4,812.00	\$ (500.00)	-9.09%
	1	Insurance	\$ 5,500.00	\$ 5,500.00	\$ 6,000.00	\$ 4,812.00	\$ (500.00)	-9.09%

**Justifications**

1	Policy covers the library's contents and items left on display
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**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
NATURAL GAS 430**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
430		<b>Natural Gas</b>	\$ 105,500.00	\$ 105,500.00	\$ 95,500.00	\$ 121,926.58	\$ 10,000.00	10.47%
210	140	Municipal Building Complex	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	\$ 14,934.34	\$ -	0.00%
220	140	Public Library	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 9,119.65	\$ -	0.00%
230	140	Green House	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,320.29	\$ -	0.00%
240	140	Rodda Community Center	\$ 20,000.00	\$ 20,000.00	\$ 10,000.00	\$ 37,688.74	\$ 10,000.00	100.00%
250	140	Fire Stations	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 31,598.92	\$ -	0.00%
260	140	Quonset Hut, DPW Office	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 8,891.79	\$ -	0.00%
270	140	Old Rec. Center	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,875.18	\$ -	0.00%
280	140	Police HQS	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 4,497.67	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
ELECTRIC 430-1**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
430-1		<b>Electric</b>	\$ 589,700.00	\$ 589,700.00	\$ 589,700.00	\$ 491,592.85	\$ -	0.00%
210	141	Municipal Building Complex	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 153,688.24	\$ -	0.00%
220	141	Police Headquarters	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 80,357.00	\$ -	0.00%
230	141	Parking Lots	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 2,728.75	\$ -	0.00%
240	141	Flood Lights	\$ 700.00	\$ 700.00	\$ 700.00	\$ 402.16	\$ -	0.00%
250	141	Greenhouse	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 857.37	\$ -	0.00%
260	141	Old Recreation Ctr-DPW Uses	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 4,711.83	\$ -	0.00%
270	141	Rodda Community Center	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	\$ 83,179.72	\$ -	0.00%
280	141	PAL Building	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 207.15	\$ -	0.00%
290	141	Holiday Business Area	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	0.00%
300	141	Fire Stations	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	\$ 9,992.12	\$ -	0.00%
310	141	Traffic Lights	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 11,548.02	\$ -	0.00%
320	141	Recycling Center/Chl. Dispenser	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 476.27	\$ -	0.00%
330	141	Public Works Garage	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 1,965.45	\$ -	0.00%
340	141	Stationary Compactor	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
350	141	Pump Station	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 1,995.87	\$ -	0.00%
360	141	Park Facilities	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	\$ 139,482.90	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
STREET LIGHTING 430-2**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
430-2		<b>Street Lighting</b>	\$ 515,000.00	\$ 485,000.00	\$ 515,000.00	\$ 449,552.29	\$ (30,000.00)	-5.83%
210	142	Street Lighting	\$ 515,000.00	\$ 485,000.00	\$ 515,000.00	\$ 449,552.29	\$ (30,000.00)	-6.19%



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
TELEPHONE 440**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
440		<b>Telephone</b>	\$ 99,000.00	\$ 99,000.00	\$ 99,000.00	\$ 99,644.85	\$ -	0.00%
210	143	Municipal Complex	\$ 21,500.00	\$ 21,500.00	\$ 21,500.00	\$ 22,945.10	\$ -	0.00%
220	143	DPW	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	0.00%
230	143	Fire Headquarters	\$ 14,000.00	\$ 14,000.00	\$ 14,000.00	\$ 12,747.33	\$ -	0.00%
240	143	Police Headquarters	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00	\$ 14,318.54	\$ -	0.00%
250	143	Gasoline Readings	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 69.02	\$ -	0.00%
270	143	Rodda Community Center	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 8,826.63	\$ -	0.00%
271	143	Public Safety Cell Phones	\$ 25,500.00	\$ 25,500.00	\$ 25,500.00	\$ 32,874.82	\$ -	0.00%
272	143	Court Video Conferencing	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 7,863.41	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
HEATING OIL 447**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
447		<b>Heating Oil</b>	\$ 25,000.00	\$ 20,000.00	\$ 25,000.00	\$ 10,887.05	\$ (5,000.00)	-20.00%
230	144	Public Works Garage	\$ 25,000.00	\$ 20,000.00	\$ 25,000.00	\$ 10,887.05	\$ (5,000.00)	-25.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
BCUA 455**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
455		<b>Bergen County Utilities Authority</b>	\$ 4,570,835.66	\$ 4,570,835.66	\$ 4,481,211.43	\$ 4,481,211.43	\$ 89,624.23	2.00%
210	145	Sewer	\$ 4,570,835.66	\$ 4,570,835.66	\$ 4,481,211.43	\$ 4,481,211.43	\$ 89,624.23	2.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
GASOLINE 460**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
460		<b>Gasoline</b>	\$ 334,500.00	\$ 334,500.00	\$ 334,500.00	\$ 242,503.41	\$ -	0.00%
210	146	Fire	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 5,944.83	\$ -	0.00%
215	146	Diesel Fuel - Fire	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 19,501.32	\$ -	0.00%
220	146	Police	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	\$ 73,895.15	\$ -	0.00%
230	146	Public Works	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 10,156.37	\$ -	0.00%
235	146	Public Works - Diesel Fuel	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 110,279.38	\$ -	0.00%
240	146	Recreation	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 7,758.43	\$ -	0.00%
245	146	Diesel Fuel - Recreation	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 801.98	\$ -	0.00%
250	146	TVAC	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 12,691.99	\$ -	0.00%
260	146	Other	\$ -	\$ -	\$ -	\$ 1,473.96	\$ -	0.00%
265	146	Diesel Fuel - Emergency Generators	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ -	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
CONTINGENT 470**

**Account Summary**

		<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>	<b>Page</b>		<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
470		<b>Contingent: Other Expenses</b>	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 3,115.81	\$ -	0.00%
210	147	Miscellaneous	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 3,115.81	\$ -	0.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
COURT 490**

**Account Summary**

<b>Account</b>	<b>Page</b>	<b>Account Description</b>	<b>Department Request</b>	<b>Manager Approved 2018</b>	<b>2017 Adopted Budget</b>	<b>2017 Spent Jan - Dec</b>	<b>+ OR - 2017 \$</b>	<b>+ OR - 2017 %</b>
490		<b>Municipal Court: Other Expenses</b>	\$ 36,345.00	\$ 36,295.00	\$ 36,270.00	\$ 31,958.13	\$ 25.00	0.07%
211	149	Books, Printing, Supplies	\$ 10,300.00	\$ 10,300.00	\$ 10,300.00	\$ 9,303.18	\$ -	0.00%
213	149	Equipment & Repair	\$ 900.00	\$ 900.00	\$ 900.00	\$ 1,210.00	\$ -	0.00%
214	150	Professional Affiliation & Travel	\$ 3,320.00	\$ 3,270.00	\$ 3,270.00	\$ 1,149.22	\$ -	0.00%
218	151	Professional Services	\$ 21,700.00	\$ 21,700.00	\$ 21,700.00	\$ 20,271.73	\$ -	0.00%
219	151	Miscellaneous	\$ 125.00	\$ 125.00	\$ 100.00	\$ 24.00	\$ 25.00	25.00%

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
COURT 490**

**Account Justification**

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>211</b>		<b>Court: Books, Printing, Supplies</b>	\$ 10,300.00	\$ 10,300.00	\$ 10,300.00	\$ 9,303.18	\$ -	0.00%
	<b>1</b>	Pocket Parts	\$ 700.00	\$ 700.00	\$ 700.00			
	<b>2</b>	Law Library	\$ 400.00	\$ 400.00	\$ 400.00			
	<b>3</b>	Stationary and Supplies	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00			
	<b>4</b>	Misc. as required	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00			

**Justifications**

**1** Pocket parts consist of any addendums or rule changes within the State to be permanently inserted into an existing law book as opposed to absorbing costs to print an entire book with updates.

**2** Law Library is a dedicated line item for the purpose of purchasing Law books for the Municipal Court Judge.

**3** Stationery & Supplies is a dedicated line item for the purchase of office supplies for the Municipal Court.

**4** Indicates a line item required by court rule.

<b>Sub</b>	<b>Justification</b>	<b>Account Description</b>	<b>Department</b>	<b>Manager</b>	<b>2017 Adopted</b>	<b>2017 Spent</b>	<b>+ OR - 2017</b>	<b>+ OR - 2017</b>
<b>Account</b>			<b>Request</b>	<b>Approved 2018</b>	<b>Budget</b>	<b>Jan - Dec</b>	<b>\$</b>	<b>%</b>
<b>213</b>		<b>Court: Equipment and Repair</b>	\$ 900.00	\$ 900.00	\$ 1,000.00	\$ 1,210.00	\$ (100.00)	-11.11%
	<b>1</b>	Miscellaneous	\$ 900.00	\$ 900.00	\$ 1,000.00	\$ 1,210.00	\$ (100.00)	-11.11%

**Justifications**

**1** Miscellaneous line item per schedule.

**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
COURT 490**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
214		<b>Court: Professional Affil. &amp; Travel</b>	\$ 3,320.00	\$ 3,320.00	\$ 3,270.00	\$ 1,149.22	\$ 50.00	1.53%
	1	Mileage	\$ 450.00	\$ 450.00	\$ 400.00			
	2	County Judges Dues	\$ 75.00	\$ 75.00	\$ 75.00			
	3	NJCMCA Association Dues	\$ 80.00	\$ 80.00	\$ 40.00			
	4	County CMCA Dues	\$ 80.00	\$ 80.00	\$ 40.00			
	5	NJCMCA Spring Conference	\$ 525.00	\$ 525.00	\$ 505.00			
	6	County Clerks Meeting	\$ 275.00	\$ 275.00	\$ 375.00			
	7	Principles of Municipal Court Administrators Training	\$ 1,285.00	\$ 1,285.00	\$ 1,285.00			
	8	NJ League of Municipalities	\$ 550.00	\$ 550.00	\$ 550.00			

<b><u>Justifications</u></b>	
1	Dedicated line item for mileage reimbursement.
2	County Judges Dues is a line item dedicated to pay for membership.
3	New Jersey Certified Municipal Court Administrator Dues is also a line item to pay for membership.
4	County Certified Municipal Court Administrator Dues is also a line item to pay for membership.
5	New Jersey Certified Municipal Court Administrator's Spring Conference is a line item to pay for annual training.
6	County Clerks Meetings is a line item specifically for county updates/training.
7	Is a line item dedicated for mandatory training offered by the Administrative Offices of the Courts.



**TOWNSHIP OF TEANECK  
2018 PROPOSED BUDGET  
COURT 490**

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
218		<b>Court: Professional Services</b>	\$ 21,700.00	\$ 21,700.00	\$ 21,700.00	\$ 20,271.73	\$ -	0.00%
	1	Professional Services	\$ 21,700.00	\$ 21,700.00	\$ 21,700.00	\$ 20,271.73	\$ -	0.00%

<u>Justifications</u>								
1	Professional services of certified interpreters, replacement judges (in the absence of Judge Young) and replacement public defenders and additional public defenders (in the case where there may be a conflict representing co-defendants).							

Sub	Justification	Account Description	Department	Manager	2017 Adopted	2017 Spent	+ OR - 2017	+ OR - 2017
Account			Request	Approved 2018	Budget	Jan - Dec	\$	%
219		<b>Court: Miscellaneous</b>	\$ 125.00	\$ 125.00	\$ 100.00	\$ 24.00	\$ 25.00	25.00%
	1	Miscellaneous	\$ 125.00	\$ 125.00	\$ 100.00	\$ 24.00	\$ 25.00	20.00%

<u>Justifications</u>								
1	Items paid from this account include \$2.00 payable to subpoenaed witnesses to testify as per court rule.							

Section 6

2018

Proposed Capital

Budget

&

6 Year Capital

Plan

<b>2018 Capital Improvement Budget</b>	<b>Total</b>	<b>Capital</b>						<b>Other</b>
<b>Project</b>	<b>Project Cost</b>	<b>Improvements Funds</b>	<b>Notes Authorized</b>	<b>BC CDBG</b>	<b>BC Open Space</b>	<b>NJDOT</b>	<b>M.O.S.T.</b>	<b>Grants/Loans</b>
<b>Police and Fire</b>								
Replacement of Fire Engine	\$1,000,000.00	\$50,000.00	\$950,000.00					
<b>Streets and Roads</b>								
2018 Roadway Resurfacing	\$2,000,000.00	\$100,000.00	\$1,900,000.00					
Palisade Avenue Section 8	\$420,000.00	\$21,000.00	\$399,000.00			\$165,627.00		
Sewer Line Replacement	\$450,000.00	\$22,500.00	\$427,500.00					
ADA Ramps For County Resurfacing Projects	\$175,000.00	\$8,750.00	\$166,250.00					
Teaneck Road Streetscape - Engineering Inspections	\$125,000.00	\$6,250.00	\$118,750.00					
Parking Meter Replacement	\$40,000.00	\$2,000.00	\$38,000.00					
<b>Parks /Playground /Recreation</b>								
Rodda Center Roof and Façade Improvements	\$1,700,000.00		\$1,615,000.00				\$85,000.00	
Votee Park Exercise Center	\$110,000.00	\$5,500.00	\$104,500.00		\$50,000.00			
<b>Municipal Facilities Upgrades</b>								
DPW Facility Improvements	\$3,000,000.00	\$150,000.00	\$2,850,000.00					
Various Municipal facilities upgrades	\$500,000.00	\$25,000.00	\$475,000.00					
Library Upgrade / Municipal facilities upgrades	\$500,000.00	\$25,000.00	\$475,000.00					
Municipal Court Bullet Proof Glass Replacement	\$15,000.00	\$750.00	\$14,250.00					
Library Cooling Tower Replacement	\$40,000.00	\$2,000.00	\$38,000.00					
Document Imaging System	\$10,000.00	\$10,000.00						
Municipal Building Windows Replacement	\$200,000.00	\$10,000.00	\$190,000.00					
<b>Public Work Equipment</b>								
Fuel Management System	\$100,000.00	\$5,000.00	\$95,000.00					
	<b>\$10,385,000.00</b>	<b>\$443,750.00</b>	<b>\$9,856,250.00</b>	<b>\$0.00</b>	<b>\$50,000.00</b>	<b>\$165,627.00</b>	<b>\$85,000.00</b>	<b>\$0.00</b>

<b>6 Year Capital Plan by Department</b>	<b>Request for 2018</b>	<b>Request for 2019</b>	<b>Request for 2020</b>	<b>Request for 2021</b>	<b>Request for 2022</b>	<b>Request for 2023</b>	<b>Total</b>
<b>Police</b>							\$ -
Sport Utility Vehicles		\$ 116,000.00					\$ 116,000.00
Office Furnishings/Chairs		\$ 50,000.00					\$ 50,000.00
Access Control/FOB/Visitor Entry System		\$ 174,000.00					\$ 174,000.00
Computer Replacement Plan (Mobile Units)		\$ 40,000.00	\$ 30,000.00				\$ 70,000.00
In Car Video Cameras		\$ 77,100.00					\$ 77,100.00
AVL System		\$ 15,000.00					\$ 15,000.00
OEM Joint Command Center			\$ 350,000.00				\$ 350,000.00
Painting/Carpeting				\$ 20,000.00			\$ 20,000.00
Holster Replacement					\$ 10,000.00		\$ 10,000.00
ALPR Units						\$ 180,000.00	\$ 180,000.00
							\$ -
<b>DPW</b>							\$ -
Township Properties, Right-of-Way, Sidewalk Replacements, Program		\$ 100,000.00					\$ 100,000.00
Public Works Facility	\$ 3,000,000.00	\$ 3,000,000.00					\$ 6,000,000.00
Fire Headquarters Renovations			\$ 4,000,000.00				\$ 4,000,000.00
							\$ -
<b>Engineer</b>							\$ -
2018 Roadway Resurfacing	\$ 2,000,000.00						\$ 2,000,000.00
Palisade Avenue Section 8	\$ 420,000.00						\$ 420,000.00
Sewer Line Replacement	\$ 450,000.00						\$ 450,000.00
ADA Ramps For County Resurfacing Projects	\$ 175,000.00						\$ 175,000.00
Teaneck Road Streetscape - Engineering Inspections	\$ 125,000.00						\$ 125,000.00
Parking Meter Replacement	\$ 40,000.00						\$ 40,000.00
Road Resurfacing/Reconstruction, Traffic Control and Sidewalk/Curb Replacement		\$ 2,000,000.00	\$ 2,000,000.00	\$ 2,000,000.00	\$ 2,000,000.00	\$ 2,000,000.00	\$ 10,000,000.00
							\$ -
<b>Recreation</b>							\$ -
Votee Basketball Court Renovation (TRUST FUNDS)							\$ -
Wading Pool Upgrades (TRUST FUNDS)		\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 125,000.00
Kipp Park Equipment (TRUST FUNDS)		\$ 20,000.00					\$ 20,000.00
Votee Park Recreational Facility							
Votee Park Exercise Center	\$ 110,000.00						
Votee Park Field House - Construction Management & Inspections	\$ 200,000.00						
Rodda Center Roof and Façade Improvements	\$1,700,000.00						\$ 1,700,000.00
HVAC Units-replacement (5)							\$ -
HVAC Units-replacement (5)							\$ -
Engineering Study and Design Specifications for Exterior façade and roof							\$ -
Lighting improvements-gym 2		\$ 300,000.00					\$ 300,000.00
AC improvements-hallway, gyms, etc.		\$ 1,500,000.00					\$ 1,500,000.00
							\$ -
<b>Fire</b>							\$ -
Replacement of Fire Engine	\$ 1,000,000.00						\$ 1,000,000.00
Work Station uniform replacement				\$ 20,000.00			\$ 20,000.00
Fire Pumper - 2000 gpm engine		\$ 700,000.00					\$ 700,000.00
Fire Pumper - 2000 gpm engine w/ ladder & master stream			\$ 810,000.00				\$ 810,000.00

<b>6 Year Capital Plan by Department</b>	<b>Request for 2018</b>	<b>Request for 2019</b>	<b>Request for 2020</b>	<b>Request for 2021</b>	<b>Request for 2022</b>	<b>Request for 2023</b>	<b>Total</b>
<b>Project</b>							
Fire Inspector vehicle		\$ 35,000.00	\$ 35,000.00				\$ 70,000.00
Fire Canteen unit		\$ 250,000.00		\$ 150,000.00			\$ 400,000.00
Fire - Heavy Rescue unit				\$ 500,000.00			\$ 500,000.00
Fire Pumper - refurbish 2002 pumper			\$ 250,000.00				\$ 250,000.00
Air bags for rescue operations		\$ 40,000.00					\$ 40,000.00
							\$ -
<b>Library</b>							\$ -
Replace cupola on reference room's roof		\$ 50,000.00					\$ 50,000.00
Replace carpeting		\$ 73,000.00		\$ 30,000.00			\$ 103,000.00
Library Cooling Tower Replacement	\$ 40,000.00		\$ 50,000.00				\$ 90,000.00
							\$ -
<b>Municipal Facility Upgrades</b>							\$ -
Various Municipal facilities upgrades	\$ 500,000.00						\$ 500,000.00
Library Upgrade / Municipal facilities upgrades	\$ 500,000.00						\$ 500,000.00
Municipal Court Bullet Proof Glass Replacement	\$ 15,000.00						\$ 15,000.00
Document Imaging System	\$ 10,000.00						\$ 10,000.00
Municipal Building Windows Replacement	\$ 200,000.00						\$ 200,000.00
							\$ -
<b>Vehicles/Equipment</b>							\$ -
Fuel Management System	\$ 100,000.00						\$ 100,000.00
D-23 1-Ton Pickup Truck 4WD w/Plow (replace 1998 unit) DPW							\$ -
D-32 1-Ton Pickup Truck 4WD w/Plow - DPW							\$ -
D-27 1-Ton Pickup Truck 4WD w/Plow - DPW							\$ -
D-29 1-Ton Pickup Truck 4WD w/Plow (replace 1998 unit) DPW							\$ -
D-12 2/3-cy. Dump Truck 4WD w/Plow (replaces 2000 unit) DPW							\$ -
D-3 5-cy. Dump Truck w/Plow & Spreader - DPW							\$ -
D-72 Tractor - DPW							\$ -
D-50 32-cy. Packer Truck w/Plow - DPW							\$ -
D-54 Sweeper 1993							\$ -
Paint Machine							\$ -
Duramax BiTurbo T-2 Pool Cleaner							\$ -
D-49 32-cy. Pack Truck w/Plow (replace 1991 Unit) DPW		\$ 250,000.00					\$ 250,000.00
D-19 1-Ton Pickup Truck 4WD Road Service (replace 1993 Unit) DPW		\$ 55,000.00					\$ 55,000.00
D-42 Bucket Loader w/Attachments (replace 1997 unit) DPW		\$ 200,000.00					\$ 200,000.00
D-24 1-Ton Pickup Truck w/Plow - DPW		\$ 50,000.00					\$ 50,000.00
Rhino PD-55 Post driver with chucks		\$ 2,200.00					\$ 2,200.00
IML Resistograph F-series Resi-F400s #3100810-4s		\$ 4,265.00					\$ 4,265.00
Fieldlazer S100 Field Marking Sprayer		\$ 2,200.00					\$ 2,200.00
Self Propelled Stump Grinder w/trailer		\$ 65,000.00					\$ 65,000.00
D-45 32cy. Packer Truck w/Plow (replaces 1993 unit) DPW		\$ 250,000.00					\$ 250,000.00
D-4 5-cy. Dump Truck w/Plow and Spreader (replace 1999 unit) DPW		\$ 200,000.00					\$ 200,000.00
D-14 5-cy. Dump Truck w/Plow and Spreader (replace 1999 unit) DPW		\$ 200,000.00					\$ 200,000.00
D-91 Chipper (replace 1996 unit) DPW		\$ 60,000.00					\$ 60,000.00
D-53 Sweeper (replace 1997 unit) DPW		\$ 200,000.00					\$ 200,000.00
D-22 2/3 cy. Dump Truck 4WD w/Plow - DPW		\$ 60,000.00					\$ 60,000.00
D-8 2/3 cy. Dump Truck 4WD w/Plow (replace 2003 unit) DPW		\$ 60,000.00					\$ 60,000.00

<b>6 Year Capital Plan by Department</b>	<b>Request for 2018</b>	<b>Request for 2019</b>	<b>Request for 2020</b>	<b>Request for 2021</b>	<b>Request for 2022</b>	<b>Request for 2023</b>	<b>Total</b>
<b>Project</b>							
D-74 Tractor (replace 1985 unit) DPW		\$ 50,000.00					\$ 50,000.00
D-88 Stump Grinder (replace 1997 unit) DPW		\$ 50,000.00					\$ 50,000.00
D-51 Sweeper		\$ 200,000.00					\$ 200,000.00
D-6 5 cy Dump Truck (w/plow & spreader)		\$ 200,000.00					\$ 200,000.00
D-75 Gang Mower		\$ 70,000.00					\$ 70,000.00
Honda Inverter Generator Model EU 200-0i		\$ 3,000.00					\$ 3,000.00
D-13 1992 Chevy Suburban		\$ 35,000.00					\$ 35,000.00
D-47 32-cy Packer Truck w/Plow (Replace 2003 Unit) DPW			\$ 250,000.00				\$ 250,000.00
D-44 32-cy Packer Truck w/Plow (Replace 1997 Unit) DPW			\$ 250,000.00				\$ 250,000.00
D-5 5-cy Dump Truck w/Plow and Spreader (Replace 2001 Unit) DPW			\$ 200,000.00				\$ 200,000.00
D-76 Tractor (Replace 1986 Unit) – DPW			\$ 50,000.00				\$ 50,000.00
D-43 Bucket Loader w/attachments (replaces 2005 unit DPW			\$ 200,000.00				\$ 200,000.00
D-1 2/3 cy. Dump Truck 4WD w/Plow - DPW			\$ 60,000.00				\$ 60,000.00
D-69 Tractor			\$ 50,000.00				\$ 50,000.00
D-67 Roll-off Truck (w/plow & spreader			\$ 250,000.00				\$ 250,000.00
D-62 Bucket Truck (replaces 1995)			\$ 200,000.00				\$ 200,000.00
D-78 Tractor (replaces) 1994)			\$ 40,000.00				\$ 40,000.00
D-7 15-cy Tandem Dump Truck w/Plow (Replace 2006 Unit) – DPW				\$ 240,000.00			\$ 240,000.00
D-20 1-Ton Pickup Truck 4WD w/Plow (Replace 2006 Unit) DPW				\$ 50,000.00			\$ 50,000.00
D-17 5-cy Dump Truck w/Plow and Spreader (Replace 2006 Unit) DPW				\$ 200,000.00			\$ 200,000.00
D-18 1-Ton Pickup Truck 4WD Road Service (Replace 2006 Unit) DPW				\$ 55,000.00			\$ 55,000.00
D-21 1-Ton Pickup Truck 4WD w/Plow (Replace 2006 Unit) DPW				\$ 50,000.00			\$ 50,000.00
D-33 1-Ton Pickup Truck 4WD w/Plow (Replace 2006 Unit) – DPW				\$ 50,000.00			\$ 50,000.00
D-11 2/3-cy Dump Truck 4WD w/Plow (Replace 2006 Unit) DPW				\$ 60,000.00			\$ 60,000.00
D-40 Bucket Loader w/Attachments (Replace 2005 Unit) – DPW				\$ 200,000.00			\$ 200,000.00
D-48 32-cy Packer Truck w/Plow (Replace 2005 Unit) DPW				\$ 250,000.00			\$ 250,000.00
D-64 1 Ton Pickup Truck w/ plow (replaces 2003)				\$ 55,000.00			\$ 55,000.00
D-75 Gang Mower (replaces 2005)				\$ 70,000.00			\$ 70,000.00
D-46 32cy. Packer Truck w/Plow - DPW					\$ 250,000.00		\$ 250,000.00
D-39 1 Ton Pickup Truck Utility Cap and Plow - DPW					\$ 60,000.00		\$ 60,000.00
D-30 1 Ton Pickup Truck Utility Cap and Plow - DPW					\$ 60,000.00		\$ 60,000.00
D-31 2/3 cy. 4 Door Truck w/Plow - DPW					\$ 60,000.00		\$ 60,000.00
D-34 1 Ton Pickup Truck 4WD and Plow DPW					\$ 50,000.00		\$ 50,000.00
D-68 Gang Mower					\$ 70,000.00		\$ 70,000.00
D-59 Sewer Jet - DPW					\$ 200,000.00		\$ 200,000.00
D-58 Sewer Jet						\$ 200,000.00	\$ 200,000.00
D-15 1 Ton Pickup Truck 4 W/D Plow						\$ 50,000.00	\$ 50,000.00
D-16 1 Ton Pickup Truck 4 W/D Plow						\$ 50,000.00	\$ 50,000.00
D-25 1 Ton Pickup Truck 4 W/D Plow						\$ 50,000.00	\$ 50,000.00
D-26 1 Ton Pickup Truck 4 W/D Plow						\$ 50,000.00	\$ 50,000.00
	\$ 10,585,000.00	\$ 10,831,765.00	\$ 9,100,000.00	\$ 4,025,000.00	\$ 2,785,000.00	\$ 2,605,000.00	\$ 39,621,765.00

Section 7

Capital  
Improvement  
Fund  
2018 Action

**TOWNSHIP OF TEANECK**  
**INTER-OFFICE COMMUNICATION**

TO: Council

FROM: William Broughton, Township Manager

SUBJECT: Capital Improvement Fund 2017 Action

DATE: February 22, 2018

Capital Improvement Fund 2017 Action will be completed upon filing of the Annual Financial Statement (AFS).



# Section 8

## Capital Budget 5 Year History

**TOWNSHIP OF TEANECK**  
**INTER-OFFICE COMMUNICATION**

TO: Council

FROM: William Broughton, Township Manager

SUBJECT: Capital Budget 5 year history

DATE: February 22, 2018

For comparison purposes:

<b>Appropriation Into Capital Improvement Fund (CIF)</b>	<b>Dollar Amount</b>
2018 Proposed	\$0***
2017 Budgeted	\$ 315,000
2016 Budgeted	\$ 312,950
2015 Budgeted	\$ 87,400**
2014 Budgeted	\$ 0*
2013 Budgeted	\$ 79,500

\* Sufficient funds existed in the capital improvement fund to eliminate the contribution for the 2014 5% down payments on proposed projects.

\*\* Sufficient funds existed in the capital improvement fund to reduce the contribution for the 2015 5% down payments on proposed projects by \$100,000.

\*\*\* Sufficient funds may exist in the capital improvement fund to eliminate the contribution for the 2018 5% down payments on proposed projects.

# Section 9

## Public Input on 2018 Municipal Budget

**TOWNSHIP OF TEANECK**  
**INTER-OFFICE COMMUNICATION**

TO: Council

FROM: William Broughton, Township Manager

SUBJECT: Public Input - 2018 Township Budget

DATE: February 22, 2018

A portion of the January 30, 2018 and February 13, 2018 Council meetings were designated for public input on the 2018 Township Budget.

No member of the public made a comment respecting the 2018 Municipal Budget at either meeting.

# Section 10

## Notes





















