

## **Teaneck Police Department**

900 Teaneck Road Teaneck, New Jersey 07666 (201) 837-2600



Andrew McGurr Chief of Police

## Firearms Application Registration System (FARS)

The firearms application is electronic. Please follow the below instructions. You <u>MUST</u> be a TEANECK resident.

**STEP 1:** Visit the FARS website. Search NJ FARS on a web browser or enter the site address as follows: www.njportal.com/NJSP/fars

STEP 2: When you log on, you must enter the Teaneck Police Department's ORI # NJ0026000

<u>STEP 3:</u> Complete the online application. For Initial applicants you <u>MUST</u> get fingerprinted. Follow the instructions on the confirmation page to make an appointment to get fingerprinted. All other applicants enter your SBI number when prompted. Your SBI number is located on your Firearms Identification Card.

When deciding how many permits you would like to get, remember:

- One permit is required for each handgun you wish to purchase (each permit is \$25.00)
- You can purchase 1 handgun in a 30-day period
- Permits are good for up to 180 days (with an automatic renewal after 90 days)
- If you decide you want another handgun permit you will need to apply again.
- If you are requesting an initial Firearms ID Card (the card is \$50.00), no cost for a duplicate card.

**STEP 4:** You MUST appear at the Teaneck Police Department to PAY for your INITIAL Firearms Purchaser Identification Card and/or Handgun Purchase Permits. Your application WILL NOT be processed until you have PAID for the FID Card and/or Handgun Permits. Nonrefundable payment is required to be made prior to the completion of the background as per NJAC 13:54-14

**STEP 5:** You will be receiving automated email updates throughout this new process.

The ID Bureau hours are 7:00 am to 3:00 pm Monday through Friday. If you have any questions call (201) 837-2573.

